CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 05: Tuesday, February 6, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of M. Bakeman, K. Collins, D. Garcia, J. Gilbert, J. Kottke, J. Kremling, A. Louque, A. Muhtaseb, K. Rowan, R. Samuelson, S. Steffel, D. Sweeney, J. Ullman.

Guests Present: R. Beech, S. Bennett, K. Costino, R. Fremont, B. Haynes, T. Karmanova, J. Lappin, J. Peacock, M. Popescu, O. Rosas, A. Satterlund, C. Seal, P. Sehram, S. Sudhakar,   J. Vicknair, C. Weber, P. Williams.

1. APPROVAL OF THE MINUTES.
1.1 Minutes for January 16, 2018 (FSM 17-04)
It was moved by T. Rizzo and seconded by L. Ajayi to approve the Faculty Senate minutes from January 16, 201 as written.
PASSED.

2. APPROVAL OF THE AGENDA.
1.2 It was moved by T. Rizzo and seconded by D. Chen-Maynard to approve the Faculty Senate Agenda as written.
PASSED.

3. CHAIR'S REPORT

Chair Kolehmainen gave the following report:

Please join me in welcoming our new senate administrative analyst, Sylvia Myers. Sylvia has extensive experience, especially in HR. Her last employer was Christian Counseling Service, where she was the Executive Assistant to the CEO and the HR Specialist. She is a Volunteer Administrative Assistant for Women's Ministry with the Pacific Union Conference of Seventh-day Adventists. She is graduate of Pacific Union College in Angwin, CA (Northern California). I am delighted that Sylvia has joined the CSUSB family. You may remember that we asked you to hold the date for an optional senate meeting on February 20. We will be meeting on that date, so please mark it on your calendars. We have a large of package of curriculum items to consider, some associated with changes mandated by Executive Orders 1100 and 1110, and some associated with Q2S conversion. The Constitution and Bylaws Revision Committee has decided to recommend increased lecturer voting rights. Under the current constitution, only full-time annual and three-year lecturers can vote. We will be recommending that all lecturers with a three-year contract and an annual entitlement with a time lase greater than or equal to 0.75 also be allowed to vote. We will also recommend increasing the number of dedicated lecturer seats on the senate from one to two. We are discussing several other revisions, including the possibility of allowing alternates to the senate so that a college's representation doesn't suffer if a senator misses a meeting. We hope to have a package of suggested revisions to bring to the senate by the end of winter quarter. Constitutional changes must be approved in a general faculty referendum. The Faculty Affairs Committee was

asked to examine the possibility of allowing faculty going through post-tenure reviews to submit their FARs electronically. They determined that there is no language in the FAM that prohibits that practice, and I understand Academic Personnel is moving towards doing so. The FAC has consulted with the CFA about the extension of the CBA and its effect on the CEAT policy. The current policy remains in effect, and a call for applications will be forthcoming. FAC is working on a possible simplification of the form for evaluating lecturers. They are consulting with Academic Personnel, the CFA, chairs and deans, with the aim of completing the task by the end of the quarter, before the 2017-2018 lecturer evaluation cycle begins in the spring. Although the provost review policy passed the Senate in 2016-17, the Provost has requested that the Senate consider a simpler process that would reduce the demand on faculty's time, among others. The EC is in the process of deliberating that possibility and the FAC will act accordingly afterwards. The Provost has suggested that we combine the policy on recruiting full-time lecturers and the policy on recruiting part-time lecturers in order to streamline the process, to better conform to the CBA, and to garner a larger applicant pool. The FAC expects to complete this policy by the end of the quarter. A faculty member pointed out an ambiguity in the faculty appointment process with regard to the role of the department vote. FAC has produced a revised version of the faculty appointment policy. It will be considered by the EC shortly and is expected to reach the Senate floor at its March meeting. The Educational Policy and Resources Committee is re-visiting issues related to academic freedom and electronic resources. There were addressed in a policy passed by the senate in 2015-16, but never signed by the President. EPRC has concluded that these are two separate issues and will be addressing them as such. EPRC is also examining the student grade grievance policy.

4. PRESIDENT'S REPORT

President Morales gave the following report:

I want to begin this report by extending an invitation to all members of the Faculty Senate and the entire CSUSB community to take part in the upcoming series of facilitated discussions to identify practical and actionable strategies for increasing diversity in the recruitment, hiring and retention of faculty and staff. These discussions, which will take place this Wednesday, Thursday and Friday, encompass an objective within the University's Strategic Plan. Collectively, these sessions seek to help create a learning and working environment that is continuously responsive to the needs of our diverse student population.
• We are delighted to have Dr. William Harvey, distinguished scholar, researcher and administrator, serving to facilitate the discussions. Dr. Harvey, who holds a number of concurrent positions including founding president of the National Association for Diversity Officers in Higher Education, has developed an extensive understanding of the cultural and social factors that affect underserved populations, especially within the collegiate setting. While several sessions involve specific sectors within the campus community, everyone is invited to attend tomorrow's general session starting at 10 a.m. in the Santos Manuel Student Union Events Center. The discussion with Faculty Senate is also tomorrow, from 12 – 2 pm and lunch will be provided.
• Shared Governance Task Force: In our efforts to strengthen shared governance at CSUSB, the Shared Governance Task Force will have its inaugural meeting on Monday, February 26. The group, which features two representatives each from the Faculty Senate, ASI, Staff Council and the senior administration, will work together to identify a consultant that will help us build a common understanding on this important issue.

• Remarkable Growth: Over the past 5 1/2 years, we have put an unprecedented emphasis in strengthening all of our advancement efforts. So let me give you one remarkable outcome: In the summer of 2012, CSUSB's endowment, designed to provide long-term funding for scholarships and academic enrichment, was roughly $19 million. Just 5 ½ years later, our endowment stands at nearly $41.3 million. It's a wonderful testament to the efforts of this 2 entire university, especially our friends in the community, who recognize how we are transforming lives every day.

• Chancellor's Annual Address: Last week CSU Chancellor Timothy White gave his 2018 State of the CSU address. In discussing recent accomplishments, current issues and the future, Chancellor White focused on the legacy and vision of the CSU. To illustrate CSU legacy, he spoke of Natalia and Isabel Carvajal, two CSUSB alumna who came to California with their family to escape death threats in their native Columbia. Despite seeing their family's visa expire, both were able to attend CSUSB thanks to privately funded scholarships presented to high-achieving high school seniors in the county and eventually graduated with honors. Natalia and Isabel currently run a company in Los Angeles that aids infants with disabilities, and last fall established a Dreamers scholarship here at CSUSB.

• Budget: The governor's proposed state budget has fallen way short of what had been requested. Chancellor White called on everyone within the CSU to put forth a united effort. He asked that we join with those working at the University of California and California Community Colleges and urge elected officials to affirm the belief that the best investment that California can make for its people is public higher education.

• Inspirational Gathering: An impressive assemblage of students, alumni, faculty and staff came together on our campus last Friday for the 2018 Women's Leadership Conference. The daylong event offered a capacity audience thought-provoking conversation involving the empowerment and encouragement of women, the value of gender equity, and the necessity to support diversity and equality at all levels of leadership. It also featured a number of powerful speakers and panelists, including actress and author Diane Guerrero and Stanford University sociologist Marianne Cooper. I want to recognize all the campus sponsors, including the Office of Diversity & Inclusion, Athletics, University Enterprises Corporation, the SMSU Women's Resource Center, ITS, Student Affairs, Administration & Finance, Advancement, Academic Affairs, the Department of Housing & Residential Education, and ASI.

• Capitol Visit: A CSUSB student leader traveled to Washington D.C. to attend the State of the Union Address as the guest of Rep. Pete Aguilar (CA-31s District). Leticia Herrera-Mendez is a junior majoring in sociology and a DACA student who is active in a variety of campus clubs and groups. Aguilar invited Herrera-Mendez because he sees her as a tremendous role model and a great example of why Congress needs to "support DREAMers like her by passing legislation such as the U.S.A. Act." Herrera-Mendez was brought to this country from Oaxaca, Mexico, when she was eight years old.

• Powerful STEM Support: Edison International has awarded $75,000 in STEM scholarships to the CSUSB Philanthropic Foundation for presentation during the 2018-19 academic year. Created to support economically disadvantaged, underrepresented, academically qualified students who are pursuing and education in STEM or STEM-related majors, these scholarships help pay tuition and other related expenses for selected students. The College of Natural Sciences will receive 75 percent of the funds, with the remaining 25 percent going to students involved in the Center for Enhancement of Mathematics Education program.

• "Voteworthy" Achievement: The university received a bronze seal from the ALL IN Campus Democracy Challenge for its efforts to increase college student voting rates. A national awards program, the Challenge presented the bronze to those institutions achieving a student voting rate between 50 and 59 percent. In 2016, 77.3 percent of CSUSB students were registered voters, 54.2

percent of which voted in the presidential election. Challenge Director Zaneeta Daver lauded our efforts in educating student to be civic minded, and called us "and example to be emulated."

• Hosting the Future: More than 300 eighth graders from the Ontario-Montclair School District received a taste of college life during their recent visit to our campus. Hosted by the Office of Admissions, the students are participants in the Ontario-Montclair Promise Scholars Program, which seeks to ensure that all students receive opportunities to achieve their educational and career goals. During their tour, the students were greeted by Cody Coyote, visited the Cyber Security Center and the Robert and Frances Fullerton Museum of Art, and heard presentations on STEAM – science, technology, engineering, art and mathematics disciplines.

5. PROVOST'S REPORT

Provost McMahan presented the following report:

General Announcements/Updates

1. **Personnel Updates**: Several searches and reviews are underway.

• The search for the chair of sociology is in its final phase. I completed my one-on-one meetings with each of three finalists yesterday. An appointment is expected to be announced in the coming weeks.

• We are currently working on two faculty-appointed positions. (1) The posting for an assessment coordinator in the Office of Academic Programs was circulated on the campus listserv; the deadline to apply was Feb. 5. Applications are now under review; the successful candidate is slated to start during the spring quarter. (2) A position description for the Director, Graduate Studies has been developed in consultation with the Chair of Graduate Council. The call for the applications was sent out to the faculty on Feb. 5; the deadline for applications is Feb 19. Faculty Senate was also asked to nominate a faculty member to serve on the search committee.

• To more accurately reflect the role and areas of responsibility, the title for the associate provost for Academic Personnel was revised to associate provost for Faculty Affairs and Development. The position description for a permanent AP has been posted; applications will be reviewed beginning late March.

• I am currently in the process of evaluating 36 second-year faculty retention files. During this review, I have noted both senior and junior faculty are doing quite a bit of work. I have some ideas to improve/streamline some FAM's in an effort to reduce senior faculty time on committees and will share in an upcoming senate meeting.

2. **Faculty Appreciation Night**: Approximately 50 faculty and their guests turned out for Faculty Appreciation Night on Thursday, Jan. 18. The event provided an opportunity for faculty to network and socialize, and watch our baseball teams compete against Cal State Los Angeles. The event also featured the teams' Faculty Appreciation Night. Congratulations to the 14 faculty members (Amy Wheeler, Corey Gustafson, Donna Cooley, Amy Wassing, Rishabh Kumar, Liliana Gallegos, Justin Valero, Joyce Ahlgren, 2 Dave Polcyn, Guillermo Escalante, Chris Gentry, Mandy Rymal, Hadia Bendelhoum, Barbara Sirotnik) who were honored by our student athletes.

3. WASC Workshop: Several administrators, faculty and staff from Academic Affairs and Students Affairs recently attended two WASC educational workshops. (1) "Building a Culture of Quality: A Retreat for Institutional Leaders" was held Jan. 17 in Pomona. (2) "The Diverse Campus: Intersecting Access and Equity across the Student Experience" took place Feb. 1 in Claremont.

4. FCE Co-Directors: We continue to evaluate the new FCE and are working to make improvements based on some of the challenges that were raised during a Jan. 30 meeting with the FCE's co-directors.

 5. Independent Consultants: I met twice with two independent consultants who are evaluating international education. Their comprehensive evaluation is forthcoming. Additionally, independent consultants have been retained to evaluate Academic Advising. These external assessments will help us to understand potential inefficiencies and how to strengthen our programs and assessment processes.

6. Chairs' Meetings: During winter and spring quarters, I plan to attend each of the colleges' chairs meetings. I attended SBS's on Jan. 19 and the COE's today.

7. Collegiality Update: An update on recent efforts related to campus climate was emailed to campus members earlier today. Please take a moment to review, if you haven't already done so. As always, we welcome your recommendations on ways to advance this campus priority.

8. Academic Affairs Priorities / CSUSB's Strategic Plan: The Division continues to advance CSUSB's Strategic Plan. This week, Dr. William Harvey will facilitate several discussions to identify practical and actionable strategies to increase diversity in the recruitment, hiring and retention of faculty and staff. The general session will be held Wednesday, Feb. 7 from 10 a.m.-noon in the SMSU Events Center. All faculty are also invited to attend the faculty senate session, which begins at noon on Wednesday, Feb. 7 in the SMSU Events Center. Additionally, college and unit updates have been posted on the Academic Affairs webpage, rather than being included in this report. This change allows us to preserve the extensiveness of each college/unit's efforts and helps to advance our core value of transparency.

9. Pastries with the Provost: The next quarterly event will take place on Thursday, March 1 from 9-10 a.m. in the Faculty Center for Excellence (PL-4005). The informal gathering provides an opportunity for faculty to share updates, connect with other faculty members and address any questions or concerns that you may have.

10. Division Highlights: We (continue to) Define the Future. Among some of the recent highlights: • Cal State San Bernardino, one of four CSU campuses to be honored in the ALL IN Campus Democracy Challenge, was awarded a bronze seal for Excellence in Student Voter Engagement. The award recognizes colleges and universities committed to increasing college student voting rates. Other institutions that received the bronze seal include Harvard University, George Washington University, SUNY New Paltz and UCLA. Congratulations to Dr. Diane Podolske and the Office of Community Engagement team for your outstanding efforts. • Becky Sumbera (educational leadership & technology) presented "Online Coaching, Training, and Communications Opportunities for the 21st Century" at the at the Superintendents' Symposium in Monterey in January. Dr. Sumbera is also a new member of the Faculty Center for Excellence (FCE) Advisory Board representing full-time lecturers. • Los Angeles County First District Supervisor Hilda Solis, who became the first Latina to serve in a U.S. cabinet as secretary of labor during the Obama administration, shared her experiences of working in government with students during the Lessons from Leaders class at the Palm Desert Campus. • The College of Natural Sciences' IUSE (Improving Undergraduate STEM Education) grant funding arrived on campus and IUSE facilitators have met to begin planning for professional development through Faculty Learning Communities in CNS to promote evidence-based learning. • Jack Brown College's OWN IT workshops, developed by Mike Stull, Susie Pryor and Stacey Allis, launched with two sessions in January and will continue with two sessions in February and two sessions in March. The program is a one-day workshop on what it takes to be an innovative change maker, teaching fundamental entrepreneurial principles to participants. The target audience are students and faculty outside of the JHBC, as well as any staff or local community members.

Senate Karan asked Provost McMahan about GE restructuring—that GE had been moved from Undergraduate Studies to the Office of the Deputy Provost. The provost responded that it was an

Academic Affairs internal administrative move and that, due to her schedule, she and Deputy Provost Weber and Undergraduate Dean Seal had not met to talk about the details of that move.

6. Coyote First Step Presentation

Dean Seal delivered a Powerpoint Presentation providing information on the First Step Program, who is/will be affected and timelines.

7. Information Technology Services

Vice President Sudhakar delivered a PowerPoint presentation titled *"Information Technology Services – Serving the Academic Mission of CSUSB through Innovation"*. Attached is his presentation.

[..\ITS Faculty Senate Presentation February 2018 (2).pptx](..\ITS Faculty Senate Presentation February 2018 (2).pptx)

8. Communications/Information Items

Executive Committee Minutes (ECM-17-09 & ECM 17-10) will be emailed to everyone following the meeting today.

9. DIVISION REPORTS

9.1 Vice President Sudhakar gave the following report:

> I am pleased to report that CSUSB is one of the eight CSU Campuses that will be upgraded to a 100 Gig link to California Research and Education Network (CalREN) operated by CENIC (https://cenic.org/about/about-overview). Currently the Campus has two 10 Gig links. One of the reasons CSUSB was chosen for this upgrade was its focus on supporting faculty led research. The Campus recently partnered with the Pacific Research Platform (PRP), a science-driven high-capacity data-centric "freeway system" on a large regional scale (http://prp.ucsd.edu/). The CSUSB ITS Division recently established a Data Transfer Node for the University's network to connect to resources on the PRP. Through this partnership and infrastructure on Campus, CSUSB will be able to accommodate high performance and high throughput computing from several grant funded programs in Physics, Chemistry, Geology, Cyber Security and Water Resources Institute. We are currently working with faculty researchers on a pilot mode to test the infrastructure and hope to roll it out to the greater faculty community in the fall. The upgraded infrastructure will also allow the campus to provide enhanced services to:

1.   Our growing student population and their need and demand for high bandwidth applications and enhanced connectivity
2.   New buildings on Campus, especially the student housing expansion which will push demand for higher bandwidth
3.   Faculty led innovation and research – High Performance and high throughput computing, AR/VR Technologies, Artificial Intelligence and machine learning, supporting GI2025
4.   Expanding Science DMZ's and isolated networks to support programs such as Cyber Security and Water Resources Institute
5.   More applications moving to the Cloud to support growing Campus needs- ITS and CO Cloud Strategies

> The CSUSB Palm Desert Campus was recently upgraded to redundant 10 Gig links to accommodate the

growing needs of the PDC and better connectivity to the CSUSB Campus for the delivery of academic programs and student services.

The PeopleSoft Data Center transition went smoothly last weekend. Production systems were up in the new data center at 8pm for CSUSB, sixteen hours ahead of schedule
The ITS Team is continuing the expansion of wireless coverage in several housing buildings and the animal house
The new Assistant Director of Technology Support Center Christopher Bradney, will start at our Campus on February 19th. We appreciate the efforts of the search committee chaired by
Dean Rafik Mohamed in helping us with this search. Christopher comes to us from Azusa Pacific University and has several years of administrative experience in leading technology support in higher education.
The Enterprise Service Management Project of the implementation of Cherwell will kick off in the last week of February. This project which was approved by the IT Governance Sub Committees and the IT Governance Executive Committee will unify and streamline technology support across Campus through a single ticket management system.
The implementation of Interfolio, the new faculty RPT software is proceeding on schedule. Targeted communication regarding training and planned implementation will go to different university stakeholders in the next couple of weeks. This project is a collaborative effort between Academic Personnel and ITS.
As the new 2018-19 year approaches, the ACBI Team is working with the new ESP (Early Start Program) guidelines to plan for the 2018 Fall Applicants. We are also working with the SOAR Office with their modifications. We have been working with Admissions with the Cal State Apply changes.
The CFS (Finance) Upgrade is in Progress with User acceptance testing starting on February 12th. CFS 9.2 MP 3.0 and PeopleTools 8.55 upgrade. Timeline March 17, 2017 through April 30, 2018. This will be CSU's first rollout of the Fluid UI Functionality in PeopleSoft.
ITS-ACBI is exacted to announce the new MyCoyote and Mobile App which will roll out May 2018. The CSUSB ITS Strategic Plan calls for developing a Mobile First Strategy to allow students, faculty and staff to conduct all their operations through their mobile devices.
The PAWS (Degree Audit_ and MyCap (Degree Planner) projects is doing a Upgrade kick-off this week. We plan to upgrade in June 2018 before we the ACBI team kicks off the Q2S Technical Implementation.
We are working on an online submission process for filing graduation requirements check. This will allow students submit and pay for Grad Check through MyCoyote or the mobile app.
MobileServe – Volunteer tracking hours Application **-** Pilot almost ready to Launch. The Office of Community Engagement and IRS teams are working with Mobile serve to set-up, configure and test. There is plans to roll-out at PDC as well. Looking at Fall 2018 launch for whole campus.

Academic Technologies & Innovation Updates

I. Quality in online/hybrid courses
- **Currently under review for QM certification: PA 619, Managing Diversity (Jonathan Anderson)**

II. Grants or faculty: Affordable Learning Solutions (AL$)
- Funds are still available to encourage faculty to choose, adopt and provide more affordable, quality educational materials for students. The AL$ grant consists of $700 either as a stipend (subject to the 125% rule) or professional development. If interested, please contact Dr. Bibiana Diaz, Affordable Learning Solutions Coordinator, at bidiaz@csusb.edu.

III. Academic Research Technologies – upcoming institutes

R institute, Mar. 21-23, 2018, 9-3:00 pm, place TBA

During this institute, Dr. Michael Tsiang (UCLA) will teach the basics of R as well as multivariate statistical methods with R. Faculty will overview R Studio, the basics of programming in R, integration with other statistical packages, and basic multivariate analysis using R. This institute is organized as part of the Academic Research Technologies collaboration between Academic Research and Academic Technologies & Innovation, with Academic Research as sponsor.

IV. Academic Learning Technologies – upcoming workshops

Faculty Fridays: Lunch and Learn! Choosing the right interactivity tools
Sponsor: FCE and ATI
Friday, Feb. 9, 12-1:00 pm
FCE, PL 4005

Learning technologies create new forms of student interaction and increase instructor presence in online courses. In this workshop, instructional designers Mauricio Cadavid and Elizabeth Viramontes-Merino will overview the factors to consider when integrating interactivity technologies into your course. The workshop will introduce instructors to various pedagogical strategies to increase student engagement using available campus tools such as Camtasia, Softchalk, Touchcast or PlayPosit.

Student assessment and grading rubrics
Series: Designing successful courses in Blackboard
Sponsor: ATI
Offered twice, Wednesday Feb. 14, 2:30-4:00 pm and Thursday, Feb. 15, 9-10:30 am
PL 003
Please bring your laptop

In this workshop facilitated by senior instructional designer Takiya Moore, participants will learn how to create and assess assignments on Blackboard. The workshop will offer a broad overview of the following: (a) types of assignments on Blackboard and best practices in assignment creation; (b) the role of rubrics for providing performance anchors and meaningful formative and summative feedback to students; (c) the process of rubric construction on Blackboard.

Faculty Fridays: Lunch and Learn! Community projects with 360-degree video: pedagogical challenges and opportunities
Friday, Feb. 23, 12-1:00 pm
FCE PL 4005

Ever since the video documentary "Clouds over Sidra" boosted donations for UNICEF, 360-degree video has been marketed as an "empathy machine." 360-degree video, also known as spherical video, is an immersive technology that enables the recording of video shots in all directions. In this presentation, Dr. Mariam Betlemidtze (Communication Studies) and multimedia specialist James Trotter (Academic Technologies & Innovation) will explain how you can use 360-degree videos to add storytelling components to your course curriculum in order to increase student and community interest and create an emotional link with the subject matter. They will illustrate using the example of COMM 350 Online Journalism Production class, in which students use 360-degree video and non-linear

storytelling techniques to connect the audience to the unique challenges faced by the ecology of the Mojave National Preserve.

Academic integrity
Series: Designing successful courses in Blackboard
Sponsor: ATI
Offered twice, Wednesday Feb. 28, 2:30-4:00 pm and Thursday, Mar. 1, 9-10:30 am
PL 003
Please bring your laptop

In this workshop, instructional designers Jonathan Brooks and Elizabeth Viramontes-Merino will overview Respondus LockDown Browser and Turnitin and will answer questions about how these tools support academic integrity. Respondus LockDown Browser is a tool for online exam management that locks down a user's browsing and window-opening capabilities during an online exam. Turnitin Feedback Studio is a platform that provides plagiarism check, as well as an interface for the visualization and management of similarity reports, rubric creation, and grading. Participant will also discuss academic integrity in online courses.

Spotlight on innovators: Personalized teaching in a chemistry course using adaptive learning
Sponsors: ATI, TRC
Thursday, Mar. 8, 9-10:30 am
FCE, PL 4005
Recorded

Personalized teaching uses artificial intelligence, such as adaptive learning algorithms, to tailor course content to student needs. In this workshop Drs. Larry Mink and Andreas Beyersdorf in partnership with instructional designer Jonathan Brooks will discuss the pedagogy of using adaptive learning to create personalized courses. They will illustrate their work with the newly designed General Chemistry II which the adaptive elearning platform Smart Sparrow to create customized learning pathways for students.

Spotlight on technology: Adaptive learning with Smart Sparrow
Sponsor: ATI, TRC
Wednesday, Mar. 21, 2:30-4:00 pm
FCE, PL 4005
Recorded

Adaptive learning refers to a method of instruction that employs technologies which modify course activities (content, sequence or assessments) in real time in response to student performance. For example, Khan Academy uses an adaptive system to offer suggestions, customized course pathways, and personalized coaching. Preliminary evidence indicates that adaptive courseware can help improve student success. However, the variety of existing systems can often confuse faculty. In this workshop, Dr. Janine Kremling will use Smart Sparrow, an adaptive elearning platform, to demonstrate how adaptive learning may be used to provide custom remedial content to under-performing students.

9.2 Vice President Fremont for University Advancement presented the following report:

FUNDRAISING AND CAMPAIGN

Continued progress on our fundraising and campaign goals. Just 17 months (Sept. 2016) after entering the public phase, we have to date raised $45 million towards the $50 million campaign goal (90%).

The President shared in his report on the remarkable growth of the endowment, which stood at nearly **$41.3 million at the end of January**. But the true outcome of this growth is our ability to provide even greater support to our students and campus programs. So this fall, **we expect to distribute endowment earnings of $1.3 million**, the first time in CSUSB history we have ever eclipsed $1 million in distributions.

Some exciting gifts news:
• In partnership with Growing Inland Achievement (GIA), CSUSB has secured a pair of 24-month grants totaling $1.1 million that will help increase bachelor's degree attainment by historically underserved and underrepresented students in the Inland Empire. The funding came from the College Futures Foundation and The James Irvine Foundation. The grants will support the GIA initiative to increase staff capacity, develop and implement a strategic plan, and fundraise to sustain GIA's role to grow bachelor's degree completion in the Inland Empire.
 • Harer Egyptology Scholar in Residence – All the funding is in place for 2018 and 2019 to fully fund the Harer Egyptology Scholar in Residence. This was launched with a $900,000 pledge last fall. This will bring to the university community one of the world's preeminent experts in this field, serving as a part-time (single quarter) visiting faculty position in the history department of the College of Social and Behavioral Science. The position is currently flying and a search committee is in place. It stands as CSUSB's first fully-endowed scholar in residence program.
• Andrew W. Mellon Foundation - CSUSB has been awarded nearly $426,000 from The Andrew W. Mellon Foundation, as part of a five-campus CSU Consortium four-year grant including Fullerton, Dominguez Hills, Long Beach, San Bernardino and Los Angeles. The purpose of the Mellon Mays Undergraduate Fellowship (MMUF) grant is to increase academic opportunities and provide financial support to underrepresented students who will pursue a Ph.D. in the humanities upon completing their studies at CSUSB. CSUSB's team that will execute the program includes Dorota Huizinga, Francisca Beer, and Ryan Keating.

GIVING TUESDAY

This past fall, CSUSB launched its own unified, university-wide day of giving on **#GivingTuesdayCSUSB**. The campaign was designed engage the entire CSUSB family: alumni, parents, friends, faculty, staff and students. In fact, a group of students and young alumni designed the campaign to a large extent.

The goal that our students and young alums have was highly ambitious: raising $50,000 from 500 donors to benefit **new #GivingTuesdayCSUSB scholarships**. The scholarships will be awarded to students from majors and units across the university to demonstrate the power of giving and to encourage growth. I am delighted to share that over 1,100 donors ultimately participated, raising nearly $53,000. It's important to note that many of the donors were our own students, a remarkable testament as we elevate the culture of philanthropy…. And I am happy to share that **Carolina Van Zee** is our new Director of Annual Giving.

COMMUNICATION

• The Office of Strategic Communication recently released the latest edition of CSUSB magazine. Copies have been made available for the full Senate. The new magazine features four different covers representing the four unique brand promises, an outcome of the Strategic Plan's Branding & Initiative. There is also a complete online version at https://csusb.readz.com/fl17- table-of-contents
• Branding: Video projects Completed Branding video projects including: o Inside CSUSB (two editions in Jan/Feb) o Bianca Castro student vignette o Richard Addante faculty vignette o Jesse Soto alumni vignette o GI2025 Video vignettes o G.P.A. video vignette – "Get Peer Advising" o FAFSA video vignette

– Stressing importance of scholarships ♣ Completed the overall Branding Video - https://www.dropbox.com/s/4j6cev25gq8xnx6/CSUSB%20Graded%20and%20 Mixed%20-%2012-20-17.mp4?dl=0
 • In conjunction with Enrollment (Rachel Beech), began several aspects of the Prospective Student Enrollment Campaign [as part of the Strategic Plan Initiative]. This includes: o Work with Enrollment to launch the Radius Platform o Work with Enrollment to develop marketing material specifically designed to target high achieving high school students for the Honors Program [material in development] o Work with Enrollment to develop marketing material specifically designed to support a campaign aimed to increase African-American enrollment [materials in development] • Continued to work on raising engagement of our CSUSB Social Media formats [Facebook, Twitter, Instagram] – raised to 50,000 followers combined – with a goal of 60,000 by June

ALUMNI
• Crystal Wymer-Lucero was named the director of the Office of Alumni Relations. Wymer-Lucero has spent 12 years on campus, the last few as the Alumni Engagement Coordinator in the Alumni Office. She is a proud Coyote, from the class of 2007.
• In December, CSUSB hosted a special reunion for nearly 100 Thai alumni in Bangkok. One of the most engaging communities, our Thai alumni are committed to launching an international alumni chapter.
• In January, the Chancellor's Officer made a commitment to expand CSU Asian alumni relations by hosting receptions in Taiwan and Hong Kong. Over 200 came to our Taiwan event, with 18 Coyotes included. They also want to start a Taiwan chapter.
 • On the domestic front, the Office of Alumni Relations hosted the 2nd annual Riverside Area Alumni Mixer in December. The event welcomed over 160 alumni for networking at the top of Riverside City Hall.
 • At the December Commencement, the Office of Alumni Relations and Alumni Volunteers personally welcomed over 500 new members to the alumni family with a special gift. More than 350 signed up to become Alumni Association members, and over $1,300 was raised from the Class of 2018 for student scholarships.
• President Morales, Vice President Ron Fremont, and Crystal Wymer-Lucero met with a group of Hispanic leaders to discuss the reformation of the Hispanic Alumni Chapter. The newly named Latino Alumni Chapter is hosting its first board meeting on Feb. 12, with many of the original members taking leadership roles.
• In partnership with the Office of Strategic Communications, the Office of Alumni Relations announced the launch of the new e-Magazine. For the first time in over five years, all CSUSB Alumni were able to access the CSUSB magazine thanks to the new platform.
• In early February, 9 alumnae women came together to host a panel for the Women's Leadership Conference. They shared their experiences as professional women, successes, and tips for overcoming challenges with a group of over 20 students.

9.3 Academic Affairs/Dean's Report

Dr. Weber and Dr. Huizinga offered brief updates.

9.4 Vice President Freer for Administration and Finance sent the following report:

Budget Update
On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise.

"How to Survive an Act of Violence" Workshop
The University Police Department continues to host "How to Survive an Act of Violence" workshops. In response to campus demand since the January 10 shooting incident, two versions of the training workshops are being provided to ensure all members of the campus community are able to participate. The abbreviated 90-minute version provides a brief overview of "Run, Hide, Fight", basic medical "CARE", and the importance of "See Something, Say Something". The full four-hour workshop includes all of the information provided in the 90-minute workshop as well as a full-scope training on hands-on defense, hands-on triage (CARE), and discussion of historical context of events and emergency personnel response.

Information on the upcoming training workshops can be found in the attached flyer. The abbreviated 90 minutes workshops will be held on February 28, March 12, April 19, and May 22. The full 4-hour workshops will be held on February 23, March 16, April 6, and May 11. For more information on these workshops, which are available to both individuals and small departments, please contact Sal Kennedy- Ross, University Police, at 909-537-3552 or by email at skennedy@csusb.edu.

Coffee with a Cop
The University Police Department will be hosting their next "Coffee with a Cop" event on Wednesday, February 14th, 2018 at 1:00 pm in the Santos Manuel Student Union. Join your University Police Officers for coffee and conversation. This is a great opportunity to get to know the officers on campus and discuss any safety related issues that you may have come across.

Campus Building and Classroom Door Locks
CSUSB has contracted with Vanderbilt, the campus access control contractor, to conduct an assessment of external building and classroom door locks and prepare proposal options for enhanced door security options.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

"How to Survive an Act of Violence"

California State University, San Bernardino Police Department invites all university students, staff & faculty to attend a potentially life-saving training seminar.

Time & Locations
Visual Arts Bldg. Room 101 Fri. Feb. 23rd 1:30 pm –
5:30 pm Fri. March 16th 1:30 pm
– 5:30 pm

Health & PE complex, Room 124
Fri. April 6th 8:30 am – 12:30
pm Fri. May 11th 8:30 am –
12:30 pm

Abbreviated 90-minute workshops are offered as an alternative to the four-hour workshop
Santos Manuel Student Union, Room 106A
Wed. Feb. 28th 6:00 pm – 7:30 pm

Santos Manuel Student Union, Room 215/216/217/218
Mon. March 12th 12:00 pm – 1:30 pm

Santos Manuel Student Union, SMSU Theatre
Thurs. April 19th 6:00 pm – 7:30 pm

Santos Manuel Student Union, SMSU Theatre
Tue. May 22nd 8:30 am – 10:00 pm

TRAINING WILL INCLUDE:
- Run, Hide, Fight
- See Something, Say Something
- CARE: Critical Bleeding, Airway, Respiratory, Evacuate and environment

Space is limited. Please RSVP for this free course to Sal Kennedy-Ross at 909-537-3552 or by email to skennedy@csusb.edu

COYOTE ID REQUIRED TO ATTEND

9.5 Vice President of Student Affairs Bryan Haynes presented the following report:

CSUSB will send a campus team to the CSU Basic Needs Initiative Conference at Sacramento State University, February 7-8, 2018. A representative from the Faculty Senate, ASI and Staff Council will attend the conference to gain knowledge and resources regarding the system-wide Initiative's implementation throughout the CSU's 23 campuses. Coyotes Athletics will celebrate Senior Night on Saturday, February 17, 2018, during the men and women's Basketball games. Faculty and staff are encouraged to attend and celebrate the educational accomplishments of graduating student-athletes.

The Division of Student Affairs and the Office of Student Engagement will host the Social Justice Summit on Saturday, February 17, 2018. The event's keynote speaker is Angela Rye, an attorney and CEO & Principal of IMPACT Strategies, a political advocacy firm in Washington, D.C. The event will be held in the SMSU Events Center from 9:00 a.m. – 3:00 p.m. Complimentary registration may be found here: http://tiny.cc/ob4xpy

The Office of Admissions and Student Recruitment partnered with the Ontario-Montclair Promise Scholars Organization to provide 327 8th grade students an opportunity to take a look at post-secondary education. The Promise Scholars Program works with the Ontario-Montclair school district to ensure that all students receive the opportunity to achieve their educational and career goals. In collaboration with the Cyber Security Center and the Robert and Frances Fullerton Museum of Art, the Campus Tours team will provide students with a campus tour and presentations that are Science, Technology, Engineering, Art, and Mathematics (STEAM)-focused.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S (Revised)

SESSION 06: Tuesday, February 20, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of D. Garcia, J. Kremling, K. Kowalski, A. Louque, S. McMurran, T. Morales, A. Muhtaseb, P. Okpala, R. Samuelson, . Sweeney, J. Vassilakos-Long.

Guests Present: S. Addington**,** S. Bennett, P. Bungard, K. Costino, K. Dortch, R. Fremont, B. Haynes, D. Huizinga, T. Karmanova, J. Lappin, J. Luck, K. Nicholl, O. Rosas, C. Seal, D. Smith, S. Sudhakar,   J. Vicknair, C. Weber, P. Williams.

1. APPROVAL OF THE MINUTES.
1.1 Minutes for January 16, 2018 (FSM 17-04)
It was moved by T. Rizzo and seconded by M. Groen to approve the Faculty Senate minutes from February 6, 2018 as written.
PASSED.

2. APPROVAL OF THE AGENDA.
1.2 It was moved by T. Rizzo and seconded by M. Groen to approve the Faculty Senate Agenda as written.
PASSED.

3. CHAIR'S REPORT.
Karen stated that she did not have a report to present.

A question was raised about moving GE from undergraduate studies to Academic Affairs and where is GE housed?

4. PRESIDENT'S REPORT.
President Morales submitted the attached report (see attachment)

5. PROVOST'S REPORT
Provost McMahan presented the attached report (see attachment)
Senator Ullman referred to the Provost's report where she stated: **FCE Co-Directors**: We continue to evaluate the new FCE and are working to make improvements based on some of the challenges that were raised during a Jan. 30 meeting with the FCE's co-directors. She then asked the following three questions: What are the challenges that were raised, What are the suggestions for improvement and What is the role of the advisory board?

The Provost responded: Some of the challenges are that each College is operating as an independent unit and it is hard to do assessments. FCE is serving as an umbrella. Each co-director cannot take

responsibility for their own area and FCE. The budgets are a challenge and we are looking at different models.
Suggestions for improvements: We need to improve overall coordination efforts. Perhaps 3 co-directors get a staff member to coordinate FCE activities, conduct tracking and keep records. That has not been finalized.
The Advisory Board has not yet met.

Senator Ullman also asked what is Administration doing about workload issues?
Provost McMahan responded that workload is in the colleges' hands and they are looking to see where gaps are. No one asked the workload committee to stop or pause. They will be meeting soon. We need colleges to come up with how they do reassign time. Q2S is getting a lot of reassign time because of workload issues. Workload is assigned by Bargaining Agreement.

Senator Karant stated that teaching units are not part of any bargaining agreement.

6. CURRICULUM – INFORMATION ITEMS
The Faculty Senate reviewed and accepted all submitted Curriculum items.

7. COMMITTEE REPORTS – None

8. STATEWIDE ACADEMIC SENATOR'S REPORT.

9. SENATORS' REPORTS/INCLUDING ASI PRESIDENT'S REPORT

10.   DIVISION REPORTS

10.1   Vice President for Information Technology Services
Vice President Sudhakar submitted the attached report (see attachment)

10.4   Vice President for Administration and Finance
Vice President Freer submitted the attached report (see attachment)

PRESIDENT'S REPORT
FACULTY SENATE
TUESDAY – FEBRUARY 20, 2018

Colleagues, I will not be able to join you today as I am attending a Council of Presidents meeting at the Chancellor's Office. But I did have some important news to share with my report below.

- I want to begin by inviting all members of the Faculty Senate and the entire CSUSB community to take part in the sixth annual Pioneer Breakfast this Friday in the Santos Manuel Student Union Events Center. Starting at 9 a.m., this year's event, "Our Legacy Defines our Future," directly links with our university's defining ethos, "We Define the Future!" Along with highlighting CSUSB's diversity and inclusiveness, the Pioneer Breakfast serves as a bridge between this campus and local communities. Hosted by the CSUSB Black Faculty, Staff & Student Association, it honors five individuals for their contributions to this institution and the region. Tickets are $25, with all funds raised benefitting five established scholarships for CSUSB students and helping support the annual African American Graduation recognition ceremony.

