



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING

March 13, 2024 --- 2:00 PM

ZOOM: <https://csusb.zoom.us/j/85875529320>

OR

IN-PERSON: SMSU NORTH STUDENT CHAMBERS

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes:
 - a. SMSU Board of Directors Meeting from February 7, 2024
4. Reports
 - a. SMSU Executive Director
 - b. Diversity, Equity, & Inclusion
 - c. Director of Recreation & Wellness
 - d. Associate Director of Operations
 - e. SMSU Marketing
 - f. Assessment & Training
 - g. Student Success Team
5. Open Forum (3 Minutes per Speaker)
6. Adoption of Agenda

NEW BUSINESS

- 46/24 Student Union South Metal Roof Repair by WTI, Budget Impact: \$14,886.00, Chartfield String: 660876-RO001-S6110 (Action, Roberson)
- 47/24 SM Fiber Cable Pull Project Student Union North to Student South by Alphacomm, Budget Impact: \$13,217.06, Chartfield String: 660876-RO001-S6110 (Action, Roberson)
- 48/24 2024-25 RecWell Rates Proposal (Action, DelRossi)
- 49/24 Parent Resource Center Lease Price Discussion (Discussion, Felix)

50/24 SMSU BOD Vacancies (Discussion, Hernandez)

51/24 24-25 AY SMSU BOD Recruitment Efforts (Discussion, Hernandez)

Announcements

Adjournment



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING
February 7, 2024

MINUTES

- Members Present:** Angelica Agudo, Daniel Arana, Carson Fajardo, Jesse Felix, Jose Hernandez, Jessica Lu, Jocelyn Paz, Dr. John Reitzel, Dr. Bibiana Diaz-Rodriguez
- Members Absent:** Alicia Dean, Shardul Kulkarni, Julia Ruiz, Gary Williams
- Staff Present:** Kimberly Anne-Anacleto, Monica Baeza, Jasmine Bustillos, Josie Delgado, Jared Fisk, Tamara Holder, Matthew Jenkins, Elizabeth Junker, Sonia Martinez, Dr. Lorena Marquez, Trent Morgan, Maria Elena Najera-Neri, Mario Orellana, Jennifer Puccinelli, Abril Reyes Espinoza, Anthony Roberson, Lee Stovall, Alicia Ureste, Katie Wallen
- Guests:** Kabba Barua, Jacob Calisang, Sequoia Colvin, Taylor Coulter, Lylli Duong, Denise Fairman, Karen Gutierrez, Simi Miller, Sesar Morfin, Marina Stone, Kendra Tallchief-Stanley, Carly Walton
- Call to Order:** The meeting was called to order at 2:03pm.
- Roll Call:** A verbal roll call for members was conducted.
- Approval of Minutes:** M/S Felix/Arana to approve minutes from December 6, 2023
Motion passed by consensus.
- Reports:** No questions or comments were brought forward.
- Open Forum:** There were no guest speakers.
- Adoption of Agenda:** M/S Felix/Fajardo to amend agenda and move SMSU 42/24 to the top of the agenda.
Motion passed by consensus.

OLD BUSINESS

SMSU 29/24 Election of Board of Directors Secretary Position (Action, A. Agudo)

Chair Agudo passed the gavel to Vice Chair Hernandez at 2:10pm.

M/S Agudo/Felix to open action item SMSU 29/24 Election of Board of Directors Secretary Position.

Ms. Agudo nominated Director Arana for the Secretary Position. Director Arana accepted the nomination. No other nominations or self-nominations were received.

The motion on the floor is to elect Director Arana as Board Secretary.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

NEW BUSINESS

SMSU 42/24 Permission to alter the UEC proposed payment schedule (Action, Felix)

M/S Felix/Paz to open action item SMSU 42/24 Permission to alter the UEC proposed payment schedule.

Mr. Felix provided an overview of UEC payment schedule and provided context to the board about UEC's request to alter their rental lease agreement.

M/S Felix/Paz to vote on SMSU 42/24 Permission to alter the UEC proposed payment schedule.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

SMSU 39/24 CLA Presentation of 22-23 Audited Financial Statement (Discussion, Najera-Neri) – TIME CERTAIN 2:15PM

M/S Felix/Paz motion to open discussion item SMSU 39/24 CLA Presentation of 22-23 Audited Financial Statement.

Time Deferred to Carly Walton, External Auditor from CLA. Ms. Walton provided an overview of the deliverables which include the audited financial statement for SMSU as of June 30, 2023, related notes to the financial statement, the supplementary schedules, as well as the governance

communication. At the conclusion of Ms. Walton’s presentation, the floor was open to the board for questions.

SMSU 40/24 Welcome/Introduction of Dr. Lorena Marquez, Director of Student Diversity and Belonging (Introduction, Felix)

M/S Felix/Paz to open SMSU 40/24 Welcome/Introduction of Dr. Lorena Marquez, Director of Student Diversity and Belonging

Mr. Felix deferred his time to Dr. Lorena Marquez, Director of Student Diversity and Belonging. Dr. Marquez shared a bit about her professional experience and expressed her excitement to work with the campus community. Mr. Felix thanked Lee Stovall for her leadership and all her contributions to the DEI space.

SMSU 41/24 Mid-Year Budget Projections (Information, Najera-Neri)

M/S Felix/Paz to open SMSU 41/24 Mid-Year Budget Projections.

Mr. Felix deferred his time to Mrs. Maria Najera-Neri. Mrs. Najera-Neri provided an overview of mid-year projections from July 1, 2023 – December 31, 2023, for all units. Mrs. Najera-Neri advised the board that all units have provided projections for the remainder of the year January 1, 2024 – June 30, 2024. The board members asked follow-up questions. Mrs. Najera-Neri & Mr. Felix provided details about upcoming expenses for the spring.

SMSU 43/24 SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta Chartfield String 660876-RO001-S6500 (Action, Fisk)

M/S Hernandez/Arana to open action item SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta.

Mr. Fisk provided an overview of the proposal to purchase the Konica Minolta printer for the Marketing team. Their former printer lasted approximately 15 years but is no longer in service.

The board will move to vote on the purchase of SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

SMSU 44/24 SMSU South Spaces (Discussion, Roberson)

M/S Felix/Fajardo to open SMSU 44/24 SMSU South Spaces.

Mr. Roberson and Mr. Felix provided an update regarding suite 114 and 116. There is an opportunity to have another tenant in these spaces. The board members brainstormed about possible departments and services that may be beneficial for students.

After some thoughtful discussion the board decided to work with Marketing and Assessment staff to develop a survey to capture student feedback to narrow down ideas on what they'd like to see go in the vacant spaces in SMSU South.

SMSU 45/24 New Food Establishment Process (Discussion, Paz)

M/S Paz/Hernandez to open SMSU 45/24 New Food Establishment Process

Controller Paz focused her conversation on the food options on campus and posed a question about what the board can do to help diversify the food options for our students, especially international students. President Fajardo shared the same sentiments and brought light to the growing need of resources for this underserved population. The board members committed to continue these important conversations with international students to ask how we can best support them.

The board formed a committee to continue the conversations on this initiative. The committee members identified are Controller Paz, Dr. Lorena Marquez, President Fajardo, Secretary Arana, and Dr. Bibiana Diaz-Rodriguez. The goal is to develop a solidified plan for implementation, meet with Dining Services on how they can support this initiative, establish a marketing and assessment plan to assess the success of the new program.

Announcements

- Jesse announced that Kim Anecleto will be separating from CSUSB. Jesse thanked Kim for her hard work and dedication to the SMSU/RecWell team over the years.

Adjournment M/S Paz/Hernandez motion to adjourn meeting.

The meeting was adjourned at 3:43pm

Respectfully reviewed & submitted by

Daniel Arana, Secretary

Date

SMSU Executive Director BOD Report 3/13/24

Board of Directors Report

First Year Experience:

We have been actively collaborating with various campus entities, including OSLE, ASI, the SMSU D & I Team, the SMSU Student Success Team, and the SMSU RecWell team to develop intentional first-year programs for both freshmen and transfer students. Our efforts have resulted in the planning of five upcoming events: a Black and Brown Transfer Mixer, Resource Round Up, Family Fair and Movie Screening, First-Year Fit, and a First-Year Mentoring Mixer.

