**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

**STAFF COUNCIL**

**MINUTES**

**February 7, 2018**

2:00 – 3:00 pm

CE-336

Present: J. Beal, A. Carnahan, L. Cromwell, M. Davila, L. Dorsey, R. Garcia,

A. Lane, B. Machuca, J. Poore, D. Quijano, Randy Rouch, J. Stevenson, S. Wildes

Ex-Officio Present: S. Barnier

1. **Approval of January 10th Minutes**

It was m/D. Quijano, s/L. Dorsey to approve the minutes. **APPROVED**

1. **Old Business**
2. Headshots

Everyone agreed to schedule individual appointments with Robert Whitehead to have a recent photo taken by March 1st.

1. Elections

Stevenson reported that nomination forms will be circulated after March 1st and the nomination forms can be submitted online on the SC webpage or in person to Stevenson. Elections will take place between April 18th-27th.

1. **Officer Reports**
   1. **Chair**

**Garcia** mentioned that he will voice his opinion to keep the BB list serve with some modifications at the next Administration Council meeting.

* 1. **Vice Chair**

**Huston** was absent

* 1. **Secretary**

**Cromwell** had no new business

* 1. **Treasurer**

**Dorsey** had no new business

1. New Business

**Meet and Greet Feedback**

There was discussion about the feedback that we received from the M&G. Staff asked that staff development courses be offered, to have better system of disseminating information across campus and have staff events on and off campus.

1. Committee Updates
   1. Staff Council Webpage

Garcia stated that the SC webpage can now be accessed.

* 1. Meet and Greet at PDC
     1. Palm Desert Campus: Thursday, February 8 (11:00 am – 1:00 pm @ IW

Theatre Lobby

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1. **One Minute Items**

**Cromwell** mentioned that Twillea Evans-Carthen will attend our next meeting to discuss the services that the Ombuds Office provides.

**Bariner** mentioned thatHuman Resources Staff Service Committee is looking for 3-4 volunteers. The Staff Service Award luncheon will be held on May 3, 2018 .

**Garcia** mentioned that Rowena Woidlya from our Staff Development Center would like to come and speak at our next meeting about a literature group.

1. **Adjournment**

It was m/ /L. Cromwell, s/J. Poore to adjourn meeting. **APPROVED**

Meeting adjourned at 3:01 pm.

**Next Meeting:** February 21, 2018

Time: 2:00 – 3:00 pm

Location: **CE-336**