- **Time for Advocacy:** This is a crucial time for our system if we are to convince the leadership in Sacramento to fully fund the Board of Trustees budget request. The Governor's January budget proposal provides a 1.4% increase to our operating budget ($92.1 million), which falls $171 million short of our request. The trustees requested an increase of $263 million to fund only the top-tier priorities that include the Graduation Initiative 2025, compensation, enrollment growth, facilities and infrastructure needs and mandatory costs. For our voices to be heard, every faculty, staff, student, alumnus and community friend must communicate to the Governor and their local representatives via letter or email. We cannot afford to wait.

- **Cybersecurity Students Job Ready:** Twenty Jack H. Brown College of Business & Public Administration students from our nationally recognized Cybersecurity Program recently attended an Internship/Job Fair in Washington D.C., sponsored by the Department of Homeland Security, the National Security Agency and the Department of Defense. More than 700 students from across the country came to compete for opportunities offered by 78

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The California State University • Bakersfield • Channel Islands • Chico • Dominguez Hills • East Bay • Fresno • Fullerton • Humboldt • Long Beach • Los Angeles Maritime Academy • Monterey Bay • Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Sonoma • Stanislaus

government agencies, defense contractors and private firms. In the end, all 20 CSUSB students secured jobs or internships. I want to thank our tremendous faculty team of Tony Coulson, Vincent Nessler, Matt Chi, Essia Hamouda, Conrad Shayo and Joon Sun for all their efforts on behalf of our students.

- **Grant Supporting Faculty Diversity:** We are one of five CSU member schools sharing a $2.2 million grant that establishes the Mellon Mays Undergraduate Fellowship (MMUF) program. Funded by the Andrew W. Mellon Foundation as part of its long-term commitment to help alleviate the shortage of faculty of color in higher education, the MMUF program seeks to increase academic opportunities and provide financial support to underrepresented students who will pursue a doctorate in the humanities after completing their undergraduate studies. CSUSB will receive more than $425,000 from the four-year grant. Provost Shari McMahon has appointed Associate Provost and Dean of Graduate Studies Dorota Huizinga, Associate Dean and Brown College Professor Francisca Beer, and College of Social & Behavioral Sciences Associate Professor Ryan Keating to lead the MMUF program here at CSUSB.

- **InCOMPArable Conference:** CSUSB enjoyed a strong presence at the National Conference of Minority Public Administrators (COMPA) annual conference last week in Los Angeles. Brown College Associate Professor Marc Fudge, who is also the current COMPA president, directed the three-day event "Public Administration: Inspiring Leadership during Challenging Times." I was honored to speak during one of the dinner sessions, with Professor Fudge, Provost McMahon and Brown College Dean Lawrence Rose also serving as featured speakers. Established in 1971, COMPA is a section of the American Society for Public Administration that seeks to serve and assist public administrators, students and other professionals involved in public service.

- **Special Recognition:** The First People's Center celebrated its second grand opening this academic year when it hosted a formal presentation by State Assemblymember Eloise Gómez Reyes earlier this month. Gathering in the Cross Cultural Center located in the Santos Manuel Student Union, Reyes honored the First People's Center with a State Assembly resolution recognizing its dedication to the social and personal success of students and serving as a resource to the campus community on First People culture and issues. Lynn Valbuena, chair of the San Manuel Band of Mission Indians, also attended the ceremony.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
February 20, 2018

General Comments/Updates

1. **Basic Needs Funding**
   We received some excellent news last Friday from the Chancellor's Office. CSUSB will be receiving a total of $105,000 in one-time funding to support our Basic Needs Initiative, a collaboration between Academic and Student Affairs to support our students affected by food and/or housing insecurities. The one-year funding from CA Senate Bill 85 will be used to purchase a vehicle to pick up donations (both perishable and nonperishable goods) and to purchase a mobile food pantry for the Palm Desert Campus. Team members will also establish a Basic Needs Committee with student, staff and faculty representation, a Basic Needs website highlighting all available assistance for students, and additional marketing materials to get the word out to students in need.

   Team members are also working on a new internship program with the Salvation Army to temporarily feed and house some of our students who need assistance. Once solidified, the Salvation Army will explore the idea of expanding this program statewide.

   Thank you, Diane Podolske and Alysson Satterlund, for your leadership on this important grant initiative.

2. **Communicating Concerns**
   I have received multiple emails expressing concerns since we last met. While email is a convenient communication tool, it lacks the understanding of intent, important body language ques and can lead to messages being misconstrued. Therefore, going forward, rather than addressing your concerns via email, I ask that you request a meeting to discuss in-person.

3. **Senate GE Committee**
   Among the recent emails, concerns were raised about the administration representation change on the Senate GE Committee to the Associate Provost for Academic Programs. As I mentioned in my Feb. 7 email to Dr. Karen Kolehmainen and the senators, the revised reporting structure of the general education committee elevates the importance and identity of general education and allows for representation by the administrator who is responsible for general education.

Furthermore, the bylaws authorize the President to change the administration representation members of standing committees.

4. **Faculty Workloads**

   Another email raised concerns about comments related to faculty workloads and highlights the importance of face-to-face communication.

   As noted in my Feb. 6 report to the senate and shared at the Faculty Senate meeting: "I am currently in the process of evaluating 36 second-year faculty retention files. During this review, I have noted both senior and junior faculty are doing quite a bit of work. I have some ideas to improve/streamline some FAMs in an effort to reduce faculty time on committees and will share in an upcoming senate meeting."

5. **Untenured Faculty Support**

   We have noted our training for untenured faculty is only for year one and two. As a result, the Office of Faculty Affairs and Development is working on establishing a mechanism to support untenured faculty beyond their first two years.

6. **William Harvey**

   Thank you to those of you who attended one or more of the facilitated sessions with Dr. William Harvey. I look forward to advancing faculty diversity and hearing the FAC's recommendations, particularly as it relates to Dr. Harvey's visit, for the "Recruiting and Appointment of Probationary Faculty" FAM 642.4 that is currently being reviewed.

Faculty Senate Report February 20, 2018

The ITS Team is working on rolling out a new web hosting service to the faculty community. The hosting solution of Reclaim Hosting provides a means by which faculty can create sites either using basic HTML, Wordpress, Drupal or several other tools, each through a single hosting solution. In some cases, faculty's current websites can be migrated, as is, over to Reclaim Hosting. ITS Web Services will provide faculty members the ability to create personal research and teaching-focused sites in the cloud at a service called Reclaim Hosting.

I am continuing my one on one meetings with Senators and Department Chairs to present ITS projects and initiatives and find out how ITS can serve the faculty community better. I appreciate your time.

We continue to scale up technology services to the PDC Campus Community. We will be rolling out the EMS scheduling system, expansion of wireless to the UCR campus, the radio station, Windows 10 upgrades and Adaptive Technologies.

Faculty Grants and Training Opportunities

I. Grants for faculty: Affordable Learning Solutions (AL$)
- **Affordable Learning Solutions (AL$):** Funds are still available to encourage faculty to choose, adopt and provide more affordable, quality educational materials for students. The AL$ grant consists of $700 either as a stipend (subject to the 125% rule) or professional development. If interested, please contact Dr. Bibiana Diaz, Affordable Learning Solutions Coordinator, at bidiaz@csusb.edu.
- **Lab Innovations with Technology (LIT):** This new grant program from the CO (RFP to be issued soon) will offer up to $15,000 to faculty interested in creating virtual experiences for STEM labs. The deadline to submit will be March 22, 2018. If interested, please contact Dr. Mihaela Popescu, Faculty Director for ATI, popescum@csusb.edu.

II. Academic Learning Technologies – upcoming workshops

Faculty Fridays: Lunch and Learn! Community projects with 360-degree video: pedagogical challenges and opportunities
Friday, Feb. 23, 12-1:00 pm
FCE PL 4005

Ever since the video documentary "Clouds over Sidra" boosted donations for UNICEF, 360-degree video has been marketed as an "empathy machine." 360-degree video, also known as spherical video, is an immersive technology that enables the recording of video shots in all directions. In this presentation, Dr. Mariam Betlemidtze (Communication Studies) and multimedia specialist James Trotter (Academic Technologies & Innovation) will explain how you can use 360-degree videos to add storytelling components to your course curriculum in order to increase student and community interest and create an emotional link with the subject matter. They will illustrate using the example of COMM 350 Online Journalism Production class, in which students use 360-degree video and non-linear storytelling techniques to connect the audience to the unique challenges faced by the ecology of the Mojave National Preserve.

Academic integrity
Series: Designing successful courses in Blackboard
Sponsor: ATI
Offered twice, Wednesday Feb. 28, 2:30-4:00 pm and Thursday, Mar. 1, 9-10:30 am
PL 003
Please bring your laptop

In this workshop, instructional designers Jonathan Brooks and Elizabeth Viramontes-Merino will overview Respondus LockDown Browser and Turnitin and will answer questions about how these tools support academic integrity. Respondus LockDown Browser is a tool for online exam management that locks down a user's browsing and window-opening capabilities during an online exam. Turnitin Feedback Studio is a platform that provides plagiarism check, as well as an interface for the visualization and management of similarity reports, rubric creation, and grading. Participant will also discuss academic integrity in online courses.

Spotlight on innovators: Personalized teaching in a chemistry course using adaptive learning
Sponsors: ATI, TRC
Thursday, Mar. 8, 9-10:30 am
FCE, PL 4005
Recorded

Adaptive learning is a technique for providing personalized teaching by using data-driven algorithms to tailor course content to student needs. In this workshop Drs. Larry Mink and Andreas Beyersdorf in partnership with instructional designer Jonathan Brooks will discuss the pedagogy of using adaptive learning to create personalized courses. They will illustrate their work with the newly designed General Chemistry II which uses the adaptive elearning platform Smart Sparrow to create customized learning pathways for students.

Blackboard Basics: Using the Grade Center
Series: Blackboard Basics
Sponsor: ATI
Offered twice, Wednesday Mar. 14, 2:30-4:00 pm and Thursday, Mar. 15, 9-10:30 am
PL 003

Please bring your laptop

In this workshop facilitated by senior instructional designer Takiya Moore, participants will learn about the Grade Center in Blackboard and have opportunity to troubleshoot common issues. The Grade Center is a complex tool that offers extensive functionality when used properly. In addition to learning about best grading practices and forms of student feedback, participants will learn about column management, weighted grades, grading schemas, reports, column statistics, color coding and many other features.

Spotlight on technology: Adaptive learning with Smart Sparrow
Sponsor: ATI, TRC
Wednesday, Mar. 21, 2:30-4:00 pm
FCE, PL 4005
Recorded

Adaptive learning refers to a method of instruction that employs technologies which modify course activities (content, sequence or assessments) in real time in response to student performance. For example, Khan Academy uses an adaptive system to offer suggestions, customized course pathways, and personalized coaching. Preliminary evidence indicates that adaptive courseware can help improve student success. However, the variety of existing systems can often confuse faculty. In this workshop, Dr. Janine Kremling will use Smart Sparrow, an adaptive elearning platform, to demonstrate how adaptive learning may be used to provide custom remedial content to under-performing students. With the assistance of instructional designer Jonathan Brooks, participants will design and create a simple lesson using the Smart Sparrow platform.

Faculty Senate Update
Administration and Finance
February 20, 2018

Budget Update
On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise. UBAC is scheduled to meet on February 21.

"How to Survive an Act of Violence" Workshop
The University Police Department continues to host "How to Survive an Act of Violence" workshops. In response to campus demand since the January 10 shooting incident, two versions of the training workshops are being provided to ensure all members of the campus community are able to participate. The abbreviated 90-minute version provides a brief overview of "Run, Hide, Fight", basic medical "CARE", and the importance of "See Something, Say Something". The full four-hour workshop includes all of the information provided in the 90-minute workshop as well as a full-scope training on hands-on defense, hands-on triage (CARE), and discussion of historical context of events and emergency personnel response.

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Run.Hide.Fight. Active Shooter Training Video
All members of the campus community are strongly encouraged to review the 8-minute training video on the University Police Department web site. The training highlights what each of us must be prepared to do in the event of an active shooter emergency, on or off campus. Click Here to View.

Campus Building and Classroom Door Locks
CSUSB has contracted with Vanderbilt, the campus access control contractor, to conduct an assessment of external building and classroom door locks and prepare proposal options for enhanced door security options.

Campus Construction/Capital Projects Update
• Student Housing & Dining Commons:
  The construction of the new Student Housing & Dining Commons is proceeding on track for Fall Quarter 2018 opening.

• College of Extended Learning (Center for Global Innovation):

Construction broke ground on the new Center for Global Innovation building in December, with an anticipated Fall Quarter 2019 opening. Due to the narrowed width of Coyote Walk during construction, Facilities Planning & Management is working to restrict this portion of the Walk to pedestrians only.

- Utilities Infrastructure Project:
  The Utilities Infrastructure Project is scheduled to be completed during Winter Quarter 2019. Please see the note later in the report on the campus-wide electrical outage during the July 4th holiday weekend. The new campus electrical substation, located in parking lot B, is nearing completion and will become operational during the July 4th weekend.

- Natural Sciences Labs Renovation:
  CSUSB has received $2.9 million in deferred maintenance funds to renovate the college's museum into two anatomy teaching labs (24 stations each) and one cadaver/storage space. The project also includes renovation of the existing anatomy labs to three biology research lab areas and one Geology research lab. Design has started in partnership with a CNS planning team. Construction is anticipated to start by December 2018 and to be complete by end of August 2019.

- Jack Brown East Wing Expansion:
  The Brown College is proceeding with a $1.75 million conversion of approximately 3,000 sf of outdoor space on the East side of Jack Brown Hall, in the breezeway area beneath the second floor Faculty offices, into (2) computer labs and support space. Additionally, 950 sf of adjacent corridor space will be converted into Faculty/Staff office spaces. A new shade structure with seating will be installed just south of the new computer labs to support student gathering. Design has started in partnership with the College planning team. Construction is anticipated to start in January 2019 and to be complete August 2019.

- Einstein Bagel and Coyote Convenience Store at SBS:
  The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, will renovate the west end (ground floor) of the college building to construct an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will start construction by the end of March 2018 and complete construction by the end of August 2018.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 07: Tuesday, March 6, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: J. Andersen, M. Bakeman, K. Collins, A. Davalos, D. Garcia, S. McMurran, T. Morales, A. Muhtaseb, A. Roman, R. Samuelson, B. Steffel,

Guests Present: T. Ballman, S. Bennett, P. Bungard, K. Costino, M. Farre, R. Fremont, C. Hood, J. Lappin, M. Peacock, J. Shanks, P. Vicknair, P. Williams, A. Wing

1. APPROVAL OF THE MINUTES.
1.1 Minutes for February 20, 2018 (FSM 17-06)
It was moved by Senator Chen-Maynard and seconded by Senator Ullman to approve the Faculty Senate minutes from February 20, 2018. It was noted that some discussions have not been included in the minutes. Senator Ullman moved to postpone approval of these minutes to the next meeting. Senator Karant seconded. **PASSED**.

2. APPROVAL OF THE AGENDA.
2.1 It was moved by Senator Ullman and seconded by Senator Kremling to approve the Faculty Senate Agenda as written.
PASSED.

3. INTRODUCTIONS (D. Freer)
VP Freer introduced the following new members to the Administration & Finance Leadership Team:
April Wing, Emergency Manager
Jeffery Shanks, Director of Support Services
Matias Farre, Director of Accounting

4. CHAIR'S REPORT.
Karen stated that she would forego the Chair's report in the interest of time.

5. PRESIDENT'S REPORT.
President Morales submitted the attached report (see attachment)

6. PROVOST'S REPORT
Provost McMahan presented the attached report (see attachment)
Senator Karant asked a question about the restricted funds (philanthropic) outlined in the brochure distributed by VP Fremont. Dr. Fremont agreed to provide an explanation of restricted and unrestricted funds to the senate. Also, Senator Fischman suggested that pictures in publications include date and identify by name individuals in pictures going forward.

7. CURRICULUM – INFORMATION ITEMS
The Faculty Senate reviewed all submitted curriculum information items.

Senator Chen-Maynard moved to table the Health Science courses listed as deleted until we receive more information. Senator Fischman seconded. **PASSED.**   The remaining curriculum information items were approved.

8. SEMESTER TIME BLOCKS AND ACADEMIC CALENDAR (Kim Costino)
Presentation was made by Dr. Carol Hood. A survey has been distributed for responses on proposed calendar changes and they have not received enough Staff responses. Senator Brown volunteered to help revise the survey.

9. OLD BUSINESS
No Items

10. NEW BUSINESS
10.1 FAM 642.4 Tenure-line Faculty Hiring (first reading)
Senator Chen highlighted the three major areas of emphasis in this document.
Senator Rizzo moved to table this item until the next meeting. Senator Ullman seconded. **PASSED**.
The document will be put in Etherpad for review and suggested changes.

Moved to Adjourn.

PRESIDENT'S REPORT
FACULTY SENATE
TUESDAY – MARCH 6, 2018

Colleagues, I will not be able to join you today as I am in Sacramento to advocate for a better state budget. As you are all aware, the Governor's proposed 2018-19 state budget allocates an increase of $92.1 million for the CSU, far less than the $283 million increase requested to minimally meet obligations already committed. The state expects to have a budget surplus of $6.1 billion, the bulk of which the Governor proposes be placed into the Rainy Day Fund and other reserves. Advocacy in Sacramento over the coming months from all stakeholder groups are critical in attempting to increase our allocation for the May Revise.

- **Rabbi Cohn Lecture:** I hope you can join us next week when Dr. Gary P. Zola visits campus as this year's speaker for the Rabbi Hillel Cohn Endowed Lecture Series. Dr. Zola, a distinguished scholar, educator and public servant, is executive director of The Jacob Rader Marcus Center of the American Jewish Archives and the Edward M. Ackerman Family Distinguished Professor of the American Jewish Experience & Reform Jewish History at Hebrew Union College-Jewish Institute of Religion's Cincinnati campus. The lecture starts at 7 p.m. on Tuesday, March 13 in the Santos Manuel Student Union Events Center.

- **Impressive Panel Discussion:** Immediately following an extremely successful and inspiring Pioneer Breakfast, the university's Black Faculty, Staff & Student Association hosted four exceptional and engaged individuals for its Distinguished Business Leaders Panel. Students, faculty, staff and local community members gathered in the Santos Manuel Student Union Theatre to hear life experiences, advice and encouragement from Reginald Webb, McDonald's franchise owner/operator and CEO of Webb Family Enterprises, Inc.; Howard Booker, foundation and corporate giving director of the In-N-Out Foundation; Kiesha Nix, executive director of the L.A. Lakers Youth Foundation; and Celeste Alleyne, West Region director of citizenship and public affairs for Microsoft.

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- **National Recognition:** Professor Terry Rizzo recently received the Jerry R. Thomas Distinguished Leadership Award for undergraduate-level institutions from the American Kinesiology Association. A CSUSB faculty member since 1988, Rizzo chaired the Kinesiology Department for 21 years, overseeing tremendous growth and creating research and teaching laboratory spaces. Rizzo has been an active member of the AKA Board as well as other organizations within the field of Kinesiology. A past recipient of the university's Outstanding Professor Award and Golden Apple Award, he served the university as interim assistant vice president and dean of undergraduate studies for 2016-17.

- **Plans Approved:** The CSU has approved the master plans for both the San Bernardino and the Palm Desert Campuses, allowing both to advance efforts to serve the residents of the Inland Empire and the Coachella Valley. The plans for the San Bernardino campus include increasing on-campus student housing built around the academic core as well as expansion of the Santos Manuel Student Union and John M. Pfau Library. At PDC, plans feature expansion around the existing core including construction of student housing.

- **Promoting College Degrees:** I was proud to be one of six representatives from CSUSB taking part in this year's CSU Super Sunday higher education initiative. Joining me this year were Provost Shari McMahan, Vice Presidents Brian Haynes and Sam Sudhakar, Dean Cesar Caballero and Associate Vice President Kimberly Shiner. Speaking individually at predominantly African American churches in San Bernardino, Fontana, Rancho Cucamonga and Victorville, we talked about fostering a college-going culture for African-American youth, including the importance of earning a college degree, the need to prepare young people early to attend college, and how to negotiate the requirements and processes involved in earning CSU admission and obtaining financial aid.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
March 6, 2018

General Announcements/Updates

1. **Distinguished Leadership Award**
   Congratulations to Terry Rizzo, one of three recipients nationwide to receive the 2017 Jerry R. Thomas Distinguished Leadership Award from the American Kinesiology Association. Rizzo, whose "leadership has been instrumental in managing a rapidly growing unit and creating much needed research and teaching laboratory spaces," received the Distinguished Leadership Award for Undergraduate-level institutions. Recipients of the annual award were announcement last fall and are spotlighted in the winter issue 2018 of AKA's Kinesiology Today.

2. **Faculty Recognition**
   Please mark your calendars for two upcoming events that will recognize outstanding faculty. The CSUSB men's baseball team will honor outstanding faculty prior to their game against Cal Poly Pomona on Friday, March 16 at 6 p.m. at Fiscalini Field in San Bernardino. The event, Faculty Appreciation Night, is free for faculty members and their guest(s) and also features raffle prizes and "Pack Attack Snack Bags" for the first 100 faculty to RSVP. Please RSVP to Antonio Guijarro by Wednesday, March 14.

   Additionally, the date has been set for CSUSB's 2017-18 Faculty Recognition Luncheon, where we honored four faculty with CSUSB's top awards – Outstanding Professor, the Golden Apple, Outstanding Research, Scholarship and Creative Activities and Outstanding Lecturer. This year's celebration will be held Monday, May 21 from 11:30 a.m.-1:30 p.m. in the Santos Manuel Student Union Events Center. The Office of Faculty Affairs and Development will be sending invitations in spring.

3. **California Collaborative Advising and Counseling Conference**
   Yesterday was the first day of the third annual California Collaborative Advising and Counseling Conference, held at the Riverside Convention Center. The two-day event brings educators from California Community Colleges, the California State University and the University of California together to create a transparent systems that allows students to move seamlessly through California's higher education system. Kudos and thank you to this year's steering committee chair, Chris Lindfelt, associate dean of Undergraduate Studies.

4. **Untenured Faculty Support**
   The Office of Faculty Affairs and Development continues to advance support efforts for untenured faculty beyond their first two years with the established of the Untenured Faculty Organization (UFO). A luncheon launch has been scheduled for Wednesday, March 14 from noon-1:30 p.m. in the Faculty Center for Excellence.

5. **New Student Scholarship**
   The Jack Brown College of Business and Public Administration has established a new Master's in Public Administration Alumni Scholarship. The scholarship will assist incoming and continuing MPA students achieve their degrees and will be awarded for the first time in fall 2018. Fundraising for the scholarship, which currently exceeds $9,000, was kicked off at a recent MPA mixer on campus. Fundraising will continue through the spring quarter and will be continued on an annual basis.

6. **Mobile Serve**
   The Office of Community Engagement, in partnership with ITS, launched the CSUSB Mobile Serve app, which allows students to track their voluntary service hours. To encourage student participation, the OCE held information sessions and tabled at events.

7. **Campus Climate**
   Colleges and units continue to help advance campus climate. (1) Based on recommendations by CEL's Staff Success Committee, the college's Winter Quarter Staff Meeting featured a presentation by Vilayat Del Rossi, assistant director of Fitness and Wellness, on Developing Optimal Wellbeing. (2) The Office of Community Engagement staff participated in three campus events: CSUSB Employed Alumni Chapter (Board Members), SMSU 40th Anniversary Celebration, and Women's Leadership Conference. (3) The College of Arts and Letters held a Staff Appreciation Luncheon on Jan. 22. (4) University Police Chief Jamsen and Lt. Vega attended a CNS chairs meeting to update chairs on the shots fired on Jan. 10, and to share the link to a training video and upcoming workshops on How to Survive an Act of Violence. The CNS Dean has circulated these links to the Dean's office staff and to chairs for circulation within their departments. Departments are encouraged to attend the safety workshops as a group.

8. **Cross-Divisional Collaboration Network**
   Deputy Provost Clare Weber facilitated the first quarterly meeting of the newly formed Cross-Divisional Collaboration Network. The network was launched this quarter in an effort to further communication and collaboration among key CSUSB leadership across campus on key campus efforts and initiatives, such as the GI 2025, the strategic plan and the Q2S conversion.

9. **Q2S and Curriculum Concerns**
   The deans, deputy provost, and I met with the University Curriculum Community on March 1. The purpose of our meeting was to discuss concerns regarding the curriculum process. Part of the discussion centered on high unit majors and its impact on graduation rates. As GI2025 supports a timely graduation, reduces costs for the students, and allows them to get

in the workforce sooner, we need to look more carefully at all factors leading to a timely graduation. Other concerns revolved around high unit graduate programs, K-factors, etc. It was resolved that the deans and departments would work together more closely moving forward. Deputy Provost Weber is there to assist if any issues arise. I acknowledged the hard work of members in that room and faculty in general.

Faculty Senate Report March 06, 2018

The ITS Team is planning a faculty facing teaching and learning technology event – ITS TechTalks on Tuesday, April 17th from 9 am to 4pm in the SMSU Event Center B & C. ITS TechTalks is intended to support our CSUSB faculty and staff community as they consider and/or peruse technology-enhanced teaching and learning initiatives. With a focus on the CSU Graduation Initiative 2025 and a commitment to help increase graduation rates, this year's ITS TechTalks will include more faculty presentations, technology demonstrations, and hands-on opportunities.

The ITS Team participated in a CSU lead Cloud Decision Framework validation exercise with the Chancellor's Office and Gartner Consulting last Thursday. The event was held on our Campus with all the other Campuses participating in person or remote. Gartner will recommend a Cloud Framework strategy for the system at the end of their engagement.

The ITS Strategic Plan Year 2 implementation is on track. There are several student and faculty initiatives that are being implemented. Please see attached progress report.

The Vital and Expanded Technologies Initiative (VETI) grant proposals are due on Friday, March 16th. This year, a total of $910,000 will be awarded to technology initiatives that aim at improving graduation rates and helping the University with the GI2025 initiative.

The ITS Operations Team is working on the following projects:

Installed additional fiber connectivity between PL and FM building in preparation for our 100 G circuit through CENIC

Working with Facilities Planning to review a Sprint cell tower expansion proposal

Working with Facilities Planning on schematic design for new Student Union Expansion building

Kicked off Cherwell Enterprise Service Management project. TNS, TSC and Web Services will be in Wave 1 deployment

Working with Academic Personnel on updating SOTE procedures and timelines based on the FAM policy change

Staff attended Pacific Research Platform training in early March to support faculty led research.

Training and Grant Opportunities for Faculty

I. Grants or faculty

Lab Innovations with Technology (LIT): This new grant program from the CO (RFP to be issued soon) will offer up to $15,000 to faculty interested in creating virtual experiences for STEM labs. The deadline to submit will be March 22, 2018. If interested, please contact Dr. Mihaela Popescu, Faculty Director for ATI, popescum@csusb.edu.

II. Upcoming institute: R Institute, Mar. 21-23, 2018, 9 am – 3:00 pm, PL 4005

R is an open-source statistical language and environment for statistical computing. The R Institute, facilitated by Dr. Michael Tsiang, UCLA, will overview the R environment and teach participants the basics of programming statistical procedures in R. The aim of the Institute is to provide the participants with sufficient knowledge to continue building on what they know once the Institute is over. The Institute does not assume any statistical computing experience and only assume a basic knowledge of statistics at an introductory course level. To register, please contact Mihaela Popescu, popescum@csusb.edu.

III. Academic Learning Technologies – upcoming workshops

Spotlight on innovators: Personalized teaching in a chemistry course using adaptive learning
Sponsors: ATI, TRC
Thursday, Mar. 8, 9-10:30 am
FCE, PL 4005
Recorded

Adaptive learning is a technique for providing personalized teaching by using data-driven algorithms to tailor course content to student needs. In this workshop Drs. Larry Mink and Andreas Beyersdorf in partnership with instructional designer Jonathan Brooks will discuss the pedagogy of using adaptive learning to create personalized courses. They will illustrate their work with the newly designed General Chemistry II which uses the adaptive elearning platform Smart Sparrow to create customized learning pathways for students.

Blackboard Basics: Using the Grade Center
Series: Blackboard Basics
Sponsor: ATI
Offered twice, Wednesday Mar. 14, 2:30-4:00 pm and Thursday, Mar. 15, 9-10:30 am
PL 003
Please bring your laptop

In this workshop facilitated by senior instructional designer Takiya Moore, participants will learn about the Grade Center in Blackboard and have opportunity to troubleshoot common issues. The Grade Center is a complex tool that offers extensive functionality when used properly. In addition to learning about best grading practices and forms of student feedback, participants will learn about column management, weighted grades, grading schemas, reports, column statistics, color coding and many other features.

Spotlight on technology: Adaptive learning with Smart Sparrow
Sponsor: ATI, TRC
Wednesday, Mar. 21, 2:30-4:00 pm
FCE, PL 4005
Recorded

Adaptive learning refers to a method of instruction that employs technologies which modify course activities (content, sequence or assessments) in real time in response to student performance. For example, Khan Academy uses an adaptive system to offer suggestions, customized course pathways, and personalized coaching. Preliminary evidence indicates that adaptive courseware can help improve student success. However, the variety of existing systems can often confuse faculty. In this workshop, Dr. Janine Kremling will use Smart Sparrow, an adaptive elearning platform, to demonstrate how adaptive learning may be used to provide custom remedial content to under-performing students. With the assistance of instructional designer Jonathan Brooks, participants will design and create a simple lesson using the Smart Sparrow platform.

Training Sessions offered by ITS Training Services

ITS Training Services – March 2018 Instructor Led training schedule and descriptions:

Mon 03/05 01:30 PM PL-1104 and on Mon 03/19 10:00 AM PL-1104 -**Viewing Financials STATE Accounts** - general overview of the following topics: Introduction features to the CFS environment, managing budget and expenses using reports, inquiry and queries on the State side. Introduction to key reports for financial oversight. The course focuses on State accounts rather than both FDN (foundation) and State.

Fri 03/09 -**Qualtrics Basics** 10:00 AM PL-1104 - an introduction to Qualtrics a web based software tool that allows the user to create surveys and generate reports without having any prior programming experience. Qualtrics enables you to do surveys, feedback, and polls using a variety of distribution means. Results can be viewed in reports that can be downloaded.

Fri 03/09 -**Zoom Video Conferencing Basics** 01:30 PM PL-1104 - a general overview on how to use Zoom. Zoom web conferencing unifies cloud video conferencing, simple online meetings, and group messaging. Zoom's transforms the real-time collaboration experience and offers the best video, audio, and wireless screen-sharing experience across various platforms. The trainer will guide you through set-up, personal profile settings and basic meeting scheduling.

Mon 03/12 -**How to Survive an Act of Violence** - ABBREVIATED (90 min) 12:00 Noon SMSU--215, on Fri 03/16 (3 hrs.) 01:30 VA 101, and on Thu 3/29 (3 hr.) 1:00 PM -How to Survive an Act of Violence - hosted by our Campus Police Department: invites all university students, staff & faculty to attend a potentially life-saving training seminar. This course is generally a 4-hour course but has been abbreviated for those with limited time. TRAINING WILL INCLUDE: - Run, Hide, Fight - See Something, Say Something - CARE: - Critical Bleeding, Airway, Respiratory, Evacuate and environment Space is limited. COYOTE ID REQUIRED TO ATTEND

Thu 03/15 -**Office 2016 Access Fundamentals** 02:00 PM PL-1104 - basic overview of MS Access features. MS Access is an information management tool that helps you store information for reference, reporting, and analysis. MS Access helps you analyze large amounts of information, and manage related data more efficiently.

Tues 03/20 - **Absence Management Validator(Approver/Manager)** 10:00 AM PL-1104 - develop training skills that will enable you to approve time recorded by the department Timekeeper for Divisions/Departments in the HCMHR PeopleSoft system.

Tues 03/20 - **Absence Management Timekeeper** 1:30 PM PL1104 - provide AM Timekeeper overview of using HCMHR PeopleSoft system to enter Absences, review self-reported entries and run audit reports using HCMHR PeopleSoft system.

Wed 03/21-**Using MS Outlook** 09:00 AM PL-1104 - how to navigate in Outlook, use the Address Book, format and spell check new messages; customize read and response options, use flags, categories, and folders to organize messages. In addition, learn to create and work with Contacts, create appointments and schedule meetings in Calendar. Use Filters and set up Rules and attach files and insert illustrations to messages.

Wed 03/28 -**University Tax Compliance and Reporting** 02:00 PM PL-1104- hosted by campus General Accounting office- this training will cover various tax areas pertaining to our campus. More specifically, it will address rules, regulations and processes related to UBIT (Unrelated Business Income Tax) and NRA (Non-Resident Alien).

Thu 03/29 -**Outlook: Accessible Emails** 10:00 AM PL-1104-hosted by Accessibility Initiative team- learn accessibility techniques for creating accessible emails. Attend this workshop if you send out emails for your department or college and send to distribution lists such as campus@csusb.edu With a few simple techniques you can ensure your emails are accessible to your entire audience.

Thu 03/29 -**WAVE Toolbar: Check Your Website Accessibility** 11:00 AM PL-1104 - hosted by Accessibility Initiative team - Content Editors: If you update webpage information for your department or college website you are a content editor. Whenever you add content you should check to make sure the information is fully accessible. WAVE (Web Accessibility Evaluation Tool) is a readily available, simple and easy to use tool, which allows you to check a website for accessibility. Attend this session to go through the process of checking a website for accessibility, reviewing the results, and gain advise on how to remedy.

Thu 03/29 -**Multimedia Accessibility: Audio & Video** 01:00 PM PL-1104 hosted by Accessibility Initiative team - learn techniques to make your audio and video content accessible, whether it's on the web or in the classroom, you will learn simple strategies for adding captions to YouTube, creating transcripts, and other tips for your multimedia presentations.

Thu 03/29 -**Create Accessible Documents: Everything You Nee**d 02:00 PM PL-1104 - hosted by Accessibility Initiative team- learn to use an accessibility add-on for Microsoft Word and PowerPoint, participants will learn how to check their Word documents and PowerPoint presentations for accessibility. Move through accessibility checkpoints step-by-step, and

remediate documents and presentations on the fly, at the same time you will learn how to avoid accessibility pitfalls when creating future documents and presentations.

All sessions are available to trainees via Zoom web conferencing (contact ITS Training Services for more information or to schedule attending via Zoom).

The following OnDemand courses are offered 24/7 – via Skillsoft or Blackboard:

Walk-ins are encouraged and used frequently for NETO.

ITS600 - **New Employee Technology Orientation (NETO)** - provides new employees an overview of basic MyCoyote Portal features (Faculty Center as needed), activate Coyote account if needed. Employees will be informed of and able to complete online course requirements as needed per individual position roles. In addition, other ITS services will be discussed.

CFS9200300 - **Procurement Card Training** -covers the responsibilities and procedures applicable to the CSUSB Procurement Card.

CFS9200301 - **Requisition Training** -Become proficient at online requisition as it relates to updates, reports, cancellations, printing and inquiries.

FA002 - **FA Work Study SUPERVISOR** - Master the fundamental practices regarding the Work-Study program, job posting website, and student payroll certification. Note: Completion of the tutorial and post-test are required prior to hiring Work-Study students; this is an annual requirement.

FA002 - **FA Work Study Student – available August – October** Learn the requirements for New and Continuing Work Study students in this annual tutorial. Note: completion of the entire tutorial and post- test are required prior to employment.

HCM9006 - **Position Management & Payroll Detail Report** - Become proficient on all components of department positions which is needed for position requests/updates/reporting. Learn to use Payroll detail reports for monthly departmental payroll expense reconciliation.

HCM90100 - **Intro to HCM (HCMHR Module)** - Advance your skills in PeopleSoft software while covering essential themes. Such as: HCM login, system navigation, CSU ID searches, data entry, reports, processes, and queries.

HCM9306 - **MPWA- Master Payroll Warrant Authorization**- Acquire the necessary skills to certify CSUSB employee payroll every month.

HCMSA00500 - **Student Financials Basic Navigation and Inqu**iry - Use and interpretation of Student Financial inquiry.

HCMSA0112 - **Admission Basic Navigation and Inquiry** - Obtain essential skills to ensure accurate utilization and interpretation of Admissions inquiry and basic HCMSA PS navigation.

HCMSA9400 - **Basic Student Records Navigation & Inquiry** - Develop HCMSA PeopleSoft software skills in order to navigate and interpret the Student Records Inquiry. Note: In order to gain access to the system, Information Security Training must be completed.

SB99101 - **Information Security Training**- Required by all New Employees. Minimize potential risks by learning to secure practices and prevent informational leaks on web interfaces; this online training will review the responsibility of accessing private information by addressing the Acceptable Use Policy for Electronic Communication and Federal and State laws.

SFS100 - **CSUSB Basic Cash Handling Training**-This is a mandatory training for campus identified cash handlers. To perform job duties related to cash handling an annual refresher training is required, as long as you are handling cash or cash equivalents at CSUSB. This video will increase every cash handler's knowledge and understanding of the associated risks and controls, to ensure the campus cash handlers are protected and kept above suspicion.

One on One courses are by Request (as needed):

HCM9SA0210 - **Curriculum Mgmt., Schedule Build & Maintenance** - learn basic PeopleSoft navigation skills for use and interpretation of Course Schedule build and maintenance process.

HCMSA0209 - **EMS Classroom Management**- gain additional knowledge of the use and interpretation of course schedule production and maintenance processes using EMS classroom management module.

HCM9SA0300 -**Financial Aid - central staff** - learn to navigate the HCM 9.0 Financial Aid page, in addition to interpretation, inquiry, updates, and data input.

HCMSA0310 - **Financial Aid - central student**- learn the basic navigation for Financial Aid Central Student employees on use, interpretation, inquiry, update and data input.

HCMSA0320-**Financial Aid Inquiry** - explore the basic navigation of Financial Aid screens by the campus community. Topics include use, interpretation, inquiry, update, and data input.

HCMTF0400 - **Temp Faculty** - gain an overview of Temp Faculty. Topics include: creating POI, Temp Faculty Contracts, and Job Data Batch Updates.

HCM9002 - **Workforce Administration**- learn the steps involved in WFA-Hire, Rehire, Concurrent and Terminate.

REPORT TO THE CSUSB FACULTY SENATE – MARCH 6, 2017

FUNDRAISING AND CAMPAIGN
Continued progress on our fundraising and campaign goals. Just 18 months (Sept. 2016) after entering the public phase, we have raised $45+ million towards the $50 million campaign goal (90.5%).

Part of my presentation today includes copies of our 2016-17 Philanthropic Report. This publication provides details on our fundraising efforts from the 2016-17 fiscal year, feature stories on some of our more profound donors, as well as the Foundation's financial position and activities (based on December 31, 2017). The report provides a comprehensive breakdown of our total assets and contributions by donor groups.