Orientation:

In close coordination with the Vice President of Student Affairs Office, we are finalizing plans for the second day of New Student Orientation. We are exploring the possibility of incorporating conference-style sessions, allowing students to select and attend presentations on resources that are most relevant to them. Additionally, we are seeking ways to integrate student voices into these presentations, ensuring that students receive vital information from their peers.

DEI Programming Subcommittee:

The DEI Programming Subcommittee has completed the review of all funding applications and has forwarded notifications to the award winners. We are pleased to announce that \$10,000 in programmatic funds will be distributed. During our next meeting, we will allocate an additional \$5,000 due to a change in our speaker lineup. We welcome feedback on initiatives that students consider important.

Cosmic Coyote:

Despite encountering technical difficulties with our blacklights before the event, Cosmic Coyote was a resounding success. We have prioritized addressing this issue with our operations team to prevent similar challenges in future events.

PDC Building Project:

We participated in the PDC building project and are excited to see our space come together. Following a student forum, there is strong interest in having a Recreational Facility on campus.

Budgeting:

Maria and I have been diligently working on the 2024-2025 budget. Unfortunately, the rise in minimum wages and increased electrical costs has limited our operational capacity, impacting our ability to allocate funds to programmatic areas as desired.

ASUA Collaboration:

We recently met with the Dean of ASUA to explore opportunities for collaboration. One consideration is to bring advisors and tutors to the 3rd floor of Student Union North during lunch hours, aiming to enhance accessibility for our most marginalized communities.

Chancellor's Office Information Request:

We have submitted an information request to the Chancellor's office. This request is intended to assess risk and may lead to an audit.

JEDI MARCH 13th BOD REPORT – *(Prepared 3/3/2024 by Doctora Lorena)*

PAST EVENTS	
EVENT	NOTES / IMPACT ON SMSU
Black History Month	Successful BHM events were held throughout the month. The committee focused on the CSU Black Student Success Report as they planned the month's events and belonging efforts for Black students. Doctora Lorena will begin diving into the CSU Black Student Success Report to continue the work beyond the month.
APIDAC – Chinese New Year (also known as Lunar New Year to be more inclusive)	Students gathered and decorated lanterns that are still hanging on the 3 rd floor of SMSU North. Learn more about the Year of the Dragon by visiting the APIDA Center or our University Library.
First Peoples Center – Debunk Your Mind (first of many across campus training efforts)	Debunking false information, stereotypes, and stigmas towards Native Americans from the past and present! Students learned new and correct facts about Indigenous peoples and history.

HIGHLIGHTED UPCOMING EVENTS
<p>We encourage you attend at least one event each month :) <i>*(please visit SMSU website for full list of events)</i></p>
<h3 style="margin: 0;">MARCH</h3>
<p>3/6/2024 Event: Missing & Murdered Indigenous Women Time: 12pm – 2pm Location: SUN-Conference Center B Impact: The focus of this event is on education, community building, and identity development. Spreading awareness on the MMIW crisis is the main goal because a great deal of folks still have no idea what it is or the impact it has on the Native community. First Peoples Centers</p>
<p>3/19/2024 Event: The Tattoo Art Expo Time: 10:00am – 4:00pm</p>

Location: SMSU North Conference Center

Impact: This interactive experience will teach you the history of tattooing as we journey to destigmatize this art form and get tattoos from professional artists. Come enjoy workshops, games, food, and more!

Pan African Student Success Center

3/21/2024

Event: Mucha Lucha

Time: 6:00pm – 9:00pm

Location: SMSU Amphitheater

Impact:

Latinx Resource Center

3/28/2024

Event: It's Not a Phase, Mom! Queer Prom

Time: 6:00 – 9:00pm

Location: SUN Conference Center

Impact: Overall, queer proms play a vital role in affirming LGBTQ+ identities, promoting inclusion and acceptance, and creating spaces where individuals can celebrate their authentic selves without fear or judgment. They serve as important symbols of resilience, pride, and community.

Queer & Transgender Resource Center

APRIL

4/13/2024

Name of Event: Family Gathering Picnic

Time: 1:00 - 4:00pm

Location: Wilson Park (which is grassy area next to RecWell)

Impact: Encourage interaction between student parents and their families; encouraging students to bring their children to campus.

Osher Adult ReEntry Center

4/17/2024

Name of Event: Warrior Spirit

Time: 12:00 – 2:00pm

Location: SMSU N Conference Center B

Impact: This event will educate people on the rich cultures of the Pacific Islands- Also, will help bring awareness of the ways in which these folks self-identify (correct terminology) and how to create community allyship.

Asian, Pacific Islander, Desi American Center

4/24/2024

Name of Event: Sexual Assault Awareness Month Resource Fair

Location: SMSU N Court Patio

Time: 12:00 – 2:00pm

Impact: This event brings community organizations together to showcase and bring awareness to the resources offered around domestic violence, housing, women's health, and sexual assault.

Ongoing JEDI (Justice, Equity, Diversity, Inclusion) Efforts

Cultural, Diversity and Heritage Awareness Months

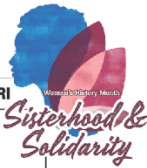
March 2024

Women’s Herstory Month – Sisterhood & Solidarity theme

A time to honor the diverse and extraordinary achievements of women throughout history; and to fully recognize the intersectionality of women’s experiences. We aim to inspire change by raising awareness, promoting dialogue, and championing the principles of diversity, equity, and inclusion.

Calendar Link: [Events | Womxn's History Month | CSUSB](#)

March 2024



SUN	MON	TUE	WED	THU	FRI
					1
3 CAREER CENTER SPOTLIGHT →	4 OPENING CEREMONY WAVE 1 NEWSLETTER	5 HORMONE DYSREGULATION AMONG FEMALES DISCUSSION DR. EMILY SHAM 11:00 - 12:30PM	6 PEOPLE'S CENTER MISSING & MURDERED WOMEN'S WOMEN NEW DIRECTIONS IN GENDER & SEXUALITIES RESEARCH DR. JURGITA BROMASUOLIS	7 HANDMAIDS TALE & BOOK BANS DISCUSSIONS 12:00 NOON	8
10 CAREER CENTER SPOTLIGHT →	11 WAVE 2 NEWSLETTER	12 PDC - FEMTOR MENTORING MIXER	13 GENDER & SEXUALITY STUDIES LIBRARY - VIRTUAL 12:00 NOON STAFF COUNCIL PANEL 11:00 AM - 12:00 NOON	14 FIRESIDE . CHAT WITH DR. KATHRYN THORNTON PFSD LIBRARY 12:00 NOON	15 SOCIAL JUSTICE SUMMIT OSLE 9:00 AM
17 CAREER CENTER SPOTLIGHT →	18 WAVE 3 NEWSLETTER	19 WOMENS WALK WHM HOSTED	20	21 WOMENS RESOURCE CENTER COMEDY SHOW	22
24 CAREER CENTER SPOTLIGHT →	25 WAVE 4 NEWSLETTER	26	27 SHE SERVED LUNCHEON WRC & VET STUDENT SUCCESS	28	29 WOMENS LEADERSHIP CONFERENCE

Womxn's History Month

CHamoru Heritage Month

Honors and recognizes the CHamoru people (those indigenous to Guam/Guåhan and the Northern Mariana Islands) and their culture.

Next year we hope to incorporate planning for March to do more intersectional work with the WHM committee.

Follow these Instagram handles to learn more about the experiences, art, and history of the CHamoru community:

- [@imanelucap](#)
- [@chiefhuraacademy](#)
- [@guammuseum](#)

[@gilli.art](#)
[@cdegurrola](#)
[@mannycphotos](#)
[@hafaroldy](#)
[@kutturanchamorufoundation](#)
[@pieam_arts](#)
[@pileleprojects](#)
[@independent_guahan](#)

April 2024

Arab American Heritage Month – Calendar of Events will be shared by Monday, March 25th
APIDA Heritage Month – Calendar of Events will be shared by Monday, March 25th

INSPIRED DATA

The OARC submitted a data report including qualitative and quantitative information regarding the support given to re-entry, transfer students, student parents that use the OARC as well as those who have received scholarships. This initial report has inspired an 'I Am Re-Entry' student marketing/ storytelling campaign to begin in Fall 2024.

