

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
ORGANIZATIONAL MEETING OF THE 51st FACULTY SENATE

MINUTES

Tuesday, May 31, 2016, 2:00 - 2:10 p.m., **PINE Room**

Members Present: All members were present with the exception of J. Gilbert, K. Howard, R. Keating, T. Morales, T. Pytell, B. Steffel, N. Tórréz

1. **ELECTIONS**

1.1 Chair

It was m/(K. Pelletier), s/(D. Fischman) to nominate Senator Kolehmainen.
It was m/(T. Rizzo), s/(L. Diaz-Rico) to nominate Senator Sweeney.

Both nominations were accepted.

Senator Kremling asked for a secret ballot.

The Senate elected Senator Kolehmainen as Chair of the 51st Faculty Senate.

1.2 Vice Chair

It was m/(J. Ullman), s/(J. Kremling) to nominate Senator Brown.
It was m/(T. Rizzo), s/(J. Aikin) to nominate Senator Sweeney.

Both nominations were accepted.

Senator Kremling asked for a secret ballot.

The Senate elected Senator Brown as Vice Chair of the 51st Faculty Senate.

1.3 Secretary

It was m/(J. Ullman), s/(D. Fischman) to nominate Senator Grisham.

The nomination was accepted and no further nominations were received.

Senator Grisham was elected Secretary of the 51st Faculty Senate.

1.4 2 At-Large positions (Executive Committee)

It was m/(B. Owen), s/(K. Pelletier) to nominate Senator Muhtaseb.

The nomination was accepted and no further nominations were received.

Senator Muhtaseb was elected as the at-large CAL representative of the 51st Faculty Senate.

It was m/(D. Chen-Maynard), s/(D. Sweeney) to nominate Senator Tórréz.

The nomination was accepted and no further nominations were received.

Senator Tórréz was elected as the at-large EDU representative of the 51st Faculty Senate.

1.5 Chair, Educational Policy and Resources Committee

It was m/(B. Owen), s/(D. Fischman) to nominate Senator Boland.

The nomination was accepted and no further nominations were received.

Senator Boland was elected as the Chair of EPRC for the 51st Faculty Senate.

1.6 Chair, Faculty Affairs Committee

It was m/(J. Aikin), s/(T. Rizzo) to nominate Senator Fischman.

It was m/(D. Chen-Maynard), s/(J. Ullman) to nominate Senator Bodman.

Both nominations were accepted.

Senator Kremling asked for a secret ballot.

The Senate elected Senator Bodman as FAC Chair for the 51st Faculty Senate.

1.7 Election Officers

A&L

It was m/(T. Ruml), s/(A. Muhtaseb) to nominate Senator Owen.

The nomination was accepted and no further nominations were received.

Senator Owen was elected as the CAL Elections Officer.

BPA (This position is filled by the Vice Chair automatically)

EDUC

It was m/(J. Kremling), s/(M. Marx) to nominate Senator Tórréz.

The nomination was accepted and no further nominations were received.

Senator Tórréz was elected as the EDU Elections Officer.

CNS

It was m/(D. Chen-Maynard), s/(K. Pelletier) to nominate Y. Karant.

The nomination was accepted and no further nominations were received.

Y. Karant was elected as the CNS Elections Officer.

SBS

It was m/(J. Ullman), s/(K. Grisham) to nominate T. Long.

The nomination was accepted and no further nominations were received.

T. Long was elected as the SBS Elections Officer.

1.8 Alternate (Statewide Academic Senate CSU)

It was m/(J. Ullman), s/(J. Kremling) to nominate Senator Groen.

The nomination was accepted and no further nominations were received.

Senator Groen was elected as the first alternate to the ASCSU.

1.9 Alternate (Statewide Academic Senate CSU)

It was m/(J. Ullman), s/(M. Marx) to nominate Senator Kremling.

The nomination was accepted and no further nominations were received.

Senator Kremling was elected as the second alternate to the ASCSU.

2. ADJOURNMENT

It was m/(J. Ullman), s/(T. Rizzo) to adjourn the 51st Senate. **PASSED.**

(NOTE: After the adjournment of the 51st Faculty Senate at approximately 2:10 pm, the 50th Faculty Senate will convene to conduct business of the current Faculty Senate.)