We are following up on your request at a previous meeting on a deeper dive into the endowment, including data/purpose on each of the 231 endowment accounts, as well as details on our spending and investment policy.

Last month I spoke about our 2018 endowment distribution. **In October we will distribute over $1.4 million, which is 58% more than any other distribution in CSUSB history**. **Since 2012, University Advancement has created 73 new endowments and 44 expendable scholarships**.

FACULTY STAFF CAMPAIGN
Building on the successful Faculty-Staff campaigns of the past two years which focused on University-wide initiatives (2016 SB Strong Scholarship and 2017 The Den), the **2018 Faculty-Staff Campaign will solicit participants for the EOP Renaissance Scholars Program**. The Renaissance Scholars was chosen because the cause—former foster children pursuing the dream of a college degree without the support of family—has proven to be emotionally resonant both on campus and at other public universities.

As in previous years, volunteer coordinators will manage the campaign at the college and/or departmental level and weekly drawings will be held for gift cards.

ALUMNI
- The **Latino Alumni Association** chapter is back up and running. The charter members came together last month and selected new leadership while also adopting bylaws, in concert with the CSUSB Alumni Association. Felix Zuniga from ITS is the new President.

- A new **Faculty Staff Alumni Chapter** is coming together as well. We hosted a reception of 60+ last month and they are beginning to set their focus on goals and organization, as well as building a leadership team.

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Faculty Senate Update
Administration and Finance
March 6, 2018

New Employee Introductions
- April Wing, Manager for Emergency Management and Business Continuity Planning. The emergency management program is charged with coordinating those activities needed to prepare for and respond to campus-wide emergencies or disasters – whether they be natural disasters or man-made crises. She is responsible for the planning, implementing and maintaining an emergency management program on campus including emergency preparedness planning, training, response and recovery. April joins CSUSB most recently from the American Red Cross, where she served as Disaster Services Manager for San Bernardino County. April holds a Bachelor's of Science degree in legal studies. April replaces Rick Blackburn, who went to the Chancellor's Office as manager for systemwide emergency management.
- Jeffery "Jeff" Shanks, Director of Support Services. The support services department provides a wide range of services to the CSUSB community, including print services, mail delivery, receiving, and property management. Prior to joining CSUSB, Jeff was responsible for a similar portfolio of services at USC and has also worked regionally for the U.S. military. He holds an MBA from the University of Redlands, and a Bachelor of Science in Workforce Education Development from Southern Illinois University.
- Matias Farre, Director of Accounting and University Controller. The Director of Accounting and University Controller oversees all general accounting for CSUSB, plus financial reporting, tax services, student financial services and cashiering, accounts payable, and travel services. Matias joined CSUSB in 2004 and held several finance related positions, most recently as the Assistant Director of Accounting Services. Matias is also an electrical engineer, holds an MBA and a CPA, and is currently a doctoral candidate in the Ed.D. program at CSUSB. Matias replaces Del Anderson, who retired in December.

Budget Update
On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise.

UBAC met and reviewed the 2018-19 fiscal year budget planning scenarios. They are now available on the University Budget web site on the UBAC page. A campus call for budget priorities has been issued to colleges and divisions. A prioritized list of budget priorities will be presented to UBAC in Spring Quarter, who will make funding recommendations to the President.

"How to Survive an Act of Violence" Workshop
The University Police Department continues to host "How to Survive an Act of Violence" workshops. In response to campus demand since the January 10 shooting incident, two versions of the training workshops are being provided to ensure all members of the campus community are able to participate. The abbreviated 90-minute version provides a brief overview of "Run, Hide, Fight", basic medical

"CARE", and the importance of "See Something, Say Something". The full four-hour workshop includes all of the information provided in the 90-minute workshop as well as a full-scope training on hands-on defense, hands-on triage (CARE), and discussion of historical context of events and emergency personnel response.

Information on the upcoming training workshops can be found in the attached flyer. The abbreviated 90 minutes workshops will be held on March 12, April 19, and May 22. The full 4-hour workshops will be held on March 16, April 6, and May 11. For more information on these workshops, which are available to both individuals and small departments, please contact Sal Kennedy-Ross, University Police, at 909-537-3552 or by email at skennedy@csusb.edu.

Run.Hide.Fight. Active Shooter Training Video
All members of the campus community are strongly encouraged to review the 8-minute training video on the University Police Department web site. The training highlights what each of us must be prepared to do in the event of an active shooter emergency, on or off campus. Click Here to View.

Campus Building and Classroom Door Locks
CSUSB has contracted with Allegion, the campus access control contractor, to conduct an assessment of external building and classroom door locks and prepare proposal options for enhanced door security options.

2nd Annual CSUSB Business Conference
On February 28, 2018, 145 staff members from all areas of the campus participated in the 2nd Annual CSUSB Business Conference. This daylong conference provides targeted training to department staff on university budget, finance, procurement, and other administrative support services function.

Outstanding Student Employee of the Year Award
In conjunction with the 2018 National Student Employment Celebration Week, April 8-14, CSUSB will host its first Outstanding Student Employee of the Year Award. Our CSUSB students play a key role in our operational excellence and provide substantial contributions campus-wide. One finalist from each division, including the Palm Desert Campus, will be recognized at the Inaugural Student Employee Appreciation Event on Tuesday, April 10, 2018. All nominations are due on Friday, March 16, 2018. To review eligibility criteria and submit nominations please visit the Student Employment website.

Campus Construction/Capital Projects Update
- Student Housing & Dining Commons:
  The construction of the new Student Housing & Dining Commons is proceeding on track for Fall Quarter 2018 opening.

- College of Extended Learning (Center for Global Innovation):
  Construction broke ground on the new Center for Global Innovation building in December, with an anticipated Fall Quarter 2019 opening. Due to the narrowed width of Coyote Walk during construction, Facilities Planning & Management is working to restrict this portion of the Walk to pedestrians only.

- Utilities Infrastructure Project:
  The Utilities Infrastructure Project is scheduled to be completed during Winter Quarter 2019. Please see the note later in the report on the campus-wide electrical outage during the July 4th

holiday weekend. The new campus electrical substation, located in parking lot B, is nearing completion and will become operational during the July 4ᵗʰ weekend.

- Natural Sciences Labs Renovation:
  CSUSB has received $2.9 million in deferred maintenance funds to renovate the college's museum into two anatomy teaching labs (24 stations each) and one cadaver/storage space. The project also includes renovation of the existing anatomy labs to three biology research lab areas and one Geology research lab. Design has started in partnership with a CNS planning team. Construction is anticipated to start by December 2018 and to be complete by end of August 2019.

- Jack Brown East Wing Expansion:
  The Brown College is proceeding with a $1.75 million conversion of approximately 3,000 sf of outdoor space on the East side of Jack Brown Hall, in the breezeway area beneath the second floor Faculty offices, into (2) computer labs and support space. Additionally, 950 sf of adjacent corridor space will be converted into Faculty/Staff office spaces. A new shade structure with seating will be installed just south of the new computer labs to support student gathering. Design has started in partnership with the College planning team. Construction is anticipated to start in January 2019 and to be complete August 2019.

- Einstein Bagel and Coyote Convenience Store at SBS:
  The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, will renovate the west end (ground floor) of the college building to construct an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will start construction by the end of March 2018 and complete construction by the end of August 2018.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 08: Tuesday, April 10, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: K. Collins, A. Davalos, M. Groen, T. Morales, A. Muhtaseb, P. Okpala, B. Steffel, J. Ullman

Guests Present: T. Ballman, S. Bennett, D. Freer, R. Fremont, B. Haynes, D. Huizinga, T. Karmanova, L. Rose, P. Vicknair, C. Weber P. Williams, S. Sudhakar

1. APPROVAL OF THE MINUTES.
1.1 Minutes for February 20, 2018 (FSM 17-06)
1.2 Minutes for March 6, 2018 (FSM 17-07)
It was moved by Senator Rizzo and seconded by Senator R. Chen to approve the minutes for February 20, 2018 and March 6, 2018 as written. **PASSED**.

2. APPROVAL OF THE AGENDA.
2.1 It was moved by Senator Rizzo and seconded by Senator R. Chen to approve the Faculty Senate Agenda for April 10, 2018 as written.
PASSED.

3. CHAIR'S REPORT.
Senator Kolehmainen reminded the senate of the April 12th open forum regarding GE Area C issues. Also, May 30th is the date for the forum to discuss the Tenure Density Report. Spring Elections are underway. Constitution/Bylaws Revision Committee has almost completed their work. Want to schedule a Faculty Open Forum this Spring. April 24th has been listed as tentative for a meeting, but we will probably have a Faculty Senate Meeting on that date.

4. PRESIDENT'S REPORT.
President Morales submitted the attached report (see attachment)

5. PROVOST'S REPORT
Provost McMahan presented the attached report (see attachment)

6. **PREFERRED NAME CHANGE OPTION & IDENTITY INFORMATION**
6.1 Amy Braceros delivered a presentation on the process if an individual (staff, faculty, student) wants to change their name and/or optional self-identification.

7. INFORMATION ITEMS
7.1 Periodic Evaluation Form of Lecturers has been revised and simplified, with a suggestion to add a signature line.
7.2 CEAT Policy some dates have been changed.
7.3 Curriculum - The Faculty Senate reviewed and approved all submitted curriculum information items.

7.4 Moratorium on Changes to Approved Semester Curriculum want to state up front "no changes until Spring 2020". We are also imposing a moratorium on quarter curriculum changes—continue with one-year bulletin.

7.5 Q2S Steering Committee Structure wants to make sure we keep "historical data" on the committee.

8. NEW BUSINESS

8.1 Resolution Opposing a Student Tuition Increase

Senator Pelletier moved to accept. Senator Marx seconded. **PASSED.**

8.2 FAM 642.4 Tenure-line Faculty Hiring Revision

Senator Rizzo moved to accept first reading. Senator Sweeney seconded. **PASSED.**

8.3 FAM 642.76 Appointment of Lecturers Revison

Senator Maynard-Chen moved to accept first reading. Senator Rizzo seconded. **PASSED.**

Moved to Adjourn.

PRESIDENT'S REPORT
FACULTY SENATE
TUESDAY – APRIL 10, 2018

Colleagues, I will not be able to join you today as I am in Washington D.C., advocating on Capitol Hill for the CSU as well as participating in the CSU DC Alumni Reception. However, I did have some important news to share with my report below.

- **Great Time at LEAD:** Bringing together teaching professionals and educators, researchers, scholars, administrators, independent writers and artists, policy and program specialists, students, parents, civic leaders, activists and advocates to discuss educational issues affecting Latinos, the 9th annual LEAD Summit proved a tremendous success. This year's daylong event – the keystone event during LEAD week – was titled ¡Viva la Mujer! and focused on the challenges, issues and accomplishments facing women, and Latina women in particular, in and outside academics. I personally want to thank all the faculty and staff members who took part in this successful and highly attended series featuring innovative and productive programs, publications and events for Latinos and education.

- **Tradition of Excellence:** CSUSB's Model United Nations program, under the direction of advisor Dr. Kevin Grisham, enjoyed another excellent showing at the recent National Model UN conference in New York City. Our students represented the country of Jamaica and the non-government organization Save the Children, with the Jamaica team earning an honorable mention and students Cristina Sedano and Jeffrey Bongga receiving one of 20 Outstanding Position Paper awards. This latest success continues a decade of excellence as CSUSB teams have now earned awards 10 years in a row. CSUSB has participated in the National Model UN and international Model UN conferences for 27 years, placing it among the world's elite programs.

- **Graduate Programs Earn Accolades:** The U.S. News & World Report 2019 rankings lists include several CSUSB programs among the nation's best. The part-time MBA program, housed in the CSUSB Jack H. Brown College of Business and Public Administration and overseen by Associate Dean Dr. Francisca Beer, was ranked 133 out of 206 programs. The social work program within the School of Social Work, directed by Dr. Laurie Smith, in the College of Social & Behavioral Sciences was listed 128 out of 220 colleges. In addition, its recently compiled public affairs ranking – based solely on peer assessment survey results – listed Brown College's public administration department, chaired by Dr. Jonathan Anderson, 108 of 155 institutions.

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- **National Honor:** Claudia Davis, an associate professor in the Nursing Department, has been selected to receive a 2018 Minority and Minority-Serving Institution Faculty Scholar in Cancer Award from the American Association for Cancer Research. Davis will be honored later this month during the annual AACR meeting in Chicago for her work on the biological predictors and the impact of breast cancer among African American women. She is one of 12 faculty scholars nationwide to receive the award from the world's oldest and largest professional organization dedicated to advancing cancer research.

- **Visit from Tomorrow:** More than 600 newly admitted students and their families came to campus for Coyotes Connect, an event hosted by the Office of Admissions and Student Recruitment. It not only gave the future Coyotes a chance to explore, but also provided an opportunity to meet with faculty – including deans, department chairs and academic advisers, staff and current students. There were workshops involving orientation, housing, financial aid, student life, how to graduate in four years, and how to join the university honors program. They were offered the chance to pay their confirmation deposit. Congratulations to Dr. Rachel Beech and her staff for an outstanding event.

- **Awesome Achievement:** Two CSUSB students recently earned an international Golden Mic Award for Best Public Affairs from the Intercollegiate Broadcasting System in New York for their efforts involving an edition of the "My Awesome Empire" radio series. Graduate student Arnold Robles and communication studies undergrad Adrian Silva Vizcaino were recognized for their production of "San Bernardino: Stories of Rebirth," which paid tribute to positive aspects involving the San Bernardino community in the aftermath of the 2017 North Park Elementary School shooting. The series, produced by the College of Arts & Letters and Coyote Radio and Advertising students and broadcasted over eight Southern California radio stations, wrapped up its sixth and final season in February.

- **Special Recognition:** This June it will be a privilege and pleasure to award a doctorate of humane letters to Julia Lopez, one of this state's most impactful philanthropists and foundation leaders, during the Palm Desert Campus Commencement on June 14. Lopez has made and continues to make a difference in students' lives, not only in terms of college scholarships but also in helping increase college going rates and obtaining degrees. Before retiring as president and CEO of College Futures Foundation in June 2017, she oversaw the awarding of nearly $20 million in grants annually and the establishment of a $500 million endowment. She is a great supporter of the work of OneFuture Coachella Valley and helped construct on-going efforts related to increasing college going rates in the Coachella Valley.

Finally, I invite the Faculty Senate to join me in continuing to encourage members of our campus to write the state legislature and governor and ask them to fund the Board of Trustees budget request.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
April 10, 2018

General Announcements/Updates

1. **Community College Visits**
   VP Haynes and I continue to visit top feeder community colleges in the region to promote our degree programs and a smooth transfer path for associate degree students. We are also keeping them apprised of the quarter-to-semester conversion. Our next site visit is this Friday at Mt. San Jacinto College, which serves a 1,700-square miles area from San Gorgonio Pass to Temecula and has an enrollment of more than 15,000 students.

2. **Q2S Student Campaign**
   The Q2S Student Campaign is launching this quarter. Among the efforts to inform students: (1) A Q2S Countdown flyer, which has been attached to this report, is being posted this week on numerous bulletin boards across campus. (2) Strategic Communications has created a PSA Q2S video (https://youtu.be/kMrK0m_bLbs). It will be sent to college/unit representatives for display on all REACH Digital Display Monitors. Rotations will start on April 12 and will play until the quarter ends in June. Additionally, a new video will be created for each quarter and will reflect the number of quarters left until the semester system begins. (3) A graphic will appear on the Blackboard home page. This graphic links to the Q2S student webpage. (4) The current MyCoyote portal is being redesigned. Once complete, Q2S will have a presence. (5) Q2S messages will also be pushed out on all CSUSB social media platforms. Thank you to committee members for your efforts.

3. **Leadership Searches**
   Two searches for key leadership positions are underway. (1) The search committee for the Dean of the College of Natural Sciences position, chaired by Dean Rafik Mohamed, have met twice and are in the process of reviewing the 35 applications received. The first wave of interviews are scheduled for April 23 and 24. Campus visits are currently planned for May 9, 18 and 23; details to follow.

   (2) The search committee for Associate Provost, Faculty Affairs and Development, led by Deputy Provost Clare Weber, held its first meeting yesterday. Thirty-four applications were received in response to postings.

4. **Faculty Appointments**

    I am very excited to welcome three faculty members to new leadership roles. They include: (1) Hyun-Kyoung Oh, faculty director of the Center of International Studies and Programs; (2) Judith (Judy) Sylva, faculty assessment coordinator for the Office of Academic Programs; and (3) Caroline Vickers, faculty director of the Office of Graduate Studies. Additionally, continuing work on general education will be under the leadership of Janelle Gilbert.

    These appointments also support one of Academic Affairs' priority goals this academic year – to provide more leadership roles for faculty members.

5. **Research Week**

    In addition to the annual Meeting of Minds Research Symposium, the Office of Student Research will host additional events during CSUSB's inaugural Research Week. Events, which will showcase campus research and creative activities, and honor students and faculty, will take place May 14-18.

6. **Open Forums**

    President Morales and I will be holding open forums with each of the academic colleges this quarter. The forums have been scheduled as follows:
    *   College of Natural Sciences – Friday, April 20 from 2-3 p.m. in CE-105
    *   College of Social and Behavioral Sciences – Thursday, April 26 from 11 a.m.-noon in SB-514
    *   Jack Brown College – Thursday, May 3 from 9-10 a.m. (location to be determined)
    *   College of Education – Monday, May 7 from 10-11 a.m. in the Pine Room
    *   College of Arts and Letters – Wednesday, May 9 from 3-4 p.m. in the Pine Room

7. **WPRI Annual Conference**

    I would like to thank and compliment team members of CSUSB's Water Resources & Policy Initiatives for their outstanding two-day conference at the Palm Desert Campus last week. The program, which had representatives from nearly all 23 CSU campuses, focused on changing waterways and unintended consequences of water resource projects. CSUSB is the host site for this initiative, illustrating another example of how we define the future.

8. **Lecturer Recognition**

    Lectures who have 25 years of service will be recognized at the 2017-18 Faculty Recognition Luncheon, to be held Monday, May 21. Previously, separate events were held. Next year, additional awards will be added to honor outstanding efforts of CSUSB's lecturers.

Faculty Senate Report April 2018

I want to take the opportunity to personally invite you to the ITS TechTalks event to be held at the SMSU next **Tuesday, April 17th from 11 am to 4pm**. The faculty facing event will feature presentations by our own faculty, vendor showcases and tons of giveaways.

The Vital and Expanded Technologies Initiative (VETI) grant applications closed on March 16th. We have received a total of 55 proposals totaling $2.6M, the highest number since the program was instituted in 2011. The VETI steering committee has started evaluating the applications and deliberating on funding. We appreciate the Senate for their help in appointing two faculty members, Professor Kurt Collins and Dr. Priyanka Yalamanchili to serve on the steering committee. Funding decisions will be announced to the Campus Community by June 8th.

The 24/7 Study Area, The Cave utilization continues to rise as more students are taking advantage of the space and the technology available to them. The area had 14,875 lab logins during this past Winter quarter. We will be refreshing and reconfiguring the furniture in the computer lab in the Cave to allow for better utilization and collaboration among students.

Administrative Computing and Business Intelligence

EMS Academic Scheduling - class scheduling/optimization tested and is in production.

CFS (Finance) Upgrade. CFS 9.2 MP 3.0 and PeopleTools 8.55 upgrade. Go Live: April 30, 2018

New MyCoyote Portal Transformation. Planned go-live May 2018. More functionality. The new system includes responsive design for any device such as mobile phone, iPad, PC, etc. and allows targeted messaging and mobile friendly PeopleSoft screens.

Working on Executive Order (EO) 1110, student placement in courses that satisfy CSU GE Mathematics/ Quantitative Reasoning (B4) and Written Communication (A2). Phase II released to the CSU campuses for testing.

Orientation Registration for 2018 is complete.

For Admissions and Recruitment is starting to upgrade to Radius from Campus Management. ACBI is assisting Admissions with processing the Fall 2018 applications and beginning to design how we can improve these processes for next year.

Office of the Registrar automation tasks:

- o Online Grad Check – in progress. Rollout in April 2018
- o Change of Major – under review

        ○   Credit by Exam – under review

Financial Aid is currently working on packaging Summer and Fall 2018
Financial Aid automation tasks being reviewed to improve processes:

- ○ Summer Packaging processing
- ○ Cal Grant Processing and Repackaging Aid
- ○ Federal Loans Packaging and Processing
- ○ Process for electronic signing of Level 1 documents
- ○ AI response system for Financial Aid
- ○ Scholarships process to integrate into PeopleSoft
- ○ DREAM Cal Grant Packaging

College Source Degree Audit (PAWS) and Degree Planner (MyCap) upgrade is in progress. Go-live is targeted for June 2018.

For the Q2S Conversion Q2S Office is testing newly created functionality to identify students as Quarter or Semester completers.

CourseLeaf CIM Project: Working on the bridge to PeopleSoft. This will allow data to flow from CIM into PeopleSoft to eliminate duplicate entry.

Coyote Pulse – This is a collaborative effort between ITS and IR to provide academic advisors with timely data that will allow them to advise students more effectively.

ACBI is engaged in several PeopleSoft Integration projects:

- ○ StarRez – Housing
- ○ TMA – Facilities
- ○ Online Directory
- ○ Fusion – Rec Center
- ○ ITS – Cherwell Ticketing System

CHRS – Continue to review position papers.

Technology Operations and Customer Support

- FPDC's renovation of Heating & Air Building Construction is about complete and the telecom room has been completed, fiber to TO/TC has been repaired.
- Sprint cell tower expansion proposal approved. TNS is working with Sprint and FPDC on construction plan.
- TNS delivered analog telecom services to Student Housing/Dining Commons Project. Installation of wireless access point will begin in April.
- ECS is reviewing system backup strategies and working with campus departments on updating Business Impact Assessment (BIA).
- ECS is working on expansion of campus storage area network (SAN).
- TNS and ECS attending systemwide NTA and STA meeting in April.

Academic Technologies and Innovation

I. Course Certifications

- Delia Ortega (Sociology), ES 394 (blended course, Quality Matters certified)
- Jonathan Anderson (Public Administration), PA 619 (online course, Quality Matters certified)

II. Notable events Spring 2018:

ITS Tech Talks: Apr. 17, 2018, 11:00 am – 4:00 pm (open expo, no registration needed), Santos Manuel Student Union, Events Center (B & C)

ITS Tech Talk is an open exhibition of technology-enhanced teaching and learning initiatives. With a focus on the CSU Graduation Initiative 2025 and a commitment to help increase graduation rates, this year's ITS TechTalks will include faculty presentations on Slack, Lightboard and TouchCast, as well as demos from a large variety of vendor solutions such as Adobe Education, Blackboard, Daqri Augmented Reality, GoReact Video Assessment, iClicker, Insta 360˚ cameras, Lynda.com and LinkedIn, Mediasite Video Solutions, Microsoft, Turnitin, Virtual Reality and Zoom. Information Technology Services teams such as the Assistive Technology & Accessibility team, the Instructional Design team, the Instructional Multimedia team, as well as Coyote Bookstore will also be on hand to answer your questions. Food/refreshments and amazing giveaways will be available throughout the day.

Affordable Learning Solutions Showcase, May 10, 2018, 11:30 am – 2:00 pm, FCE (PL 4005)

Affordable Learning Solutions is a CSU initiative that helps faculty adopt more affordable instructional materials in their classrooms. The AL$ poster showcase will feature posters by this year AL$ grant recipients, as well as solutions and resources for Open Education Resources (OER), digital renting, and other ways to make instructional materials more affordable.

HOLD THE DATE: Spring 2018 Faculty Showcase, June 1, 2018, 11:30 am – 1:30 pm, FCE (PL 4005), presenters TBA

IV. Academic Learning Technologies – upcoming regular workshops

Creating Interactive Videos with GoReact
Sponsor: ATI
Date and time: April 16, 2018, 2:30-4:00 pm
Location: PL 003

Student video projects are sometimes good alternatives to in-class student presentations. Students engage in active learning, generate digital content, take advantage of audio and video expression, and create richer connections with their audience. However, feedback on video assignments is often cumbersome for the educator.

In this demo session you will learn how GoReact provides a solution to meaningful feedback on video assignments GoReact is a video-based skill-training platform that allows users (educators) to interact more easily with video student assignments. Some of the features include presenter self-record, line/in-class recording, stimulus activity types, feedback (annotated presenter videos, time-stamped, text, video and audio comments, and more), and assessment and

analytics. GoReact integrates with Blackboard. By participating in this session, you will be able to pilot video assignments on the GoReact pilot for your courses.

GoReact can be used in a variety of ways, for example in communication courses, teacher education observations, ASL teaching and interpretation, clinical training, visual communication, performing arts, sales training, and law enforcement and lawyer education.

Spotlight on Technology: Adaptive Learning with Smart Sparrow
Sponsor: ATI, TRC
Date and time: Wednesday, Apr. 25, 2:30-4:00 pm
Location: FCE, PL 4005

Adaptive learning refers to a method of instruction that employs technologies which modify course activities (content, sequence or assessments) in real time in response to student performance. For example, Khan Academy uses an adaptive system to offer suggestions, customized course pathways, and personalized coaching. Preliminary evidence indicates that adaptive courseware can help improve student success. However, the variety of existing systems can often confuse faculty. In this workshop, Dr. Janine Kremling will use Smart Sparrow, an adaptive e-learning platform, to demonstrate how adaptive learning may be used to provide custom remedial content to under-performing students. With the assistance of instructional designer Jonathan Brooks, participants will design and create a simple lesson using the Smart Sparrow platform.

Creating Accessible Instructional Materials
Sponsor: ATI
Date and time: Thursday, May 3, 2018, 9-10:30 am.
Location: This is a webinar. You can participate using this zoom link.

The creation of accessible instructional materials is crucial to promoting a learning environment that is inclusive to students with disabilities. In this workshop, accessibility specialist Christine Fundell will teach you the fundamentals of accessibility as it applies to instructional materials. The webinar will give you an overview of document and presentation accessibility with emphasis on headings, alternative text, meaningful links, color contrast, fonts, and lists. You will also learn how to choose and create accessible multimedia, including YouTube videos.

Getting Started on the Course Certification Path
Sponsor: ATI
Date and time: Wednesday, May 9, 2018, 9-10:30 am
Location: This is a webinar. You can participate using this zoom link.

Have you considered taking the quality of your online or blended courses to the next level? In this free webinar, Tracy Medrano, instructional designer and certified Quality Matters peer

reviewer, shares useful information about certifying your course. She will discuss the differences between the two review instruments, the CSU Quality Learning with Technology (QLT) and the nationally-recognized Quality Matters (QM), and how your team of instructional design specialists at Academic Technologies & Innovation (ATI) and your Quality Assurance Campus Coordinator can help you get started. You will also hear from some of your course certified faculty colleagues, Dr. Jonathan Anderson (Public Administration) and Dr. Frank Lin (Information & Decision Sciences) as they share how their commitment to online instructional quality enhanced the learning experience for their students.

Virtual reality projects at CSUSB

Sponsor: ATI
Date and time: Wednesday, May 16, 2018, 2:30-4:00 pm
Location: This is a webinar. You can participate using this zoom link.

Immersive technologies (XR) such as virtual reality (VR) present new pedagogical opportunities. These opportunities include: vivid, engaging, and realistic learning experiences; immersion into inaccessible spaces and eras; stronger emotional attachment to topics and increased social empathy; critical thinking in experiential learning situations; high-impact practices. There is considerable CSU interest in immersive technologies, with XR initiatives emerging at Channel Island, Northridge, San Diego State, Sonoma State, and other campuses. Within the CSU system, CSUSB is the recognized leader in VR production thanks to an organic partnership between faculty, students and ITS personnel. This presentation introduces the pedagogical vision for VR content creation at CSUSB and our current VR production. Our team of faculty and ITS staff innovators will discuss the pedagogical principles that informed our initiatives, the student and faculty-led production model, our current projects, and the challenges of making this model workable, sustainable and accessible. We conclude with an agenda for future directions for VR content development and research.

Blackboard Basics: Using the Grade Center
Sponsor: ATI
Date and time: Thursday, May 31, 2018, 9-10:30 am; Wednesday, June 6, 2018, 2:30-4:00 p
Location: PL 003. Please bring your laptop.

In this hands-on workshop, senior instructional designer Mauricio Cadavid, Ed.D., will teach participants how to use the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

- ATI classroom integration team has completed AV upgrade in 8 SBS classrooms with brighter projectors and digital cabling during the spring break. As VCR players are no longer available on the market, the new standard AV equipment in the classrooms will not have a VCR player in the rack. As long as we have old VCR players in our inventory that are still functional, we will provide one upon request from the instructor. However, efforts need to be made to identify contents in alternative formats. This change has been vetted through the ATDL committee last year but we would like to bring awareness to campus so that it won't be a surprise when our classroom team upgrade a classroom AV setup.

- ATI is planning to upgrade all large lecture hall AV equipment during summer and throughout next year
- 9 instructors are scheduled to teach in ATI's active learning spaces during the Spring Quarter, including faculty members from CAL, SBS, CNS, and JHBC. ATI is planning to renovate two more active learning spaces in the library and working with colleges to have at least one active learning space in each building.

Web Development Team

The following websites were recently launched. With this launch we are about 86% complete on our migration to the Drupal content management system which started 14 months ago.

March

1. Emergency Management and Business Continuity   March 28, 2018
2. Faculty Senate March 26, 2018
3. Mellon Mays Undergraduate Fellowship Program   March 26, 2018
4. Association of Latino Faculty Staff and Students March 26, 2018
5. Financial Aid & Scholarships   March 16, 2018
6. Graduate Studies   March 14, 2018
7. BA in Social Sciences   March 12, 2018
8. CISP - International Programs   March 05, 2018

So far in April

1. Nursing April 09, 2018
2. Writing Lab   April 04, 2018
3. CSBS Writing Symposium   April 04, 2018
4. Heath & Science & Human Ecology   April 03, 2018
5. Educational Opportunity Program   April 02, 2018
6. Institutional Review Board   April 02, 2018
7. Diversity and Inclusion Office of   April 02, 2018
8. Biology April 02, 2018
9. OSR - Student Research   April 02, 2018

REPORT TO THE CSUSB FACULTY SENATE – APRIL 9, 2018

ALUMNI
The Office of Alumni Relations has been stewarding the spring edition of **Professor for the Day**, bringing successful alumni back to campus for an opportunity to connect with students and faculty. The celebration event is **Wednesday, May 9 (Yasuda Center)**. There is still time to bring an alumnus back to your classroom, so let us know if you would be interested.

In partnership with the Chancellor's Office, CSUSB is taking part in a pair of special events on the east coast this week. In synergy with the governmental affairs Hill Day, there will be a system-wide alumni reception in Washington DC and NYC.

ENDOWMENT
A question at the February Faculty Senate meeting surrounded better understanding and transparency of the 231 different accounts that make up the CSUSB Philanthropic Foundation's now $40+ million endowment. The 2018-19 endowment distribution is available on the Foundation website. You will need your Coyote ID and password to log in.

The inaugural report features December 31, 2017 account values, the awarding college/department, the 2018-19 distribution, the endowment type and whether it is donor directed. The $1,415,239 to be distributed in October 2018 will be the largest total in university history. Additional details are also available at a special publication titled *About your 2017 Endowment Report*.

FUNDRAISING AND DEVELOPMENT
We are making continued progress on our fundraising goals and trajectory. As of yesterday (April 9, we have **raised over $6.8 million in 2017-18**. This pushes our **$50 million Campaign raised-to-date total to over $46 million**.

PHILANTHROPIC FOUNDATION
The CSUSB Philanthropic Foundation Board of Directors unanimously approved the addition of **Karen Suarez** as a new member of the Board. Her term will begin at the May 24 meeting. An alumna, Karen is a community relations consultant with Wells Fargo Bank.

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Faculty Senate Update
Administration and Finance
April 10, 2018

Budget Update
Not much has changed on the budget front and likely no new news expected until the Governor's May Revise. On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise.

Based on the Governor's budget proposal for the CSU, there is no funded enrollment growth for CSUSB in 2018-19.

UBAC met and reviewed the 2018-19 fiscal year budget planning scenarios. They are now available on the University Budget web site on the UBAC page. A campus call for budget priorities has been issued and responses are coming in from colleges and divisions. A prioritized list of budget priorities will be presented to UBAC in Spring Quarter, who will make 2018-19 permanent and one-time funding recommendations to the President.

Plant a Tree
Building upon the success of last year, Facilities Management, SMSU and ASI will be hosting the second annual Plant A Tree event on Friday, April 20 from 9:00 am to 12:00 pm in Lot F. Please join members of the campus community in planting trees and continuing to make CSUSB even more beautiful.

Common Human Resource System (CHRS) Project – Changes to Student Assistant and Special Circumstance Payroll
The CSU has embarked on the development of a Human Resources platform that will be shared across all CSU campuses. While the impact to employees will be minimal and the project intends to offer a broader range of services on line, one change that will be implemented systemwide is a change in the monthly pay date for student assistants and any special pay for employees. Regular employee monthly paychecks will continue on the 1st of the month. For student assistants and any special pay circumstances for employees, the pay date will change from the 10th of every month to the 15th. This special pay date would go into effect during the July pay period. Impacted employees will be notified by Payroll in advance of the special pay day change.

Year End Celebrations
- Employee Service Award Luncheon
  Please join us in recognizing employees for their dedicated service to CSUSB. The annual Employee Service Award celebration is confirmed for Thursday, May 3rd from 11:30 am to 1:30 pm in the Santos Manuel Student Union. Tickets may be purchased from the Human Resources website.

- President's Retirement Luncheon
  The annual President's Retirement Luncheon is confirmed for Thursday, June 7th from 11:30 am to 2:00 pm in the Santos Manuel Student Union. Please join us in celebrating the tenure of our staff and faculty.

Outstanding Student Employee of the Year Award
2018 National Student Employment Celebration Week is April 8-14. CSUSB will host its first Outstanding Student Employee of the Year Award. Our CSUSB students play a key role in our operational excellence and provide substantial contributions campus-wide. One finalist from each division, including the Palm Desert Campus, will be recognized at the Inaugural Student Employee Appreciation Event on Tuesday, April 10, 2018.

Campus Construction/Capital Projects Update
- Einstein Bagel and Coyote Convenience Store at SBS:
  The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, will renovate the west end (ground floor) of the college building to construct an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will start construction on April 16 and complete construction by the end of August 2018.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 09: Tuesday, April 24, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: L. Ajay, M. Bakeman, K. Collins, J. Kremling, S. McMahan, T. Morales, A. Muhtaseb, L. Scow, B. Steffel

Guests Present: T. Ballman, I. Banuelos, S. Bennett, K. Costino, J. Fiene, B. Haynes, T. Karmanova, J. Lappin, O. Rosas, P. Vicknair, P. Williams, S. Sudhakar

1 . APPROVAL OF THE AGENDA.
It was moved by Senator Chen-Maynard and seconded by Senator Texeira to approve the Faculty Senate Agenda for April 24, 2018 as written.
PASSED.

2. Q2S CALENDAR OPTIONS
Dr. Carol Hood presented the revised Q2S calendar options to the Senate and via Zoom. The slides will be sent to the senate.

3. CHAIR'S REPORT
Chairperson Kolehmainen did not present a report in the interest of time.

4. PRESIDENT'S REPORT.
President Morales submitted the attached report (see attachment)

5. PROVOST'S REPORT
Provost McMahan submitted the attached report (see attachment)

6. INFORMATION ITEMS
6.1 Curriculum - The Faculty Senate reviewed and approved all submitted curriculum information items.

6.2 Deactivate Center for Prose Studies – The Faculty Senate approved the request to Deactivate the Center for Prose Studies.

7. OLD BUSINESS
7.1   FAM 642.4 Tenure-line Faculty Hiring (second reading)
It was moved by Senator R. Chen and seconded by Senator Groen to accept FAM 642.4 policy for a second reading. **PASSED.**
Senator Fischman presented a proposed amendment to FAM 642.4, Page 1 Line 26, in an effort to increase the diversity as needed. The amendment has two questions (Item 12 and Item 13). Senator Ullman moved to divide the two questions. Senator Sweeney seconded. **PASSED**

Moved to call the question. **PASSED.**
It was moved to include Paragraph 12 as an amendment and seconded.
A secret ballot vote was taken and it did not pass.

Moved to Adjourn.

PRESIDENT'S REPORT
FACULTY SENATE
TUESDAY – APRIL 24, 2018

Colleagues, I will not be able to join you today as I am away from campus on University business. However, I do have some important news to share with my report below.

- **Inspiring Engagement:** More than 500 students, faculty, staff and alumni volunteered for the sixth annual Coyote Cares Day on Saturday, living our university's commitment to service while supporting San Bernardino and its residents. Organized by the Office of Community Engagement, the event involved projects both on and off campus benefitting local nonprofit and community agencies. Coyote Cares Day also provides our students a better understanding of the work of nonprofit organizations and a deeper appreciation for the importance of volunteer service. Special recognition is due OCE director Diane Podolske, associate director Bryant Fairley, staff members Marissa Setyawan and Joselyn Yap, and the many university offices, groups and students that supported this year's effort, which resulted in a combined total of more than 2,100 volunteer hours contributing service with an estimated worth exceeding $61,000.

- **Run Supports Kids and Parents:** A Saturday morning of healthy exercise and fun helped make a big difference as the 5Kid's Run raised more than $4,000 to help CSUSB student-parents afford quality childcare through the Infant/Toddler Lab School, part of the College of Social & Behavioral Sciences' Institute for Child Development & Family Relations. With a field of 178 running either the traditional 5K course or the Kid's Course/Family Track, the event supported the lab school's ability to provide care for children on campus as their parents focus on their studies. It also served to increase awareness about early childhood education as well as the lab school's mission and purpose. Heather Claffey, interim director of Early Childhood Education Programs, is to be commended for overseeing this event, as are the 30 students who volunteered their time to make the run a success.

- **Desert Delight:** Monday's 19th annual Palm Desert Campus Golf Classic offered an enjoyable afternoon round while raising funds to benefit student scholarships. Sixty-eight golfers played the prestigious Stone Eagle Golf Club, followed by a post-tournament dinner and raffle. Registration fees totaled $33,000 and tournament sponsors added an additional $55,000 in donations, with OneFuture Coachella Valley pledging to match the event's net proceeds dollar-for-dollar. Congratulations to PDC Dean Sharon Brown-Welty, Development Associate & Special Events Coordinator Michelle Newman, and staff members from PDC and University Advancement for a spectacular event, with special

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thanks to CSUSB alumnus and longtime supporter Nick Coussoulis for arranging the use of Stone Eagle Golf Club.