Dra. Lorena Marquez, the Director for Student Diversity and Belonging is working on a VETI Grant to develop JEDI (Justice, Equity, Diversity, Inclusion) Student Advisory program. The goal will be to support having more student voices at many levels of the ecosystem of Cal State San Bernardino as well as developing critical thinking and cultural relevant programming and understanding. (Student Track/Cohort Model). Looking to collaborate and partner with ASI student leaders from the colleges.

Recreation & Wellness BOD Report 3/13/2024

Adventure – Adventure had 7 trips in February including Yosemite National Park, Snowboarding, and Balck canyon Canoeing. We had several snowboard rentals. We have hired a new student assistant and are in the process of training.

Aquatics – Our new pool lift is now available, thanks to the facilities team who efficiently set it up. During our recent in-service, the aquatics team reviewed our progress toward achieving NACE Competencies goals.

Climbing Wall – Held a valentine competition and are planning for a climbing competition in March. We also have 2 new hires and are setting new routes.

Fitness – Fitness programming is continuing Group Exercise, Personal Training, and Certified Personal Trainer Preparation Series.

Fitness Floor – Fitness Floor replaced rental equipment and services are continuing. Mid-shift employees are now helping with cleaning of equipment.

Intramural Sports – Congratulations to our February IM champions...NBA2k David Contreras, 1v1 Basketball Tyden Davis and Badminton Koushik Kuthai. Soccer and Volleyball leagues are off to good starts and entering their third week. Pickle Ball and Flag Football will be rescheduled because of the weather. Up next in March we have 2v2 Basketball, 3v3 Basketball, Madden and Table Tennis. Staff bowling is starting back up this month with the Spring league.

Leadership Challenge Center – **only** 2 programs in February. We have hired and are training 2 new staff members. Edmar Bedolla has been promoted to the new student supervisor.

Management – Working on long term budget strategy to meet current and future needs while being fiscally sustainable. Working through specifics of possible changes to fitness vendor at PDC. Assisting with the planning and staffing of Coyote Fest and leading the efforts for Late Night @ The Rec. Assisting DSA leadership with the new version of the 2-day orientation program.

Membership – We had 14,231 visits to our facility in the month of February. Our membership team meeting for February focused on communication. We welcomed two new student assistants to our team.

Operations – **This** semester, Operations is offering bi-weekly CPR courses on Fridays. The Associate Director is attending the ACUI Emergency Management & Preparedness course until the end of March. Rec Well partnered with equipment vendor Woodway to demo treadmills and CLMBRs in the facility. Facilities will be updating the electrical system in room 205 on Thursday and Friday as part of the smart classroom project.

RecWell @ PDC – Preparing for the rescheduled Snow Day on 3/12. Provided requested supplies to Soccer Club. Working with KINE to help students complete field studies hours. Beginning to plan for summer orientations.

Special Events – Secured Lot G for Late Night. In the process of the following: securing AMR and CSC; pricing on attractions; collaborating with Athletics; inviting Yotie Eats; initial event footprint being designed and will be completed by the beginning of April.

Sport Clubs – Our first sport clubs meeting for spring will be taking place on March 7, we will be working on starting the sport clubs advisory committee for next fall. Men's soccer has finally rechartered, bringing our total to nine sport clubs.

Well-being – The Retreat is finalizing all the details for Health Howl. Health Howl will take place on April 9th from 12pm to 2 pm at the SMSU East Amphitheater. The first 150 students to complete their Bingo Card will get a ticket for one free acai bowl and the first 250 to check-in with get a free tote bag! Please share this information among your students.

Operations Department Board Report

Information Technology

The Information Technology Coordinator setup several staff members and student assistants with new replacement computers and laptops and the IT team continues to roll out systems as part of the repair and replacement cycle. The IT Coordinator also fixed several offline digital signage displays in SMSU North and setup a display in the Scheduling Office that lists all of the events each day in both SMSU North and South. The IT student assistant has been re-hired and has been busy running OS and application updates on event PCs as well as imaging systems in preparation for deployment. The IT Coordinator also submitted a VETI proposal on behalf of the esports arena and the esports team is busy doing final preparations for the annual Coyote Con tournament and gaming festival, which will take place on March 16th. In addition the esports arena in partnership with the QTRC hosted the first ever Gamer Girl event which had an amazing turnout and we have plans to continue creating programming for the under-represented demographic of women with interests in gaming.

Maintenance Department

For the month of February the Maintenance Specialist has been introduced and trained on a new application to receive a new work order forms that the operations team will be using. These work order forms have consisted on the following. For the API center, he has installed a new window film in the director's office. In the DSA, lights and ceiling tiles have been removed and replaced with new ceiling tiles and new LED lights have been installed. He has removed a receptacle outlet and replaced it with a new higher advanced outlet. The Maintenance Specialist has been working with the Graduate Student Success Center by removing old iPad tablets mounted on the wall, patching the holes and painting. He also removed a eight foot glass white board and reinstalled it in the neighboring office. He patch holes and painted where whited board existed. He removed a neon sign with an ivy backdrop from one wall to another and reran the wiring for a clean look. The Maintenance Specialist was on a constant water leak inspection from the rain we have had trying to find where the leaks are coming from and replacing more ceiling tiles.

In addition he still maintains the Coyote Lanes by doing preventative maintenance to the pinspotter machines and conditioning and oiling the lanes.

Scheduling Department

The Scheduling Department has hired our third student employee who is going through training with both the coordinator and the lead student. Lexi our lead student, has been attending the Student Leadership meetings when her schedule permits, and has been giving great feedback for

our perspective. Spring has brought several new events including Mucha Lucha, Tattoo Expo, and a Car Maintenance Workshop. The team has been hard at work keeping up with all the reservations across two buildings and an outdoor space, we have been noticing a need for an additional process server/ operations assistant to assist with clerical administration and processing duties. We hosted a total of 75 events for the month of February, which some of the signature events like Alumni Hall of Fame, CSU Symposium, Natural Hair Day, Pioneer Breakfast,

Facilities and Services Department

The Facilities and Services Coordinator has interviewed a candidate to be additional support to the Coyote Lanes Team. The FSC has also been working alongside the scheduling coordinator to ensure that the flow of bowling alley reservations is adequately monitored and scheduled efficiently. The FSC has conducted emergency and preparedness drills with the building managers to ensure that their first aid skills are kept fresh. The FSC ensured that the most notable events, such as Cosmic Coyote and the State of the Women's Address, were conducted efficiently and without incident. The FSC has also been enrolled in an Emergency Management and Preparedness course to provide optimal safety measures for the facility. Lastly, the FSC has been working to improve the quality of lighting fixtures above the bowling alley to improve the overall atmosphere for events such as Cosmic Coyote.

Audio Visual and Event Operations

The student union AV department has been busy with events. On top of the AV department has done inventory on all the equipment in both buildings. The lighting in Conference Center was repaired. The fixed nodes were reinstalled and discovered in the system.. Also the AV department did some spot lighting in the event center. Speaker wire was ran, a RCA splitter to 3.5mm jack, and a receiver was installed in basic needs. Ongoing bootcamp meetings were attended. Extron NAV training started. Inventory of equipment was done. XLR cables were repaired. Placed order for USB extenders, iPhone music adapters, and a Shure digital interface. Onboarding for the new AV techs was conducted. The Event Operations department has been busy with setting up and breaking down events. On top of that they have been busy with conducting inspections of all furniture and marking the damaged furniture. Also the furniture from SMSU was relocated to SMSU North and South. Also inventory of furniture in North and South buildings was taken.



SMSU BOARD OF DIRECTORS REPORT: February SMSU & RecWell Marketing Department

- Kimberly Anacleto, the Creative Specialist for SMSU/Recwell marketing, has found a new position and had her last day on campus with us on February 16th. Daniel Viayara will be acting as a temporary hire for this position until the search is complete.
- A search committee has already been put together for the Creative Specialist position. First round interviews have already been completed and a candidate is expected to be chosen by mid-March.
- SMSU Recwell Marketing has completed 65 work orders for the Spring Semester so far. Spring work orders continue to be completed, although timelines have been adjusted for some projects to account for the transition and onboarding of the Creative Specialist position.
- SMSU/Recwell Marketing continues to focus on tabling, digital advertisement, and large-scale campaigns for our signature events. Outside of regular twice weekly tabling, SMSU/Recwell Marketing has participated in February tabling opportunities including the DSA Roadshow, Spirit Days, and weekly tabling.