REMINDER: If you are a newly elected Senator, remember to mark your calendar for the Organizational Meeting of the 51st Faculty Senate.

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 02– Tuesday, October 11, 2016, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of D. Chen-Maynard, K. Collins, D. Fischman, T. Morales, G. Schlesselman-Tarango

Guests Present: T. Ballman, R. Beech, A. Burgess, R. Chen, K. Costino, J. Curiel, K. Fleming, D. Freer, D. Friedman, D. Gianoussopoulos, B. Haynes, F. Hernandez, D. Hernandez-Aguilar, J. Hughes, D. Ilani, J. Imeri-Garcia, G. Johnson, M. Kampbell, T. Karmanova, G. King, Q. Kochman, D. Martinez, F. McCall, C. Miller, R. Mohamed, M. Patton, J. Peacock, A. Satterlund, R. Vasquez

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for May 31, 2016 ([FSM 16-01](#))

It was m/(K. Grisham), s/(N. Tórréz) to approve the 51st Faculty Senate minutes from May 31, 2016 as written. **PASSED.**

1.2 Minutes for May 31, 2016 ([FSM 15-10](#))

It was m/(B. Steffel), s/(K. Grisham) to approve the 50th Faculty Senate minutes from May 31, 2016 as written. **PASSED.**

1.3 Minutes for June 7, 2016 ([FSM 15-11](#))

It was m/(K. Pelletier), s/(B. Steffel) to approve the Faculty Senate minutes from June 7, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(J. Ullman), s/(N. Tórréz) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales submitted the following report:

The new academic year has gotten off to a terrific start with a great amount of activity and events. A few of these highlights are listed, below, in my President's Report.

Groundbreaking for Residence Hall & Dining Commons: At \$95.8 million and 164,000 square feet, the new Residence Hall and Dining Commons is the single largest development project in CSUSB history. The four-story residence hall with 416 beds is targeted for first- year students. Two-level dining commons will initially have seating to accommodate 500.

According to the American Council on Education, students who live on campus are more satisfied with their college experience, earn higher grade point averages, and are more likely to graduate.

Faculty, Staff Donate to DEN: During the Employee Appreciation Picnic, faculty and staff contributed 3,300 pounds of non-perishable food and hygiene items as well as \$436 in cash and gift cards to the university's DEN Food Pantry for students.

Mexican Independence Celebration: More than 400 attended the university's Mexican Independence Day festivities, co-sponsored by the university's Latino Education and Advocacy Days project and the Mexican Consulate in San Bernardino.

U.S. Department of Education Talent Search Grants: We received three 5-year Talent Search grants totaling \$3.2 million. USDE Talent Search Program identifies and helps students from disadvantaged backgrounds who have the potential to succeed in higher education. The funds will assist middle & high school students from Colton Joint Unified, Rialto Unified and San Bernardino City Unified districts.

\$50 Million Capital Campaign: During this year's Convocation Celebration, we announced the public phase of the university's capital campaign, focused on programs directly impacting student success. This is the first capital campaign of this scope in CSUSB history and \$30+ million has already been raised toward the final goal.

Jack H. Brown's Historic Gift: In June, longtime supporter and friend **Jack Brown** donated \$10 million to the university's College of Business & Public Administration. It is the largest single cash gift in university history. The College can use proceeds generated from the principal to attract and retain faculty, facilitate student enrichment, provide for new programs and supplement research in perpetuity. In July, the CSU Board of Trustees formally approved renaming the college the "**Jack H. Brown College of Business & Public Administration.**"

I also want to thank and recognize the Senate Executive Committee, who came together on two occasions over the summer to help and support this remarkable gift. Their participation directly supported the Board's decision.

Two Students Earn CSU Honors: CSUSB students **Kathryn Grizzle** and **Maria Ceja** received CSU Trustee Awards for outstanding students. Ms. Grizzle, who grew up in a dysfunctional family and overcame great adversity, was named the \$12,000 Emeritus Ali C. Razi Outstanding Scholar, the CSU's highest recognition for students. Ms. Ceja, who also overcame great obstacles during her journey to education in the U.S., was presented the \$6,000 Trustee Emeritus Lou Monville Scholar Award.