- **Spring Surprise:** During its ongoing Spring Annual Fund Drive, the Office of Annual Giving received an incredibly generous response from one member of our alumni family. A 2011 graduate who earned her bachelor's degree from the College of Social & Behavioral Sciences, made a $30,000 pledge to the annual fund. While she is a regular donor to CSUSB, having made her first gift in December 2007, this is her largest single donation. It also proved a memorable moment to freshman Stephanie Grajeda, who placed the call as part of her duties as a member of the annual fund calling pool. Great work by Carolina Van Zee, director of annual giving, and her dedicated team.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
April 24, 2018

Colleagues: I am unable to participate in today's Faculty Senate meeting as I am in San Francisco, attending a two-day CSU Provost meeting. Below you will find an update on some of the division's activities that have occurred since my last report.

1. **Keeping Our Brightest Stars**
   The Palm Desert Campus hosted its third annual "Keeping Our Brightest Stars" scholarship dinner on April 11 at the Kimpton Rowan Hotel in Palm Springs. More than 150 people attended the event, which raises funds to support deserving students who are graduates of high schools in the Coachella Valley and have excelled academically and in community leadership.

2. **Hall of Fame**
   The College of Social and Behavioral Sciences hosted its 2018 Hall of Fame on April 13 in the SMSU Events Center. The event celebrated accomplishments of exemplary alumni and friends of the college who make substantial and distinctive contributions to their profession or to the community at large. Proceeds from the event support scholarships for SBS students.

3. **Children & Families in Crisis Conference**
   CSUSB hosted the fifth annual Children & Families in Crisis Conference on April 18 at the Palm Desert Campus. The program, "Lifesaving Parenting: What Works/What Doesn't Work," was aimed at protecting the lives and well-being of children. The summit was presented by The Unforgettables Foundation, which assists grieving families with finances to help them afford a timely and dignified funeral for their child. Congratulations to Anthony Silard for his presentation.

4. **Faculty Forums**
   President Morales and I held an open forum for faculty in the College of Natural Sciences on April 20. The one-hour session, which provides an opportunity for faculty to express concerns, share ideas and ask questions, will be held in each of the academic colleges over the next few weeks.

5. **Arab World Conference**
   CSUSB Center for Islamic and Middle Eastern Studies and Arab Studies Quarterly held its first joint academic conference April 20-21 at CSUSB. The program, themed "U.S. Hegemony & the Arab World," featured several subthemes and included presentations, panel sessions and a film screening. Congratulations Ahlam Muhtaseb for co-chairing the conference.

6. **Latin American Studies Conference**
   The Latin American Studies Conference, "Study of the Americas," was held April 19-20 in the Pfau Library. This year's themes included Issues affecting democracy in the Americas and immigration. The program fosters interest, knowledge and understanding of the diverse cultures in the region and provides an opportunity for graduate students to present their research.

Faculty Senate Report April 2018

I want to take the opportunity to personally invite you to the ITS TechTalks event to be held at the SMSU next **Tuesday, April 17th from 11 am to 4pm**. The faculty facing event will feature presentations by our own faculty, vendor showcases and tons of giveaways.

The Vital and Expanded Technologies Initiative (VETI) grant applications closed on March 16th. We have received a total of 55 proposals totaling $2.6M, the highest number since the program was instituted in 2011. The VETI steering committee has started evaluating the applications and deliberating on funding. We appreciate the Senate for their help in appointing two faculty members, Professor Kurt Collins and Dr. Priyanka Yalamanchili to serve on the steering committee. Funding decisions will be announced to the Campus Community by June 8th.

The 24/7 Study Area, The Cave utilization continues to rise as more students are taking advantage of the space and the technology available to them. The area had 14,875 lab logins during this past Winter quarter. We will be refreshing and reconfiguring the furniture in the computer lab in the Cave to allow for better utilization and collaboration among students.

Administrative Computing and Business Intelligence

EMS Academic Scheduling - class scheduling/optimization tested and is in production.

CFS (Finance) Upgrade. CFS 9.2 MP 3.0 and PeopleTools 8.55 upgrade. Go Live: April 30, 2018

New MyCoyote Portal Transformation. Planned go-live May 2018. More functionality. The new system includes responsive design for any device such as mobile phone, iPad, PC, etc. and allows targeted messaging and mobile friendly PeopleSoft screens.

Working on Executive Order (EO) 1110, student placement in courses that satisfy CSU GE Mathematics/ Quantitative Reasoning (B4) and Written Communication (A2). Phase II released to the CSU campuses for testing.

Orientation Registration for 2018 is complete.

For Admissions and Recruitment is starting to upgrade to Radius from Campus Management. ACBI is assisting Admissions with processing the Fall 2018 applications and beginning to design how we can improve these processes for next year.

Office of the Registrar automation tasks:

- o Online Grad Check – in progress. Rollout in April 2018
- o Change of Major – under review

     o Credit by Exam – under review

Financial Aid is currently working on packaging Summer and Fall 2018
Financial Aid automation tasks being reviewed to improve processes:

     o Summer Packaging processing
     o Cal Grant Processing and Repackaging Aid
     o Federal Loans Packaging and Processing
     o Process for electronic signing of Level 1 documents
     o AI response system for Financial Aid
     o Scholarships process to integrate into PeopleSoft
     o DREAM Cal Grant Packaging

College Source Degree Audit (PAWS) and Degree Planner (MyCap) upgrade is in progress. Go-live is targeted for June 2018.

For the Q2S Conversion Q2S Office is testing newly created functionality to identify students as Quarter or Semester completers.

CourseLeaf CIM Project: Working on the bridge to PeopleSoft. This will allow data to flow from CIM into PeopleSoft to eliminate duplicate entry.

Coyote Pulse – This is a collaborative effort between ITS and IR to provide academic advisors with timely data that will allow them to advise students more effectively.

ACBI is engaged in several PeopleSoft Integration projects:

     o StarRez – Housing
     o TMA – Facilities
     o Online Directory
     o Fusion – Rec Center
     o ITS – Cherwell Ticketing System

CHRS – Continue to review position papers.

Technology Operations and Customer Support

- FPDC's renovation of Heating & Air Building Construction is about complete and the telecom room has been completed, fiber to TO/TC has been repaired.
- Sprint cell tower expansion proposal approved. TNS is working with Sprint and FPDC on construction plan.
- TNS delivered analog telecom services to Student Housing/Dining Commons Project. Installation of wireless access point will begin in April.
- ECS is reviewing system backup strategies and working with campus departments on updating Business Impact Assessment (BIA).
- ECS is working on expansion of campus storage area network (SAN).
- TNS and ECS attending systemwide NTA and STA meeting in April.

Academic Technologies and Innovation

I. Course Certifications

- Delia Ortega (Sociology), ES 394 (blended course, Quality Matters certified)
- Jonathan Anderson (Public Administration), PA 619 (online course, Quality Matters certified)

II. Notable events Spring 2018:

ITS Tech Talks: Apr. 17, 2018, 11:00 am – 4:00 pm (open expo, no registration needed), Santos Manuel Student Union, Events Center (B & C)

ITS Tech Talk is an open exhibition of technology-enhanced teaching and learning initiatives. With a focus on the CSU Graduation Initiative 2025 and a commitment to help increase graduation rates, this year's ITS TechTalks will include faculty presentations on Slack, Lightboard and TouchCast, as well as demos from a large variety of vendor solutions such as Adobe Education, Blackboard, Daqri Augmented Reality, GoReact Video Assessment, iClicker, Insta 360˚ cameras, Lynda.com and LinkedIn, Mediasite Video Solutions, Microsoft, Turnitin, Virtual Reality and Zoom. Information Technology Services teams such as the Assistive Technology & Accessibility team, the Instructional Design team, the Instructional Multimedia team, as well as Coyote Bookstore will also be on hand to answer your questions. Food/refreshments and amazing giveaways will be available throughout the day.

Affordable Learning Solutions Showcase, May 10, 2018, 11:30 am – 2:00 pm, FCE (PL 4005)

Affordable Learning Solutions is a CSU initiative that helps faculty adopt more affordable instructional materials in their classrooms. The AL$ poster showcase will feature posters by this year AL$ grant recipients, as well as solutions and resources for Open Education Resources (OER), digital renting, and other ways to make instructional materials more affordable.

HOLD THE DATE: Spring 2018 Faculty Showcase, June 1, 2018, 11:30 am – 1:30 pm, FCE (PL 4005), presenters TBA

IV. Academic Learning Technologies – upcoming regular workshops

Creating Interactive Videos with GoReact
Sponsor: ATI
Date and time: April 16, 2018, 2:30-4:00 pm
Location: PL 003

Student video projects are sometimes good alternatives to in-class student presentations. Students engage in active learning, generate digital content, take advantage of audio and video expression, and create richer connections with their audience. However, feedback on video assignments is often cumbersome for the educator.

In this demo session you will learn how GoReact provides a solution to meaningful feedback on video assignments GoReact is a video-based skill-training platform that allows users (educators) to interact more easily with video student assignments. Some of the features include presenter self-record, line/in-class recording, stimulus activity types, feedback (annotated presenter videos, time-stamped, text, video and audio comments, and more), and assessment and

analytics. GoReact integrates with Blackboard. By participating in this session, you will be able to pilot video assignments on the GoReact pilot for your courses.

GoReact can be used in a variety of ways, for example in communication courses, teacher education observations, ASL teaching and interpretation, clinical training, visual communication, performing arts, sales training, and law enforcement and lawyer education.

Spotlight on Technology: Adaptive Learning with Smart Sparrow
Sponsor: ATI, TRC
Date and time: Wednesday, Apr. 25, 2:30-4:00 pm
Location: FCE, PL 4005

Adaptive learning refers to a method of instruction that employs technologies which modify course activities (content, sequence or assessments) in real time in response to student performance. For example, Khan Academy uses an adaptive system to offer suggestions, customized course pathways, and personalized coaching. Preliminary evidence indicates that adaptive courseware can help improve student success. However, the variety of existing systems can often confuse faculty. In this workshop, Dr. Janine Kremling will use Smart Sparrow, an adaptive e-learning platform, to demonstrate how adaptive learning may be used to provide custom remedial content to under-performing students. With the assistance of instructional designer Jonathan Brooks, participants will design and create a simple lesson using the Smart Sparrow platform.

Creating Accessible Instructional Materials
Sponsor: ATI
Date and time: Thursday, May 3, 2018, 9-10:30 am.
Location: This is a webinar. You can participate using this zoom link.

The creation of accessible instructional materials is crucial to promoting a learning environment that is inclusive to students with disabilities. In this workshop, accessibility specialist Christine Fundell will teach you the fundamentals of accessibility as it applies to instructional materials. The webinar will give you an overview of document and presentation accessibility with emphasis on headings, alternative text, meaningful links, color contrast, fonts, and lists. You will also learn how to choose and create accessible multimedia, including YouTube videos.

Getting Started on the Course Certification Path
Sponsor: ATI
Date and time: Wednesday, May 9, 2018, 9-10:30 am
Location: This is a webinar. You can participate using this zoom link.

Have you considered taking the quality of your online or blended courses to the next level? In this free webinar, Tracy Medrano, instructional designer and certified Quality Matters peer

reviewer, shares useful information about certifying your course. She will discuss the differences between the two review instruments, the CSU Quality Learning with Technology (QLT) and the nationally-recognized Quality Matters (QM), and how your team of instructional design specialists at Academic Technologies & Innovation (ATI) and your Quality Assurance Campus Coordinator can help you get started. You will also hear from some of your course certified faculty colleagues, Dr. Jonathan Anderson (Public Administration) and Dr. Frank Lin (Information & Decision Sciences) as they share how their commitment to online instructional quality enhanced the learning experience for their students.

Virtual reality projects at CSUSB

Sponsor: ATI
Date and time: Wednesday, May 16, 2018, 2:30-4:00 pm
Location: This is a webinar. You can participate using this zoom link.

Immersive technologies (XR) such as virtual reality (VR) present new pedagogical opportunities. These opportunities include: vivid, engaging, and realistic learning experiences; immersion into inaccessible spaces and eras; stronger emotional attachment to topics and increased social empathy; critical thinking in experiential learning situations; high-impact practices. There is considerable CSU interest in immersive technologies, with XR initiatives emerging at Channel Island, Northridge, San Diego State, Sonoma State, and other campuses. Within the CSU system, CSUSB is the recognized leader in VR production thanks to an organic partnership between faculty, students and ITS personnel. This presentation introduces the pedagogical vision for VR content creation at CSUSB and our current VR production. Our team of faculty and ITS staff innovators will discuss the pedagogical principles that informed our initiatives, the student and faculty-led production model, our current projects, and the challenges of making this model workable, sustainable and accessible. We conclude with an agenda for future directions for VR content development and research.

Blackboard Basics: Using the Grade Center
Sponsor: ATI
Date and time: Thursday, May 31, 2018, 9-10:30 am; Wednesday, June 6, 2018, 2:30-4:00 p
Location: PL 003. Please bring your laptop.

In this hands-on workshop, senior instructional designer Mauricio Cadavid, Ed.D., will teach participants how to use the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

- ATI classroom integration team has completed AV upgrade in 8 SBS classrooms with brighter projectors and digital cabling during the spring break. As VCR players are no longer available on the market, the new standard AV equipment in the classrooms will not have a VCR player in the rack. As long as we have old VCR players in our inventory that are still functional, we will provide one upon request from the instructor. However, efforts need to be made to identify contents in alternative formats. This change has been vetted through the ATDL committee last year but we would like to bring awareness to campus so that it won't be a surprise when our classroom team upgrade a classroom AV setup.

- ATI is planning to upgrade all large lecture hall AV equipment during summer and throughout next year
- 9 instructors are scheduled to teach in ATI's active learning spaces during the Spring Quarter, including faculty members from CAL, SBS, CNS, and JHBC. ATI is planning to renovate two more active learning spaces in the library and working with colleges to have at least one active learning space in each building.

Web Development Team

The following websites were recently launched. With this launch we are about 86% complete on our migration to the Drupal content management system which started 14 months ago.

March

1. Emergency Management and Business Continuity   March 28, 2018
2. Faculty Senate March 26, 2018
3. Mellon Mays Undergraduate Fellowship Program   March 26, 2018
4. Association of Latino Faculty Staff and Students March 26, 2018
5. Financial Aid & Scholarships   March 16, 2018
6. Graduate Studies   March 14, 2018
7. BA in Social Sciences   March 12, 2018
8. CISP - International Programs   March 05, 2018

So far in April

1. Nursing April 09, 2018
2. Writing Lab   April 04, 2018
3. CSBS Writing Symposium   April 04, 2018
4. Heath & Science & Human Ecology   April 03, 2018
5. Educational Opportunity Program   April 02, 2018
6. Institutional Review Board   April 02, 2018
7. Diversity and Inclusion Office of   April 02, 2018
8. Biology April 02, 2018
9. OSR - Student Research   April 02, 2018

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 10: Tuesday, May 8, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: K. Collins, A. Davalos, K. Kowalski, M. Marx, A. Roman, B. Steffel, J. Ullman

Guests Present: D. Alexander, S. Bennett, P. Bungard, L. Caruthers Collins, J. Delgado, J. Fiene, B. Haynes, T. Karmanova, J. Lappin, A. Leh, R. Mohamed, J. Peacock, O. Rosas, J. Samp, P. Williams

1 . APPROVAL MINUTES
1.1 and 1.2 Minutes for April 10, 2018 and April 24, 2018
It was moved by Senator Rizzo and seconded by Senator Torrez to approve the Faculty Senate Minutes for April 10, 2018 and April 24, 2018 as written.
Passed Unanimously.

2. APPROVAL OF THE AGENDA
It was moved by Senator Rizzo and seconded by Senator Karant to approve the Faculty Senate Agenda for May 8, 2018 as presented.
Passed Unanimously.

3. CHAIR'S REPORT (Attached)
Chairperson Kolehmainen congratulated Senator Kathie Pelletier upon receiving the Golden Apple Award. Then Senator Kolehmainen presented her report regarding the state of shared governance at CSUSB.
Senator Rizzo asked to reboot Natural Sciences elections process due to some issues/complaints.
Senator Karant asked that we create an Elections Handbook with steps outlined for the process.

President Morales responded to the Chair's report. (see attachment)

4. PRESIDENT'S REPORT.
President Morales submitted the attached report. (see attachment)

5. PROVOST'S REPORT
Provost McMahan submitted the attached report. (see attachment)

6. Time Certain – International Education Report (Attached)
Senator Chen presented the International Education Report via Powerpoint and Zoom.
Dr. Tatiana Karmanova responded to Senator's Chen's report. (see attachment)

Several Senators commented about student academic honesty among international students along with a discussion about whether academic dishonesty is more prevalent among international students vs. domestic students.

Also, several senators asked about the recent policy change for enrolling open university students, allowing them to register on the first day of class. A concern about the possibility of over enrollment in courses and possible violation of EO 805 was raised.

An Open Forum was suggested to further discuss this report and related concerns.

7. INFORMATION ITEMS
> **7.1** Q2S Steering Committee Structure
> Time did not allow for this agenda item.

8. OLD BUSINESS
> **8.1**   **FAM 642.4** Tenure-line Faculty Hiring (second reading)
> **8.2**   **FAM 642.76** Appointment of Lecturers (second reading)
> Time did not allow for these agenda items.

9. NEW BUSINESS

10. COMMITTEE REPORTS
> **10.1**   EPRC
> **10.2**   FAC
> **10.3**   Q2S

11. STATEWIDE ACADEMIC SENATOR'S REPORT

12. SENATORS' REPORTS/INCLUDING ASI PRESIDENT'S REPORT

13. DIVISION REPORTS
> **13.1**   Vice President for Information Technology Services (Attached)
> **13.2**   Vice President for University Advancement (Attached)
> **13.3**   Academic Affairs/Deans' Reports
> **13.4**   Vice President for Administration and Finance
> **13.5**   Vice President for Student Affairs (Attached)

Moved to Adjourn.

Dear President Morales,

A year has passed since the Faculty Senate's vote of no confidence in your leadership, followed shortly thereafter by an affirmation in a general faculty referendum. On the anniversary of this sad event, please permit me to offer some thoughts on the state of shared governance at CSUSB and also to offer some comments in response to several of your recent emails.

Several administrative decisions and actions during the last year are of deep concern to many faculty. Concerns about faculty workload under the semester system have not been addressed, and multiple faculty recommendations have been ignored. Course sizes have increased and tenure density has decreased, contrary to the goals of the Strategic Plan. Faculty were either bypassed or ignored in reaching several decisions, including the reorganization of international education, a change in the Open University registration policy, and the move of the administrative home of GE from the Office of Undergraduate Studies to the Office of the Deputy Provost.

Whether or not one agrees with the outcome of personnel decisions, the processes leading to those decisions often raised questions. The search for the TRC Director was seriously flawed but continued nonetheless. Several faculty serving in interim leadership roles were treated shoddily during the searches for the permanent positions. A college Dean who was well liked by many faculty was abruptly fired. The administration interfered with the ability of the senate, together with our support staff, to determine whether some senate support work could be accomplished via telecommuting. As a result, a long-term loyal employee was forced to resign, and the senate office was left without staff support for several months.

President Morales, in your March 22 email to senators you discuss several areas in which you believe significant progress on shared governance has been made. In an attachment to that email, you list faculty representatives on a number of different committees, but meaningful shared governance involves more than bean counting and checking off boxes. Real shared governance means that genuine consultation occurs, consultation that sometimes affects the final decision.

One example of progress that you cite is the establishment of a shared governance task force consisting of two administrators, two students, two staff, and two faculty. However, the charge of the task force is very limited, consisting only of providing a recommendation on the choice of a shared governance consultant to be brought to CSUSB in fall 2018. Although I sincerely hope that we will identify a consultant who will help us in this area, I feel that plans to bring in an external consultant are being used as a stalling tactic to avoid discussing important issues now.

You cite your attendance at senate and EC meetings as an example of progress, yet you have attended only 3 out of 9 senate meetings (including today) and 5 out of 18 EC meetings this academic year. However, attendance at meetings is less important than engaging in meaningful discussion. Much of the business at EC meetings, such as committee appointments, probably wouldn't be of interest to you anyway. We never know ahead of time whether or not you'll be present; if we did, we could adjust the agenda to discuss items most crucial for shared governance in your presence.

You also mention joint meetings between the President's Cabinet and the Faculty Senate EC as an example of progress. The last such meeting took place in November 2017. Before that meeting, you dictated that shared governance should not be on the agenda due to the existence of the taskforce. We have suggested meeting again since then, but you have used the existence of the shared governance task force as an excuse for not meeting.

You also cite the restoration of quarterly open meetings with faculty. I agree that this was a positive step and I commend you for this. However, I was disappointed to read your email of April 11, in which you responded to the questions that had been submitted by faculty who couldn't be at the March 15 open forum. In your response, you stated that you would not answer any further questions submitted by email, in spite of the fact that you had originally promised to answer all such questions, and we had only sent you about half of the questions that were submitted.

In the set of email questions that you did answer in your April 11 email, question 4 concerned discrimination on campus. In your response, you mentioned alleged incidents of bullying by senior faculty against junior faculty, and you implied that the senate might be somehow responsible for this. I have no doubt that there are a few "bad apples" among the senior faculty (or any other sufficiently large group), but to suggest that the only incidents of bullying on campus are committed by senior faculty against junior faculty is disingenuous. Furthermore, the senate is certainly not engaged in a systematic program of bullying anyone. Indeed, in email discussions during the last year (more on this shortly), senators have been models of professionalism and restraint in comparison with certain other campus constituents.   I would like to remind you that it was the senate-sponsored campus climate survey that first drew attention to the problem of bullying on campus, and the survey results specifically call attention to the bullying of faculty and staff by administrators.   The senate has offered repeatedly to help the administration develop an anti-bullying policy, but there has been no interest on your part.

In an attachment to your email message of March 22, you accuse one of our statewide academic senators of "fabrications" and "blatant falsehoods" in her March 21 email to the senate listserv, in which she contrasted shared governance progress at the system-wide level with that on our campus. For the President of a university to make such charges against an individual faculty member strikes me as an example of bullying and the abuse of power. As President, you should be setting a positive example for others to emulate.

Ironically, the progress on shared governance at the system-wide level that was reported by our statewide senator may now be threatened by an issue that originated on our campus, namely the CO's new "interpretation" of EO 1100-R forbidding campuses from subdividing GE category C. In spite of the description of this as an "interpretation" of EO 1100-R, it is actually a new policy. The CO's hasty imposition of this new policy and the lack of faculty consultation are sadly reminiscent of practices at CSUSB. In fact, it is not clear that this new "interpretation" of EO 1100-R would have been issued at all, if not for the actions of administrators on our campus.

Unfortunately, the GE category C issue is not the only example of the CSUSB administration exerting authority over curriculum, an area in which faculty have traditionally held primacy. In our ongoing Q2S conversion, several college Deans have told departments that they need to reduce the number of units in their proposed programs, even though the proposed programs do not violate any policies and leave plenty of room for GE requirements and free electives.   Program approvals are being held up for this reason.

Finally, one particular campus member (a strong supporter of yours) continues to post erroneous demographic data on the faculty senate membership on campus listservs, apparently in an attempt to discredit faculty members who have devoted their careers to teaching a diverse student body. I have explained the fallacies in these data several times, and I have explained that your chief of staff actually asked me not to supply data to this organization. Nevertheless, this individual continues to post these

data and belligerently attack anyone who questions them. This same individual posted many hostile and bullying emails to the campus listserv last spring during the period of time surrounding the vote of no confidence. In my opinion, you are complicit in the bullying perpetrated by this individual, since you have not spoken up and disowned the bullying that is being done on your behalf. Your continued silence in this matter indicates that you are willing to use dishonorable tactics to try to silence those who speak out about the dismal state of shared governance at CSUSB.

In summary, I can only conclude that there has been minimal progress in shared governance at CSUSB in the year since the vote of no confidence. When we passed that vote, we indicated that it was possible that progress on shared governance and an improvement in the campus climate could eventually lead to a vote of confidence in your leadership. Unfortunately, you are not supplying the leadership to move us in that direction.

Respectfully submitted,

Karen Kolehmainen
Professor of Physics
Chair, Faculty Senate

From:	Tomás D. Morales <president_morales@csusb.edu>
Sent:	Thursday, May 17, 2018 4:34 PM
To:	Ahlam Muhtaseb; Alexandru Roman; Angela Louque; Ann Johnson; asi-president; Beth Steffel; Bradford Owen; Davida Fischman; Dorothy Chen; Dwight Sweeney; Haakon Brown; Janelle Gilbert; Janet Kottke; Janine Kremling; Jill Vassilakos-Long; Jodie Ullman; Karen Kolehmainen; Karen Rowan; Kathie Pelletier; Kurt Collins; Lasisi Ajayi; Lynn Scow; Marcia Marx; Mark Groen; Mary Texeira; Melissa Bakeman; Nena Torrez; Oraib Mango; Paulchris Okpala; Rolland Trapp; Shawnee McMurran; Terry Rizzo; Terry Schmitt; Yasha Karant
Subject:	Response to Senate Chair's Report

Senate Colleagues,

On Tuesday, May 8, I was in attendance for Faculty Senate Chair Kolehmainen's report on her perceived failures of our administrative leadership team. It's disheartening when you repeatedly hear reports consistently plagued with fiction which also intentionally refuses to acknowledge all our positive progress. Our leadership team, as well as the Office of the Chancellor and the Board of Trustees, has recognized and celebrated CSUSB's incredible efforts and remarkable success stories. But it is sad that years of unfounded criticism by the Chair and some members of the Senate have severely impacted campus morale.

The overarching message of Chair Kolehmainen's report was that the administrative leadership team has made "little progress" in the last year with advancing shared governance. Earlier this year, I shared with you a report of all major decisions of the university and how students, faculty and staff have been directly involved in their creation. We have added some updates, so I invite you again to review this report and please let me know your thoughts.

So, how do we navigate through the same unfounded accusations which have been thoughtfully addressed again and again? The best way I know how is to continue to call out falsehoods and share the facts. Those of you who know me know that I will tell it like it is.

The Senate Executive Committee has no interest in acknowledging our achievements. We are now living in a time where accountability is required of all branches of the university, faculty leadership included. The vision of CSUSB is now clearly focused on student success, faculty scholarship and research, assessment, integrity and fiscal responsibility.

In that context, let me specifically address the Chair's report of May 8:

> CHAIR KOLEHMAINEN: Several administrative decisions and actions during the last year are of deep concern to many faculty. Concerns about faculty workload under the semester system have not been addressed, and multiple faculty recommendations have been ignored. Course sizes have increased and tenure density has decreased, contrary to the goals of the Strategic Plan. Faculty were either bypassed or ignored in reaching several decisions, including the reorganization of international education, a change in the Open University registration policy, and the move of the administrative home of GE from the Office of Undergraduate Studies to the Office of the Deputy Provost.

RESPONSE: Each college was asked to appoint a committee to review reassigned time and many are developing models to address workload. We are committed to maintaining the same historic levels of reassigned time in the coming years and continuing through semester conversion. The Office of the Provost has presented to the Senate the faculty concern about serving on too many committees, which also contributes to workload. The Provost has offered

to work with the faculty affairs chair to streamline FAM processes, but this was deferred by the faculty affairs chair until next year – at the earliest.

The Chair's report that course sizes are increasing is false. Average class size has remained flat from Fall 2015, Fall 2016, and Fall 2017 at 39. The Chair reports that Student Faculty Ratio (SFR) is increasing. In fact, it is decreasing. SFR stood at 28.9 in Fall 2015, 28.5 in Fall 2016, and 28.0 in Fall 2017. SFR and Tenure-Track Density (TTD) are significant issues at every CSU campus. But it is positive to note that CSUSB's TTD is higher than the system average.

To the reorganization of international education (an action taken in 2016) and a change in the Open University registration process, I believe both of these points were fully addressed by Dean Karmanova at the May 8 Faculty Senate meeting. With regards to the administrative home of GE, academic administrative reorganization is the sole responsibility of the Provost. But this decision was made to elevate the importance of GE by having it report directly to the Deputy Provost.

> CHAIR KOLEHMAINEN: The search for the TRC Director was seriously flawed but continued nonetheless. Several faculty serving in interim leadership roles were treated shoddily during the searches for the permanent positions. A college Dean who was well liked by many faculty was abruptly fired. The administration interfered with the ability of the senate, together with our support staff, to determine whether some senate support work could be accomplished via telecommuting. As a result, a long-term loyal employee was forced to resign, and the senate office was left without staff support for several months.

RESPONSE: The search for the TRC Director was done by the book (as written by the Senate), with faculty members appointed by the Senate, a campus-wide search that sought inclusive participation, as well as open forums for faculty and staff to provide feedback. Per practice and written process, search committees serve in an advisory role, providing qualified candidates to the hiring officer for his/her decision. The Provost took their counsel, depending on the thoughtful feedback from the TRC search committee and from faculty across campus. In addition, she consulted with legal counsel and made her decision based on extensive consultation. Just because the Senate leadership preferred another candidate does not make the process flawed. It's time for the Senate leadership to stop campaigning and provide the appropriate support for the new director of the TRC.

With regards to the Chair's statement that, "Several faculty serving in interim leadership roles were treated shoddily during the searches for the permanent positions," there is no evidence to support that claim. In fact, it's both irresponsible and disrespectful to the selected faculty to advance that narrative.

The long-time employee the Chair refers to was never "forced to resign," but expected to work on campus. In the spirit of staff equity, we could no longer offer special benefits to a chosen few. She was encouraged to stay, but chose to resign. We have committed to helping her find a new position at a CSU campus closer to her home.

Contrary to the Chair's report that the Senate was left without administrative support for "several months," it is important to note that the support position was vacant from December 15 to February 5. Thanks to the Office of the Provost, the Senate was provided interim support for the three executive committee meetings and one full meeting that took place during this window of time.

> CHAIR KOLEHMAINEN: President Morales, in your March 22 email to senators you discuss several areas in which you believe significant progress on shared governance has been made. In an attachment to that email, you list faculty representatives on a number of different committees, but meaningful shared governance involves more than bean counting and checking off boxes. Real shared governance means that genuine consultation occurs, consultation that sometimes affects the final decision.
>
> One example of progress that you cite is the establishment of a shared governance task force consisting of two administrators, two students, two staff, and two faculty. However, the charge of the task force is very limited, consisting only of providing a recommendation on the choice of a shared governance consultant to be brought

to CSUSB in fall 2018. Although I sincerely hope that we will identify a consultant who will help us in this area, I feel that plans to bring in an external consultant are being used as a stalling tactic to avoid discussing important issues now.

RESPONSE: Our leadership team readily embraces the importance and impact of a shared governance community, as demonstrated in all the decisions impacted by major initiatives (Strategic Plan, Master Plan, Branding & Identity, faculty and leadership hiring, budget, Quarters to Semesters, GI 2025, 50th Anniversary, etc.). These require a process where all voices are heard so as to inform decision-making. That is exactly what has happened throughout my tenure at CSUSB. The Chair's report is simply false. All major decisions are happening with thorough and meaningful consultation.

With regards to the Shared Governance Consultant Task Force (SGCTF), the Chair is right when she says the charge is to identify a consultant. As a matter of fact, Faculty Senate leadership have repeatedly requested that a consultant be identified. This was necessary to help the university community (especially the Senate leadership) come to a common understanding and definition of shared governance, something that is clearly needed. But what the Chair failed to mention is that the SGCTF has had several meetings, reviewed the time line, created an RFQ together, and is in the process of reviewing potential consultants and identifying individuals who all stakeholder groups agree can assist us with this critical initiative. In fact, we are making progress.

It's also important to note that the Senate Executive Committee repeatedly requested that the Task Force exclude Staff Council and ASI, two critical key governance bodies on campus. The Cabinet rejected that request, as it's critical we engage every leadership voice and stakeholder group in this decision.

> CHAIR KOLEHMAINEN: You cite your attendance at senate and EC meetings as an example of progress, yet you have attended only 3 out of 9 senate meetings (including today) and 5 out of 18 EC meetings this academic year.
>
> However, attendance at meetings is less important than engaging in meaningful discussion. Much of the business at EC meetings, such as committee appointments, probably wouldn't be of interest to you anyway. We never know ahead of time whether or not you'll be present; if we did, we could adjust the agenda to discuss items most crucial for shared governance in your presence.
>
> You also mention joint meetings between the President's Cabinet and the Faculty Senate EC as an example of progress. The last such meeting took place in November 2017. Before that meeting, you dictated that shared governance should not be on the agenda due to the existence of the taskforce. We have suggested meeting again since then, but you have used the existence of the shared governance task force as an excuse for not meeting.

RESPONSE: While I always hope to attend every full Senate meeting, my calendar is quite complex and needs to be accessible to the needs of students, staff and faculty. I spend a great deal of time off campus, attending system meetings, raising money in the community, as well as advocating for our students in Sacramento and Washington, D.C. This is the job of a President. Despite that, I have attended over 60% of the full Senate meetings in my six years as president.

Even when I am unable to attend, a full Senate meeting has never taken place without my written progress report. Members of the Cabinet are always in attendance and regularly answer any questions of the Senate. They also submit written update reports for each meeting.

With regard to the joint meetings of the Cabinet and the Senate EC, let me be honest. While I had hoped that such meetings could be productive, members of the Senate Executive Committee have demonstrated time and time again that they have little interest in a meaningful dialogue, resulting in unproductive conversations that only create animosity. This is why we are pursuing outside consulting support: to give all campus stakeholder groups an

appropriate opportunity to express their concerns and move towards a campus culture where expectations around collegiality and shared governance are clearly articulated.

> CHAIR KOLEHMAINEN: You also cite the restoration of quarterly open meetings with faculty. I agree that this was a positive step and I commend you for this. However, I was disappointed to read your email of April 11, in which you responded to the questions that had been submitted by faculty who couldn't be at the March 15 open forum. In your response, you stated that you would not answer any further questions submitted by email, in spite of the fact that you had originally promised to answer all such questions, and we had only sent you about half of the questions that were submitted.
>
> In the set of email questions that you did answer in your April 11 email, question 4 concerned discrimination on campus. In your response, you mentioned alleged incidents of bullying by senior faculty against junior faculty, and you implied that the senate might be somehow responsible for this. I have no doubt that there are a few "bad apples" among the senior faculty (or any other sufficiently large group), but to suggest that the only incidents of bullying on campus are committed by senior faculty against junior faculty is disingenuous. Furthermore, the senate is certainly not engaged in a systematic program of bullying anyone. Indeed, in email discussions during the last year (more on this shortly), senators have been models of professionalism and restraint in comparison with certain other campus constituents. I would like to remind you that it was the senate-sponsored campus climate survey that first drew attention to the problem of bullying on campus, and the survey results specifically call attention to the bullying of faculty and staff by administrators. The senate has offered repeatedly to help the administration develop an anti-bullying policy, but there has been no interest on your part.

RESPONSE: Creating opportunities for an open dialogue with all faculty remains a high priority for me and the leadership team, but the reality is that attendance at campus-wide faculty meetings has been weak (at best). What has been very positive are the local meetings with college-based faculty, giving people a safe place to ask meaningful questions based on their needs as educators. To date, we have hosted meetings for Social and Behavioral Sciences, Natural Sciences, Education and the Brown College. Many faculty, who would have never come to a campus-wide forum, are attending the college meetings and are taking part in the dialogue. In addition, the Provost and I continue to have smaller faculty group lunches to get better connected to their programs.

Since 2015, I have personally met with 225 faculty, including department chairs, over lunch or breakfast with Interim Provost Delgado or Provost McMahan. In addition, I have also connected with 88 administrative units, speaking with 640 staff members. To suggest that faculty are afraid to meet with me is simply untrue.

With regards to not taking anonymous questions by email, I agreed to accept the questions from the most recent campus-wide forum, an act that goes against my past practice. When you read a question in writing, it's difficult to ascertain the non-verbal cues or intent of the question. At the end of the day, we need to hear directly from the individual who wants the answer. No one has ever been insulted for asking a question and my [personal email address] is available to everyone.

The subject of bullying has been documented at CSUSB for over ten years and long before my arrival. The Senate leadership has heard (repeatedly) that the Office of the Chancellor has asked campuses to not develop an independent bullying policy and that this is to be addressed systemwide. But in the spirit of finding real solutions, we have launched a progressive approach to strengthen collegiality across campus. The campus-wide Collegiality Committee includes a breadth of faculty, staff and students, including tri-chair Karen Kolehmainen.

Yet the Senate leadership consistently refuses to take on a constructive examination and review of the issue of faculty bullying. This is an issue that the university needs to address, especially faculty leadership. The "bad apples" highlighted in the Chair's report exist because of the Executive Committee's refusal to take this issue seriously. Even one bad apple is detrimental to our campus community.

4

CHAIR KOLEHMAINEN: In an attachment to your email message of March 22, you accuse one of our statewide academic senators of "fabrications" and "blatant falsehoods" in her March 21 email to the senate listserv, in which she contrasted shared governance progress at the system-wide level with that on our campus. For the President of a university to make such charges against an individual faculty member strikes me as an example of bullying and the abuse of power. As President, you should be setting a positive example for others to emulate.

RESPONSE: When someone is not telling the truth in a public forum, correcting the facts is the responsible and ethical thing to do. It is sad that the faculty member in question continues to create these false narratives. Again, the Senate leadership remains silent and even worse, complicit.

CHAIR KOLEHMAINEN: The progress on shared governance at the system-wide level that was reported by our statewide senator may now be threatened by an issue that originated on our campus, namely the CO's new "interpretation" of EO 1100-R forbidding campuses from subdividing GE category C. In spite of the description of this as an "interpretation" of EO 1100-R, it is actually a new policy. The CO's hasty imposition of this new policy and the lack of faculty consultation are sadly reminiscent of practices at CSUSB. In fact, it is not clear that this new "interpretation" of EO 1100-R would have been issued at all, if not for the actions of administrators on our campus.

Unfortunately, the GE category C issue is not the only example of the CSUSB administration exerting authority over curriculum, an area in which faculty have traditionally held primacy. In our ongoing Q2S conversion, several college Deans have told departments that they need to reduce the number of units in their proposed programs, even though the proposed programs do not violate any policies and leave plenty of room for GE requirements and free electives. Program approvals are being held up for this reason.

RESPONSE: To state that CSUSB has influenced the new interpretation of EO 1100-R is false. The Chancellor's Office makes decisions for the entire system. All campuses are expected to implement the GE policy as outlined in EO 1100-R. The recent [updated FAQ](#) on EO 1100-R, as well as a memo from Vice Chancellor Loren Blanchard to Provost McMahan, states that campuses cannot institute further restrictions on student choices from the CSU GE Breadth Subareas. This standard is being upheld systemwide to ensure student choice, articulation agreements, and the same GE requirements for all students regardless of whether they transfer from a California community college or are native CSUSB students.

The College Deans have a responsibility to ensure that students are able to graduate in a timely manner. They are also responsible for costs associated with running academic programs in the colleges. A student-centered climate requires us to critically examine the impact of specific program requirements in the context of the student experience and student success. The deans were charged to communicate the new rules, not make them. Furthermore, it is important to distinguish CSU system and campus policies from curriculum. EO 1100 and the CSU GI 2025 Student Success Initiative are policies that frame academic programs.

The GE courses and pathways, for example, offered in general education should be developed by campus faculty within the policy framework.

