Clery Compliance Team

Meeting Minutes 2/16/2024

Time Schedule
    10:00 AM – 11:00 AM

In Attendance

Albert Anolin	Steven Raskovich
John Binkley	Lisa Root
Danielle Duran (minutes)	Robert Tenczar
Kevin Grisham	Jackie Varela
John Guttierez	Steven Vasquez
John Merchant	Lynniece Warren

Clery Data Year End

(Standing Report Outs)

1. CSA Crime Reports

2. Timely Warnings

3. Clery Crimes

4. DHRE Fire Safety

Minute: Continue to compile data from departments. CCT Microsoft Teams group was created to assist group with tracking stats/data. CCT departments will continue to send data via Microsoft Teams as needed monthly.

2024 Compliance Metrics

1. Annual Safety Report
   a. ASR review will consist of team assignments that will be distributed at the next meeting. Each person/group will review and assist with compiling the final report by end of May.

2. Clery Training & CSA Notification
   a. LW, DD and Risk Management met with Human Resources (Class & Comp) to automate and enhance the CSA identification and training process. Will continue to work with HR on project.

3. Clery Geography (Student Travel Participant and Emergency Contact List)
   a. The CCT will work on Clery Geography this summer. All academic field trips need to use Student Travel Participation and Emergency Contact List. CCT members should remind their respective areas of this requirement. DD will collaborate with Athletics to ensure they also submit travel details of teams in advance of their departure.

NEXT CCT Meeting

Friday, March 15, 2024, at 10:00 AM