Coyote First STEP Receives USDE Grant: Our Student Transition Enhancement Program (STEP) was awarded a 5-year, \$2.6 million grant from the U.S. Department of Education.

Launched in July 2015, Coyote First STEP provides math and English/writing coursework to first-year students the summer prior to their initial fall term.

Inland Empire Hispanic Leadership Council Scholarships: Two political science majors currently involved in legislative internship programs received \$1,000 scholarships from the IEHLC.

- **Jeannette Martinez**, a Panetta Institute Intern in Washington D.C., is the first in her family to attend college and is on schedule to graduate with her bachelor's degree this December.
- **Riane Castro**, a junior who is also minoring in pre-law, recently completed a Washington Center internship in Washington D.C.

National Ranking Recognition: *U.S. News & World Report* again selected CSUSB one of the leading institutions of higher education in the western United States. CSUSB ranked 14th among all western regional public institutions and 61st among best regional universities in the west.

Student Participates in Summer Research Program: Senior **Sarah Ruddle** spent 10 weeks at Stanford University working in the prestigious Amgen Scholars Program, conducting hands-on, cutting edge research. Ms. Ruddle, who plans to graduate next June with a bachelor's degree in biology, was one of 360 students globally accepted to the program from more than 5,000 applicants.

W.K. Kellogg Foundation Funding Award: The Teaching English Learners Early Mathematics (TEEM) project, under the leadership of **Dr. Madeline Jetter**, received \$450,000 from the Kellogg Foundation. TEEM seeks to improve mathematics teaching and comprehension for English Learners in grades PreK-3. The W.K. Kellogg Foundation is one of the world's largest private foundations that focuses on helping children.

Best Bang for the Buck: *Washington Monthly* magazine included CSUSB in its 2016 "Best Bang for the Buck" rankings. CSUSB was selected No. 11 in the west; our university also listed ninth among national universities granting master's degrees.

Criminal Justice Program Draws National Acclaim: The online bachelor's degree program was placed at No. 2 on the Best Online Bachelor's in Criminal Justice Degree Program rating, while Best Degree Program selected it seventh on its Top 30 listing.

University Hosts Verizon Camp: CSUSB was one of 12 U.S. institutions to offer the Verizon Innovation Learning Camp. Underrepresented middle school students from throughout San Bernardino came to campus to learn technology skills and receive encouragement to prepare for college.

Jodie Ullman: And finally I would like to recognize our colleague, **Dr. Jodie Ullman**, for being named the recipient of the Western Psychological Association's Distinguished Service Award. She served as association president in 2014, and was given the award for "outstanding contributions that have been instrumental in fulfilling the mission and goals of the Western Psychological Association." Congratulations.

4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

The graduation initiative 2025 initial draft was sent to the Chancellor's office September 1, 2016. Feedback from the chancellor's office indicated that "The CSUSB plan is one of the strongest for calling out the role of teaching, learning, and equity-minded practice in meeting student success goals." Also highlighted was the importance of providing financial support, on campus employment, and use of EAB platform to develop campaign strategies. The campus will continue to collect input work on long term goals and a graduation initiative senate task force will be appointed to begin to understand the barriers to a timely graduation. A workshop on using EAB and student success will be held on October 25th.

Faculty night is Tuesday, October 18th at 7:00 pm celebrating our Ladies Volleyball team ranked 19th in the Country! Please RSVP to Annette Hollimon at Ahollimon@csusb.edu will to receive access to a VIP reception where food and beverages will be provided. Tickets are for faculty plus one. Additional tickets and access to the VIP reception are available for purchase. Questions regarding this event should be directed to Christina Johnson, Associate Director of Athletics at cjohnson@csusb.edu.

Q2S- Defer to Dr. Kim Costino

College Items (not listed in Presidents report)

This fall marks the debut of the MSW/MPA concurrent degree- the first concurrent degree on the CSUSB campus and the only MSW/MPA in the CSU system. Students in the concurrent program can receive both degrees but take 28 fewer units. This degree resulted from a long collaboration between Laurie Smith and Jonathan Anderson (CBPA). The idea for the program came from feedback from the community.