CHAIR KOLEHMAINEN: Finally, one particular campus member (a strong supporter of yours) continues to post erroneous demographic data on the faculty senate membership on campus listservs, apparently in an attempt to discredit faculty members who have devoted their careers to teaching a diverse student body. I have explained the fallacies in these data several times, and I have explained that your chief of staff actually asked me not to supply data to this organization. Nevertheless, this individual continues to post these data and belligerently attack anyone who questions them. This same individual posted many hostile and bullying emails to the campus listserv last spring during the period of time surrounding the vote of no confidence. In my opinion, you are complicit in the bullying perpetrated by this individual, since you have not spoken up and disowned the bullying that is being done on your behalf. Your continued silence in this matter indicates that you are willing to use

dishonorable tactics to try to silence those who speak out about the dismal state of shared governance at CSUSB.

RESPONSE: First and foremost, I have never asked a member of our faculty to defend me. Ever. Universities have long been harbors for free speech. I am also deeply disappointed with your attack on this basic right. Bold people will speak their mind and call out injustice when they see it. But what has been clear is that the Chair and Senate leadership consistently go silent when racist remarks from like-minded faculty appear on the same forum, e.g., "notice that everyone who supports Morales has a Hispanic surname," yet are angered when someone criticizes their commitment to diversity. You have to ask why. Based on the Chair's report, it's clearly important why we need to advance the dialogue on difficult subjects, such as race and culture.

CSUSB has long-standing issues where underrepresented faculty feel marginalized. Why does the Senate EC push back on addressing FAM language that would create a more diverse hiring body for new faculty? Why wouldn't the Senate embrace actions that would increase the number of new hires from diverse communities? The only reasonable conclusion is that it goes against the status quo they have worked hard to build.

Let's not forget that we are a nationally recognized, minority serving institution where nearly 80% of our students are the first in their families to graduate from college. This is our world, our real world – today and tomorrow.

Lastly, the Chair failed to mention is that my chief of staff wanted to verify with legal counsel if it was appropriate to provide the information. Dr. Kolehmainen's subsequent correspondence with the Office of the President included a directive that said on the advice of counsel we should not produce such information.

I would encourage the Senate leadership to read Inside CSUSB and see the wonderful accomplishments of our university community. They should take pride in and ownership of the national recognition of our students, academic programs and administrative departments. Despite the Senate leadership's lack of meaningful participation, our faculty, staff and student leaders are moving this great university forward.

Tomás D. Morales
President

PRESIDENT'S REPORT
FACULTY SENATE
TUESDAY – MAY 8, 2018

Black and Brown Conference: For the third time, CSUSB welcomed back about 300 male African-American and Latino 10th graders on Friday, May 4, for the university's annual Black and Brown Conference held at the university's Santos Manuel Student Union. About 60 CSUSB staff, faculty, administrators, students, visitors and university mascot Cody Coyote formed a "Coyote Mob" as they stood along both sides of a walkway leading to the student union, giving high-five greetings with chants of "Welcome Scholars" as the young men made their way to check in for the conference.

The initial conference began three years ago when these young men — who come from five Inland Empire school districts in Colton, Fontana, Rialto, San Bernardino and Victorville — were in eighth grade. The program was implemented to provide the students with early college awareness, preparedness and information to increase the number of African-American and Latino males who enroll and graduate from college.

The conference featured keynote speakers, breakout workshops and tours of the campus focusing on various topics that included admissions, cultural capital, self-actualization, financial management, health and wellness, sense of belonging, and social justice. The day also included a conversation with law enforcement.

The young men not only received critical college information and the opportunity to talk about relevant issues facing young students today, but they also connected with the CSUSB community and established ongoing mentor/mentee relationships to help them on their educational pathway to college.

Kathleen Devlin Named University's Outstanding Lecturer: Kathleen Devlin, an instructor in the College of Natural Sciences, has been named the university's Outstanding Lecturer for 2017-18. Kathleen began teaching at CSUSB in 1997. Kathleen is an outstanding teacher who really connects well with her students and has taught an incredible range of courses here at CSUSB. The nominating committee wrote about Kathleen, "Lecturers play a vital role in the teaching mission of CSUSB, and we are proud to recommend someone as skilled at teaching and devoted to her students' learning as Ms. Devlin."

Several students have stated in class evaluations that she makes "an extremely difficult course understandable" and that she applies "subject matter to everyday life so that it is easier to understand and follow." Students also appreciate her "providing extra time outside of office hours to meet with students." She is described by her students as having the "perfect teaching voice, skills and methods" and as "the best instructor ever" and "she made this my favorite class at CSUSB." It was not only the positive comments made in teaching evaluations that impressed the committee,

but also the volume of letters of support from students submitted along with her nomination. Kathleen will be recognized at this year's commencement ceremony and will be honored at the annual Faculty Recognition Luncheon.

Kathie Pelletier Named Golden Apple Award Recipient: Kathie Pelletier, a faculty member in the Department of Management who began her tenure at CSUSB as an adjunct in 1999, has been named the recipient of the 2017-18 Golden Apple Award. The Award recognizes outstanding teachers who are highly effective at their craft and who have significant impact on their students.

The nominating committee acknowledged Kathie's teaching-related achievements at "a level of consistent excellence" and as a "gifted instructor." Student comments described her class as "demanding with high expectations, but ... also enjoyable and a positive learning experience."

CSUSB congratulates Kathie for her consistent excellence and dedication to teaching in all its aspects, reflecting this university's mission to providing outstanding education to its students. Kathie will be recognized at this year's commencement ceremony and will be honored at the annual Faculty Recognition Luncheon.

CSUSB Jazz Vocal Ensemble Wins Top 4-Year College Honors at 56th Reno Jazz Festival: The CSUSB Jazz Vocal Ensemble won first place in the 4-year College Vocal category at the recent Reno Jazz Festival. The vocal ensemble, directed by professor Bradley Hampton and guitarist Kris Sveen, finished ahead of the University of the Pacific. In addition, the CSUSB Jazz Band and Jazz Combo, along with the vocalists, each received superior ratings at the festival's competition. Vocalist Erick Valencia was awarded an Outstanding Performer Medal, and instrumentalists Dakota Daugherty and Sean Monsalves were awarded medals for Outstanding Jazz Improvisation. The award-winning members of the CSUSB Jazz Vocal Ensemble are: Kaitlynn Albers, Justin Escamilla, Jocelyn Esparza, Felicia De La Isla, Kaylee De Leon, Janine Leslie (electric bass), Rigoberto Orozco, Nicole Perez, Daniel Saenz and Erick Valencia.

Focus on Literacy at Sixth Latino Book and Family Festival at CSUSB: The written word was the focus when the John M. Pfau Library – along with Edward James Olmos, Latino Literacy Now and the Santos Manuel Student Union – hosted the sixth annual Inland Empire Latino Book and Family Festival on April 28. The event – held in CSUSB's Santos Manuel Student Union – featured author presentations, book signings and readings, musical and dance performances, art and essay contests, as well as an array of interactive activities for children of all ages. It also included a free book giveaway for children and adults. This annual event is a wonderful event that brings together members of both the campus and broader community, while also promoting literacy and celebrating Latino literary achievements.

Communication Symposium: CSUSB's Department of Communication Studies hosted their annual Communication Symposium this past Tuesday. The event, "What's Next? Using My Communication Studies Degree" featured panelists, expert speakers, an awards banquet and resources for professional and academic careers in the field of communication studies. Many CSUSB alumni, students, staff and faculty attended the full day full of events which featured panel sessions including "Getting My First Job in Communication" and "Being a Successful Professional in Communication."

CSUSB Named a Top 10 University in the Nation by 'Military Friendly': The annual Military Friendly Schools list has ranked Cal State San Bernardino in its Top 10 list of large universities in the nation that provide the best educational services to military and veteran students. The

university was the only public university in California to be ranked that high. The national ranking is the second such designation in the 2017-18 academic year. In late 2017, The Military Times ranked CSUSB 15th in its list of four-year universities. Beginning with the admissions process through graduation, CSUSB has dedicated staff to guide servicemembers and veterans through each step and answer their questions along the way. The Veterans Success Center (VSC) specializes in connecting this unique group to the programs and resources designed specifically for them, and it is a welcoming environment where peers from all branches congregate, study and support each other. Throughout the year, the VSC hosts numerous events to honor its servicemembers and veterans and to ensure their continued support.

CSUSB Participates in Global 50/50 Day Events for a More Gender-Balanced World: About 80 CSUSB students, staff and faculty gathered for discussions, speakers and exercises as part of 50/50 Day, a global day of events about working toward a more gender-balanced world in all segments of society: business, politics, culture and home. Globally, 50/50 Day had more than 35,000 events in 60 countries held in companies, schools, classrooms, museums and homes. Those events included live-streamed speakers, films, conversation and action. The first 50/50 Day was May 10, 2017, which had more than 11,000 events in 146 countries. The morning gathering at CSUSB included discussions and viewing of Tiffany Shlain's short film "50/50: Rethinking the Past, Present & Future of Women + Power," a celebration of women leaders around the world. Following the film, Jasmine Bustillos, shared services coordinator for the student union, who served as an event facilitator to encourage discussions, had the attendees, sitting at round tables placed around the center, talk about leadership issues. The discussions on issues included gender norms in households, safety from sexual assaults, reinforcing the need to get more women in top-decision making roles and getting more women of color into leadership roles.

Resilient CSUSB Sustainability Plan Outlines Commitment to Reduce Carbon Footprint: CSUSB has released a draft of its Resilient CSUSB Sustainability Plan, a guideline for building, operating and nurturing a healthier, more resilient community for the San Bernardino and Palm Desert campuses to reduce the university's carbon footprint. Last December, I signed the President's Climate Leadership Commitments, a signature program of Second Nature, a nonprofit organization committed to accelerating climate action in and through higher education. The university joined more than 600 other universities around the country as part of a nationwide commitment to deal with climate change. Under the pledge, CSUSB will concentrate on the Resilience Commitment focusing on climate adaption and community capacity-building to deal with a changing climate and resulting extremes. The plan's goal is to provide a framework for the CSUSB community to not only consider the impacts of university activities, but to also offer guidance for how the university can evolve in the face of emerging challenges.

Conversations on Diversity Series Features War Journalist: CSUSB's Conversations on Diversity series, presented by the University Diversity Committee featured war journalist Haider Newmani who lectured on "Humanizing War: The Experiences of Soldiers and Civilians During Conflict." Newmani, who was born under the rule of Saddam Hussein, lived through four major wars, including the Iran/Iraq War, the Gulf War and the U.S. invasion of Iraq. And as a journalist, he witnessed several other conflicts throughout the Middle East and North Africa region. During his coverage of the U.S. "War on Terror," he spent two years with U.S. military units covering combat operations, where he witnessed the war from the perspectives of soldiers, civilians, rebel fighters and journalists — all while he was an undergraduate student. Despite being arrested, injured and kidnapped, Newmani still managed to graduate from Baghdad University, and was awarded a Fulbright scholarship to move to the United States, where he finished graduate school, majoring in global security and conflict resolution. His presentation highlighted everyday life in a war zone and

explored the sufferings, challenges, bonds, ironies and human behavior of both Iraqi civilians and U.S. soldiers caught in war.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
May 8, 2018

General Announcements/Updates

1. **GI 2025 Spring Conference**
   We are excited to have a highly regarded expert, Dr. Bridget Burns, who will provide the keynote presentation at the GI 2025 Spring Conference on Thursday, May 10 from 8 a.m.-3:15 p.m. in the SMSU Events Center. Bridget is the executive director of University Innovation Alliance and will highlight best practices across the country for improving graduation rates. Her one-hour address begins at 8:30 a.m.

2. **Physics Diversity Achievement**
   Some great news about our Physics Department: the department ranked 18th in a five-way tie out of approximately 700 U.S. institutions that awarded physics degrees to underrepresented students in 2016-17. The data was compiled by Dr. Galen Pickett, physics department chair at CSULB and was obtained from the U.S. Department of Education's Integrated Postsecondary Education Database System. Congratulations to the Physics Department for leading the way in two of our core values: inclusivity and equity.

3. **National String Project Consortium**
   Cal State San Bernardino has been accepted by the National String Project Consortium as a new String Project site. The five-year funding will be used to support the development of a pre-college string music education program here at the university that will offer lessons and ensemble instruction to students in our community who would not otherwise be able to afford the cost of string music instruction. CSUSB is among only 40 university string projects sites nationally to receive this competitive award. Congratulations to Dr. Lucy Lewis, Department of Music, and team.

4. **Psychology's MSIO Program**
   The College of Social and Behavioral Sciences' MS in industrial & organizational psychology program has been ranked 15th overall and 5th in curriculum out of 158 MSIO programs nationwide. The survey rankings by the Society for Industrial and Organizational Psychology centered on applied experiences, curriculum, faculty experience/information, and student accomplishments/ information. Kudos to the IO program faculty!

5. **CTC Accreditation Site Visit**
   The College of Education had its accreditation site visit by the California Commission on Teacher Credentialing April 22-25. The 10-person team conducted interviews with 682 people and reviewed the college documents. Their Summary Report indicated a unanimous recommendation of accreditation. However, the final decision will be made on May 10.

6. **Faculty Award Ambushes**
   Two ambushes down; two to go. We are in the midst of presenting our annual university awards. Congratulations to Kathleen Devlin, a full-time instructor in the College of Natural Sciences; Kathleen has been named the university's Outstanding Lecturer for 2017-18. And to Kathie Pelletier in the Department of Management; she is the recipient of the university's Golden Apple award, which recognizes teaching excellence.

   Please join us to celebrate their, and more of your colleagues, achievements on Monday, May 21 from 11:30 a.m.-1:30 p.m. in the SMSU Events Center.

7. **Leadership Searches**
   Our two leadership searches, Dean of the College of Natural Sciences and Associate Provost for Faculty Affairs and Development continue to move forward. Open Forum dates for the Dean of CNS have been set for May 18, 23 and 24. Forums for the three finalists for the associate provost position will take place in early June. Details to follow.

8. **Campus Events**
   - There have been several successful events that occurred during the last two weeks. Among them:
     - The Center for Islamic and Middle Eastern Studies (CIMES) held its first-ever joint academic conference with the journal Arab Studies Quarterly April 20-21 at the university.
     - The 12th annual Latin American Studies Conference: Study of the Americas took place on campus April 19-20."Democracy in the Americas and Immigration" was the theme of this year's event.
     - The Pfau Library hosted it largest ever book festival at the sixth annual Inland Empire Latino Book and Family Festival. The event, held Saturday, April 28, drew nearly 2,000 people.
   - Thank you to students, faculty and staff for your outstanding efforts to bring enriching opportunities to members of our campus and our extended community.

International Education Report (IER)

Rong Chen
English Department

International Education Reorganization: Issues,

Problems, and Challenges

Rong Chen
Professor, English
December 9, 2017

Contents

CSUSB international education structure: a history
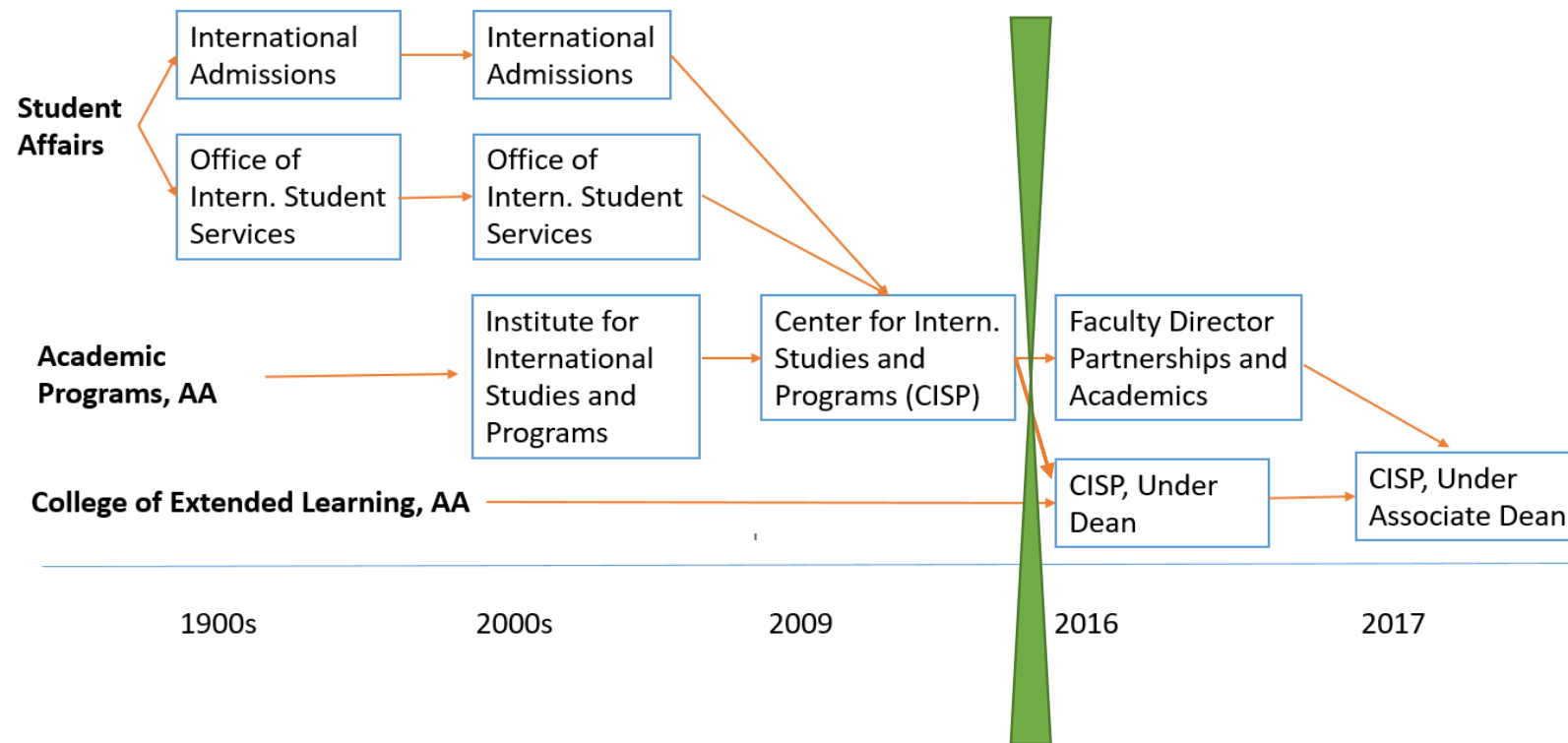
Response from the central administration January 12, 2018

Sent: Friday, January 12, 2018 6:56 PM
Subject: RE: [Senate] CSUSB's international education reorganization

Dear Colleagues,

In response to Dr. Chen's e-mail, I would like to provide a brief rationale for the CEL and CISP merger. All other specific items detailed in Dr. Chen's document have been addressed by the administration and a document itemizing those details will be forthcoming.

The CSU Chancellor's Office conducted two audits of international activities at CSUSB (Fall 2012 and after the CEL/CISP merger in the Fall 2016)

Audit of International Education at CSUSB by the CSU Chancellor's Office – 2012
Provost: Dr. Andy Bodman
AVP for Academic and International Programs: Dr. Jenny Zorn

SYNOPSIS: The study and evaluation revealed that certain conditions "would result in significant errors and irregularities if not corrected." The audit report noted:

- Campus policies addressing the administration of international programs needed improvement. For example, campus policies and procedures did not require a routine review of existing campus policies to ensure that they were current and relevant, not did they include systemwide policy requirements regarding student travel on study-abroad, exchange, and other overseas instructional programs.
- The risk management policy was outdated. In addition, governance over international programs needed improvement. Specifically, the campus could not fully account for all of its study-abroad, exchange, and other overseas instructional programs and did not maintain adequate oversight of individual colleges' international programs.
- A strategic plan for international programs was in draft form and had not been implemented on the campus, and the campus had not established a charter for a committee with oversight of campus-wide international programs.
- The campus did not have procedures for responding to emergencies that involved CSUSB students studying abroad.

Based on the first audit we realized the need to reorganize. The second audit occurred after the beginning of the reorganization and revealed the following:

Audit of International Education at CSUSB by the CSU Chancellor's Office – 2016
Provost: Dr. Shari McMahan
Interim AVP for Academic and International Programs: Dr. Rong Chen (also overseeing the Faculty Director and Partnership Programs)
Dean Tatiana Karmanova: CEL, CISP

- The campus had an "appropriate control framework for administering international activities."

- It also identified areas for improvement such as documentation for study abroad programs, record-keeping for incoming international students, and security for sensitive and confidential information.

Finally, to comply with EO1080, which mandates that international agreements be managed centrally, we placed the faculty director and partnership programs under CEL and finalized the reorganization in 2017.

REORGANIZATION TIMELINE

The reorganization of international education that took place in summer of 2016 was initiated and devised by Dr. Rong Chen, Interim AVP for Academic and International Programs, to address the need to improve the management of international programs. Interim Provost Delgado relied on Dr. Chen's leadership, recommendations, and advice in the implementation of the change. The announcement to CISP staff was made on July 11, 2016, by Provost Delgado with AVP Chen and Dean Karmanova present. There was no change in reporting or duties of CISP staff, except for the Director of CISP. Dr. Chen felt strongly that it was a sound administrative decision and argued that it didn't impact faculty (e-mail documented on July 12, 2016).

Interim Provost Delgado had several meetings and communications about the reorganization. First he notified the Deans in the July 11 email, and the same day he also forwarded that email to Ted Rrumi, chair of the Faculty Senate in 2015-16, who clarified that starting July 1, 2016, Karen Kolehmainen became the chair. After the notification about the reorganization, Interim Provost Delgado reached out to the Faculty Senate and incoming Chair, Dr. Kolehmainen. During the summer the Senate Chair and Interim Provost met on several times, and the issue of reorganization was not brought up.

Dean Karmanova and AVP Chen also attended an EC meeting on October 18, 2016, to explain the change and answer questions. Dean Karmanova confirmed that the change didn't entail any changes in staff. At the meeting, EC asked Dr. Chen whether the Faculty Committee on International Students was consulted and Dr. Chen acknowledged that he had not met with the committee.

FACULTY DIRECTOR POSITION ELIMINATION AND DIMINISHED ROLE OF FACULTY INVOLVEMENT

The position of the Faculty Director has not been eliminated and the role has not changed. It is temporary vacant due to the resignation of Dr. Samantha Liu in August of 2017. Dean Karmanova has attempted to find an interim replacement and contacted various faculty, but, unfortunately, has not been successful and the position remains vacant.

MOVING FORWARD

The administration has invited external consultants to campus in February to evaluate international activities and bring recommendations that further improve services to our international students and students in study abroad programs. We recommend Dean Karmanova present an update to the senate after the evaluation has been conducted.

As always, I appreciate any concerns brought to my attention regarding activities in Academic Affairs. I hope we can work together to find solutions to issues that arise. I look forward to enhancing international education as well as other core services to support our students, faculty and staff in the coming months.

Best,

Two responses

From: Rong Chen
Sent: Wednesday, January 17, 2018 7:47 AM
To: ██
Subject: RE: [Senate] CSUSB's international education reorganization

Dear Fellow senators,

I would like to thank the provost for her response to my International Education Reorganization (IER) report.
The IER report aims to demonstrate that:

1) CEL has shown little respect to academic standards and integrity in its running of the university's international education, has made the university liable via its deviation from certain regulations and policies at various levels, and has turned the university's international education into a vehicle for its own financial benefit.

2) The CSUSB administration has condoned these behaviors and rewarded CEL with the management of the entirety of the university's international education, at the expense of values such as transparency and accountability, of the principle of shared governance that undergirds the very existence of U.S. higher education, and of the financial well-being of the university, hindering student success by depriving students of the kind of support that would otherwise be available.

I am not sure, though, if the plan for "moving forward"—having an outside consultant to review our "international activities"—will help us address these issues.

Respectfully,
Ron

Chen's involvement

- Interim Associate Provost for Academic and International Programs 2014-2017.

- Involved in most decisions of international education.

- Was part of the decision-making in a few issues discussed in the IER.

- Confession of the obvious: not a smart man!

Today's presentation

Part 1: How has CEL managed IE

- Academic standards and integrity
- Legal liability
- Financial issues

Part 2: What the process of the IE reorganization reveals

- About shared governance
- About values such as transparency and accountability

State side vs. self-support side in IE

Recruitment & Admissions

State-side, international

Undergrad: $16,390/36 units (to the general fund per year)

Open University
Fee based on unit
Approximately $10,000 a year, of which
75% goes to CEL
25% goes to department's CERF
0 goes to the general fund

Academic Pathway Program

Academic Pathway Program (APP) provides an excellent opport...
their academic goals, but do not meet the high school grade point...
to California State University, San Bernardino (CSUSB).

The program allows students to be conditionally admitted to a CS...
school GPA between 2.00 and 2.49. Students who complete APP...
admitted to their bachelor degree program at CSUSB.

Study Abroad in the USA

Study Abroad in the USA program gives you an opportunity to
transferred to your home university. You can come to Californi...
for one or several terms and take courses with American stud...

RESPONSE

by Tatiana Karmanova, Dean,
College of Extended Learning

To

Executive Summary,
International Education Reorganization:
Issues, Problems, Challenges

By Rong Chen, Professor, English

Academic standards and integrity
Example 1: Academic Pathway

Conditional admission with a GPA of 2.0-2.49

Guaranteed admission

One year of "university study" (Open University)

CSUSB Admissions Policies
- Regular international Undergraduate: GPA 2.5
- Domestic special admission: chiefly for athletes, EOP. A set percent of the entire freshman class.
- Pays tuition fees to the general fund ($16,390)

Academic standards and integrity
An agent agreement in the making

March—May, 2017

B. CSUSB hereby agrees to offer an MBAPP for Agency recruited students who satisfy the following MBAPP admission requirements:

1. A bachelor's degree from an accredited college/university in home country;
2. English Requirement: A minimum TOEFL iBT score of 54 (or equivalent discretion); and
3. GPA Requirement: A minimum college overall GPA of 2.3.

vi. ADMIN 601 or 602 (for credit or auditing)
vii. Open University Courses (up to 3 courses total depending on individual student program plan)

4. MBAPP students will at end courses modified for management and business related content separate from CSUSB ELP program

Academic standards and integrity
Example 2: Course Articulation

Figure 2: Articulation table with UEH

Attachment C
GENERAL EDUCATION AND APPROVED COURSES[1]

#	UEH Course	Units	CSUSB Equivalent Course	Units
1	ACC201 Principles of Accounting	3	ACCT 211 Introductory Accounting I	4.5
2	ACC202 Managerial Accounting	3	ACCT 212 Introductory Accounting II	4.5
3	FIN 201 Corporate Finance	3	FIN 313 Business Finance	4.5
4	MAN101 Principles of Management	3	Use as an elective	4.5
5	MAN102 Organisational Behaviour	3	MGMT 302 Management and Organizational Behavior	4.5
6	MAN202 Human Resource Management	3	MGMT 455 Human Resources Management	4.5
7	MAR 101 Principles of Marketing	3	MKTG 305 Marketing Principles	4.5
8	MAR 201 Consumer Behaviour	3	MKTG 410 Consumer Behavior	4.5
9	MAT 101 Mathematics for Business	3	MATH 192 Methods of Calculus	4.5
10	MAT 102 Statistics for Business	3	ADMN 210 Applied Business Statistics	4.5
11	ECON 101 Principles of Economics	3	ECON 200 Principles of Macroeconomics	4.5
12	ECON 201 Managerial Economics	3	ECON 322 Managerial Economics	4.5
13	ECON 202 Applied Econometrics	3	ECON 490 Introduction to Econometrics	4.5
14	FOU103 Business Communications	3	MGMT 350 Administrative Communications	4.5
15	FOU201 Information Systems	3	IST 309 Information Systems and Technology	4.5
16	GOV2 Texas Government	3	Free elective	4.5
17	RES301 Surveys and Multivariate Analysis	3	Free elective[2]	4.5
18	GOV1 Federal Government	3	PSCI 203 American Government[3]	4.5
19	RES202 Marketing Research	3	MKTG 416 Marketing Research	4.5
20	BUS301 Business Law	3	MGMT 406 International Business Law	4.5
21	US History I	3	HIST 200 United States History to 1877	4.5
22	US History II	3	HIST 201 United States History, 1877 to the Present	4.5
23	BUS302 International Business	3	FIN 355 Business and Asian Culture	4.5
24	Introduction to Sociology	3	SOC 100 The Study of Society	4.5
	Total Units	**72**	**Total Units**	**108**

12 UD courses
54 units

Figure 3. Revised Articulation table with UEH

University of Economics - Ho Chi Minh City - Vietnam	QTR Units			UEH COURSES	SEM Units	QTR Units	Year Approved
CSUSB COURSES							
MGMT 302	4	Major		Organisational Behaviour	n/a	4.0	2017
IST 101	4	Major		Information Systems (FOU107)	n/a	4.0	2017
FIN 313	4	Major		Corporate Finance (FIN201)	n/a	4.0	2017
ECON 4	4	Major		Applied Econometrics (ECO202)	n/a	4.0	2017
ACCT 21	4	Major		Principles of Accounting (ACC201)	n/a	4.0	2017
MKTG 305	4	Major		Principles of Marketing (MAR101)	n/a	4.0	2017
MKTG 410	4	Major		Consumer Behaviour (MAR201)	n/a	4.0	2017
ADMN 210	4	Major		Statistics for Business (MAT102)	n/a	4.0	2017

5 UD C
20 U

KORUS Entanglement: A necessary background for legal issues

- 2009: MOA signed between CEL and KORUS
- 2012: Law suit by parents of students and investigation by Korean National Policy Agency
- The CSU and CSUSB campus central admin. were involved.
- No findings were against CSUSB
- The incident became quite well-known and had long lasting consequences.
- See an excerpt from one of the several memos from CSU EVC.

In general, we expect the normal correspondence necessary to continue the program and your relationship will continue. We ask that you do not correspond on matters related to the ongoing litigation and Ministry of Education inquiry. While this dispute continues, we do not want to further exacerbate the situation and risk lasting damage not only to the current program but to the CSU reputation and other relationships in Korea that might be affected.

Legal liability 1: Signing of an MOA

CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO

Academic Affairs
Academic Program

DATE: May 9, 2017
TO:
FROM:
RE:

Dear

Enclosed please find two copies of a 2+2 articulated transfer agree

This is a renewal agreement and has gone through the Chancellor's
approval process. Enclosed please find a copy of the checklist base
provided by the CO.

NEU delegation is meeting with _____ on 5/15/2017
the agreement at the meeting. So please EXPEDITE the internal

two copies

for 5/15/2017 ceremony

May 15, 2017: Signing ceremony Two additional copies of an unvetted MOA were also signed.

May 16-19: legal counsel asked that the signed document be invalidated ASAP. (Response from Admin to come)

SAN BERNA

Academic A
Academic Pro

DATE: May 19, 2017

MEMO

Enclosed please find two copies of AGREEMEN
COLLABORATION which is an addendum to th
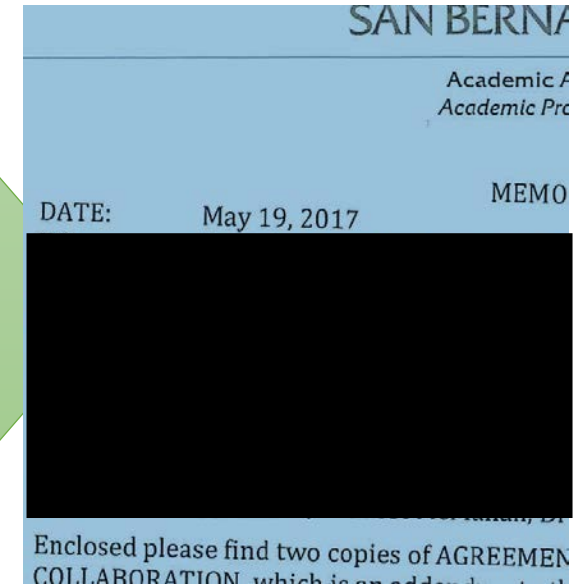
Legal liability 2: Visiting scholar

- USICE policy: Must have sufficient language skills—among others—before a J visa is issued.
- CSUSB policy (before August 2017): Must have a faculty mentor, a research topic, and be invited by the dean of an academic college.
- Before August 2017: Managed by faculty director supervised by the AVP until August 2017.

Federal visa law violation

- Letter issued in 2015
- "One-year research and study"
- "To be trained by experts"
- No mention of ELP

But told to take language classes upon arrival in March 2015

- Letter issued August 23, 2016
- "English Language Program"

Told to take language classes upon arrival in Nov. 2016

We are pleased to extend this invitation to you to attend a one-year research and study program as a visiting scholar at California State University, San Bernardino beginning at September 2016.

The purpose of this program is to learn about vocal music and art. We will arrange for you to attend English Language Program and/or attend university courses through Open University in your related field.

State side vs. self-support side in IE

Recruitment & Admissions

State-side, international

Undergrad: $16,390/36 units (to the general fund per year)

Open University
Fee based on unit
Approximately $10,000 a year, of which
75% goes to CEL
25% goes to department's CERF
0 goes to the general fund
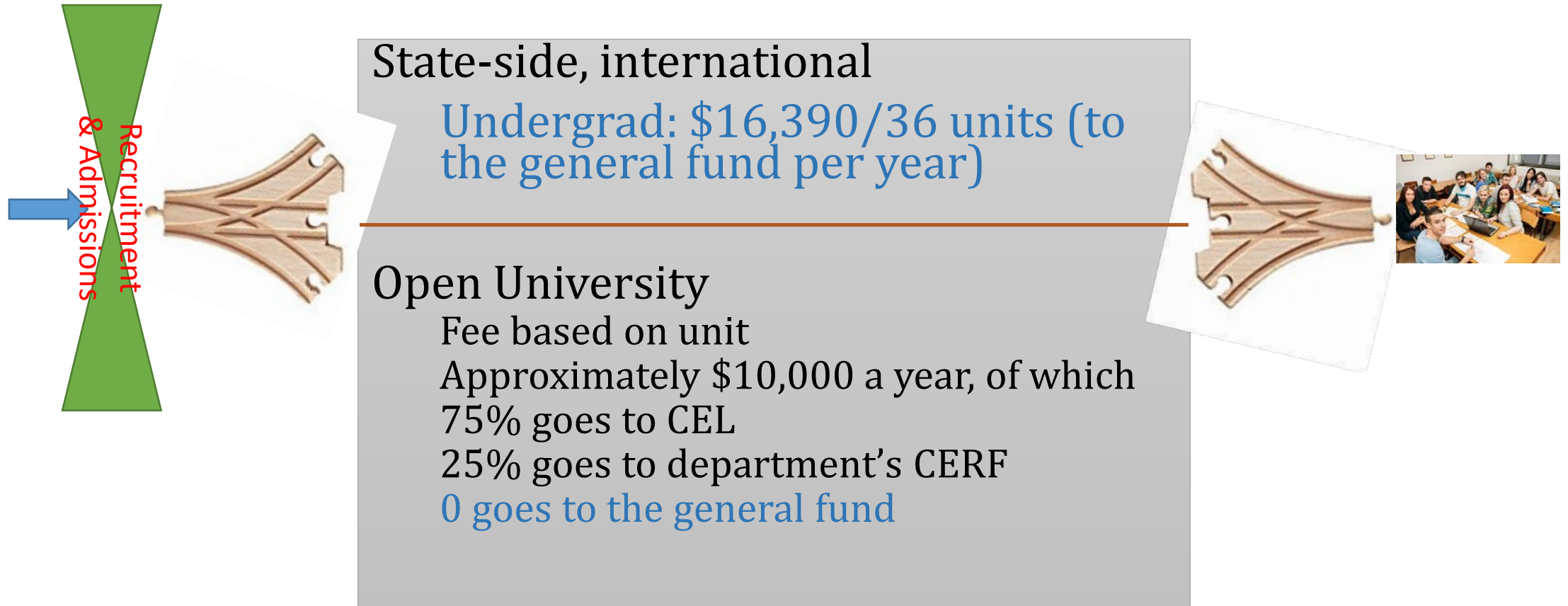
The summer 2016 matriculation switch

Applicants who are currently out of the country, will need to submit to international admissions all pending documentation by August 23, 2016. Those applicants who are in the U.S. have until September 8, 2016 (the difference in dates is due to time required to secure visa for applicants abroad). Applicants who are not able to submit documentations by the above deadlines, can still come to CSUSB through IEP's *Study Abroad in the USA* program (for more info: http://www.global.csusb.edu/Study-Abroad/index.html).

https://studyinthestates.dhs.gov/assets/pg_s1_31_conditional_admission.pdf

- July 2016: CEL took over international admissions.
- August 2016: Incoming intern. students: some had arrived and others were arriving. Many had sign up for classes.
- Then they got this letter.

Documentation deadline

Change matriculation status to OU

Policy:

1. **Prohibition of Form I-20 issuance.** SEVP regulation prohibits the issuance of a Form I-20 based on conditional admission. DSOs can only issue a Form I-20 when students have met all

The reversal of the decision: a switch back

- The AVP learned of the decision from international partners.
- Through the working together of the AVP, the interim provost, and VP of ITS, these 98 students were rematriculated (CMS).

The consequences of the switch: on students, on departments, on faculty, and on the university's bank account

Open university enrollment: a year-over-year comparison

CATEG. Quarter	OVERALL HEADCOUNT	OU ENROLLM.	% OF OU ENROL.
Fall 2015	1007	94	9.33
Winter 2016	920	93	10.11
Spring 2016	907	91	10.03
Fall 2016	852	168	19.72

- Fall 2017?
- Since Winter 2018, when the Open University Registration policy was changed?