Assessment, Research, and Training

Currently we are working on two main assessment projects, including the SMSU South Vacancy survey and our student employee recognition assessment. The SMSU South Vacancy survey is slated to be sent out to our student body beginning Tuesday, March 5th during Coyote Hour and will run until Friday, March 29th with the goal of collecting responses prior to Spring Break and analyzing the results in April. Our Student Employee Recognition assessment is aimed at increasing our understanding of how our student employees want to be recognized and celebrated for their efforts and tailoring an employee recognition program that meets their requests. In addition, we are in the process of planning our annual Full-Time Staff Outing which is an opportunity for our staff to connect and celebrate the accomplishments for the year. Lastly, we are reviewing our annual SMSU/RecWell Student Employee Assessment survey questions that will be sent to our students in the final weeks of April. This survey measures our student employee satisfaction rates alongside measuring the transferable skills they learned during their employment with the goal of making evidence-based decisions to improve our Student Employee Program year-to-year.

Board of Directors Report - February 2024

Student Services Team

Financial Literacy Center:

- On February 1st, the Financial Literacy Center hosted a FAFSA workshop with Financial Literacy Advisor, Francisco Burgos, from the Office of Financial Aid and Scholarships. Francisco presented the changes on the FAFSA application as well as going through the application step by step. The workshop was attended by 20 students.
- On February 8th, FLC hosted the first workshop of the Small Business Workshops Series. The first workshop was on finance essentials for a small business and presented by student assistant, Harjot. Students learned the beginning finance essentials for a small business with examples of an income sheet and references to the Small Business Association website. FLC offered snacks, coffee, and budget binders as well as calculators. The event was attended by 21 students.
- On February 15th, FLC was part of the Financial Wellness Workshops by Graduate Studies. The workshop was held on zoom and presented by student assistant Harjot on the Small Business workshop for those who missed it the first time. The same presentation was shared with the students on the beginning finance essentials for a small business. The event was attended by 12 students.
- On February 21st, FLC hosted the second workshop of the Small Business Workshop Series. The second workshop was hybrid, and a camera was set up in the center for the students on zoom. This workshop was presented by professor Dr. Anna Long. Dr. Long is a professor at Jack H. Brown College of Business and is part of the Inland Empire Center for Entrepreneurship (IECE). She presented credit secrets for entrepreneurs and conducted a discussion with the students. The event was attended by 12 students, 9 in person and 3 on zoom.

Graduate Student Success Center:

- February 29: The Graduate Student Success Center hosted our first annual "Graduate Student Mixer: An International Affair" which showcases performances and bites from around the world! Students enjoyed live performances including Polynesian dancers, live koto music, and an 8-person mariachi band. Yotie Eats provided a sampling of Mexican, Chinese, and Indian cuisines to sample, along with desserts and beverages. The total headcount included 94 people (3 non-CSUSB guests)!
- The GSSC team is now complete! Katie Miller, our newest Student Assistant, joined the team in late February.
- General: Work has been started on re-decorating and re-designing the spaces within GSSC!

Program Board:

- February 13: As if! In collaboration with CCC, PAC, and BSU, Program Board is raised the roof with a 90s and early 2000s themed welcome back party! Students enjoyed a live DJ, karaoke, dancing, and crafts. Light refreshments were provided by CCC. Program Board sponsored the

roller-skating rink. Nearly 300 folks (289, including guests) showed up to enjoy the festivities for the night.

Rancho Mirage Student Center:

- During the second week of February, the RMSC hosted a series of events tailored around Valentine's Day and the different aspects of love. On February 12th, students were able to participate in a workshop about love languages and attachment styles, we had **9** participants.
- On February 13th, the RMSC hosted a workshop on Toxic Love and setting boundaries, we had **3** participants.
- To end the series, the RMSC hosted Self Love, Love Self. At this event, students were able to participate in arts and crafts such as building lego roses, foam flowers, and watercolor painting. They were also able to enjoy charcuterie boards, pizza, and other goodies! We had a total of **57** students for this event.
- On February 27th, RMSC hosted Todos Bailan! At this event, students were able to enjoy a live Dj, ride a mechanic bull, and enjoy some agua frescas and snacks! We had a total of 55 participants for this event.
- The RMSC spent the remainder of the month tabling for the new Snow Day date and promoting Pi Day!

Upcoming Events:

Financial Literacy Center:

- On March 7th, the third workshop of the Small Business Workshop will be hosted in FLC. Professor Stephen Abbott will be presenting on getting funded and grow for small businesses.
- On March 20th, the last workshop of the Small Business Workshop will be hosted in FLC with presenter Dr. Long speaking on tax planning and practices.
- On March 21st, the Financial Literacy Center team will be presenting on its services at the Veterans Graduate Networking Mixer hosted by the Graduate Student Success Center and Veteran Success Center.
- On March 26th, FLC will be hosting a movie night in the SMSU South theater. The movie that will be showing is "Moneyball" to show the finance networking done in sports and entertainment. Popcorn and refreshments will be provided for the students.
- On April 16th, FLC will be hosting the Financial Literacy Summit in the SMSU South Events Center. We will be having keynote speakers, Vivian Tu and Dr. Brenda. Banks will be hosting workshops within the event as well as tabling. Students will have the opportunity to learn on financial literacy such as credit, investing, budgeting, and saving, and car and home buying during the presentations.

Graduate Student Success Center:

- March 21: The Graduate Student Success Center is partnering with the Veteran Success Center for their annual Veteran's Graduate Networking Mixer. This mixer provides space for graduate student veterans to share their collegiate experience, discover resources, and mingle amongst delicious food. GSSC will be providing small bites through Yotie Eats for this event.

Program Board:

- May 3: CoyoteFEST 2024 is Program Board's giant end-of-year celebration that welcomes students to a fun night of carnival rides, games, a live musical performance, and tasty treats!

Rancho Mirage Student Center:

- 03/12 - Snow Day: 12-4pm RG Lawn
- 03/14 - Pi Day: 11:30am - 1:30pm

Student Union South Metal Roof Repair

Date: March 5, 2024

Santos Manuel Student Union Board of Directors

Proposed By: Anthony Roberson, Associate Director Operations

Background:

The metal roof of the SMSU South facility has served us well over the years, providing protection against the elements and contributing to the overall structural integrity of the facility. However, routine inspections have revealed signs of wear and tear, necessitating immediate attention to prevent further damage.

Proposal:

The proposed repair project includes a comprehensive assessment and subsequent restoration of the metal roof. This will involve: Remove 9 roof panels and Cricket, wall panels also may be necessary to determine action to make watertight.

Install new underlayment, reinstall roof panels, install new Cricket using 24-gauge material, and reinstall wall panels and flashing.

Rationale:

This rationale outlines the necessity and benefits of undertaking a metal roof repair project;

- **Safety Concerns:** The paramount concern when addressing the repair of the metal is the safety of all individuals utilizing the SMSU South. Leaks and compromised structural elements pose a risk to the well-being of our students, staff, and visitors. Addressing these issues promptly is crucial to mitigate potential safety hazards and ensure the continued use of the facility without compromise.
- **Long-Term Cost Savings:** Proactive metal roof repair is an investment in the long-term sustainability of the SMSU South. By addressing the current issues promptly, we prevent further deterioration that could lead to more extensive damage and costly repairs in the future. Timely intervention not only ensures the safety of occupants but also contributes to significant cost savings over the life cycle of the building.
- **Preservation of Facility Value:** The Santos Manuel Student Union plays a pivotal role in fostering community engagement, providing a space for student organizations, events, and social activities. A structurally sound and well-maintained facility enhances the overall experience of students and contributes to a positive campus atmosphere. By addressing the metal roof issues, we are investing in the quality of student life and reinforcing our commitment to providing a conducive environment for learning and community building.