Kim Cousins, National Science Foundation S-STEMs grant, amount nearly \$5 million, to recruit and retain STEM students who transfer from community colleges. This is a cross college collaboration with other project personnel: Haiyan Qiao (CSE), Doug Smith (Chemistry & Biochemistry), Tomasz Owerkowicz (Biology), Joan Fryxell (Geological Sciences), Laura Wallace (Mathematics), Paul Dixon (Physics). The community college partners are: College of the Desert, San Bernardino Valley, Barstow, and Imperial Valley.

Kirsty Fleming, Department of Education HIS-STEM grant, amount nearly \$5 million, to enhance advising. Other personnel on the project are Lesley Davidson-Boyd (HPAC), Chris Lindfelt (UGS), Ed Mendoza

Arianna Huhn, Assistant Professor of Anthropology, was recently selected as one of two faculty members from a nationwide pool to participate in The Smithsonian Summer Institute in Museum Anthropology Faculty Fellowship Program. This is a four-week summer institute at the Smithsonian National Museum of Natural History that provides an opportunity for faculty to develop courses on collections-based research methods.

Academic and International Programs

AVP of Academic Programs has sent out a call for program projection (placing new programs on the Academic Master Plan) to chairs via deans. The deadline for it is Oct. 22. Proposals will come to the Senate Floor in its Nov. 22 meeting.

The next WASC interim report is due Oct. 1, 2017. Preparation for the report will start in Winter 2017.

The President's Study Abroad Scholarship fund (\$500 per student) made a huge difference in encouraging student participation. The number of students who participated in Study Abroad increased 60% in 2016 (over 2015).

Office of Graduate Studies

New Graduate Student Orientation was held on September 16th and 113 students attended. The orientation included information on graduate student policies and procedures, a library workshop, a meet and greet with faculty, and a resource fair.

Graduate Studies 2015-2016 Fact Sheet was produced and distributed to campus MPPs. Released at the end of each academic year, the Fact Sheet gives a quick overview of the department's activities.

Quarterly Infographics has been developed to provide information on graduate applications and enrollment and is emailed to campus.

Strategic Analysis of Graduate Programs Steering Committee and Document Development meets monthly to guide the process and is currently focusing on developing goals for the strategic plan.

Office of Student Research

Peer Lab and Peer Research Consultant Program Training occurred with all new and returning Peer Leaders. The Peer Lab program is currently operating with 12 courses, and Peer Research Consultant has four courses.

OSR 2015-2016 Fact Sheet was completed and distributed to campus. The fact sheet provides information to the campus community about the programs offered and the number of students served.

OSR 2016-2017 Academic Calendar has been developed and provides the campus community with the dates and deadlines for all of the OSR's programs and events.

Palm Desert Campus

Learning Communities (cohorted freshman) were implemented at the Palm Desert Campus for the first time during the fall quarter. Six cohorts, mostly based on major, were created. Roadmaps for these new students have been created through the end of the winter, 2017. It is anticipated these cohorts will stay together through the end of the sophomore year.

University Hour was implemented beginning with the fall, 2016 quarter on Tuesdays and Thursdays. Students are scheduled for a study/collaborative work course during the first hour with two peer tutors assigned to each cohort. Club meetings/work and other campus activities are scheduled for the second hour.

5. COMMUNICATIONS/INFORMATION ITEMS.

- 5.1 Executive Committee Minutes, 5/24/16 ([ECM 15-20](#)) - noted
- 5.2 Executive Committee Minutes, 6/14/16 ([ECM 15-21](#)) - noted
- 5.3 Executive Committee Minutes, 9/27/16 ([ECM 16-01](#)) - noted
- 5.4 Parliamentary Procedure/Robert's Rules of Order ([attachment](#)) - noted
- 5.5 Curriculum Freeze and Two-Year Bulletin ([attachment](#)) - accepted

6. COMMITTEE REPORTS.

6.1 Q2S Report: Director Costino reported that on Monday, October 10, 2016, she met with the Vice Presidents' Council and gave the following workload recommendation from the Q2S Steering Committee (which was developed based on the work from the Senate workload committee during the last AY and worked upon over the summer with those committee members in conjunction with additional members): To develop and provide enough funding for a policy along the lines of CSU Stanislaus has, which allows within a mutually agreed upon system of accountability, faculty to use 60-80% of their WTUs for direct instruction, 20% for indirect instruction, and 20% for research and professional growth and development. Director Costino noted that the proposal uses WTUs as is outlined in the CBA, but this would essentially provide faculty with a 3/3 teaching load. Director Costino stated that she is now awaiting a decision from the Administration.