Part 1: How has CEL managed IE

- Academic standards and integrity
- Legal liability
- Financial issues

Part 2: What the process of the IE reorganization reveals ⟵

- About shared governance
- About values such as transparency and accountability

Shared governance
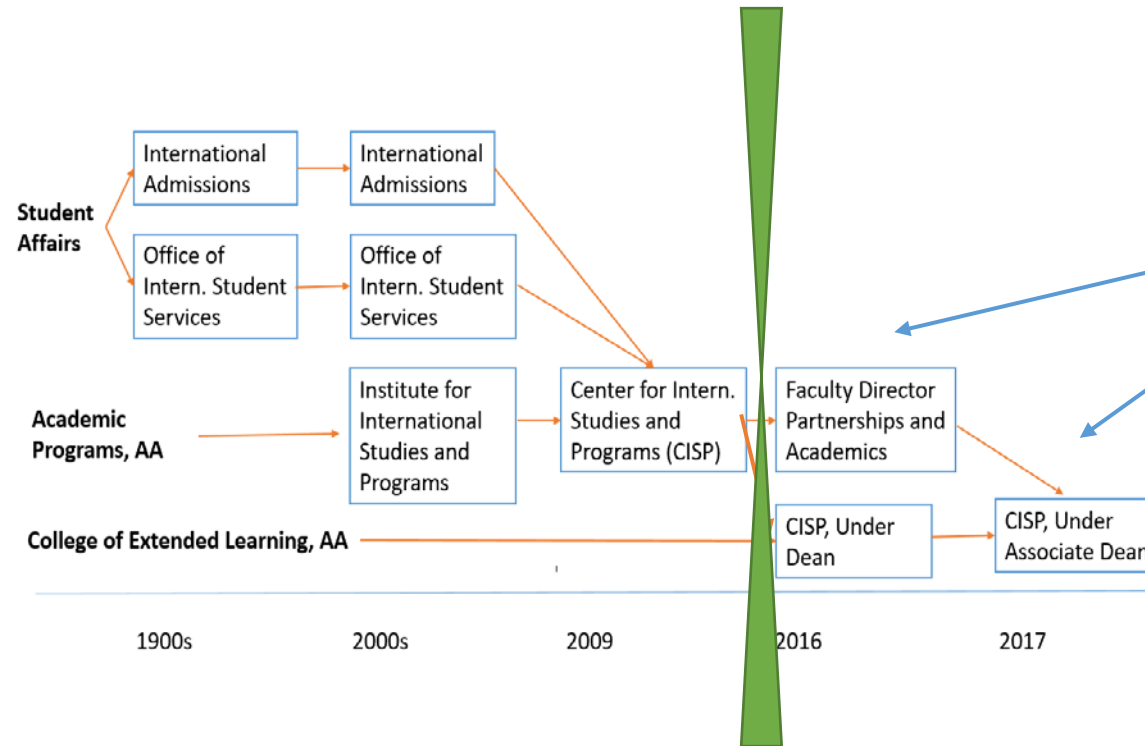
Transparency: a sense of secrecy

- Regarding the signing of the unvetted MOA: The admin was not pleased about the AVP contacting the legal counsel.

- It is still not clear when the decision of moving IE to CEL was made and by whom.

- The decision was not announced until after a gentle reminder, a year or more than year after the fact.

- No official word on the outcomes of the Feb. 2018 external consultant visit.

Accountability: a few perplexities

What should a university do about a unit that

- Has demonstrated little respect for academic standards and integrity in its management of IE?
- Has shown little interest in the legal protection of the university?
- Has used the university's IE apparatus for its own financial gains?

What *has* the university done about/for that unit instead?

RESPONSE

by Tatiana Karmanova, Dean,
College of Extended Learning

To

Executive Summary,
International Education Reorganization:
Issues, Problems, Challenges

By Rong Chen, Professor, English

May 8, 2018

Dear Colleagues,

Please find below my responses and comments in red to the Executive Summary of the International Education Reorganization: Issues, Problems, and Challenges by Dr. Rong Chen.

Thank you,
Dr. Tatiana Karmanova,
Dean, College of Extended Learning
California State University, San Bernardino

International Education Reorganization: Issues, Problems, and Challenges

Rong Chen
Professor, English
December 9, 2017

1. Executive Summary

The administrative oversight of CSUSB's international education started in the Division of Student Affairs, went to Academic Programs, and is now placed in the College of Extended Learning (CEL), which is under Academic Affairs with its dean reporting directly to the Provost. This reorganization (hereafter IER: international education reorganization) took two years (2015-2017) to complete and had no input from the faculty of the university.

> The reorganization of International Education was initiated and the majority of it carried out in 2016 by Dr. Rong Chen, who was at the time AVP for Academic and International Programs and responsible for overseeing CISP. Since Dr. Chen was responsible for the bulk of the reorganization, the question about lack of consultation with faculty needs to be addressed to him.
> There was a discussion with the Faculty Senate EC: In 2015-16, Interim Provost Delgado met with the EC and explained the change.
> Dean Karmanova and AVP Chen also attended an EC meeting on October 18, 2016, to explain the change and to answer questions. At the meeting, EC asked Dr. Chen whether the Faculty Committee on International Students had been consulted and Dr. Chen acknowledged that he had not met with the committee.

In fact, the decision, which finalized in the summer of 2017, did not get announced until December 5, 2017.[1]

> At the time of the reorganization, CISP staff was reporting to Dr. Chen (through CISP director), so it was his decision as far as when to inform CISP staff about the changes. The announcement to CISP staff in July of 2016 was made by Interim Provost Delgado with Dr. Chen and Dr. Karmanova present.
> The announcement to campus was made when all of the components of international education, including the support to the local chapter of Phi Beta Delta, were consolidated and brought under CEL.

CEL has, in the past few years both before it took over the university's international education and after, demonstrated that it:

1) Has little regard for academic standards and integrity. It has allowed massive articulation of lower-division classes as CSUSB upper division classes and has admitted students that do not meet CSUSB admission standards.

> Articulation of courses for academic programs is not done by CEL but by the Office of Registrar and academic departments, working closely with the CISP Faculty Director. Prior to Summer 2017, any articulation agreement had to go through a review and approval of the AVP for Academic and International Programs, Dr. Rong Chen, before being signed.

2) Has little regard for federal, state, and university laws, regulations, or policies. CEL got CSUSB and the CSU into a legal entanglement in 2012-2013; it has used the visiting scholars program to

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[1] The announcement was by the provost, after, presumably, she had been asked about it on one occasion.

recruit for its English Language Program; and it has manipulated the president into signing a Memo of Agreement that had to be invalidated later.

Unlike most visiting scholars programs in the U.S., CSUSB did not have the English language requirement for visiting scholars, which is critical for them to conduct their research, to carry out their duties, and to submit regular reports to Student and Exchange Visitors Information System (SEVIS) under the U.S. Department of Homeland Security to maintain their legal immigration status. As a result of the incident with particular scholars who had very poor English proficiency, the English language requirement has been instituted.

President Morales has not been manipulated into signing any agreements. Agreements can take a long time to finalize and sometimes are not ready when the visitors come. Agreements signed for ceremonial purposes only are not circulated and are destroyed after the ceremony. In the instance cited by Dr. Chen, the parties were informed that the signing would be for ceremonial purposes only.

"Legal entanglement" that is being referred to was a legal challenge by the Korean Ministry of Education to the 1+3 program that CSUSB was part of, along with some other CSUs, as well as several SUNY campuses. The Korean Ministry was concerned about losing its students to American universities in the context of declining student enrollments in Korea, especially at universities in provinces. Students' parents filed a lawsuit against the Ministry, but in the end the Ministry prevailed and 1+3 programs were discontinued. CSUSB was asked to provide documents about the program and, as Dr. Chen mentions, there were "no findings against CSUSB."

3) Has been attempting to benefit financially at the expense of the university by diverting international students from state-side to CEL.

Dr. Chen is confusing the need to comply with the SEVP Policy Guidance issued by the U.S. Immigration and Customs Enforcement agency (ICE) under the Department of Homeland Security with the alleged financial benefit. The Department of Homeland Security issued a new Policy Guidance on Conditional Admissions on July 13, 2016, which **explicitly forbade issuance of immigration documents to students who are conditionally admitted** (see attached). In response, CEL Dean called a meeting with CISP Admissions and Immigration staff to find solutions on admitting students to campus in compliance with the law. As it was explained to Dr. Chen, the collective solution was to notify students immediately about the change in federal regulations and the need for them to send all documents by a certain date. In the event they could not obtain all documents to be fully admitted, they were offered the option to come through Open University/Study in the USA Program.

This decision to notify incoming students about the change in federal law was based on the desire to keep the university compliant with the federal law, not on the desire to steer students to Open University. Non-compliance with immigration law would have serious consequences and could result in the university losing its ability to issue immigration documents.

CEL supports the CSUSB mission and actively recruits students for all academic programs without using state funds. For example the 1+3 program in Korea brought in over 370 new students in 4 years, which translates into more than $12 million in that period of time. The 2+2 program with the National Economics University (NEU) in Vietnam consistently brings Vietnamese students who come directly as matriculated students. CEL offers its English Language Program in Vietnam assuming all financial responsibility associated with it. CEL's English Language Program also serves as a significant feeder of matriculated students.

The consequences of the IER are manifold. The following are the most noteworthy:

1) *Faculty presence*: Before the IER, faculty presence in the university's international education was represented by the faculty director, who used to co-supervise CISP (Center for International Studies and Programs), and by having international education housed in Academic Programs, the leadership of which had deep faculty roots and extensive experience working at CSUSB. With the IER, faculty presence in international education has been wiped out.

   The position of the Faculty Director was not eliminated. It was temporarily vacant due to a resignation of the previous director and has been filled. Dr. Hyun-Kyoung Oh assumed responsibilities on April 1, 2018.

2) *Financial loss for the university*: International education contributes more than 10 million dollars for the university's (unrestricted) general fund. The IER has given CEL complete control of the university's international education apparatus. Given what has happened—that CEL would divert international students to its own programs—the IER could lead to steep losses of revenue for the university's state-side operations.

   Since the IE reorganization and under CEL's leadership, the enrollment of new international students in the fall of 2017 went up by 24%. This increase was achieved despite multiple challenges, such as the drastic reduction in the number of Saudi scholarships and Brazilian government scholarships, the Muslim ban, and challenges related to the replacement of CSU Mentor with Cal State Apply. Thus, the data contradicts the allegation of financial losses for the university.

   The success in improving new student enrollment numbers is due in great part to the improvement in application processing time that was reduced from several weeks to 6 working days.

   Under CEL management, the previous trend of declining new student enrollments during 2015-2016 under Dr. Chen's leadership, was reversed.

3) *Conflict of interest.* CEL has shown its inability to separate the interest of the university from that of its own. The IER has placed CISP, a unit with 16 employees and a one-million dollar budget, in CEL. If the past is an indication of the future, CISP could be turned into a vehicle for satisfying CEL's financial thirst.

   There is no evidence for this claim. In fact, CEL management has dedicated its time and resources to provide direction, leadership and support to CISP. As mentioned above, CEL supports the CSUSB mission and actively recruits students for all academic programs without using state funds. For example, the 1+3 program in Korea brought in over 370 new students in 4 years, which translates into more than $12 million in that period of time. The 2+2 program with the National Economics University (NEU) in Vietnam consistently brings Vietnamese students who come directly as matriculated students because CEL offers its English language program in Vietnam assuming all financial responsibility associated with it. CEL's English Language Program also serves as a significant feeder of matriculated students.

The process for the IER has revealed some important issues concerning CSUSB's central administration.

1) *Disregard for accountability.* The central administration has been kept informed of all the facts about CEL's disregard for academic integrity, its repeated violation of regulations and policies, and its effort to benefit from international education at the expense of the university, most notably a (failed) attempt to divert the entire (2016) incoming international student class from the state-side to the self-support side. Instead of holding CEL accountable, the central administration has turned the supervision of the university's international education entirely to CEL.

   The campus administration has reviewed Dr. Chen's claims and found them groundless. As mentioned above, the decision to notify incoming students about the change in federal law was based on the desire to keep the university compliant with the federal law, not on the desire to steer students to

Open University. Non-compliance with immigration law could result in the university losing its ability to issue immigration documents. CEL was protecting the campus and ensuring compliance with the law.

2) *Lack of transparency.* The reorganizational process was not done with necessary transparency. Those working in international education (except CEL) were kept in the dark. The campus did not get officially notified of the IER until December 2017, months after the completion of the reorganization.

   As mentioned earlier, at the time of the reorganization, CISP staff was reporting to Dr. Chen (through CISP director), so it was his decision as far as when to inform CISP staff about the changes. The announcement to CISP staff in July of 2016 was made by Interim Provost Delgado with Dr. Chen and Dr. Karmanova present.

   The announcement to campus was made when all of the components of international education, including the support to the local chapter of Phi Beta Delta, were consolidated and brought under CEL.

3) *Disdain for shared governance.* The faculty of the university has been kept completely out of the two-year reorganization process.

   The reorganization of international education was initiated and carried out in 2016 by Dr. Rong Chen, who was at the time AVP for Academic and International Programs and responsible for overseeing CISP. He conducted it administratively in a manner similar to previous reorganizations and without consultation with the faculty.

   Interim Provost Delgado did have a discussion on the change in his meeting with the Faculty Senate EC.

SEVP Policy Guidance S13.1: Conditional Admission
Issue Date: July 13, 2016
Effective Date: July 13, 2016
Supersedes: N/A
Status: Final

Applicable to: *8 CFR 214.3(k)*

Purpose/Background: This guidance interprets the Form I-20, "Certificate of Eligibility for Nonimmigrant Status," issuance regulation for prospective F-1 and M-1 students[1] (*8 CFR 214.3(k)*) to guide SEVP adjudicators.

Attachments: None.

Definitions:

1. **Conditional admission.** An agreement between a school and a student to tentatively admit the student into a program of study for which the student does not meet all standards for admission. This agreement is contingent upon the student successfully meeting a school-specified set of supplemental conditions intended to fully qualify the student for the program.

2. **Standards for admission.** A set of established criteria that a prospective student must meet in order to gain admittance unconditionally to a program of study at a school.[2]

Acronyms:

1. **CFR.** Code of Federal Regulations

2. **DSO.** Designated school official

3. **SEVIS.** Student and Exchange Visitor Information System

4. **SEVP.** Student and Exchange Visitor Program

Policy:

1. **Prohibition of Form I-20 issuance.** SEVP regulation prohibits the issuance of a Form I-20 based on conditional admission. DSOs can only issue a Form I-20 when students have met all

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[1] This guidance pertains only to F-1 and M-1 students, not F-2 or M-2 dependents. All use of the term "student(s)" in the guidance refers to F-1 and M-1 student(s).
[2] School officials must report admission requirements on the school's Form I-17, "Petition for Approval of School for Attendance by Nonimmigrant Student."

standards for admission for the program of study listed on the Form I-20.[3] These standards for admission include any English proficiency requirements.

2. **Form I-20 issuance.** DSOs must correctly issue a Form I-20, including completion of the English proficiency field, with the DSO's signature under the "School Attestation" section (see footnote 3). By doing so, the DSO certifies the following (see footnote 3):

- All information is accurate

- The student has submitted a written application to the school

- The school has received, reviewed and evaluated the following student documents:

    o Written application

    o Transcripts or other records of course taken

    o Proof of financial responsibility

    o Other supporting documents

- All information reflects the program for which the student gained admittance. The student's qualifications meet all standards for admission

- The official responsible for admissions has accepted the student for enrollment into the program of study

3. **Recordkeeping and reporting.** The student's record must contain evidence that the student has met all standards for admission, including English proficiency requirements.[4] SEVP may request these records at any time. A school must report its admissions policies and requirements, including any English language proficiency requirements on the Form I-17[5] and when submitting a program update.[6]

4. **Adverse action.** SEVP may deny a school's recertification or withdraw a school's SEVP certification on notice for failure to comply with applicable statutes and regulations related to SEVP certification, or with the admissions policies stated on the school's Form I-17.

References:

1. *8 CFR 214.3(g)(1)(x)*

2. *8 CFR 214.3(h)(3)(ii)*

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[3] *8 CFR 214.3(k)*
[4] *8 CFR 214.3(g)(1)(x)*
[5] See SEVIS field 16.
[6] *8 CFR 214.3(h)(3)(ii)*

3. *8 CFR 214.3(k)*

4. *8 CFR 214.3(k)(3)-(4)*

Limits of use – no private right of action: This SEVP Policy Guidance applies to and is binding on all SEVP employees unless specifically exempt. Its intention is solely for the guidance of SEVP personnel in the performance of their official duties. Nothing in this guidance limits SEVP's authority or discretion to interpret, administer or enforce any statute, regulation, policy or guidance related to SEVP certification. This guidance may be modified, superseded or withdrawn at any time. It is not intended to, does not, and may not be relied upon to create or confer any right or benefit, substantive or procedural, enforceable at law or in equity by any person, individual or other party, public or private, in any administrative, civil or criminal matter.

Signed by Rachel Canty on July 13, 2016
Deputy Director, External Operations
Student and Exchange Visitor Program

Faculty Senate Report May 2018

Faculty members Kurt Collins, Mihaela Popescu and Yunfei Hou will be presenting at the Internet2 Global Summit in San Diego tomorrow, June 9th on the topic: Virtual Reality Content for Higher Education: Challenges and Opportunities
https://meetings.internet2.edu/2018-global-summit/detail/10005075/

https://www.internet2.edu/blogs/detail/15759

We continue to make progress on immersive learning technologies working with our faculty community, student interns and staff.

The second annual GI2025 conference on Collaboration, Coherence, and Commitment will be held on Thursday, May 10 from 8am-3:15pm at SMSU Event Center C. We have 8 paper presentations, 12 poster presentations, and 4 table lunch discussions highlighting our own campus efforts towards students' timely graduation. Our keynote speaker is Bridgette Burns, the Executive Director of University Innovation Alliance who will highlight best practices across the country for improving college graduation rate. Schedule, abstracts, and details are on this link: https://www.csusb.edu/graduation-initiative-2025/events/gi-2025-conference

Upcoming events for Faculty

Affordable Learning Solutions (AL$) report
- Affordable Learning Solutions (AL$) is a CSU initiative that helps faculty adopt more affordable instructional materials in their classrooms. The campus AL$ Coordinator, Dr. Bibiana Diaz, reported a total saving of $117,372.27 in instructional materials costs for the students. 23 instructors redesigned their courses to incorporate more affordable instructional materials and 1197 students benefitted from the initiative.
- Please join the 2017-18 AL$ grantees for the **Affordable Learning Solutions Poster Showcase, May 10, 2018, 11:30 am – 2:00 pm, FCE (PL 4005).** The AL$ poster showcase will feature posters by this year AL$ grant recipients, as well as solutions and resources for Open Education Resources (OER), digital renting, and other ways to make instructional materials more affordable.

HOLD THE DATE: Spring 2018 Faculty Showcase, June 1, 2018, 11:30 am – 1:30 pm, FCE (PL 4005), presenters TBA
Academic Learning Technologies – upcoming regular workshops

Getting Started on the Course Certification Path
Sponsor: ATI
Date and time: Wednesday, May 9, 2018, 9-10:30 am
Location: This is a webinar. You can participate using this zoom link.

Have you considered taking the quality of your online or blended courses to the next level? In this free webinar, Tracy Medrano, instructional designer and certified Quality Matters peer reviewer, shares useful information about certifying your course. She will discuss the differences between the two review instruments, the CSU Quality Learning with Technology (QLT) and the nationally-recognized Quality Matters (QM), and how your team of instructional design specialists at Academic Technologies & Innovation (ATI) and your Quality Assurance Campus Coordinator can help you get started. You will also hear from some of your course certified faculty colleagues, Dr. Jonathan Anderson (Public Administration) and Dr. Frank Lin (Information & Decision Sciences) as they share how their commitment to online instructional quality enhanced the learning experience for their students.

Virtual reality projects at CSUSB
Sponsor: ATI
Date and time: Wednesday, May 16, 2018, 2:30-4:00 pm
Location: This is a webinar. You can participate using this zoom link.

Immersive technologies (XR) such as virtual reality (VR) present new pedagogical opportunities. These opportunities include: vivid, engaging, and realistic learning experiences; immersion into inaccessible spaces and eras; stronger emotional attachment to topics and increased social empathy; critical thinking in experiential learning situations; high-impact practices. There is considerable CSU interest in immersive technologies, with XR initiatives emerging at Channel Island, Northridge, San Diego State, Sonoma State, and other campuses. Within the CSU system, CSUSB is the recognized leader in VR production thanks to an organic partnership between faculty, students and ITS personnel. This presentation introduces the pedagogical vision for VR content creation at CSUSB and our current VR production. Our team of faculty and ITS staff innovators will discuss the pedagogical principles that informed our initiatives, the student and faculty-led production model, our current projects, and the challenges of making this model workable, sustainable and accessible. We conclude with an agenda for future directions for VR content development and research.

Blackboard Basics: Using the Grade Center
Sponsor: ATI
Date and time: Thursday, May 31, 2018, 9-10:30 am; Wednesday, June 6, 2018, 2:30-4:00 p
Location: PL 003. Please bring your laptop.

In this hands-on workshop, senior instructional designer Mauricio Cadavid, Ed.D., will teach participants how to use the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

Administrative Computing and Business Intelligence Updates

New MyCoyote Portal Transformation. Planned go-live June 29, 2018. More intuitive and more functionality. The new system includes responsive design for any device such as mobile phone, iPad, PC, etc. and allows targeted messaging and mobile friendly PeopleSoft screens. Had focus group do a live test on May 4th and will have another group do a live test on Monday, May 7th.

ACBI completed work on Executive Order (EO) 1110, student placement in courses that satisfy CSU GE Mathematics/ Quantitative Reasoning (B4) and Written Communication (A2). Phase II released to the CSU campuses for testing. Ready for summer registration on Monday, May 7th.

For Admissions and Recruitment is starting to upgrade to Radius from Campus Management. ACBI is assisting Admissions with processing the fall 2018 applications and beginning to design how we can improve these processes for next year. We were able to assist admissions with matriculating the fall 2018 students.

Office of the Registrar automation tasks:

- o   Online Grad Check – in progress. Ready to move to production for soft rollout.
- o   Credit by Exam – Ready to move to production for a soft rollout.
- o   Change of Major – in design

Financial Aid is currently working on packaging summer and fall 2018
Financial Aid automation tasks being reviewed to improve processes:

- o   Summer Packaging processing
- o   Cal Grant Processing and Repackaging Aid
- o   Federal Loans Packaging and Processing
- o   Process for electronic signing of Level 1 documents
- o   AI response system for Financial Aid
- o   Scholarships process to integrate into PeopleSoft
- o   DREAM Cal Grant Packaging

College Source Degree Audit (PAWS) and Degree Planner (MyCap) upgrade is in progress. Go-live is targeted for the end of June 2018.

For the Q2S Conversion Q2S Office went live with the process to identify students as Quarter or Semester completers. Also rolled out an advisor screen that has one place for all Q2S resources such as EAB, Q2S completer screen, search for students, PAWS Report, myCap, and Q&S Student Information.

ACBI is engaged in several People Integration projects:

- o StarRez – Housing
- o TMA – Facilities
- o Online Directory
- o Fusion – Rec Center
- o ITS – Cherwell Ticketing System
- o Raduis CRM – Admissions and Recruiting

CLEO Harmony project. This is an upgrade to allow more functionality for our file transfers.

CHRS – Continue to review position papers.

CourseLeaf CIM Project: Working on the bridge to PeopleSoft. This will allow data to flow from CIM into PeopleSoft to elevate duplicate entry.

Coyote Pulse – This is a collaborative effort between ITS and IR to provide academic advisors with timely data that will allow them to advise students more effectively.

SumTotal Training System project for replacing SkillPort.

PageUP Recruiting Software project. CSUSB was selected as Wave 1. This will replace NEOGOV Insight for recruiting.

Technology Operations and Customer Support Updates

ECS will be completing campus storage area network (SAN) expansion by May

ECS has completed the upgrade of exam scanning hardware. ECS will be scanning exams with new and existing hardware concurrently over a quarter to ensure consistent results.

ECS is evaluating various replacement tools for department file shares.

TNS/ECS/ISET is actively evaluating and learning new log management system (LogRhythm) as the CSU "alpha" campus

TNS is working with FPDC to install new fiber infrastructure to serve new SCE substation in Lot B

TNS began installing network equipment in new Student Housing and Dining Commons buildings

TNS is evaluating campus telephone billing rates

ITS Support is working with various campus entitles to ensure minimal impact to services during the July 4-8 campus power outage.

REPORT TO THE CSUSB FACULTY SENATE – MAY 8, 2018

ALUMNI
The Office of Alumni Relations has been stewarding the spring edition of **Professor for the Day**, bringing successful alumni back to campus for an opportunity to connect with students and faculty. 81 are expected. The celebration event is tomorrow **Wednesday, May 9 (Yasuda Center)**. Dia Poole will serve as the MC.

New and rejuvenated alumni chapters are moving forward. The Latino Alumni Chapter is now meeting monthly while the newly chartered Faculty Staff Alumni Chapter is beginning with 12 members. The School of Social Work is having an inaugural alumni reunion this Friday.

Our most successful Grad Days event took place last month with 2,400 participant and 500 grad packs distributed.

ADVANCEMENT ADMINISTRATION
Last week, I distributed our annual goal matrix dashboard report from the Chancellor's Office . Let me know if you have any questions.

FUNDRAISING AND DEVELOPMENT
Verizon Innovative Learning, the education initiative of the Verizon Foundation, has awarded a two-year grant renewal of $300,000 to CSUSB to extend its partnership in a program that offers minority males from middle schools across the San Bernardino City Unified School District summer intensive courses in science, technology, engineering and math (STEM). Since 2016, 297 San Bernardino middle school male students have participated in the program, and the additional funding will enable the university to continue the program through 2020.

STRATEGIC COMMUNICATIONS
The Office of Strategic Communications (OSC) has been publicizing a number of faculty and department highlights through various media channels [i.e. web, news site, Inside CSUSB video series, email, video profiles, social media, etc.] to all key stakeholders [prospective students and their families, current students, alums and friends, donor and key legislative and civic leaders] including:
- CSUSB psychology professor to explore the effects of cultural representations on women in STEM [Donna Garcia]
- Kathleen Devlin named university's Outstanding Lecturer

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- CSUSB Jazz Vocal Ensemble wins top 4-year college honors at 56th Reno Jazz Festival
- Love and arranged marriages during China's Qing Dynasty topic of next Modern China Lecture at CSUSB [Weijing Lu]
- Criminal justice faculty presents latest research at the Criminal Justice Research Talk,
- The May 1 Communication Symposium
- Students at CSUSB receive study abroad opportunity to Japan
- CSUSB Center for Islamic and Middle Eastern Studies hosts academic conference with Arab Studies Quarterly
- CSUSB Latin American Studies Conference brings keynote speakers, student research
- CSUSB educator winner of international outstanding dissertation award

OSC completed the GI2025 Wall Wraps in the following classroom at SB [PDC classrooms will be completed in June]: Here are the classrooms [CE-105, CE-241, CS-122, CS-130, CS-142, HP-124, JB-102, JB-109, JB-258, PL-211, PL-293, PS-10, PS-204, SB-127, SB-128, TC-15, UH-106, UH-257, UH-42, VA-101]. Attached are a few samples.

As part of the steering committee for the Q2S Conversion, OSC [in conjunction with the Q2S Communication sub-committee] launched the first phase of the communication plan for raising student awareness to the coming semester conversion. These included a Q2S Countdown Flyer, a PSA Video [sent to all Campus Display Monitors], Blackboard Q2S Graphic [with a link to the student Q2S webpage], Email to Students, MyCoyote Portal Graphic [with a link to the student Q2s webpage], Social Media.

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**Division of Student Affairs
Report to Faculty Senate
May 2018**

The Division of Student Affairs is excited to host the GI 2025 Subcommittee on Nurturing Student Engagement, Advising, and Wellness' Think Tank to discuss Pathways to Student Engagement. The event will take place in the Fourplex of the Santos Manuel Student Union (SU 215-16) from 11:00 a.m. – 1:00 p.m. on Monday, May 21. Facilitated by Dr. Fred McCall and Joanna Oxendine, the think tank will explore the pathways in which San Bernardino and PDC students engage with campus resources, activities, programs, services, and high impact practices. To understand these many potential pathways, your input and perspectives are essential to the conversation. Those interested in attending should submit their RSVP to herbert.gonzalez@csusb.edu.

On April 20, CSUSB sent a delegation of faculty, staff, and students to the CSU Young Men of Color Forum, hosted at CSU Bakersfield. The day-long event is a part of the CSU African American Initiative, which aims to close the pernicious educational achievement between men of color and their peers. Representatives from ASI, Faculty Senate, and Staff Council participated, as well as the Vice President for Student Affairs, the president of CSUSB Native American and Indigenous Student Association, and the staff advisor for SAAB.

On Sunday, May 6, CSUSB hosted nearly seven hundred African American graduating seniors from the Inland Empire at the I.E. Black Grad. Admissions representatives participated in the resource fair, which ran from 1:00 – 3:00 p.m., as well as student representatives from the Student African American Sisterhood (SAAS) and the Student African American Brotherhood (SAAB) tabled to promote their respective organizations to graduating seniors. The I.E. Black Grad is a part of National Black Grads, which honors and celebrates the achievements of African American youth, while encouraging them to pursue higher education.

Men's Golf reached the CCAA Tournament match play for the first time in school history, thanks to the efforts of junior Tristan Stone and senior Cody Hall. As a result, Cody Hall, received one of four at-large berths to the NCAA South Central/West Region Tournament in Amarillo, TX, May 7-9.

CSUSB Softball remains in the sixth position in the April 25 NCAA West Region poll, one of only four teams in the CCAA ranked in the top ten. This regional ranking marks the seventh straight regional poll appearance! Overall, the team has had 28 wins and 18 losses. They face Dixie State at 11:00 a.m. on May 10. at Concordia in Irvine.

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Faculty Senate Update
Administration and Finance
May 8, 2018

Budget Update
Not much has changed on the budget front and likely no new news expected until the Governor's May Revise, anticipated in the next two weeks. On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise.

Based on the Governor's budget proposal for the CSU, Chancellor White has announced that there will no funded enrollment growth for CSUSB in 2018-19. He also that there will be no tuition increases for the 2018-19 academic year.

UBAC has met and reviewed the 2018-19 fiscal year budget planning scenarios. They are now available on the University Budget web site on the UBAC page. UBAC will hold a series of meetings in May to review funding priorities from colleges and divisions. From this, a prioritized list of budget priority recommendations will be made to the President for 2018-19 funding.

Plant a Tree
Over 50 student, staff and faculty members participated in the second annual Plant a Tree Event that took place on April 20, wherein 12 new trees were planted in Lot F.

Common Human Resource System (CHRS) Project – Changes to Student Assistant and Special Circumstance Payroll
The CSU has embarked on the development of a Human Resources platform that will be shared across all CSU campuses. While the impact to employees will be minimal and the project intends to offer a broader range of services on line, one change that will be implemented systemwide is a change in the monthly pay date for student assistants and any special pay for employees. Regular employee monthly paychecks will continue on the 1st of the month. For student assistants and any special pay circumstances for employees, the pay date will change from the 10th of every month to the 15th. This special pay date would go into effect during the July pay period. Impacted employees will be notified by Payroll in advance of the special pay day change.

Year End Celebrations
 - President's Retirement Luncheon
   The annual President's Retirement Luncheon is confirmed for Thursday, June 7th from 11:30 am to 2:00 pm in the Santos Manuel Student Union. Please join us in celebrating the tenure of our staff and faculty.

Campus Construction/Capital Projects Update

- Einstein Bagel and Coyote Convenience Store at SBS:
  The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, has begun renovation on the west end (ground floor) of the college building to construct an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will complete construction by the end of August 2018.

- Starbucks at Pfau Library:
  The UEC is also underway with the renovation of Pfau Library entrance for new, full service Starbucks, in the location of the former Café Au Lib. The new Starbucks will offer an expanded menu including breakfast and bakery items, protein boxes, yogurt and salads, sandwiches, and the new Nitro Cold Brew. This project with a total project budget of $1 million provided by UEC, will complete construction by July 2018.

- SMSU Food Court:
  The food court at Santos Manuel Student Union will be closed all summer 2018, allowing for a number of improvements to the food service venues for start of Fall 2018.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

CalPERS Dependent Verification
Annually, CalPERS conducts a mandatory audit of selected employees to verify dependent eligibly. If you receive this request in the mail from CalPERS, employees must comply with the request and bring the required documents **before July 1, 2018** to avoid a plan deduction change on their July 31st pay warrant. The Benefits Office in Human Resources will send a supplemental notification explaining the purpose of the audit. The notification will also include a list of required documents for each of the employees' dependents and an Affidavit that must be completed and returned to the Benefits office.

Employee Development Days and Appreciation Picnic
The third annual Employee Development Days and Appreciation Picnic has been confirmed for September 13 – 14, 2018. Breakout sessions and development day schedule should be available in July. The third annual Employee Picnic will take place on the Pfau Library lawn from 11:30 am to 1:30 pm on Friday, September 14. Details and scheduling updates about this exciting tradition may be found on the Employee Development Day website: https://www.csusb.edu/employee-development-day

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE
M I N U T E S

SESSION 11: Tuesday, May 29, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: H. Brown, K. Collins, A. Davalos, T. Morales, A. Muhtaseb, P. Okpala, K. Pelletier, M. Texeira, B. Steffel

Guests Present: T. Ballman, S. Bennett, L. Caruthers Collins, K. Costino, D. Freer, R. Fremont, , J. Lappin, E. Murillo, O. Palmerin, C. Seal, P. Schram, S. Sudhakar, J. Vicknair, C. Weber, P. Williams

1 . APPROVAL MINUTES
1.1 Minutes for May 8, 2018 (FSM 17-10)
It was moved and seconded to approve the Faculty Senate Minutes for May 8, 2018.
Passed Unanimously.

2. APPROVAL OF THE AGENDA
It was moved by Senator R. Chen and seconded by Senator Karant to add under new business Senate Resolution regarding GE Area C to the Agenda as item 8.1.
Passed Unanimously.

It was moved by Senator Anderson and seconded by Senator Fischman to table Item 6.3 until 8.1 and discuss together.
Passed – 1 Abstention

The Faculty Senate approved the May 29, 2018 Agenda as amended.

3. CHAIR'S REPORT
Chairperson Kolehmainen did not submit a report in the interest of time.

4. PRESIDENT'S REPORT.
President Morales submitted the attached report. (see attachment)

5. PROVOST'S REPORT
Provost McMahan submitted the attached report. (see attachment)
The Provost thanked those who attended the Faculty Recognition luncheon and Senators recognized. Open Forum on Tenure Track Density Report on Wednesday, May 30 at 2:00-3:00PM., Collegiality Committee is meeting also on Wednesday, Shared Governance is meeting on Thursday, May 31st and the University
Assignment Time Workload Committee will meet on May 31st. Faculty Showcase on Friday, June 1st.

6. INFORMATION ITEMS
6.1   Q2S Steering Committee Structure
Kim Costino reported the new TRC Director was added to the committee along with the Dean of Graduate Studies and Faculty Director of Graduate School.

6.2 Curriculum Information Items

Senator Torrez asked that we pull item GEOG 3605: Geography in the Elementary and Middle School Classroom until we get more information.

The other curriculum items were approved.

7. OLD BUSINESS
    7.1   **FAM 642.4** Tenure-line Faculty Hiring (second reading)

It was moved by Senator R. Chen and seconded by Senator Sweeney to accept the second reading of FAM 642.4.

It was moved by Senator Fischman and seconded by Senator McMurran to include the amendment to FAM 642.4 (replaces line 26) as presented.
Passed Unanimously.

It was moved by Senator Rowan and seconded by Senator Fischman to amend "Documentation for Appointment" to read as: "evidence of teaching effectiveness, such as a teaching portfolio, reports on teaching observations, and/or student evaluations of teaching (if available)" in FAM 642.4 and FAM 642.76.
Passed Unanimously.

The Faculty Senate accepted the revised FAM 642.4 as amended.

    7.2   **FAM 642.76** Appointment of Lecturers (second reading)

It was moved by Senator R. Chen and seconded by Senator Karant to accept the revisions of 642.76.
Passed Unanimously.

8. NEW BUSINESS
    8.1   **Resolution on GE Area C Framework & 6.3 GE Category C Memo**

It was moved by Senator R. Chen and seconded by Senator Karant to accept the Resolution on CSUSB's GE Area C.
Senator Ullman asked that we include Campus CFA Chapters in the last "Be It Further Resolved That".
Passed - 2 Abstentions

    8.2   **FAM 840.4** Policy on Grades (first reading)
    8.3   **FAM 653.43** Range Elevation (first reading)

9. COMMITTEE REPORTS
    9.1   EPRC
    9.2   FAC
    9.3   Q2S

10. STATEWIDE ACADEMIC SENATOR'S REPORT

11. SENATORS' REPORTS/INCLUDING ASI PRESIDENT'S REPORT

12. DIVISION REPORTS
      12.1   Vice President for Information Technology Services (Attached)
      12.2   Vice President for University Advancement (Attached)
      12.3   Academic Affairs/Deans' Reports
      12.4   Vice President for Administration and Finance
      12.5   Vice President for Student Affairs (Attached)

Moved to Adjourn.

PRESIDENT'S FACULTY SENATE REPORT
TUESDAY – MAY 29, 2018

Colleagues, I will not be able to join you today as I am traveling on university business. Please find my written report below:

Commencement: The reason why we are all here is less than a month away. On June 14 and June 16, we will be hosting our June Commencement ceremonies, both for the Palm Desert and San Bernardino campuses. All told, **we expect to graduate 3,300 newly minted alumni**. Without a doubt, these are the most energizing and emotional days of the year, when we see the joy and pride of our students and their families.

I look forward to seeing you at Commencement.

Honorary Doctorate: As part of the Commencement exercise in Palm Desert (The Show – Agua Caliente), we will honor one of California's most impactful philanthropists and foundation leaders, **Julia I. Lopez**, with the Honorary Doctorate of Humane Letters.

Ms. Lopez has made a profound difference in the lives of countless students via her work with College Access Fund and, ultimately, the College Futures Foundation. Under her leadership, the foundation awarded nearly $20 million in grants annually and has an endowment of about $500 million. As the former president & CEO of College Futures Foundation, she led the organization through sweeping changes that shifted its strategy from a grantor of student scholarships to an organization focused on addressing the systemic challenges surrounding the crisis of the college-going and degree attainment rates in California, especially among traditionally underrepresented communities.

Meeting of the Minds: Our 7th annual (May 17) Meeting of the Minds event was another marvelous example of our commitment to expanding and recognizing the many research and creative projects completed by our undergraduate and graduate students with the support and guidance of their faculty mentors.

This year's presentations showcased the very best of our university, featuring more than 200 students presenting research or creative projects. Let me thank and recognize **Dr. Dorota Huizinga**, Associate Provost of Academic Research and Dean of Graduate Studies, and **Dr. Christina Hassija**, Director of the Office of Student Research, for helping make this symposium possible.

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I also want to recognize the faculty who play such a vital role in this symposium and in research here at CSUSB. The list of faculty mentors and jurors is impressive, covering every college and nearly every department.

Principal Investigators Reception: As part of the Meeting of the Minds, we hosted a special reception honoring our Principal Investigators. The event featured an impressive variety of disciplines, representing natural sciences, education, business, technology, literature, and many more. With this reception, we wanted to show our appreciation to this group of hard-working, dedicated individuals who go above and beyond to make sure research thrives here at CSUSB. In addition to Dr. Huizinga and Dr. Hassija, let me thank **Dr. Rachel Weiss**, Director of the Office of Research & Sponsored Programs, for their outstanding leadership.

Associate Degree for Transfer Program: In partnership with the College Futures Foundation, we hosted a special summit to address programs in support of the Associate Degree for Transfer or ADT. Community colleges from around the region, as well as other special associates, came to campus on May 18 to help us strengthen existing partnerships and establish new ones. The College Futures Foundation recognizes the importance of higher education to the future of this great state, economically and socially. It also appreciates the challenges faced by so many low-income and first-generation students, both in terms of college access and successfully attaining a degree.

According to the Public Policy Institute of California, to meet economic demands and secure a promising future, this state must produce 1.1 million more college graduates by 2030. The PPIC has specifically targeted the Inland Empire as one of three key regions needing to increase college enrollment and degree attainment to achieve that target. While our region has improved high school graduation rates, it still has to expand college enrollment and degree attainment.