Budget Impact:

The estimated budget for this project is **\$14,886.00**, inclusive of all materials, labor, and contingency costs. A detailed breakdown of the budget is attached herewith

Timeline:

Upon approval, the project is expected to commence on March 26th, and conclude by April 12th. The timeline has been carefully structured to minimize disruptions to the daily activities of the SMSU South facility.

Chart field: 660876-RO001-S6110

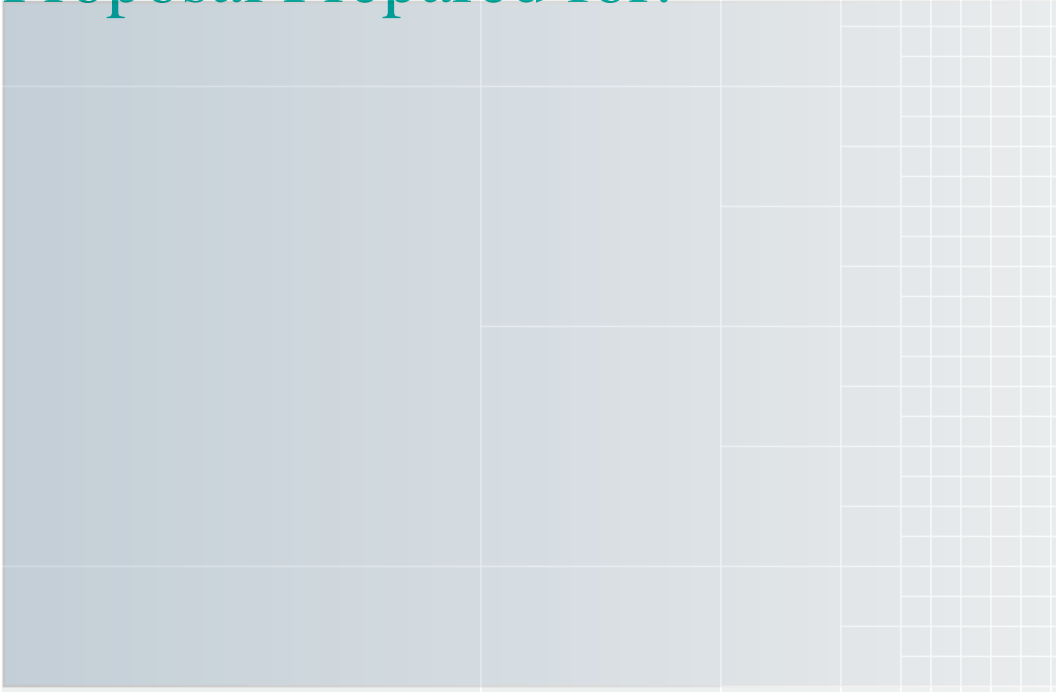
Attachments:

- Please proposal attached.

Patch and Repair Proposal



Proposal Prepared for:



Patch and Repair Proposal

Dear

I am submitting a proposal for roof repairs at
Based upon my inspection, the following should be completed:

The cost to complete the above scope of work is: _____ and can be completed within
_____ of your approval. I will be in contact with you to answer any questions you have.
Thank you for the opportunity to serve you and

Respectfully yours,



Patch and Repair Proposal

TERMS AND CONDITIONS:

Unless all Work hereunder is to be performed within thirty (30) days, WTI shall submit an invoice to the Customer at the end of each calendar month for the amount due for the portion of the Work completed during that month. If all Work is to be performed within thirty (30) days, no invoice shall be submitted until all Work has been completed. Customer shall pay WTI in full within thirty (30) days after receipt of each invoice.

This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/files/share/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI. Please confirm your acceptance either by return e-mail to the representative identified below or by having an authorized representative of Customer sign in the space provided below. Upon receipt of acceptance, WTI will process your order and promptly begin the Scope of Work. We appreciate your business and look forward to working with you at your facility.

By:
P.O. number (if required):
Print name:
Title:
Date:



Patch and Repair Proposal

ACKNOWLEDGEMENT REGARDING PREVAILING WAGE REQUIREMENTS:

Please check ONE of the below:

- The work described to be performed by Weatherproofing Technologies, Inc. (“WTI”) at customer’s facilities is not subject to federal, state or local prevailing wage requirements, other than the Fair Labor Standards Act’s minimum wage provisions (29 U.S.C. § 206) and similar state minimum wage laws of general application.
- The work to be performed by WTI at customer’s facilities is subject to prevailing wage requirements, and the customer agrees to provide WTI with all applicable wage schedules for such work before a purchase order is generated for this work.

Customer further acknowledges that if customer is a public entity or agency, or the project is funded in whole or in part with federal funds, the price quoted by WTI for work performed on customer’s facilities is based on the assumption that the work is covered by a prevailing wage law (applicable state or local prevailing wage law or the Davis Bacon Act). If the customer indicates above that this project is not subject to any federal, state or local prevailing wage requirements the quoted price may be reduced.

Customer Name:

Customer Representative:

(print name)

Signature:

Date:



SM Fiber Cable Pull Project Student Union North to Student South

Date: March 7, 2024

Santos Manuel Student Union Board of Directors

Proposed By: Anthony Roberson, Associate Director, Operations

Background:

The SMSU serves as a central hub for student activities, events, and key stakeholders. As we witness a growing demand for advanced technological capabilities within our facility, it becomes imperative to upgrade our network infrastructure. The proposed fiber cable pull will lay the foundation for a robust and high-speed internet connection, ensuring that our students, staff, and visitors have access to reliable and efficient digital services.

Proposal:

The fiber cable pull project encompasses the following key components:

- **Site Assessment:** Engaging with professional network infrastructure experts to conduct a thorough assessment of the current state of our network and the feasibility of fiber optic installation.
- **Installation of Fiber Cables:** Hiring a reputable contractor with expertise in fiber optic installations to pull and install the necessary cables throughout the SMSU.
- **Connection Points and Networking Equipment:** Establishing strategic connection points and installing networking equipment to optimize the utilization of the fiber optic network.
- **Testing and Quality Assurance:** Conducting rigorous testing of the installed fiber optic cables to verify optimal performance.

Rationale:

This rationale outlines the imperative need and comprehensive benefits of this proposed fiber cable pull project:

- **Current Technological Landscape:** The technological landscape on our campus has evolved significantly over the years, with an increasing reliance on digital platforms, online events, and collaborative technologies. The existing network infrastructure within the Santos Manuel Student Union may not be adequately equipped to meet the growing demands for high-speed and reliable connectivity.

- **High-Speed Connectivity:** The primary objective of the fiber cable pull project is to establish a high-speed and robust internet connection within SMSU South. Fiber optic cables, known for their unparalleled data transfer capabilities, will elevate the connectivity experience for all users. This is particularly crucial as we witness a surge in virtual events, live streaming, and other data-intensive activities hosted within the SMSU.
- **Reliability and Efficiency:** Fiber optic networks offer superior reliability and efficiency compared to traditional copper-based networks. With lower latency and minimal signal degradation over long distances, users within the SMSU will experience a seamless and uninterrupted online experience.
- **Support for Emerging Technologies:** The implementation of a fiber optic networks positions the SMSU to support current and emerging technologies.

Budget Impact:

The estimated budget for this fiber cable pull project is **\$ 13, 217.06**, covering all aspects of the installation, including materials, labor, testing, and quality assurance. A detailed breakdown of the budget is attached herewith.

Timeline:

Pending approval, the project is slated to commence on March 25, 2024 and conclude by March 29, 2024. This timeline is carefully crafted to minimize disruptions to the regular activities and events hosted within the SMSU.

Chart field: TBD

Attachments:

- Please see sole source proposal from Alphacomm



139 N. Maple St. Unit F
Corona, CA. 92880
PH 951-738-1771
FX 951-738-1206

October 6, 2023

Subject: SM Fiber Student Union North to Student Union South

Date: Friday October 6, 2023

Location: Student Union North & Student Union South

Please find below the price quotation for the project walked.