A call has been sent to campus for proposals for programs to apply for funding to convert or transform all their curriculum (programs for these purposes have been defined as having 60% distinct courses from other programs with some exceptions). Proposals are due November 1, 2016. Director Costino stated that the process is not competitive but is intended to ensure equitable funding.

Director Costino stated that a survey will be coming out regarding how to handle advising students through semester conversion. Another issue being worked upon is the calendar. Director Costino assured the Senate that the Calendar Committee will host open forums and have online input in order to obtain campus feedback. Also, a curriculum guideline for conversion is in the works. Lastly, a budget for Q2S to be sent to the CO should be completed soon.

Senator Owen asked if proposals will be available online for review and comment. Director Costino stated that the Q2S website is almost complete and proposals will also be viewable at OrgSync for input.

6.2 GE Report

6.2.1 GE Open Conversations on Transformation ([attachment](#)): GE Chair Gilbert stated that over two years ago, the GE Think Tank was formed and the GE Learning Outcomes (GLOs) were developed. During that time, the GE Transformation Group (GET) was also formed with faculty across campus. During that time the GET Group has worked reviewing GE packages around the world to narrow down ideas. On October 12th and 13th, there will be two open conversations to discuss possible proposals (as outline in the [attachment](#)). During those open conversation, faculty input will be sought as well as input electronically from the campus community for the GET group to develop a survey to be sent to all faculty to narrow down the proposals into a single proposal for presentation at the November 22, 2016 Faculty Senate meeting. GE Chair Gilbert encouraged Senators to attend the open conversations and submit input. GE Chair Gilbert also noted that there will be parallel student meetings for student input.

6.2.2 Normative Number of Units For GE ([attachment](#)) GE Chair Gilbert stated that Title 5 requires at least forty-eight units of GE and that normative number of three units for all GE courses with some exceptions would allow for articulation and is the system standard.

The Senate discussed concerns that not all courses would fit the three unit model, an example of this would be some science courses with labs and foreign language courses. Director Costino noted that the proposal does allow for exceptions consistent with disciplinary standards. The Senate also discussed concerns regarding how this proposal would impact majors, SB 1440, and affect graduate coordinators. It was noted that the proposal still allows for flexibility and articulation, while keeping majors as small as possible and continuing transferability from community colleges.

Senator Owen asked when a workload decision may be reached. Provost McMahan estimated that a decision could be reached as soon as the next couple of weeks.

It was m/(O. Mango), s/(N. Torrez) to table the motion to consent to the item in concept pending the workload decision. **FAILED.**

It was m/(J. Gilbert), s/(J. Ullman) to consent to this item in concept pending the workload decision. **PASSED.**

2:45pm Time Certain (If preceding items have not been completed).

7. NEW BUSINESS.

7.1 FSD 16-01, Academic Programs Calendar 2016-2018 ([attachment](#)) One Reading:
If you would like to provide input please click here [Calendar Input Form](#)

It was m/(A. Bodman), s/(K. Grisham) to approve the one reading of FSD 16-01, Academic Programs Calendar 2016-2018. **PASSED.**

7.2 Elections:

7.2.1 Bylaws and Constitution Review Committee:

7.2.1.1 CAL:

It was m/(T. Ruml), s/(B. Owen) to nominate Senator Boland. Senator Boland declined the nomination.

It was m/(K. Kolehmainen), s/(K. Pelletier) to nominate J. Andersen. The nomination was accepted. J. Andersen was elected to the Bylaws and Constitution Review Committee as the CAL representative.

7.2.1.2 SBS:

It was m/(J. Gilbert), s/(K. Grisham) to nominate J. Kottke. The nomination was accepted. J. Kottke was elected to the Bylaws and Constitution Review Committee as the SBS representative.

7.3 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) First Reading:

If you would like to provide input please click here [FPDCC Input Form](#)

It was m/(J. Ullman), s/(K. Grisham) to accept the first reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development. **PASSED.**

8. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*) None.