Mexico Study Abroad Program Recognition: Last Wednesday, we celebrated the community's philanthropy as well as a marvelous study abroad opportunity for our students. The Mexico Study Abroad Program has a unique three-pronged partnership involving this university, the Mexican Consulate in San Bernardino and members of the local business community, including financial support amounts of $1,500 to students, $500 in President's scholarships and $1,000 from the Consulate and the Inland Empire Hispanic Leadership Council

We greatly appreciate the work of two faculty members – **Dr. Michal Kohout** and **Jose Munoz** from the College of Social & Behavioral Sciences, for designing the curriculum and leading student trips. I also want to recognize the Center for International Studies & Programs and the Office of Financial Aid & Scholarships for everything they do to help our students see studying abroad as an attainable goal.

Veteran's Success Center – Memorial Day Ceremonies: I would like to congratulate and thank our team in the Veterans Success Center and Student Veterans Organization for their work in remembering those that made the ultimate sacrifice for their country. "Remembering the Sacrifice," was held on both the San Bernardino and Palm Desert campuses and featured the singing of the national anthem, flag-folding ceremony, , bagpiper Gunnery Sgt. Joel Daniels (USMC retired), and keynote speakers Chief Master Sgt. Hugh E. Wagner (USAF retired) and Chaplain David A. Stroud (Cmdr, U.S. Navy). The San Bernardino campus also included a 21-gun salute from the Veterans of Foreign Wars Post 6476 Honor Detail.

Chancellor's Teacher Preparation Roundtable: On May 9, I joined senior leadership from the Chancellor's Office, along with Trustee Chair Jane Carney and other select CSU Presidents for a summit in Sacramento to meet with senior legislatorsto address the prominent role the CSU plays in preparing highly qualified teachers for California's K-12 school system and to discuss strategies for addressing the teacher shortage.

It's critically important our elected officials understand how CSU campuses are recruiting teacher credential candidates into the pipeline, and how those recruitment efforts engage students that reflect California's diverse population. We need to encourage legislators to remember CSU's role in this area when considering legislation that appropriates funding to increase teacher credential candidates, and when appropriate, consider funding that incentivizes or supports partnerships between CSU campuses and K-12 partners.

Top Military Honors: The annual Military Friendly Schools list has ranked CSUSB in its national Top 10 list of large universities that provide the best educational services to military and veteran students. The university was the only public university in California to be ranked that high.

Young Men on Campus: For the third time, CSUSB welcomed back about 300 male African-American and Latino 10th graders on May 4 for the university's annual Black & Brown Conference. About 60 CSUSB staff, faculty, administrators, students, visitors and university mascot Cody Coyote formed a "Coyote Mob" offering high-five greetings to the young men attending the conference. The conference, which featured keynote speakers, breakout workshops and campus tours, also included establishing mentor/mentee relationships to help attendees on their pathway to college.

Celebration in Song: The CSUSB Jazz Vocal Ensemble won first place in the 4-year College Vocal category at the 56th Reno Jazz Festival. In addition, the CSUSB Jazz Band and Jazz Combo, along with the vocalists, each received superior ratings at the festival's competition. I want to recognize one of our outstanding lecturers, **Bradley Hampton**, for leading our talented students.

Leamos Juntos: The written word was the focus of the sixth annual Inland Empire Latino Book and Family Festival. The April event featured author presentations, book signings and readings, musical and dance performances, art and essay contests, as well as an array of

interactive activities for children of all ages. It also included a free book giveaway for children and adults.

Innovation Challenge: The Inland Empire Center for Entrepreneurship (IECE), under the leadership of Professor **Dr. Michael Stull**, tested the minds of the university community at the second annual CSUSB Innovation Challenge. Teams combined their knowledge and ideas to solve real problems during the main event on Wednesday, May 23. The event featured finalists presenting their next big business plans in pursuit of the $20,000 in prize money.

The Innovation Challenge gives CSUSB students, faculty, staff and alumni an opportunity to team up and present cutting-edge business solutions that will change the CSUSB campus, community or possibly the world. Only selected teams are allowed to present their ideas and innovations at the main event. All teams included a CSUSB student and a minimum of two different colleges and/or divisions. The teams from there could consist of any CSUSB student, faculty, staff and alumni.

Lowering Our Environmental Impact: CSUSB has released a draft of its Resilient CSUSB Sustainability Plan, a guideline for building, operating and nurturing a healthier, more resilient community for the San Bernardino and Palm Desert campuses to reduce the university's carbon footprint. Last December, I signed the President's Climate Leadership Commitments, a signature program of Second Nature, a nonprofit organization committed to accelerating climate action in and through higher education. The university joined more than 600 other universities around the country as part of a nationwide commitment to deal with climate change. Under the pledge, CSUSB will concentrate on the Resilience Commitment focusing on climate adaption and community capacity-building to deal with a changing climate and resulting extremes.

Bon Voyage: The CSUSB family are saying thank you and best wishes to two distinguished members of our community. Earlier this month, we learned that **Dr. Terry Ballman**, dean of the College of Arts and Letters, has been named the new Provost of Western Kentucky University in Bowling Green. She has been a model Dean for the college and we know she will be a terrific Provost. We also know that PDC Dean **Dr. Sharon Brown Welty** has decided to launch herself into that great adventure known as retirement. There is no question that our Palm Desert Campus is a better place thanks to Sharon. She has elevated every aspect of the student experience and will continue to be a remarkable citizen of the Coachella Valley. Both Terry and Sharon's last day will be June 30. I also want to thank and recognize **Dr. J. Paul Vicknair**, for his remarkable service as Interim AVP for Faculty Affairs.

President Tomás D. Morales
California State University, San Bernardino

California State University
SAN BERNARDINO
Information Technology Services

Faculty Senate Report May 29, 2018

General Data Protection Regulation
The EU General Data Protection Regulation (GDPR) became effective May 25, 2018. This regulation places the responsibility for the protection of personal data on organizations, and defines new standards for the collection, use and protection of EU citizen's personal information. These new requirements will have an impact on the data governance of personal information on higher education institutions as well, including the CSU. For this reason, the CSU has formed a cross-functional Privacy Working Group co-led by the CSU Chief Information Security Officer and the Office of General Counsel to provide direction on how to respond to this new regulation. The working group has established a website (https://csyou.calstate.edu/Projects-Initiatives/gdpr/Pages/default.aspx) for maintaining the campus informed and to provide resources and FAQ's for addressing the requirements of the GDPR.

Affordable Learning Solutions Update
The Affordable Learning Solutions (AL$) team lead by Dr. Bibiana Diaz held a Poster Presentation on May 10th in at the Faculty Center for Excellence. The event featured posters by this year AL$ grant recipients, as well as solutions and resources for Open Education Resources (OER), digital renting, and other ways to make instructional materials more affordable for students. Please see attached report of the AL$ initiative at CSUSB. For more information about the CSUSB AL$ program, please visit:

https://www.csusb.edu/its/support/grant-opportunities/affordable-learning-solutions-al

<u>Online/Hybrid Courses</u>
- CSUSB received a Quality Assurance (QA) grant of $15,000 to support professional development programs for the design of good online/hybrid courses. For more information, please contact the QA Campus Lead, Dr. Mihaela Popescu (popescum@csusb.edu).

Immersive technologies initiatives
- ATI Immersive Technologies group presented on VR development at CSUSB on the Educause platform on May 24th, 2018 as part of the EL Online Event, *eXtended Reality (XR): How AR, VR, and MR Are Extending Learning Opportunities*.

Spring 2018 Faculty Showcase
- The Spring 2018 Faculty Showcase will take place on June 1, 2018, 11:00-1:30 pm, in the FCE (PL 4005). The Faculty Showcase is an annual event celebrating our faculty's success in using innovative pedagogies and learning technologies for instruction. Faculty with innovative course projects will be presenting their course innovation in a 5-minute Ignite-style format. We will also be celebrating the recipients of the Quality Matters course certification (Monty Van Wart, Frank Lin, Jonathan Anderson, Delia Ortega) and the Critical Information Literacy award (Thomas Corrigan, Shuryo Fujita, Kathryn Hansler, Amanda Taylor).
- **Round 1 Presentations (11:00-11:45 pm):** Drs. Andreas Beyersdorff (Chemistry & Biochemistry); Julie Taylor (Communication); Arianna Huhn (Anthropology); Jing Zhang (Management); Benjamin Becerra (Information & Decision Sciences)
- **Round 2 Presentations (12:15-1:00 pm):** Drs. Monty Van Wart (Public Administration); Liliana Conlisk-Gallegos (Communication); Jeremy Murray (History); Jessica Block Nerren (Communication); Scott Rose (Natural Sciences).

Academic Learning Technologies – upcoming regular workshops

Blackboard Basics: Using the Grade Center
Sponsor: ATI
Date and time: Thursday, May 31, 2018, 9-10:30 am; Wednesday, June 6, 2018, 2:30-4:00 p
Location: PL 003. Please bring your laptop.

In this hands-on workshop, senior instructional designer Mauricio Cadavid, Ed.D., will teach participants how to use the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

2017- 2018 AL$

Affordable Learning Solutions Initiative

AL$ Preliminary Results 2013-2018

Year	Total # of faculty adopters	Total # of courses impacted	Total # of students	Total $ saved	Average $ saved/student	Average # saved/course
2013-14	5	5	198	28,109	142	5,621.80
2014-15	6	6	379	33,801	89	5,633.50
2015-16	0	0	0			
2016-17	20	20	807	107,310	133	5,365
2017-18	45	72	3,576	$432,755.42	121	6,010.50

AL$ Preliminary Results 2013-2018
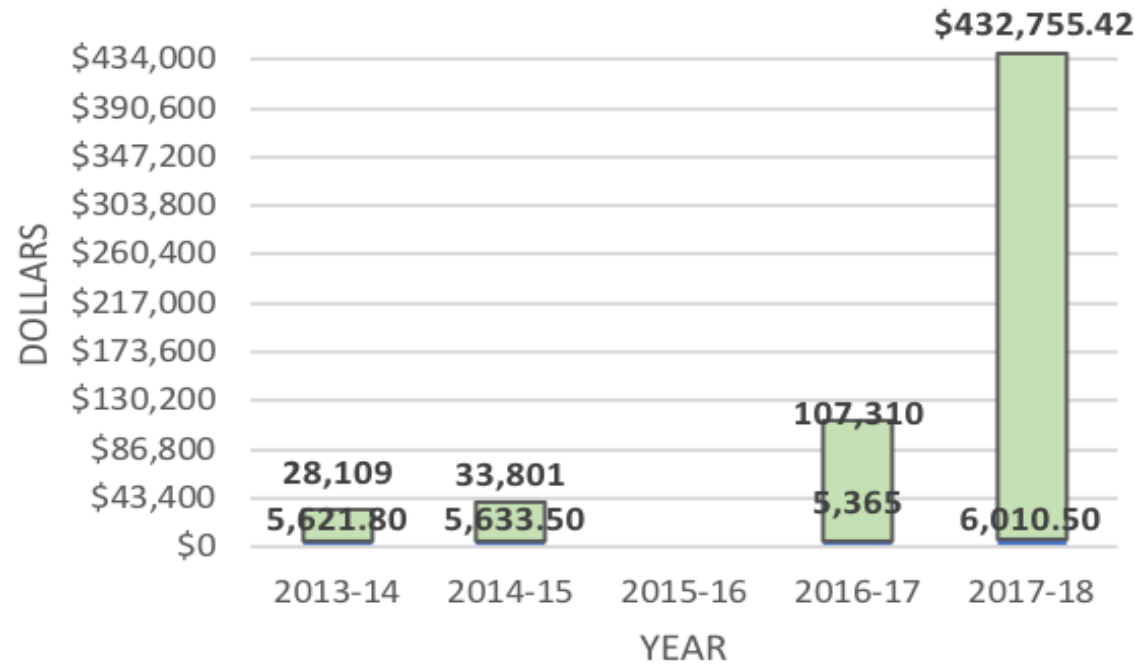
Students in AL$

AL$ Preliminary
Report 2017-2018

Total # of faculty adopters
Total # of courses impacted
Total # of students
Average $ saved/student
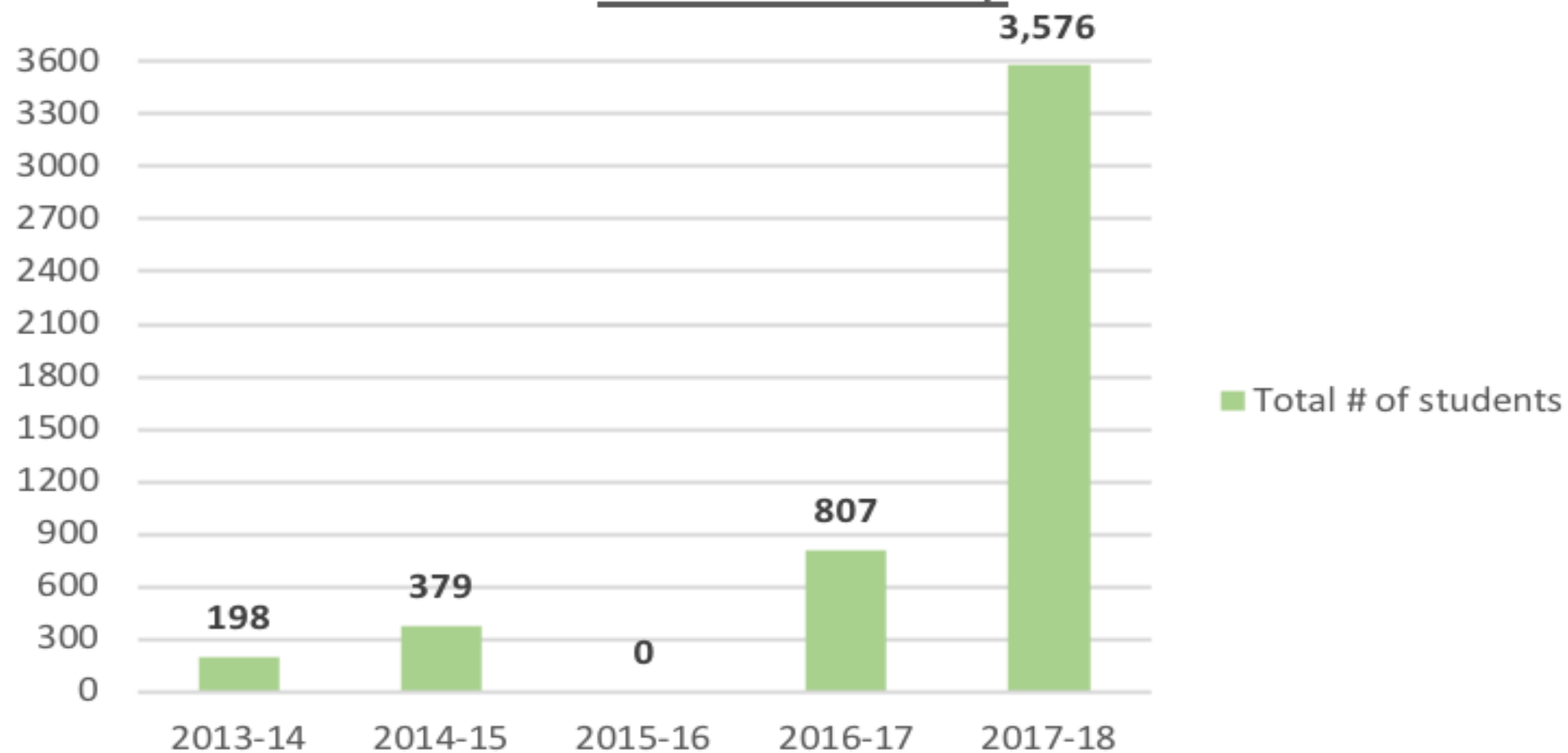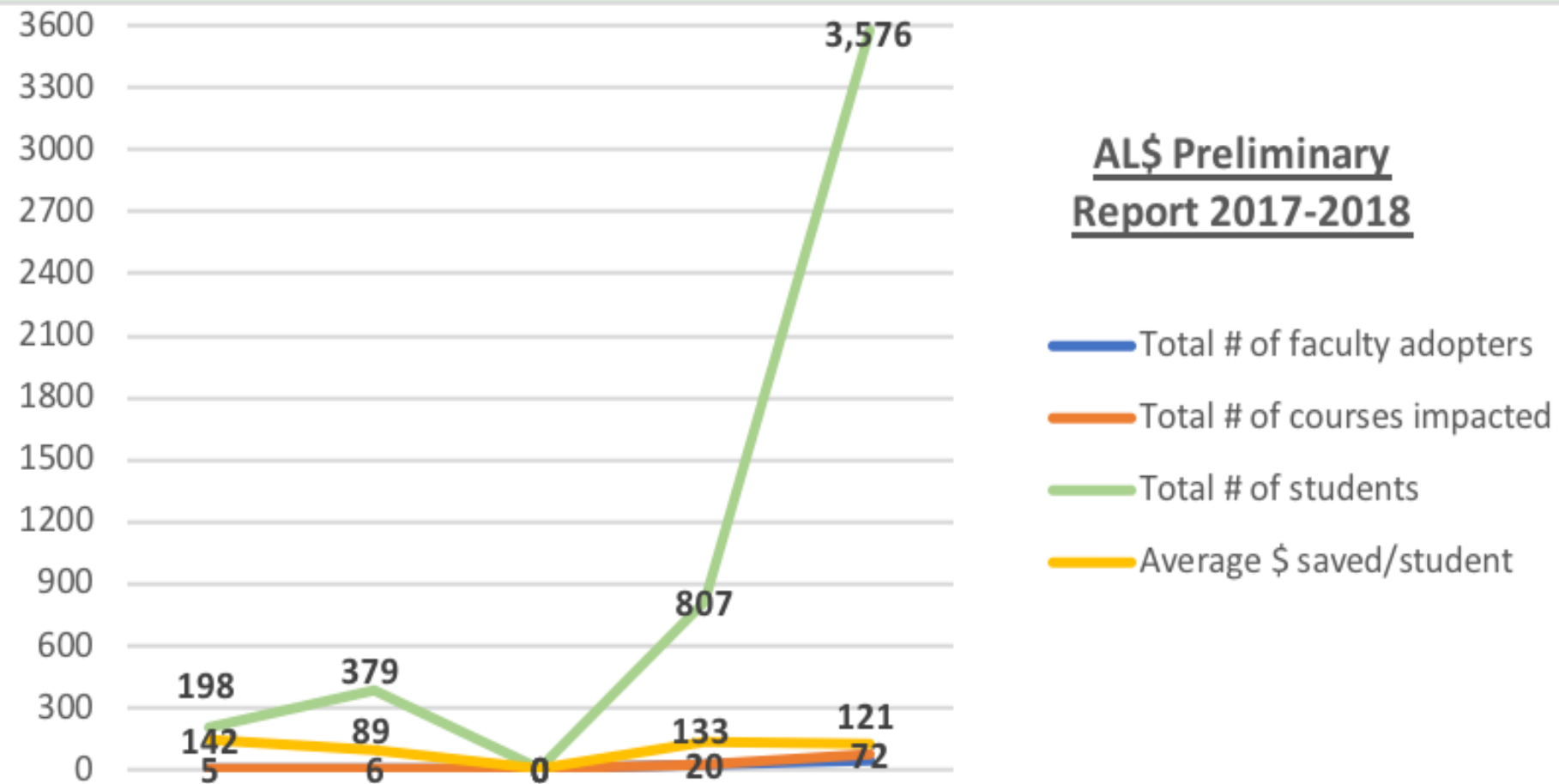
REPORT TO THE CSUSB FACULTY SENATE – MAY 29, 2018

FUNDRAISING AND DEVELOPMENT
Congratulations to our colleagues in the Pfau Library, under the leadership of Dean Cesar Caballero, for their recent acquisition of the **Michael Burgess Collection**, which is made up of an extensive collection of Science Fiction books, and some correspondence with SciFi authors. It has been **appraised at nearly $400,000** and should be a marvelous addition to our collection.

During its continuing **Spring Annual Fund Drive**, the Office of Annual Giving received an incredibly generous response from one member of our alumni family. A 2011 graduate who earned her bachelor's degree from the College of Social & Behavioral Sciences, **made a $30,000 pledge to the annual fund**. While she is a regular donor to CSUSB, having made her first gift in December 2007, this is her largest single donation.

Thank you to all who supported our **2018 Faculty Staff Campaign**, which exceeded its goal and **raised $102,000 this spring**. Those who donated celebrated earlier today as In and Out Burgers were served to our donors across campus. Just as impressive, **100% of student callers donated** to the cause, strengthening a culture of philanthropy amongst our students.

PHILANTHROPIC FOUNDATION BOARD
The CSUSB Philanthropic Foundation Board welcomed two new members at its quarterly May 24 meeting. Joining the Board was alumna **Karen Suarez** (Community Relations, Wells Fargo) and **Debbie Brown**. Mrs. Brown, along with her late husband Jack H. Brown, has been a remarkable community advocate and passionate philanthropist.

ALUMNI
Alumni Chapters
- **Latino Alumni Chapter**- The Latino Alumni Chapter is now fully formed and meeting monthly. They are planning a career workshop called "I graduated, now what?" that will target graduating seniors and young alumni. Over the summer, they will host a variety of social events.
- **Faculty/Staff Alumni Chapter**- The Faculty/Staff Alumni Chapter Bylaws Committee met last week to draft the founding bylaws. The Board convenes in two weeks to vote to adopt them, and finalize plans for a social for campus alumni.
- **EOP Alumni Chapter**- The EOP Alumni Chapter raised over $3,300 for student book awards at their annual golf tournament in April. They are currently planning a dinner for

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early next month to welcome potential board members, and a retreat over the summer to plan their year calendar.

Alumni Programs
- **Professor for a Day** – This year's Professor for a Day event saw over 50 attendees at the Celebration Luncheon in early May. More than 40 alumni have been paired with a class, with an additional 8 in the works, making this the most successful program year in the history of CSUSB Alumni. Alumni Relations is thankful for the support of the faculty to make this program a success.
- **Workshops** – The Alumni Relations Office hosted 3 workshops this quarter, all facilitated by alumni: Alumni Association President **Bill Stevenson**, **Talisa Sullivan** and **Angie Arteaga**. Topics included **managing money, career trajectory and balancing work as a parent**.
- **Book Club** – The Alumni Book Club is now on its second book. They have selected **Essentialism: The Discipline Pursuit of Less by Greg McKeown**. More than 175 alumni have signed up.
- **Student Ambassadors** – The Student Ambassadors have opened applications to join their high achieving group. Goals have been set for next year, which include focus on career preparedness, professionalism and university involvement. The new group of Student Ambassadors will be inducted in fall.
- **Alumni Spirit Cords** – The Alumni Spirit Cords and Cody Plushes are a new scholarship campaign that give graduates an opportunity to donate to the Alumni Scholarship Endowment. To date, over $2,400 dollars has been generated towards this cause via student donations.

Alumni Events
- **Grad Days** – CSUSB Alumni recently hosted their largest ever Grad Days Celebration. Over the course of 3 days (two in San Bernardino, one in Palm Desert), two-thirds of the graduates attended the event. Nearly 500 students purchased the alumni grad pack, a portion of which supports the Alumni Scholarship Fund. This was the most successful grad days to date.
- **Housing Event** – The Alumni Relations Office attended a housing event earlier this week. There, we were able to showcase benefits provided through our office, recruit volunteers, and demonstrate the importance of staying connected to CSUSB.
- **Coyote Advising** – The Alumni Relations Office partnered with Advising on a high impact practice directly tied with GI2025. We continue to sponsor and host a table at the

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Coyote One Stop Advising Event speak with upperclassman and encourage 4/5 year graduation rates. As part of our partnership, we purchased Future CSUSB Alumni shirts that were given out to students.

Upcoming Events
- **Senior Send Off** – On May 31, CSUSB Alumni is hosting a celebratory event for graduating seniors. There, we will continue to campaign for endowment contributions and showcase the benefits to staying connected to CSUSB Alumni.
- **Commencement** – Alumni Relations is preparing to host celebrations at commencement for the graduates before they enter the ceremony. Volunteers and Board Members will help with passing out special paw print pins to graduates .
- **Cultural Ceremonies** – CSUSB Alumni is attending the upcoming Black Grad event to promote our African American Alumni Chapter. The Latino Alumni Chapter is participating in Latino Grad.
- **Teacher Club** – On Wednesday, Alumni is hosting a special event targeting teachers in Redlands. There, we will have exclusive promo items to help decorate and promote Coyote Pride in their classrooms. We hope to do this throughout the local area, targeting different school districts with high CSUSB Alumni concentrations.
- **Packing Parties** – In early June, alumni board members, alumni volunteers, and student ambassadors are coming together to help the Alumni Office prepare for commencement. Over pizza, participants will stuff diploma frames and put together the gifts graduates receive on the day of Commencement.

STRATEGIC COMMUNICATIONS

The Office of Strategic Communications profiled alumnus Brian McDaniel, who was recently named the California Teacher of the Year. https://youtu.be/fQ2RYCHNFzU

The team was also involved in the celebration of the four Faculty Ambush Winners, with photography, media coverage, web homepage banner, and inclusion in *Inside CSUSB*, as well as all CSUSB Social Media formats. The next edition of the Inside CSUSB video is slated for May 31.

In addition, the department generated publicity for:
- Winners of the CSUSB Innovative Challenge.
- CSUSB Recognized as Tree Campus USA.
- Promoted all of the CSUSB Graduation Celebrations.

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- CSUSB political science professor Alemayehu 'Al' Mariam named Alumni of Notable Achievement by College of Liberal Arts at the University of Minnesota.
- CSUSB Student African American Brotherhood Chapter participates in SAAB National Conference.
- Faculty members awarded during panel discussion centering on women of color in academia.
- President Morales signs MOU with Chungnam National University.
- CSUSB formally opens Asian and Pacific Islander Center.
- 7th annual Meeting of the Minds showcases students' research and creative activities.
- University to bring string music education to community and students as part of national grant.

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Provost's Faculty Senate Report
May 29, 2018

General Announcements/Updates

1. **Final Stretch**
   We're almost there. It's an incredibly busy time of year as we gear up for finals, commencement and the end of the 2017-18 academic year. Numerous events that recognize and celebrate the outstanding efforts of faculty and students have occurred as well since the last time we met. Among the many, Jack Brown College held its Student Award Ceremony on May 25; the Office of Academic Research's annual Principal Investigator Reception took place on May 17; and the Asian Faculty, Staff and Student Association held its Spring Awards Banquet on May 10.

2. **Faculty Recognition Luncheon**
   Congratulations to faculty who were recognized at the annual Faculty Recognition Luncheon on May 21. Several of this year's honorees and service awardees are from the faculty senate. Among them, Kathie Pelletier, Terry Rizzo, Janine Kremling, Haakon Brown, Karen Kolehmainen. I would also like to thank those of you who attended the event to support your fellow colleagues. I am very excited about the stronger turnout this year.

3. **Statewide Academic Senator**
   Congratulations to Beth Steffel who has been elected to serve as Statewide Academic Senator for the 2018-2021 term. We appreciate your efforts to serve as the official voice of the faculty in matters of system-wide concern. Congratulations and gratitude are also in order for Jodie Ullman, who will serve next academic year as a member-at-large on the ASCSU Executive Committee.

4. **Upcoming Open Forum / Committee Meetings**
   Four significant efforts that involve faculty-related matters will be addressed and advanced this week. (1) The Tenure Track Density Report Open Forum, requested by Faculty Senate, will be held Wednesday, May 30 from 2-3 p.m. in the FCE. (2) The Collegiality Committee will also meet on May 30. (3) The Shared Governance Committee is meeting on Thursday, May 31. (4) Lastly, the University Assignment Time (Workload) Committee will gather on May 31. The agenda includes a progress update from member's respective colleges and a discussion to determine what role, if any, the committee wishes to play as a more centralized university-wide committee. I will be participating in each of these events.

5. **Spring 2018 Faculty Showcase**
   Please save the date for the Spring 2018 Faculty Showcase, to be held Friday June 1 from 11 a.m.-1:30 p.m. in the FCE. The program features 10 dynamic, ignite-style presentations by faculty. Additionally Certificates of Achievement will be awarded to eight more faculty whose accomplishments significantly advanced learning for students.

Faculty Senate Update
Administration and Finance
February 20, 2018

Budget Update
On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. This is significantly lower than the $102 million he indicated would be the proposed allocation just a couple of months ago, as well as 40% reduction off the compact allocation for the last few years. Equally concerning is that this reduction is coming at a time when state revenues have never been higher, including the benefits the State will receive due to Federal tax reform. Advocacy in Sacramento over the next couple of months from all stakeholder groups will be critical, in hopes of increasing our allocation for the May Revise. UBAC is scheduled to meet on February 21.

"How to Survive an Act of Violence" Workshop
The University Police Department continues to host "How to Survive an Act of Violence" workshops. In response to campus demand since the January 10 shooting incident, two versions of the training workshops are being provided to ensure all members of the campus community are able to participate. The abbreviated 90-minute version provides a brief overview of "Run, Hide, Fight", basic medical "CARE", and the importance of "See Something, Say Something". The full four-hour workshop includes all of the information provided in the 90-minute workshop as well as a full-scope training on hands-on defense, hands-on triage (CARE), and discussion of historical context of events and emergency personnel response.

Information on the upcoming training workshops can be found in the attached flyer. The abbreviated 90 minutes workshops will be held on February 28, March 12, April 19, and May 22. The full 4-hour workshops will be held on February 23, March 16, April 6, and May 11. For more information on these workshops, which are available to both individuals and small departments, please contact Sal Kennedy-Ross, University Police, at 909-537-3552 or by email at skennedy@csusb.edu.

Run.Hide.Fight. Active Shooter Training Video
All members of the campus community are strongly encouraged to review the 8-minute training video on the University Police Department web site. The training highlights what each of us must be prepared to do in the event of an active shooter emergency, on or off campus. Click Here to View.

Campus Building and Classroom Door Locks
CSUSB has contracted with Vanderbilt, the campus access control contractor, to conduct an assessment of external building and classroom door locks and prepare proposal options for enhanced door security options.

Campus Construction/Capital Projects Update
- Student Housing & Dining Commons:
  The construction of the new Student Housing & Dining Commons is proceeding on track for Fall Quarter 2018 opening.

- College of Extended Learning (Center for Global Innovation):

Construction broke ground on the new Center for Global Innovation building in December, with an anticipated Fall Quarter 2019 opening. Due to the narrowed width of Coyote Walk during construction, Facilities Planning & Management is working to restrict this portion of the Walk to pedestrians only.

- Utilities Infrastructure Project:
The Utilities Infrastructure Project is scheduled to be completed during Winter Quarter 2019. Please see the note later in the report on the campus-wide electrical outage during the July 4th holiday weekend. The new campus electrical substation, located in parking lot B, is nearing completion and will become operational during the July 4th weekend.

- Natural Sciences Labs Renovation:
CSUSB has received $2.9 million in deferred maintenance funds to renovate the college's museum into two anatomy teaching labs (24 stations each) and one cadaver/storage space. The project also includes renovation of the existing anatomy labs to three biology research lab areas and one Geology research lab. Design has started in partnership with a CNS planning team. Construction is anticipated to start by December 2018 and to be complete by end of August 2019.

- Jack Brown East Wing Expansion:
The Brown College is proceeding with a $1.75 million conversion of approximately 3,000 sf of outdoor space on the East side of Jack Brown Hall, in the breezeway area beneath the second floor Faculty offices, into (2) computer labs and support space. Additionally, 950 sf of adjacent corridor space will be converted into Faculty/Staff office spaces. A new shade structure with seating will be installed just south of the new computer labs to support student gathering. Design has started in partnership with the College planning team. Construction is anticipated to start in January 2019 and to be complete August 2019.

- Einstein Bagel and Coyote Convenience Store at SBS:
The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, will renovate the west end (ground floor) of the college building to construct an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will start construction by the end of March 2018 and complete construction by the end of August 2018.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

Division of Student Affairs
Report to Faculty Senate
May 29, 2018

On Saturday, May 19, the Undocumented Student Success Center held its second annual Chasing Our Dreams 5K Race to raise funds for the CSUSB Dreamers and undocumented student scholarships. More than 100 students, faculty, staff, alumni and community members participated in the 5K, which raised approximately $8,000 for the scholarship fund. Dickey's Barbeque Pit has also generously joined the fundraiser by donating a portion of purchases thru June 2nd to the scholarship fund if "Dreamers" is mentioned at check out.

Diverse: Issues In Higher Education magazine has announced its 2018 Arthur Ashe, Jr. Sports Scholars. Seven CSUSB student-athletes have been named to Sports-Scholar rosters: Eleeza Owens (women's basketball), Gabrielle Evaristo (women's soccer), Cassondra Delgado (women's soccer), Nora Perez (women's soccer), Jessica Brown (softball), Tony Lo (men's soccer), and Hieu Ngo (men's soccer). CSUSB is the only CCAA institution with honorees. The Arthur Ashe Jr. Sports Scholar Awards were established to honor undergraduate students of color who best exemplify academic and athletic achievement. To be included, students have to compete in an intercollegiate sport, maintain a cumulative grade point average of 3.2 or more, be at least a sophomore and be active on their campuses or in their communities.

Andrew Newman, the winningest men's basketball coach ever at the University of Texas of Permian Basin, has been named to lead Cal State San Bernardino's program. At Division II UTPB, located in Odessa, Texas, Newman's teams have had five straight winning seasons, racking up 101 wins. In that time, the Falcons have been to the postseason every year, and this past season advanced to the NCAA Division II tournament for the second year in a row. UTPB entered the tournament as the No. 2 seed in the South Central Region, though they lost to West Texas A&M in the South Central Region Championship Game. Prior to coaching the Falcons, Newman was at Division I Cal State Fullerton for 10 years, nine as the associate head coach, and one year as the interim head coach where under his leadership. Prior to Cal State Fullerton, Newman served as the basketball operations coordinator for a season at Division I Fresno State. Coaching for the 2002-03 Western Athletic Conference champions, he gave individual instruction to guard and post players, assisted in recruiting and scheduling, and broke down film.

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE

M I N U T E S

SESSION 12: Tuesday, June 5, 2018, 2:15 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: M. Bakeman, K. Collins, A. Davalos, J. Gilbert, A. Muhtaseb, D. Sweeney, J. Ullman

Guests Present: J. P. Vicknair, S. Sudhakar, R. Fremont, D. Huizinga, B. Haynes, A. Marquez, S. Bennett, J. Lappin, R. Beech, P. Schram, P. Williams, C. Weber, K. Costino, T. Roy, K. Dortch, E. Yashuhara, D. Freer

NEW BUSINESS:
The following retirement resolutions were read and presented:
    FSD 18-06   Iris Riggs
    FSD 18-07   Kathryn Ervin
    FSD 18-09   Davida Fischman
    FSD 18-10   Shelley Pope
    FSD 18-12   Tony Roy
    FSD 18-16   Xiwen Zhang

A motion was made to approve the rest of the resolutions that were not read/presented today. Seconded. **Passed Unanimously**.

1 . APPROVAL MINUTES
1.1 Minutes for May 29, 2018 (FSM 17-11)
It was moved by Senator Fischman and seconded by Senator Marx to approve the Faculty Senate Minutes for May 29, 2018 as written.
Passed. 1 Abstention

2. APPROVAL OF THE AGENDA
It was moved by Senator Karant and seconded by Senator Fischman to approve the Faculty Senate Agenda for June 5, 2018 as presented.
Passed Unanimously.

3. CHAIR'S REPORT
Chairperson Kolehmainen did not present in the interest of time.

4. PRESIDENT'S REPORT.
President Morales did not present in the interest of time. (see attached report)

FSM 17-12

5. PROVOST'S REPORT

Provost McMahan requested a moment of silence for the two faculty members who recently passed away: Dr. Parviz Asheghian and Dr. Christopher Lindfelt (see attached report).

6. INFORMATION ITEMS
      6.1   **FAM 642.76** Appointment of Lecturers

Chairperson Kolehmainen explained this was include on the agenda to advise senate that the language suggested by Senator Rowan that was approved at the last meeting was also added to this FAM.

      6.2   Faculty Evaluation Timelines

Attention was brought to the timelines included as attachments to the Agenda.

7. OLD BUSINESS

8. NEW BUSINESS (Continued)
      8.18   **FAM 840.4**   Policy on Grades (first reading)
      8.19   **FAM 653.43**   Range Elevation (first reading)

Senator Chen-Maynard moved and Senator Karant seconded the motion to read/review these documents over the next week and have only one reading of these two FAM's at next Faculty Senate meeting. **Passed Unanimously.**

9. COMMITTEE REPORTS
      9.1 EPRC
      9.2 FAC
      9.3 Q2S

10. STATEWIDE ACADEMIC SENATOR'S REPORT

11. SENATOR'S REPORTS/INCLUDING ASI PRESIDENT'S REPORT

12. DIVISION REPORTS
      12.1 Vice President for Information Technology Services
      12.2 Vice President for University Advancement
      12.3 Academic Affairs/Deans' Reports
      12.4 Vice President for Administration and Finance
      12.5 Vice President for Student Affairs

Moved to Adjourn.

PRESIDENT'S FACULTY SENATE REPORT
TUESDAY – JUNE 5, 2018

Affinity and Cultural Graduation Celebrations: Over the past few years, the CSUSB community has created or expanded a number of special affinity graduation celebrations, creating a unique opportunity for family and friends to come together and honor the graduates. On May 20, we hosted the LGTBQA Lavender Ceremony while this past Sunday (June 2), the Black and Latino graduates celebrated in special events with their families. Later this week on June 8, our Veterans and Undocumented students will have their moments in the sun. If your schedule allows, I know our students would be honored to have you in attendance.

EOP Graduation and Scholarship Dinner: It is the season for special events. Our EOP leadership and staff hosted 200+ family and friends to bring attention to the remarkable journeys of our Renaissance and EOP students. $72,000 in scholarships were awarded, including four students who received $10,000 each from the Norman Lofthus Endowment. Each of the graduating seniors received medallions to proudly wear during their June 16 Commencement.

Brown College Scholarship Luncheon: 300+ students and their families joined community philanthropists and the Brown College Faculty and Staff to award 2018-19 scholarships while also providing awards to the college and department's outstanding undergraduate and graduate students. This marked the 45th year that our Business and Public Administration college celebrated our students and their remarkable impact.

Let's Taco 'Bout It: On May 22, the Cabinet joined student leaders from ASI as well as club and organizations across campus over dinner and addressed those issues that are impacting their educational experience. We have some remarkable student leaders on campus and they provided a great deal of thoughtful feedback as we collectively work together and advance opportunities.

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Honoring Paulette Brown Hinds '90: One of the CSUSB's most distinguished alumnae, **Paulette Brown Hinds** (English 1990) and the Brown family have impacted the Inland Empire in countless ways, through their commitment to public service as well as the influential Black Voice News. On May 21, a special reception was held at UCR to celebrate Paulette's appointment to the James Irvine Foundation Board. Since its inception, the foundation has awarded over $1 billion in grants to more than 3,000 nonprofit organizations. Today it is the largest multi-purpose foundation focused exclusively on California.