SM Fiber Scope

1. Alphacomm will Provide and install one OSP 12 strand Single Mode fiber from the BDF in Student Union North room T101 to the customers preferred location in Student Union South BDF T101.
2. Alphacomm will provide & install (2) new Corning rack mount fiber enclosures, to house the new SM terminations.
3. Alphacomm will provide & install (2) new 12 position fiber adapter plates to house (24) new terminations.
4. Alphacomm will provide labor to terminate (24) connectors, provided by Alphacomm.
5. Alphacomm will provide and install identification tags for all strategic points in the tunnel, man-holes, and at each landing point entry and exit.
6. Alphacomm will provide labor to certify test each SM strand prior to leaving site.
7. Alphacomm shall clearly label each location using machine generated labels.
8. Alphacomm shall provide labor to walk customer through completed project.
9. Alphacomm shall provide labor to remove any work-related trash from site.
10. Alphacomm shall provide certified test results upon request from customer.
11. Alphacomm has included (2) three-meter LC to LC Single-mode fiber patch cords.
12. Alphacomm will provide labor to assist CSUSB IT with connectivity if necessary.

Exclusions & Responsibilities of CSUSB:

1. Allow a minimum 8-hour workday
2. Provide CEE As-builts for existing utilities
3. Obtain all permits, licenses, landowner permission...etc. Pay any fees
4. Schedule all inspections with appropriate parties
5. Schedule land surveyor to set engineered staking.
6. Patch or Repair of existing surfaces
7. Overtime is not included in this proposal
8. Waterproofing of any kind.

Total Project Pricing: \$ 13,217.06

2024-25 Recreation & Wellness Rates Proposal

February 27, 2024

Santos Manuel Student Union Board of Directors

Proposed by: Elmer Gutierrez, Recreation & Wellness Committee Chair and Vilayat Del Rossi, Director, Recreation & Wellness Department

Background:

The Recreation & Wellness Department (RW) provides a variety of diverse and innovative recreation and well-being related programs, services, activities, and facilities. Many of the programs, services, activities, and facilities are provided to enrolled students at no additional cost. However, some items (eg-outdoor rental equipment, personal training, etc.) are provided to enrolled students at a nominal rate. These rates are also assessed to campus faculty/staff and off-campus entities, at a higher rate than the student rate.

Proposal

This proposal is to request adjustments to our current rates. This year's revised rate recommendations are for rates that have not been revised for at least two years. All proposed adjusted rates are highlighted with a ~~strikethrough~~ and the new rate next to it.

Rationale

The following rationale is provided in support of these rate adjustments:

- To ensure that the department adjusts rates to keep pace with inflation, and minimum wage increases. Staffing rates increased minimally, and other rates increased 10-15% pending the intended population (eg student, associate, affiliate, non-profit, community).
- It provides a commitment to small incremental price increases to our campus community, while adjusting for off-campus entities while still being very competitive in the market.
- Recommended rate revisions this year are as follows: *Facility Rental & Staffing Rates, Aquatic Program Rates and Leadership Challenge Center Rates*
- There are also rate removals for the following: *Karate Uniform Rental*

Budget Impact

Based on current utilization rates, the total fiscal impact of these rate adjustments will result in an approximate increase of annual gross revenue of \$5-10,000, which is also offset by increased expenses (eg inflation, wages, utilities, etc.).

Timeline

Upon approval, all rates will be effective May 20th, 2024.

Attachments

1. Rates

Facility Rental & Staffing Rates *per hour					
sq. ft.	Occupancy	Room	Students	Department	Off-Campus
8,900	178	Main Weight Room	\$0	150 \$165	250 \$290
5,400	100	Outdoor Training Complex	\$0	60 \$66	80 \$95
5,600	113	MAC Gymnasium	\$0	75 \$83	95 \$110
1,550	31	Group Exercise Room 205	\$0	45 \$50	60 \$70
1,129	23	Group Exercise Room 203	\$0	40 \$44	50 \$60
612	20	Rock Wall	\$0	40 \$44	50 \$60
23,191	465	Building Buyout	\$0	410 \$460	585 \$675
	Operations Manager		16.5 \$17	18.5 \$19	33 \$38
	Ropes Staff		17 \$17.50	19 \$19.50	33 \$38
	Personal Trainer		18 \$18.50	20 \$20.50	36 \$41
	Group Exercise Instructor		18 \$18.50	20 \$20.50	36 \$41
	Lifeguard		17 \$17.50	20 \$20.50	34 \$39
	Specialty Instructor		19 \$19.50	21 \$21.50	38 \$43
	Intramural Official		17 \$17.50	18.5 \$19	33 \$38
	Intramural Supervisor		17 \$17.50	19 \$19.50	34 \$39

**Minimum of 3 hours of staffing is required for most reservations that require staffing*

***Required staffing ratios are dependent on the type of activity and location*

RecWell Membership Rates

	Students	Associate	Affiliate	Community
Annual		\$235	\$280	
Semester	\$91.66	\$100	\$115	
Monthly				
Daily		\$7	\$10	\$5(Aquatics Only)
Summer	*\$46	\$60	\$80	
Summer Aquatic Individual Pass	\$10	\$15	\$20	\$30
Summer Aquatic Family Pass	\$20 up to 4 members, \$5 for each additional member	\$25 up to 4 members, \$7 for each additional member	\$35 up to 4 members, 10 for each additional member	\$65 up to 4 members, \$15 each additional member
<i>*Prorated at the midpoint of the summer academic session at 1/2 the summer rate price</i>				
Student Membership Defined	Extd. Ed., Cross-enrolled, continuing, non-summer student			
Associate Membership Defined	Faculty, Staff and Alumni Association members			
Affiliate Membership Defined	Add on membership to previous categories			

Fitness Program Rates			
	Students	Associate	Affiliate
PERSONAL TRAINING			
1 on 1 Training:			
1 Session	\$22.00	\$24.00	\$25.00
5 Sessions	\$100.00	\$110.00	\$115.00
10 Sessions	\$180.00	\$200.00	\$210.00
BUDDY TRAINING (2):			
1 Session	\$28.00	\$30.00	\$31.00
5 Sessions	\$130.00	\$140.00	\$145.00
10 Sessions	\$240.00	\$260.00	\$270.00
FITNESS PROGRAM DESIGN			
4-Week Program	\$40.00	\$50.00	\$60.00
6-Week Program	\$50.00	\$60.00	\$70.00
8-Week Program	\$65.00	\$75.00	\$85.00
INSTRUCTIONAL PROGRAMS*			
Martial Arts:			
Two Classes/wk (2hrs.)	\$30.00	\$35.00	\$40.00
Dance:			
One Class/Week	\$20.00	\$25.00	\$30.00
Coyote Fit			
Two Classes/Week	\$25.00	\$30.00	\$35.00
Karate Uniform Rental:			
Jui-Jitzu-Gi	\$10.00	\$10.00	
Karate-Gi	\$5.00	\$5.00	
*Classes are taught in 6 week increments and offered twice per semester			
**Advanced classes may have an additional increase fee up to \$5/course			

Aquatics Program Rates

	Students	Associate	Affiliate	Community
SWIM LESSONS				
1 on 1 Swim Lessons:				
1 Session	20 \$25	23 \$30	23 \$35	25 \$40
4 Sessions	72 \$82	83 \$93	83 \$ 98	90 \$110
Buddy Lessons (2)				
1 Session	25 \$30	28 \$33	28 \$43	30 \$50
4 Sessions	90 \$95	100 \$110	100 \$112	108 \$120
SAFETY TRAINING (RED CROSS)				
ARC Adult First Aid & CPR/AED Pediatric	\$69	\$80	\$80	\$90