CURRICULUM – NEW ITEMS (Consent Items) – (*Copies are available at each College office and the Faculty Senate office*) The Faculty Senate consented to the curriculum item. **PASSED.**

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

SB16-02 MA in Psychological Science, program name change

9. **DIVISION REPORTS.**

9.1 Vice President for Administration and Finance, VP Freer submitted the following report:

Employee Development Day

The inaugural Employee Development Day on September 16 was a significant success. Coordinated by Human Resources through cross-divisional planning team, the day featured a series of professional development workshops, as well as the return of the CSUSB picnic. Attendance was estimated at 600 for the picnic and 323 participants took part in 12 professional development sessions. Thanks to the generosity of our campus community, 3,329 pounds (or 1.5 tons) of food was collected for the DEN. The DEN posted a summary video of the day, including a slow motion of me going into the dunk tank at <https://www.youtube.com/watch?v=Pt11OjNxG0Q>.

If You See Something, Say Something

Over the past week, University Police shared with the campus community information on a very concerning campus threat. The case would not have come to light if it wasn't for some quick thinking faculty and staff who contacted UPD at the right time. UPD continues to emphasize the "See Something, Say Something" campaign and this case is a perfect example that highlights the importance of reporting concerning behavior immediately.

Litigation Hold Training

Last year, there were some expressions of concern about the processes involved with members of the campus community receiving litigation hold letters. These are sent out to anyone at the campus who may have information that could be helpful in a lawsuit involving the university. Risk Management and Academic Personnel were requested to conduct campus-wide training to better understand the litigation hold process. There was a session held in the Spring Quarter, with no attendance. They will again hold this training on October 19th from 11:00 am to 12:00 pm in the Pine Room, Lower Commons.

Great California Shakeout

On October 20 at 10:20am, Californians will be asked to recognize the importance of earthquake preparedness. We will be testing the CSUSB emergency communication system at this time and ask that everyone participate by practicing DROP, COVER, AND HOLD ON in your office or classroom. We would also like to applaud the Geology Department, who will be leading a walk to the San Andreas Fault during this event, for bringing additional attention to the importance of this issue. This walk leaves at 9:30am from behind the Biology building.

Capital Planning Updates

- Parking Lot N opened before the start of Fall Quarter. The project adds 1,300 new spaces to the campus inventory, which offsets the loss of around 600 spaces in the Parking Lot E, which is now permanently closed for the construction of the Student Housing and Dining Commons projects.
- Student Housing and Dining Commons construction started in September and will continue until Summer 2018. The campus community will continue to receive periodic notices as the construction fence line adjusts and service access to various campus buildings changes.
- The Campus Master Plans for San Bernardino and Palm Desert are coming down the home stretch. All campus comments from town hall sessions and the steering

committee have been incorporated into the draft plans, which are being reviewed by the external community for environmental impact. We are anticipating a December 2016 completion, with a Spring 2017 approval by the CSU Board of Trustees.

- CSUSB negotiated receiving an additional \$42 million this year from the Chancellor's Office for the Utility Infrastructure Project. We were the only campus to have its utility infrastructure project fully funded. This project will significantly expand the central cooling plant, replace and upgrade outdated systems for electricity, domestic water, sewage, and heating/air conditioning systems. The project will take approximately 2 years to complete and will require occasional trenching on the campus, road closures, and carefully scheduled utility shutdowns. We will continue to update the campus with bulletins throughout the project.
- FPDC is approaching the mid-point of design planning for the new College for Extended Learning. Anticipated to be named the Center for Global Innovation, it will be the home of CEL administrative offices, international student services, and extended education. Located in between the Colleges of Natural Sciences and Education, the building will also provide an additional 15,000 of general use classroom and lecture room space for the campus. Project is anticipated to begin construction in late 2017, with a Fall 2019 opening.

Coyote Market at Jack Brown

The UEC and Coyote Dining Services have partnered to with the Brown College to open an expanded convenience store on the ground floor of the college. Business has been robust since its opening at the start of the academic year.

Budget Open Form

All are invited to the annual CSUSB Budget Open Forum on October 27, 1:30-3:30pm, in the SMSU Theatre. The presentation will highlight university goals, as well as allocations for the 2016-17 year. An outlook of the budget picture for 2017-18 and beyond will be included.