President Tomás D. Morales
California State University, San Bernardino

Provost's Faculty Senate Report
June 5, 2018

General Announcements/Updates

1. **Affordable Learning Solutions**
   The Affordable Learning Solutions (AL$), led by Dr. Bibiana Díaz, had a very successful year. This academic year, there were 45 faculty adopters, impacting 72 classes. A total of 3,576 students benefited with a total savings of more than $430,000. Students saved on average $121 through access to quality affordable instructional materials. The average course savings for the year was more than $6,000.

   This represents a very significant increase from last academic year. The total faculty adopters and courses impacted more than doubled. Nearly 3,000 more students were impacted; and the total amount saved increased by more than $325,000.

2. **Spring Faculty Showcase**
   ATI, Pfau Library and the TRC hosted a very successful Spring Faculty Showcase on Friday, June 1. Faculty's success in using innovative pedagogies and learning technologies for instruction were spotlighted through 10 dynamic Ignite-style presentations. Eight faculty who significantly advanced student learning were also recognized.

   Congratulations to the awardees: Monty Van Wart, Frank Lin, Jonathan Anderson, Delia Ortega (Quality Matters course certification) and Thomas Corrigan, Shuryo Fujita, Kathryn Hansler, Amanda Taylor (Critical Information Literacy award).

3. **Affinity Group Ceremonies**
   Three of our six Affinity Group Commencement Recognition Ceremonies have occurred. As the VPs are rotating affinity group celebrations, I attended an excellent program for the Latino Graduate Recognition Ceremony on Saturday, June 2. The final three ceremonies (Services to Students with Disabilities Ceremony, Undocumented Students Graduation Ceremony and the Veterans Graduation Ceremony) take place this week.

4. **Associate Provost, Academic Affairs and Faculty Development**
   The first of four candidate forums for associate provost, Faculty Affairs and Development took place yesterday. The other three will occur: Wednesday, June 6; Thursday, June 7; and Friday, June 8.

Faculty Senate Report June 5, 2018

1. New myCoyote Portal: In collaboration with our campus partners, ITS will be launching the new myCoyote portal on Friday, June 29. The new myCoyote portal will not only have a sleek new design with improved navigation, it will be responsive to the screen size of user devices, resulting in a more user-friendly browsing experience. The new myCoyote provides access to the same services through a friendlier interface. Student services such as add/drop/swap classes, course history, grades, and holds are easier to read, whether you're on your phone or at a desktop computer.

You can preview and test drive the new myCoyote portal at:

https://www.csusb.edu/its/support/new-mycoyote

2. CSUSB Innovation Challenge: The ITS Team won third place in the Innovation Challenge hosted by the Inland Empire Center for Entrepreneurship on May 23rd. The initiative presented was "*AI to the Rescue: AI to Aid Student Success"* The Team has started working on this project which will pilot in the fall.

http://entre.csusb.edu/content/innovation-challenge

3. OrgSync Transition: Information Technology Services and the Office of Student Engagement are excited to announce that OrgSync is being upgraded to the Campus Labs Engage platform! **Starting July 2, 2018 our campus engagement platform will be called Coyote Connection.**

Since this involvement hub is a product of Campus Labs, the experience will be very similar to OrgSync. ITS and the Office of Student Engagement are looking forward to a new appearance, a more user-friendly interface, and similar and enhanced features in Coyote Connection. We hope that this upgrade will help further facilitate campus engagement for the CSUSB community!

The OrgSync Platform will be retired on June 28, 2018. Here is how you can prepare for this transition:
- All of the information currently listed in your Orgsync portal will remain the same on the upgraded platform
- Clear out files, forms, and users that may no longer be needed by June 28, 2018
- Please run any year end reports by June 27, 2018 to ensure a successful transition
- Information can be retrieved from OrgSync up to 60 days after the transition

More in-depth information and hands-on training about this upgrade will be provided to campus departments and student organizations in the weeks to come. If you are a student or are a Student Affairs staff member, please reach out to OSE (oseinfo@csusb.edu) for questions. If you are a faculty or staff member not in Student Affairs, the Technology Support Center (support@csusb.edu or call 909-537-7677) will be able to answer any questions you may have.

4. **New CSUSB Weather Station:** The new CSUSB Weather Station is now live at
http://weather.csusb.edu

5. **VETI Grant Awards**: The VETI Steering Committee has completed its deliberations. 55 proposals were submitted by the Campus community for a total of $2.6M. Funds available for this fiscal year is $960,000. We appreciate faculty members Kurt Collins, Mihaela Popescu and Priyanka Yalamanchili who participated in the steering committee. Cabinet and the Student Success Initiative steering committee have reviewed their recommendations. Awards will be announced tomorrow, June 6th.

https://www.csusb.edu/its/its-strategic-plan-2016-2020/veti

6. **Palm Desert Campus:** PDC had some exciting changes this academic year. Most notably were the creation of a Student Success Studio, where students could come in for tutoring, collaboration and innovation surrounding their collegiate careers. The PDC radio station had their soft opening last week and will have their grand opening next week. This has also been an exciting collaboration and integration with campus studies and student success. Our support of on campus community theater events as well as OLLI classes and events, have brought a freshness to the campus as well various educational and professional opportunities for our students, faculty and staff. We look forward to increasing our Distance Learning classes, through the support and direction of our Associate Deans. EMS was configured and utilized for academic and event scheduling. This summer, we are looking forward to upgrading our wireless network, creating innovated spaces for our students to collaborate, and increasing the functionality in our Indian Wells Theater.

5. Academic Technologies and Innovation

- 10 faculty from 8 departments presented at the Spring 2018 Faculty Showcase on June 1, 2018;
- During AY 2017-18, ATI delivered 26 workshops and 2 Showcases attended by a total of 102 individuals (70 unique participants) from 22 departments;
- 3 faculty received QM course certification;
- In collaboration with Academic Research, the Faculty Director organized 2 institutes on academic research technologies, JMP and R, attended by 43 faculty;
- 4 faculty presented at 3 conferences related to teaching with academic technologies.

Blackboard Basics: Using the Grade Center
Sponsor: ATI
Date and time: Wednesday, June 6, 2018, 2:30-4:00 p
Location: PL 003. Please bring your laptop.

In this hands-on workshop, senior instructional designer Mauricio Cadavid, Ed.D., will teach participants how to use the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

Division of Student Affairs
Report to Faculty Senate
June 2018

Pathways to Student Engagement "Think Tanks" were held for the campus community at both at San Bernardino and PDC. The "Think Tank" experience was facilitated by Fred McCall, Director of Office of Student Engagement, Michael Nguyen, Assessment and Research Coordinator for Student Affairs, and Joanna Oxendine, Institutional Effectiveness Associate for Institutional Research brought campus staff and faculty together to discuss and brainstorm around student involvement and engagement opportunities that increase student success and graduation rates, help students find their " sense of belonging" and build affinity to the CSUSB. Staff and faculty were asked to share barriers to the students that they them-self were witness, stories of success, and any ideas that they had to help create a pathway to student success for the GI 2025 graduation initiative.

The Veterans Success Center was awarded $5,000 from Alaska USA Credit Union. Dr. Haynes and Dr. Jaworski joined staff, students, and Roland Pilapil, Area VP of High Desert and Inland Empire Area, to accept the check on behlf of the VSC. Grant money will be used to sponsor VSC events.

The CSUSB Softball team competed in the CCAA Tournament, reaching CCAA Championship play against the second-ranked team, Chico State. With a high caliber performance, the CSUSB Softball team earned an NCAA Tournament berth, their second straight NCAA Tournament and the 4th time in school history. The team received the overall No.6 seed for the NCAA, and competed at the tournament held in Concordia, CA.

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 52ND SENATE

M I N U T E S

SESSION 13: Tuesday, June 12, 2018, 2:00 pm-3:50 pm, Pine Room

Members Present: All members were present with the exception of: L. Ajay, M. Bakeman, K. Collins, D. Garcia, J. Gilbert, M. Groen, K. Kowalski, J. Kremling, S. Murran, T. Morales, A. Muhtaseb, P. Okpala, B. Steffel, R. Trapp, J. Ullman

Guests Present: J. P. Vicknair, S. Sudhakar, R. Fremont, D. Huizinga, B. Haynes, A. Braceros, J. Lappin, O. Rosas, P. Williams, R. Mohamed, C. Weber, K. Costino, M. J. Peacock, D. Freer

1. NEW BUSINESS:
      1.1   FSD 18-05 – Retirement Resolution in Appreciation of Mark T. Clark
The retirement resolution for Mark Clark was read and presented by Brian Janiskee.

2. APPROVAL MINUTES
      2.1   Minutes for June 5, 2018 (FSM 17-12)
It was moved by Senator Fischman and seconded by Senator R. Chen to approve the Faculty Senate Minutes for June 5, 2018 as written.
Passed. 1 Abstention

3. APPROVAL OF THE AGENDA
It was moved by Senator Fischman and seconded by Senator Rowan to remove item 6.2 from the agenda and approve the Faculty Senate Agenda for June 12, 2018 as amended.
Passed Unanimously.

4. INFORMATION ITEMS
      4.1   Statement on Respect and Collegiality
      4.2   Faculty Senate Meeting Dates – 2018-2019
      4.3   Course Time Block Schedule

5. OLD BUSINESS
      5.1   FAM 840.4 Policy on Grades (second reading)
Senator Chen-Maynard moved to have the second reading of FAM 840.4 and Senator Karant seconded the motion. Amy Braceros (from the Registrar's Office) clarified the changes being recommended for this FAM. Senator Fischman recommended the following amendment to the FAM 840.4 policy: "Students who wish to take an examination should consult with the department office at least two (2) weeks prior to the end of the term." The vote was taken to approve FAM 840.4 Policy on Grade as amended. **Passed.**

      5.2   FAM 653.43 Range Elevation (second reading)
Senator R. Chen moved to accept the second reading of FAM 653.43 Range Elevation and Senator Karant seconded the motion. **Passed Unanimously**.

6. CHAIR'S REPORT

Senator Kolehmainen thanked the outgoing senators and welcomed the new and continuing senators.

7. PRESIDENT'S REPORT

President Morales submitted the attached report.

8. PROVOST'S REPORT

Provost McMahan presented the attached report highlighting Women Leaders in Higher Education Leadership Summit and the Celebration of Life for Chris Lindfelt.

9. COMMITTEE REPORTS

9.1 EPRC

New EPRC Chair asks for any items that the Senate would like the EPRC to take a look at.

9.2 FAC

The FAC Annual report will be submitted.

9.3 Q2S

Submitted to have classes start at 7:30AM and end at 10:00PM. Will submit final recommendation on academic calendar tomorrow—received well over 1,000 responses.

10. STATEWIDE ACADEMIC SENATOR'S REPORT

11. SENATOR'S REPORTS/INCLUDING ASI PRESIDENT'S REPORT

12. DIVISION REPORTS

12.1 Vice President for Information Technology Services

VP Sudhakar highlighted some items presented in the attached report.

12.2 Vice President for University Advancement

VP Fremont highlighted the PAWS activity presented in the attached report.

12.3 Academic Affairs/Deans' Reports

No Report.

12.4 Vice President for Administration and Finance

VP Freer highlighted some deadlines as presented in the attached report.

12.5 Vice President for Student Affairs

VP Haynes highlighted some details presented in the attached report.

Moved to Adjourn.

PRESIDENT'S FACULTY SENATE REPORT
TUESDAY – JUNE 12, 2018

Colleagues, I will not be able to join you today as I am attending a CSU Council of Presidents meeting. Please find my written report below, which was shared with all faculty and staff earlier today. Additionally, I'd like to especially thank the Faculty Senate for their leadership and service this year and their commitment to move CSUSB forward. I look forward to seeing what we can accomplish together next year.

As we head into Commencement weekend, I wanted to take this opportunity to thank all of you for your hard work and dedication to the success of our students. Everything we have accomplished is the outcome of working together, and I greatly appreciate your insights, initiative and input to keep CSUSB moving forward in support of our mission.

A university is not just any workplace, and our commitment to education and growth is not limited to our students; it extends to each individual who works here. As identified in our strategic plan, CSUSB is committed to faculty and staff success. The **Faculty Center for Excellence** is celebrating its first year as a development hub where faculty are interacting daily to get additional skill sets (pedagogical, service learning, research) and work across disciplines for their enrichment. I am grateful for everyone who has dedicated their time and effort into bringing it to fruition. The **Staff Development Center**, which opened in September, has quickly become a valuable asset for the men and women who serve as the backbone in support of our faculty and students. I appreciate all those involved with making the SDC an essential component of this university.

The San Bernardino campus is growing, with major projects ready to come online or in the pipeline. They include our new **Dining Commons**, a state-of-the-art **Coyote Village** student housing complex that includes space dedicated to the **Honors Program**, the **Center for Global Innovation**, a new **Starbucks in the Pfau Library**, **Einstein Bagels in the College of Social and Behavioral Sciences**, and **further expansion of the Santos Manuel Student Union**. A **new home for the College of Arts & Letters**, as well as a premier **Performing Arts Center**, is also on the horizon. Just as importantly, we have released a draft of our **Resilient CSUSB Sustainability Plan**, a guideline for building, operating and nurturing a healthier, more resilient community for the San Bernardino and Palm Desert campuses to reduce the university's carbon footprint.

External funding and philanthropy is what separates good from great universities. Our joint commitment in this area has paid unparalleled dividends. After just 21 months in the public phase, **we have raised nearly $47 million towards the $50 million Campaign for CSUSB**, the largest single fundraising initiative in university history. The key to long-term sustention of student success involves strengthening our **endowment, which eclipsed $40 million earlier this year**, more than double of where it stood in 2012. As a result, **we will distribute an unprecedented $1.4 million** to worthy scholars and academic programs this fall. In addition, **over $1.31 million**

will be made available from expendable funds to support scholarships, study abroad and other high impact practices.

Our faculty continue to be among the CSU's most prolific scholars. **We expect to have acquired $36.1 million in external funding to support research and sponsored programs in 2017-18**, a <u>record high</u> and a testament to the work of the faculty and staff who bring new and recurring grant opportunities to campus. In support of faculty led research, our leadership in Information Technology Services has collaborated with the Chancellor's Office to increase **CSUSB's Internet connectivity speed to 100 gig this summer**, which will provide faculty scholars access to the Pacific Research Platform and the Open Science Grid for high performance and high throughput computing.

Finally, our remarkable legacy of community service has embraced numerous volunteer projects via student groups, departments and colleges. This year's **Coyote Cares Day saw more than 600 students, faculty, staff and alumni** volunteering to support San Bernardino and its residents.

I wish you all a wonderful summer, with opportunities to re-charge and refresh while our campus continues its year-round operations with the summer term and our Coyote First STEP participants. I am grateful for all of you and proud to be a member of our wonderful Coyote family.

Tomás D. Morales
President

Provost's Faculty Senate Report
June 12, 2018

General Announcements/Updates

1. **Women Leaders in Higher Education**
   CSUSB hosted 19 women from 12 countries and nine women from the University of California system and other high education institutions at the International Women in Higher Education Leadership Summit. Presented June 6 in partnership with UC Riverside, the program featured a panel presentation, roundtable discussions and a campus tour. A very special thank you to Dean Tatiana Karmanova (College of Extended Learning) and team for organizing and to our women leaders who served as a panelist and/or led a roundtable discussion!

2. **Untenured Faculty Organization (UFO)**
   Deputy Provost Clare Weber and I held a joint session with the Faculty Mentoring Network on Wednesday, June 6 for the final UFO gathering of the academic year. The program featured a presentation on work/life balance by Anthony Silard, assistant professor of public administration, and a discussion about positions for next academic year.

3. **FCE Year-End Retreat**
   Approximately two dozen faculty participated in the FCE Year-End Retreat on Monday, June 10. The goal of the program was to discuss next year's calendar and opportunities to collaborate. The retreat was facilitated by Dr. Jeanie Kim-Han, a cultural anthropologist who has more than 25 years of experience as a leader and change agent in higher education. Notes from the meeting, including PowerPoint presentations and comments from interactive sessions, are being compiled and will be shared with campus members.

4. **MSW Poster Presentation**
   The School of Social Work is hosting its annual Poster Day today. More than 50 thesis projects are on display in areas such as child welfare and mental health. Project judging is from 2-3 p.m., public viewing and refreshments are from 3-4 p.m. and the awards ceremony is from 4-4:30 p.m.

5. **Celebration of Life**
   The Office of Undergraduate Studies is hosting a Celebration of Life for our dear friend and colleague Dr. Chris Lindfelt. The celebration will be held Wednesday, June 13 from 9-10 a.m. in the Lower Commons Pine Room.

CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO
Information Technology
Services

ITS Faculty Senate Report – June 12, 2018

As the academic year comes to a close, I want to appreciate the work of our faculty and the growing collaboration between ITS and the faculty community. Starting in August, I started meeting with all Faculty Senators and Department Chairs, and I am pleased to report that I have had meaningful conversations with 58 faculty members. I appreciate the faculty senators I have met with for their time and thoughts they have shared about how ITS can better support our faculty community. We look forward this summer to working with several of our faculty members in innovative and immersive technology projects that will be rolled out to the greater faculty community in the fall.

Below you will find a list of projects that your ITS Team will be working on this summer:

Academic Technologies and Innovation

Grants received
- ATI received $24,489 from the CSU system to continue to support the expansion of affordable course materials at CSU San Bernardino
- ATI received the following VETI grants:
  - Accessible Technology Blackboard Ally Pilot: Increase Accessibility of Course Content in LMS ($14,492.00): this project will fund the implementation of Blackboard Ally, an application that guides instructors in improving the accessibility of their Blackboard course materials
  - Virtual Reality Lab for Producing Engaging Instructional Content ($62,399.00): this grant will expand the immersive reality lab at ATI by enabling support for the production of AR/VR content for a wide variety of projects. Currently, the student developers are working for projects for the Department of Anthropology, Department of Nursing, and the College of Education.

Summer programs
- E-learning Academy: ATI in collaboration with TRC will run a 2-day institute (schedule TBD) that debuts a year-long E-learning Academy. This program partners instructors with graduate students to develop online sections of bottleneck courses, with a view toward course certification.
- ATI will work a cohort of faculty in the Department of Public Administration to develop online courses to be certified using the QLT rubric. This program is part of a Q2S-funded curriculum for redesigning online courses.

- On Sept. 13, ATI will hold a New Faculty Orientation to orient new faculty to the academic technology services provided by ATI and the Blackboard environment.
- ATI will be working with the Department of Communication Studies to redesign UH 043 for active learning and VR production.

Administrative Computing and Business Intelligence

ACBI Summer Projects:

Q2S PeopleSoft Technical Project

Q2S College Source Degree Audit (PAWS) and Degree Planner (MyCap) project

GI2025 project:

- Preload myCap with courses for a select group of students for Fall 2018
- MyCap courses to feed to Schedule Planner
- Register button added to Schedule Planner to automatically register student into PeopleSoft.

CFS Year-end Closing

CSU Data Center project for conversion of the etrust to the non-eTrust. July 14th go-live.

Common Human Resources System (CHRS) Project. Designed to create a single HR data management system for all of the CSU

Recruiting PageUp Project. Replace the recruiting portion of NeoGov with PageUp

SumTotal Project for replacing/upgrading the SkillSoft training database

Advance 2017 upgrade project

Analytics/Data Warehouse projects

MyCoyote Portal and Mobile Application Enhancements. Phase I to go live June 29, 2018.

Artificial Intelligence (AI) projects
For Admissions and Recruitment is starting to upgrade to Radius from Campus Management. ACBI to design and improve the Admit process for next year.

PeopleSoft modifications for the Office of the Registrar and Academic Scheduling:
  - Assigned classroom capacity greater than or equal to class section enrollment capacity
  - Assigned class section enrollment capacity less than or equal to assigned classroom capacity

Office of the Registrar automation Projects:
  - Online Grad Check – In Production, ready for group testing and full deployment in August
  - Credit by Exam – In Production, ready for testing and soft rollout
  - Online change of Major – in progress
  - OnBase OCR (Optical Character Recognition) program – OTR is in the process of purchasing equipment and consulting services for this project

- o Review Fresno State's PeopleSoft mod for Advisor Request Recordkeeping Component (ARRC). Online Course Substitution Workflow
- o Review Humboldt mod for course/exception substitution

Financial Aid automation tasks being reviewed to improve processes:
- o Summer Packaging processing
- o Cal Grant Processing and Repackaging Aid
- o Federal Loans Packaging and Processing
- o Process for electronic signing of Level 1 documents
- o Artificial Intelligence (AI) response system for Financial Aid
- o Scholarships process to integrate into PeopleSoft – Kickoff 2 weeks ago
- o DREAM Cal Grant Packaging
- o OnBase Scanning

Move all Oracle Databases to the new Oracle ODA Appliance

EMS Upgrade to current version

ACBI is engaged in several People Integration projects:
- o StarRez – Housing
- o TMA – Facilities
- o Online Directory
- o Fusion – Recreation & Wellness Center (soft go-live June 2018)
- o ITS – Cherwell Ticketing System
- o Raduis CRM – Admissions and Recruiting

CFS Data Warehouse Upgrade project (August – December 2018)

Forms & Workflow Projects using OnBase:
Fee waiver form and workflow – 80% complete
Academic Personnel Forms:
- Add TA/GA Appointment Forms & Process to existing Instructional SA Appt. Forms & workflow.
- Add Termination Section and process to SA/TA/GA form and workflow (50% complete)
- Add function to SA/TA/GA form & workflow which allows user to retrieve existing form, change some fields, then submit it as a new form. (90% complete)

EOP Forms. 7 to 8 forms. Some with workflow.

CIA form, phase 3

ALMA Web Services Project: Remove PeopleSoft Service Indicators when library fees have been paid.

CLEO Harmony upgrade project. Upgrade from CLEO VLTrader to CLEO Harmony.

Campus Labs Project. Need PeopleSoft data for students, faculty, courses, etc. This will help break down all the silos and build a strong foundation for unified information, valuable insights, and better decisions. Rely on the capabilities within our Campus Labs® platform to transform your institution.

Enterprise and Cloud Services

- Restripe and architecture of SAN
- Moving ADFS to the cloud
- OnBase 17 upgrade
- Faculty Led Research – Work with Faculty Pilots on High Performance and High Throughput Computing
- Cloud Migration Strategy
- Technology Consulting Team launch

Information Security and Emerging Technologies

- Information Security Operations
  - Install Upgrade to Identity Finder
  - Desktop full disk encryption
  - Logrhythm project
  - Detach AWS account from CENIC
- Incident Handling
  - Proofpoint: finally enable URL rewrite?
  - Logging infrastructure: index SHC events
  - index dhcpv6d
  - IPS alerting via PAN threats
  - O365: Ediscovery search
  - import Azure and AWS API and console logs
  - O365: enable virus and/or secondary spam?
- Governance
  - Review Incident Response Standards
  - Cloud Security Architecture
- Information Security Compliance
  - Sensitive Data Risk Assessment
  - CSU HIPAA Assessment
  - PCIDSS Annual Validation
  - User Access Annual Authorization
  - Financial Aid Audit - NASFAA
- Information Security Awareness
  - Plan activities for Cybersecurity Awareness Month - October-2018
  - Material for incoming freshman
- Business Continuity and Disaster Recovery
  - Conduct annual test of Business Continuity Plans
- Identity and Access Management
  - ADFS transition to SAML2
  - Evaluate self-service solutions for IDMS
  - Implement De-provisioning processes

- o Self-service MFA
- o CIA Manager Interface Version 3.0
- o MFA for MPP's

Project Management and Assessment

- ATI Instructional Design Team - Project Management
- Tech Zones - SMSU Project
- Workflow Team -
- CSUSB Asset Management
- CSUSB Software Management
- LiveSafe Implementation
- MobileServe Implementation
- Interfolio RPT Implementation
- Faculty180 Implementation
- Engage Transition from OrgSync
- Cherwell ESM project
- RecSports New System Implementation
- CBORD Meal Plan Changes
- Hangry Implementation

Technology Support Center

Classroom Support:
- Completion of the installation of 2017-2018 upgraded projectors, screens, speakers
- Installation of new lectern podiums for SBS and CS buildings

Distributed Technologies:
- Working with college techs on their summer installations/upgrades in labs
- Sodexo move to the new Coyote Village

Technology Support Center:
- ITIL & KCS Training
- Cherwell Go Live for Incident Management, Service Request Management and Workflow for TSC, Web Services and TNS on August 1
- Cherwell Go Live for Knowledge Centered Services (KCS) on September 17
- Installation of computers Campuswide from the bulk purchase
- Housing move to the new Coyote Village starting July 16
- Medicat upgrade in the Student Health Center
- Class Climate server upgrade for SOTEs
- WebTMA (July 9) and SimpleK applications Go Live for Facilities Management
- Ink Printing Solution both at CSUSB and PDC

Telecommunications and Network Services

- Migration of Telesoft Work Order system to Cherwell ESM

- Connectivity for new Student Housing and Dining Commons (Phones, Network, Camera, Analog services, TV services)
- Connectivity for new SCE substation
- Network switch firmware upgrade

Web Services

- EMS to Drupal Implementation & Training
- Phonebook Launch Implementation and Training
- myCoyote desktop and mobile-friendly launch
- myCoyote Mobile App launch
- Academic Calendar into Drupal
- Faculty Website Templates and Pilot
- ThoughtFocus Chatbot Pilot

YEAR END REPORT TO THE CSUSB FACULTY SENATE – JUNE 12, 2018

FUNDRAISING AND DEVELOPMENT
Through a deliberate effort to increase the pool of funding available for scholarships, high impact practices and academic programs, 2018-19 will mark a historic year for CSUSB. Thanks to the growth of the endowment as well as the outcomes of the Philanthropic Foundation Board's investment strategy, a record $1.4+ million from the endowment will be made available for student scholarships and academic programs that enhance the student experience.

When you combine expendable funding, **a record $2.7+ million will be available to enhance the student experience and position hundreds, perhaps thousands, to graduate debt free**.

In May, the Foundation Board began a process that would set aside select carry-forward funds to create a **scholarship reserve account**. The Board will put into policy a cap of $1.5 million on this fund, assuring the university can sustain scholarship opportunities should there be a downward shift in the economic markets.

Our work in **Corporate & Foundation Relations** has grown exponentially. In 2017-18 we have raised to date north of **$3.6 million, roughly $1 million more than one year ago**. The team has been able to bring fresh relationships to the table, acquiring new national foundation funding from national leaders including Kellogg, Carnegie, Toyota, Verizon and the Give Something Back Foundation.

A key metric via the Office of the Chancellor, alumni giving is growing as well. As of early June, we have brought in **$1.7 million in alumni giving**, and our three year averages of total number alumni donors has consistently exceeded the goals set by the Chancellor's Office.

STEWARDSHIP
Our remarkable two-person team in Stewardship and Donor Relations hosted a the "**Paws for Gratitude**" Student Thank-You Letter Writing Party for our 2018-19 student scholarship recipients.

Over two days - **155 students participated total between CSUSB and the PDC campus with 200 letters written showing thanks to our donors**. All students were photographed and we captured great video footage as well. These efforts will go a long way as we show our donors the true impact of their generous gifts.

ALUMNI
The Office of Alumni Relations as well as the Office of Annual Giving played key roles in strengthening the student experience. Alumni Relations worked to engage undergraduates in the spirit of giving, both of their time and financially. More than **2,100 soon-to-be alumni attended Grad Days this year**, making this the largest yet. In doing so, nearly **500 students purchased Grad Packs**, contributing over $2,400 to

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the Alumni Scholarship Fund. The staff also stewards the Student Ambassador Program. Annual Giving is the largest employer of student talent in the division, creating a culture of philanthropy and supporting a myriad of student scholarship funds. 100 percent of our student callers, many of them from an economically disadvantaged background, made a personal contribution to our scholarships funds.

Chapters

- The **Latino Alumni Chapter** launched in February, with Felix Zuniga '01 '06 '18 and Karen Suarez '07 elected as chair and vice chair, respectively. The board is comprised of 15 individuals, with monthly meetings. Their first large event will target recent grads with a professional development opportunity entitled "I got a degree, now what?" This was advertised during their attendance at Latino Grad on June 2.
- The first official interest meeting of the **Faculty/Staff Alumni Chapter** was held on Feb. 21. More than 40 Alumni who work on campus attended. The first board meeting of the Faculty/Staff Alumni Chapter was held on March 28. Eyad Alfattal ('17) was elected as chair, Mauricio Cadavid ('04 '08 '17) as vice chair, Mary Ulatan ('07 '17) as treasurer and Shontel Zamora ('08 '17) as secretary. They are planning a social for on-campus alumni during the summer.
- The launch of the **African American Alumni Chapter** is scheduled for August. CSUSB Alumni attended Black Grad on June 2 to sign up interested individuals. More than 200 new grads have expressed interest.

Career Services

- CSUSB Alumni hosted **5 professional development workshops** in the past few months. For the first time ever, all workshops were facilitated by alumni volunteers.
- The official launch of the **Alumni Book Club** started on March 1 as a complement to the Alumni Workshop Series. **More than 150 alumni** have signed up to participate.
- CSUSB Alumni partnered with the Career Center to launch a First Destination Survey to graduates.

Events

- CSUSB Alumni partnered with **Coyote Athletics to host Alumni Night** during their senior celebrations at Coyote Basketball in February. Board members, chapter members and retirees cheered the Coyotes on to victory over Sonoma State.
- On April 21, more than 100 alumni, students, faculty, staff and administrators attended the **Alumni Packing Party at Coyote Cares Day**. Guests packed 1,500 food boxes for local San Bernardino families in need in record-breaking time, and made over 500 yellow ribbons that

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were used at the Armed Forces Day & Yellow Ribbon Campaign on campus.

- CSUSB Alumni hosted **three diploma packing parties on June 6, 7, and 9**. Alumni and students joined us to stuff diploma frames and put together the pin cards graduates will receive at Commencement. Many had such a great time, they signed up to volunteer at commencement on June 16.
- A **special mixer was held for teachers on May 30 in Redlands**. Attendees received specially designed "Proud CSUSB Alumni" classroom decorations. More than 50 Alumni have signed up to participate in the Alumni Teacher's Club. More mixers are planned for fall.
- **College Mixers**:
    o MPA Alumni on February 7
    o Accounting and Finance Alumni on April 26
    o Social Work Alumni on May 11
    o MBA Alumni on May 18

Student Initiatives

- The new **Alumni Spirit Cord** program has been a massive success. Hundreds of Graduates will attend Commencement with their blue and gray cords, showcasing their contribution to future student success.
- On May 31, hundreds of students attended **Senior Send Off**. Graduates decorated their caps and claimed their complimentary one year membership in the Alumni Association at this annual celebration.

Campus Participation

- On Feb. 2, nine alumnae participated in a panel session for the **Women's Leadership Conference**.
- On Feb. 9, members of the **Alumni Association Board of Directors and the Latino Alumni Chapter** attended a diversity discussion with **Dr. William Harvey**. The same day, the group went on a tour of the new housing and dining complex.
- On April 13, alumni attended the **Cesar Chavez breakfast**, honoring the activist's life and work.
- On April 13, alumni hosted a table at the **College of Social and Behavioral Sciences Hall of Fame event**.
- On May 24, CSUSB Alumni attended a housing event to speak with upperclassmen about Student Ambassadors and the mentor program.

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STRATEGIC COMMUNICATIONS

During 2017-18, the Office of Strategic Communications (OSC) launched a sustained, multi-layered brand marketing campaign based on the recently adopted mission, vision and values statements, as well as the strategic directions that are the foundation of CSUSB's goals. Target audiences are prioritized by those who have the greatest influence on the recruitment, retention, resource-generation and reputation-building goals of the university.

The plan focused marketing and recruiting efforts on improving high school students' and parents' perceptions of the university's academic standards and quality. Success will be measured through increasing both the perception and the actual academic quality of CSUSB's incoming freshman class; motivating current students, faculty, staff and alumni to become ambassadors to help build equity in the CSUSB brand; and to increase recognition of the university's contributions to the community.

This university-wide integrated marketing plan featured advertising, media relations, public relations, promotion, partnerships, direct marketing and social network marketing – all coming together to create synergy around 'We Define the Future.'

Key objectives from 2017-18 included:

- Tell the CSUSB Story:
  - OSC created a focused and clearly defined messaging platform that strategically appeals to the University's key audiences. Using the power of creative storytelling, we created personal and emotional marketing materials using the new brand and the five new brand promises to facilitate curiosity and engagement among our key stakeholder groups.
- Establish Awareness:
  - Using the new brand, begin to enhance positive recognition of the CSUSB institutional brand among key local and regional audiences by creating a focused and influential market position [We Define the Future].

- Establish a Culture of Engagement:
  - OSC worked with university clients, similar to a marketing or public relations firm, providing consulting to various schools and departments on how to incorporate and use the new brand. OSC guided clients in developing communications that support the brand promises, accurately apply the graphic identity and use resources efficiently.
  - Conducted campus brand open forums where we previewed the new brand platform, website, marketing campaign materials, and media schedule and for internal audiences.

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- Increase and Shape Enrollment:
  - Partnered with Enrollment Management to utilize the newly established brand and messaging platform to not only increase enrollment but also shape the class with better-prepared students that will enhance CSUSB's reputation, improve institutional efficiency and reaffirm its commitment to the community it serves.
  - Worked with Enrollment Management to ensure the placement of CSUSB advertising was in the geographic areas that contain the largest populations and highest concentrations of the most productive or desired target groups.

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Faculty Senate Update
Administration and Finance
June 12, 2018

2018/19 Budget Update
The 2018/19 State of California budget is expected to be approved this week. On January 10, Governor Brown released his proposed State of California budget for 2018-19. While the CSU had requested $283 million to minimally meet obligations already committed, the Governor's proposal only provided $92.1 million for the CSU. In the 'May Revise', the Governor did not change his budget recommendation of $92.1 for the CSU, but did add a recommendation for an additional $100 million one-time to support deferred maintenance.

In early June, both houses of the California legislature sent their budget recommendations to the Governor. Their recommendation was to fund the CSU at $315 million, which exceeds the CSU request, in return for higher levels of enrollment growth. Last week, the joint budget committee returned with a CSU budget recommendation of $197 million permanent increase ($86 million short of the CSU request) and $168 million one-time. There are a large number of stipulations attached to this plan which would restrict where funds could be spent. This recommendation would in essence fully fund the CSU for 2018-19 only and pushes many of the permanent fiscal challenges to next year, when we will have a new Governor in office.

A final approved budget is expected this week.

UBAC has met and reviewed the 2018-19 fiscal year budget planning scenarios. They have also completed a series of meetings to review funding priorities from colleges and divisions. From this, a prioritized list of budget priority recommendations will be made to the President for 2018-19 funding.

Common Human Resource System (CHRS) Project – Changes to Student Assistant and Special Circumstance Payroll
The CSU has embarked on the development of a Human Resources platform that will be shared across all CSU campuses. While the impact to employees will be minimal and the project intends to offer a broader range of services on line, one change that will be implemented systemwide is a change in the monthly pay date for student assistants and any special pay for employees. Regular employee monthly paychecks will continue on the 1st of the month. For student assistants and any special pay circumstances for employees, the pay date will change from the 10th of every month to the 15th. This special pay date would go into effect during the July pay period. Impacted employees will be notified by Payroll in advance of the special pay day change.

Campus Construction/Capital Projects Update
- Starbucks at Pfau Library:
  The UEC is near completion of the renovation of Pfau Library entrance for a new, full service Starbucks, in the location of the former Café Au Lib. The new Starbucks will offer an expanded menu including breakfast and bakery items, protein boxes, yogurt and salads, sandwiches, and the new Nitro Cold Brew. This project with a total project budget of $1 million provided by UEC, will complete construction by July 2018.

- Einstein Bagel and Coyote Convenience Store at SBS:

The University Enterprises Corporation (UEC), in partnership with the College of Social and Behavioral Sciences, is completing a renovation on the west end (ground floor) of the college building for an Einstein Bagel Shop, as well as a convenience store. No food service currently exists in this portion of the campus. This venue will provide essential food services and convenience items, which include breakfast, lunch and dinner options, to meet the high student, faculty and staff demand of the sciences quad, the art complex and the entire western side of campus. This project with a total project budget of $1.7 million provided by UEC, will complete construction by the end of August 2018.

- SMSU Food Court:
  The food court at Santos Manuel Student Union will be closed all summer 2018, allowing for a number of improvements to the food service venues for start of Fall 2018.

- Coyote Commons/Coyote Village:
  Construction on the new Coyote Commons and Coyote Village in nearing completion and will be open for Fall 2018. Please be on the lookout for opportunities to sample the new Commons in late August and early September.

All-Campus Closure
Mark your calendars. In support of the Utility Infrastructure Project, CSUSB has scheduled a complete campus closure from July 4-8, 2018. The university will have no power on these dates, as we transfer electrical power for the university to the new on-campus substation. No events will be scheduled on campus and no personnel should be on campus who are not directly affiliated with the utility project. Facilities Management is working with impacted faculty conducting research to ensure their needs are met.

CalPERS Dependent Verification
Annually, CalPERS conducts a mandatory audit of selected employees to verify dependent eligibly. If you receive this request in the mail from CalPERS, employees must comply with the request and bring the required documents **before July 1, 2018** to avoid a plan deduction change on their July 31st pay warrant. The Benefits Office in Human Resources will send a supplemental notification explaining the purpose of the audit. The notification will also include a list of required documents for each of the employees' dependents and an Affidavit that must be completed and returned to the Benefits office.

Employee Development Days and Appreciation Picnic
The third annual Employee Development Days and Appreciation Picnic has been confirmed for September 13 – 14, 2018. Breakout sessions and development day schedule should be available in July. The third annual Employee Picnic will take place on the Pfau Library lawn from 11:30 am to 1:30 pm on Friday, September 14. Details and scheduling updates about this exciting tradition may be found on the Employee Development Day website: https://www.csusb.edu/employee-development-day

Division of Student Affairs
Report to Faculty Senate
Year End Report

The Office of the Registrar processed 2864 graduation checks for Spring 2018. Additionally, 2791 undergraduate and 436 graduate students from the San Bernardino Campus are registered for Saturday's commencement at Citizens Business Bank Arena. 239 undergraduate and 34 graduate students from the Palm Desert Campus are registered to participate in the ceremony held at The Show at Aguacaliente Resort and Casino.

CSUSB's newest residence hall, Coyote Village, is slated to welcome residents in Fall 2018. The new 416-bed dormitory will feature Faculty-in-Residence apartments, expanded living learning communities, and will be the new location of the university's Honors Program.

Coyote Commons will also open in September 2018. The new state-of-the-art dining hall will offer six unique food stations each with vegan and vegetarian options. The new commons will seat up to 700 guests, and have expanded hours to serve students on campus after 5:00 p.m. The grand opening is planned for September 17. Further information will be shared widely as the date approaches.

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