Outdoor Rental Rates

	SRWC Members		Faculty, Staff, Affiliates, Alumni Association Members	
	1-4 days	Additional Days	1-4 days	Additional Days
Climb Items				
Chalk Bag w/ Chalk	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Crash Pad	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Rock Climbing Helmet	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Rock Climbing Shoes	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Paddle Items				
10 Liter Dry Bag	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
20 Liter Dry Bag	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
30 Liter Deck Bag	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Canoe - 2 Person	\$ 20.00	\$ 5.00	\$ 30.00	\$ 6.00
Kayak Helmet	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Kayak Paddle	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Life Vest (PFD)	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Paddle Jacket	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Sit-On-Top Kayak - Compact	\$ 16.00	\$ 4.00	\$ 24.00	\$ 6.00
Sit-On-Top Kayak - Single	\$ 20.00	\$ 5.00	\$ 30.00	\$ 7.50
Sit-On-Top Kayak - Tandem	\$ 32.00	\$ 8.00	\$ 48.00	\$ 12.00
Miscellaneous Items				
Bear Canister (large)	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Bear Canister (small)	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Canyoneering Boots	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Camp Chair	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Hiking Boots (Men's and Women's)	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
LED Lantern	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Neoprene Socks	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Trekking Poles	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Alex Honnold GIR Ultimate Flip (Spatula)	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Packs Items				
Internal Frame Backpack (19-24) 75L+10L	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
Internal Frame Backpack (15-20)75L+10L	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
Internal Frame Backpack (14-20) 50L	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
Sleep Items				
0 degree Sleeping Bag	\$ 10.00	\$ 2.50	\$ 15.00	\$ 3.75
15 degree Sleeping Bag	\$ 8.00	\$ 2.00	\$ 12.00	\$ 3.00
30 degree Sleeping Bag	\$ 6.00	\$ 1.50	\$ 9.00	\$ 2.25
Doublenest Hammock	\$ 6.00	\$ 1.50	\$ 9.00	\$ 2.25
Sleeping Pad (foam)	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75

Snorkel & Scuba Items				
Scuba Gloves	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snorkel Slipper Style	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snorkel Fins	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snorkel Mask	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snorkel Package	\$ 6.00	\$ 1.50	\$ 9.00	\$ 2.25
Snow Sports Items				
Crampon - 4 point	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Gaiters	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snow Mittens	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Snow Goggles	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snowboard and Bindings	\$ 16.00	\$ 4.00	\$ 24.00	\$ 6.00
Snowboard Boots	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Snowboard Helmet	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Snowboard Package	\$ 20.00	\$ 5.00	\$ 30.00	\$ 7.50
Snowboard Pants	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Snowshoes	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Waterproof Jacket	\$ 6.00	\$ 1.50	\$ 9.00	\$ 2.25
Waterproof Pants	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Wrist Guards	free	free	free	free
Stoves & Cookware Items				
2 Burner Propane Stove	\$ 8.00	\$ 2.00	\$ 12.00	\$ 3.00
Backpacking Butane Stove	\$ 8.00	\$ 2.00	\$ 12.00	\$ 3.00
Backpacking Cookware	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Ice Cooler Large	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Ice Cooler Medium	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Water Bladder	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Water Jug	\$ 2.00	\$ 0.50	\$ 3.00	\$ 0.75
Surf Items				
Body Boards	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Full Wetsuit	\$ 6.00	\$ 1.50	\$ 9.00	\$ 2.25
Soft Surfboard	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
Spring Suit	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Wetsuit Booties	\$ 4.00	\$ 1.00	\$ 6.00	\$ 1.50
Tent Items				
1 - Person - Backpacking Tent	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
3 - Person - Backpacking Tent	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
3 - Person 4 Season Backpacking Tent	\$ 16.00	\$ 4.00	\$ 24.00	\$ 6.00
4 - Person - Camping Tent	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50
5 - Person - Camping Tent	\$ 12.00	\$ 3.00	\$ 18.00	\$ 4.50

Adventure Trip Program Rates

	Students	Associate	Affiliate	Sponsored
Trip Pricing				
Trips Under \$90	Price	Add 33%	Add 45%	Add 66%
Trips \$90 or more	Price	Add \$30	Add \$45	Add \$60
<i>Examples:</i>				
<i>Trips Under \$90</i>	\$40.00	\$53.00	\$58.00	\$66.00
	\$60.00	\$80.00	\$87.00	\$100.00
	\$80.00	\$106.00	\$116.00	\$133.00
<i>Trips \$90 or more</i>	\$100.00	\$130.00	\$145.00	\$160.00
	\$200.00	\$230.00	\$245.00	\$260.00
	\$350.00	\$380.00	\$395.00	\$410.00

Leadership Challenge Course Program Rates

	Students	Associate	Non-Profit	Community
Time Frame				
2.5 hours	7 \$8	13 \$15	20 \$22	27 \$30
4 hours	13 \$15	26 \$29	33 \$36	45 \$49
6 hours	18 \$20	38 \$42	43 \$49	57 \$62
*10% discount applied for groups over 60				

From: Rafik Mohamed
Sent: Friday, December 1, 2023 1:40 PM
To: Paz Olivérez <Paz.Oliverez@csusb.edu>
Subject: Parent Resource Center

Intended Use

The ICDFR has launched a resource center to serve the needs of student-parents. The goal is to increase student success rates, reduce time to graduation, and support the health and well-being of student parents at CSUSB. The working mission of the SPRC is described below, as are some highlights from recently collected student data illustrating the need for this new resource. Though currently operating out of the main office of the ICDFR, the space available in the SMSU South would serve as a centralized location where student parents could gather, study, and gain access to resources serving their parental and academic needs. Specifically, the SPRC would provide student-parents at CSUSB with access to basic parenting supplies (e.g., diapers, wipes, sanitizer, etc.), educational books and toys (giveaways and exchanges), and a clothing exchange. The location also includes space to facilitate interactions and provide social support among student-parents, and access to parenting related resources offered by the ICDFR (e.g., Parent education classes) and across campus. We believe the space formally occupied by the Coyote Market would be an ideal location for the SPRC because it is highly visible and easily accessible to student-parents.

A. Rafik Mohamed, PhD
Provost & Vice President for Academic Affairs
California State University, San Bernardino
(909) 537-5024
www.csusb.edu



7611 Greenleaf Ave., Whittier, CA 90602
 Ph. (562)789-1289 Fx. (562)685-0359

Proposal

SBE / DBE Metro Cert. #5868
 DBE CUCP Cert. #40189

Date	Estimate #
6/27/2023	7752

Lic. 797162 Class B, C-33 & C36 Email: gdlconst@msn.com; DIR # 1000002322

Submitted To: CSU San Bernardino 5500 University Parkway San Bernardino, CA 92407 Att: Anthony Roberson aroberso@csusb.edu		
	P.O. No.	Status
	Project	
Resource Center		

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Description	Qty	Cost	Total Base Bid:
CSUSB Resource Center Student Union Scope of Work: Remove existing accordion door entrance and replace for new 118" X 106" storefront opening in dark bronze 2" X 4" aluminum with ¼ clear tempered 1 pair of double doors off set swing out with von Duprin panic hardware and surface mounted closers. Include sealant and Backer Rod and equipment. Remove, demo, and dispose obsolete store display slatwall, hangers, cabinets, shelving, and racks. Repair walls as needed with join compound, match existing finish, remove all nails, and hook from walls. Remove and cancel, cap sink, and drain. Install 2 doors and frames from hollow metal and painted doors. Prime and paint walls and ceiling with (1) coat of primer and (2) coats of paint. Install new tile carpet and base. Exclusions: new lights, keys, cylinders, major or unforeseen damage, electric, low volts, new walls.		72,000.00	72,000.00

Respectfully Submitted: Jose Lopez	Total Base Bid: \$72,000.00
------------------------------------	------------------------------------

All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications for the above work and completed in a substantial workmanlike manner.
 Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Note: GDL Best Contractors, Inc. is not responsible for any lead or asbestos abatement, disposal, construction permits or testing. Should this project be cancelled for any reason, you will be responsible for all costs incurred, including, but not limited to overhead, profit, and 12% interest. Should litigation be necessary party will be entitled to all reasonable attorney's fees. This proposal does not include any costs for any special on site inspection unless specified above. This proposal is good for 30 days only or per specifications.

Signature _____

SANTOS MANUEL STUDENT UNION
OF
CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

FACILITY SUBLEASE

This Facilities Sublease (“Sublease”) is made and entered into this 1st day of July, 2023, between the Santos Manuel Student Union of California State University, San Bernardino, hereinafter called "Auxiliary", and California State University, San Bernardino Parent Resource Center, hereinafter called "Lessee".

WHEREAS, Auxiliary entered into a Lease on September 1, 2017 with the Trustees of The California State University, a copy of which is attached hereto as Exhibit A, and

WHEREAS, said Lease authorizes the President of California State University, San Bernardino, or designee, to approve a Sublease for any portion of the leased premises, and

WHEREAS, the President of California State University, San Bernardino, or designee, acknowledges his approval of this Sublease.

WHEREAS, the continuance of the term of this Sublease past the current term of the Master Agreement is contingent on the renewal of the Master Agreement.

NOW, THEREFORE, Auxiliary and Lessee hereby agree as follows.

1. Premise. Auxiliary hereby subleases to Lessee the following property:

In the Santos Manuel Student Union South, the Lessee shall have exclusive use of one space on the FIRST floor, Room _____, totaling 1,038.50 square feet. The spaces are outlined in red on the attached floor plan, which is attached hereto as Exhibit B.

2. Term. The term of this Sublease shall be from July 1, 2023 until June 30, 2024 unless sooner terminated as herein provided.
3. Rent. Lessee shall pay rent at the monthly rate of \$1,038.50 (\$1.00 per square foot) payable quarterly in arrears. Auxiliary reserves the right to re-evaluate the rental rate thirty (30) days prior to the August 1 of each year of the term for the balance of the term of the Sublease. Parties shall negotiate in good faith any rent adjustment.
4. Services. Auxiliary agrees to provide the following to Lessee:
 - a. Utility and custodial services at the monthly rate of \$563.91 (\$0.543 per square foot) payable quarterly in arrears. Auxiliary reserves the right to re-evaluate utility and custodial charges in January of each year to ensure that direct costs have been equitably assessed.
 - b. Lessee shall pay for its telephone service directly to the University.

5. Subletting. Lessee shall not assign nor sublet this Sublease without prior written approval of Auxiliary.
6. Quite Use and Enjoyment. Auxiliary reserves the right to enter and inspect the leased premises at reasonable times, and to render services and make any necessary repairs to the premises.
7. Indemnification. This Sublease is made upon the express condition that Auxiliary, California State University, San Bernardino, the Trustees of the California State University, the state of California and their officers, agents, representatives, volunteers and employees are indemnified from any liability and claims for damages by reason of any injury to any person or persons, including Lessee, or property of any kind whatsoever and to whomsoever belonging including Lessee, from any cause or causes whatsoever in any way arising out of Lessee's business activity or use of the premises under this Sublease or any extension thereof. Lessee agrees to indemnify and hold harmless Auxiliary, California State University, San Bernardino, Trustees of the California State University, the state of California and their officers, agents, representatives, volunteers and employees from any and all loss, damage, or liability that may be suffered or incurred which arises out of or is in any way connected with the use of the premises herein described, by Lessee.
8. Alterations. Lessee agrees to make no alterations to the premises, including, but not limited to, all modifications and permanent fixtures, without the prior written approval of Auxiliary.
9. Compliance with Laws. Lessee shall not violate nor allow to be violated any federal, state, or local law, or rule of the Trustees or of the campus.
10. Holdover Tenant. Should Lessee occupy the premises after the date of expiration of this Sublease, and the Auxiliary agrees to the continuation of occupancy in writing, such tenancy shall be on a month-to-month basis subject to the terms and conditions of this Sublease and any rent increase Auxiliary may assert at the end of the Sublease.
11. Compliance. Lessee agrees to comply with all the terms of the Sublease and Lease insofar as they are applicable to Lessee.
12. Premise Restoration. Upon termination or expiration of this Sublease, Lessee, at its own expense and risk, shall restore the premises as nearly as possible to the condition existing prior to the execution of this Sublease subject to normal wear and tear of occupancy of the premises.

Lessee shall exercise care in the use of Auxiliary facilities and shall comply with guidelines to reduce excessive wear or damage. Lessee agrees to keep the facilities in a clean and orderly condition and to remove all waste material at the conclusion of this Sublease.

13. Amendments, Entire Sublease, and Severability. This Facility Sublease constitutes the entire Sublease between the parties with respect to the subject matter hereof. This Facilities Sublease may not be modified or amended except in writing signed by both parties. Should any provision of this Facilities Sublease be invalid, illegal, or unenforceable in any respect, such provision will not affect the validity and enforceability of any other part of this Facilities Sublease.
14. Common Area Use. Lessee recognizes that its use may coincide with other uses of Auxiliary property, and agrees that it will so organize its use and activities to cause as little disruption as possible to such uses of the Auxiliary buildings and equipment.
15. Insurance. Lessee shall maintain a copy of policies of comprehensive general liability insurance. Said insurance minimum limits recommended shall be no less than \$1,000,000 overall, which shall include, but not limited to, bodily injury, property damage, and umbrella clause. The insurance policy shall contain or be endorsed to contain the following provisions: For the general liability policy the Trustees of the California State University, the Santos Manuel Student Union of California State University, San Bernardino, California State University, San Bernardino and the state of California their officers, employees, representatives, volunteers and agents shall be covered as additional insureds.
16. Termination. This Sublease may be terminated upon any of the following occurrences:
 - a. By either party giving thirty (30) days written notice to the other party.
 - b. Upon expiration of the Sublease term as set forth in section 2.
 - c. Upon breach of any substantial provision of this Sublease.
 - d. Upon termination of the Sublease and Lease by the Trustees of The California State University for administrative necessity or for any other reason which gives the Trustees the right to terminate the Sublease and Lease under the terms of that document.
17. Governing Law. This Facilities Sublease will be governed by and construed in accordance with the laws of the State of California without giving effect to the principles of conflict of laws. The parties irrevocably and unconditionally consent to submit to the exclusive jurisdiction of the courts of the State of California and of the United States of America located in the State of California for any actions, suits or proceedings arising out of or related to this Sublease. This Sublease is deemed by the parties to have been executed and delivered in San Bernardino, California.
18. Dispute Resolution. If a dispute should arise between the Parties with respect to the obligations hereunder or the interpretation of this Facilities Sublease, prior to the commencement of any legal action, the Parties agree to meet and confer in good faith on all matters of common interest on all controversies, claims or disputes (“Dispute”) which materially affect the performance of either Party under this Facilities Sublease. Promptly after a Dispute is recognized by either Party, such Party may communicate the substance of the Dispute to the other Party’s primary contact. Once a Dispute has been raised, the

primary contacts shall make all reasonable efforts to reach a resolution within two (2) weeks after the Dispute has been identified. If the Dispute is not resolved between the Parties' respective primary contacts, then the Parties shall submit such matters to their respective executive management, who shall make all reasonable efforts to reach a resolution within thirty (30) days after the Dispute has been referred to them. The foregoing, however, shall not prevent or limit either Party's right to apply to a court of competent jurisdiction for a temporary restraining order, preliminary or permanent injunction, or other similar equitable relief.

19. Attorney's Fees. If either party incurs legal fees or litigation expenses, whether or not an action is instituted, to enforce the terms of this Sublease or to recover damages or injunctive relief for breach of this Sublease, it is agreed that the successful or prevailing party will be entitled to reasonable attorney's fees, litigation expenses, expert witness fees and other costs in addition to any other relief to which it may be entitled.
20. Notices. All notices herein to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the U.S. mail, certified and postage prepaid, and addressed as follows:

To the LESSEE:

California State University, San Bernardino
Parent Resource Center
5500 University Parkway
San Bernardino, CA 92407

To the AUXILIARY:

Santos Manuel Student Union of California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

Nothing herein contained shall preclude the given of such written notice by personal service.

21. Damage to Premises. If the lease premises are damaged by fire, earthquake, accident, or other casualty, Auxiliary shall have the right to restore the Premises by repair or rebuilding. If Auxiliary chooses not to restore the Premises by repair or rebuilding, and such damage renders more than 10% of the floor space unusable for the purposes intended, this Sublease shall terminate.
22. Hazardous Materials. Lessee shall not use, store, generate, release or dispose of any hazardous material on the Premises are part. However, Lessee is permitted to make use of such materials that are required to be used in the normal course of Lessee's operations provided that Lessee complies with all applicable Laws related to the hazardous materials. Lessee is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by Lessee.

IN WITNESS HEREOF, the parties hereto execute this Sublease on the above date.

AUXILIARY ORGANIZATION:

Jesse Felix, SMSU Executive Director Date

LESSEE:

Mark Agars, Director, Institute for Child Development and Family Relations Date

CSUSB APPROVED:

Art Torres, Director of Procurement & Contracts Date