Senator Kremling asked in regard to the Litigation Holds what information is asked to be collected and how long the information is held. VP Freer stated that part of the training includes a presentation regarding the Campus' required retention of records and what records should be saved.

Senator Steffel suggested that the Litigation Holds training information be posted online so when faculty receive a letter they can refer to the information online as they might not have attended the training. VP Freer replied that that was a great idea and he will look into it.

Chair Kolehamianen noted that several of the paid parking spots in lot N do not appear to be getting regular use and wondered if the trend continues the spots will be re-assigned for other parking. VP Freer stated that the spots would be re-evaluated and if deemed not all the paid spots are necessary they would be reassigned.

Senator Gilbert expressed concern that the other day at 10:30am it took her over an hour to find a parking spot. Senator Gilbert added that her story is not unique as other

faculty have expressed similar if not longer wait times and Senator Gilbert witnessed many students driving around look for spots as she was. VP Freer stated that he would conduct a review with parking services to see what can be done to alleviate some of the demand.

Senator Diaz-Rico asked if the 30 minute parking spots had been eliminated in the parking structure. VP Freer responded that he would look into it and report back.

Senator Diaz-Rico asked about the progress on getting better cellular coverage in the back of campus. VP Freer stated that he has been working with the major cellular service companies and Sprint and AT&T have stated that they will try to increase coverage. VP Freer is still working with Verizon.

Senator Brown stated that currently construction fencing is blocking parking spots in lot G and was wondering when the fencing will be moved freeing up the spots for use. VP Freer stated that he will look into it and report back.

Senator Tórrrez stated that it appears some faculty spots in the east parking structure going toward the stairs have been removed (it may be the case of a missing sign). VP Freer replied that he will look into it and report back.

9.2 Vice President for Student Affairs, VP Haynes, submitted the following report:

Enrollment Management Area

Admissions is accepting applications through CSU Mentor which is open for students to apply for admission during the 17-18 academic year. The application time period runs from October 1-November 30. Fall event planning has gone into full swing with preparations for the upcoming Open House on October 15.

The **Office of Financial Aid and Scholarships** awarded \$65,062,016.68 financial aid funds for Fall 2016 and refunds have been issued for eligible students for fall 2016. New FAFSA application period will start October 1, 2016. The Department is finalizing Department of Education audit; thank you to all the faculty who have assisted with this process.

The Division of Student Affairs received a grant award of \$3.2 million to fund the Talent Search Program over five years. The grant will enable the **Office of Pre-College Programs** to work with middle and high school students in the San Bernardino, Rialto and Colton School Districts.

Student Life

Department of Housing and Residential Education broke ground on a new 416 bed state of the art housing facility on September 29th. The project combined with the new dining commons is the largest capital project in CSUSB history totaling \$95.8 million. It is anticipated that both facilities will open in fall 2018.

Office of First Year Experience, in partnership with staff and faculty from across CSUSB, facilitated orientation for 5,600 students at the SB and PD campuses this summer. We also welcomed 550 parents and family members to our new Family Orientation program.

The **CARE** team responded to more than 325 cases of students in distress in 2015-2016; CARE now has an active case management team to provide resource referrals for housing, food, financial and academic concerns in addition to providing support and assessment when community members have concern for self-harm or harm to others.

Student Services

The **Career Center** facilitated the participation of thirty-two students in the day-long HACU pre-conference training that focused on interviewing skills, networking with employers, and identifying internship and employment opportunities that prepare them to take part in at the HACU 30th Annual Conference in October.

Coyote Athletics

Our CSUSB student-athletes have been working extremely hard in both the classroom and on the field or court. As a result, 28 student-athletes received the D2 Athletic Director's Association Academic Achievement Award. Men's and women's soccer team each had five students selected for the award. In an effort to ensure the best quality of play experience for our student athletes, mobile locker rooms have been placed on the CSUSB Premier Field for men's and women's soccer, and a \$100,000 investment to provide capital improvements to the CSUSB Softball Field is currently 75% complete.

CSUSB's Cross Country team is having an excellent season. Our Coyotes were victorious in their home invitational, the Coyote Challenge, held at CSUSB on September 24th. Senior Laura Aceves established a course record earning her victory at the home invitational and she recently won the UCSD invitational this past weekend. Senior Greg Robarge with men's golf finished second in the season opener golf tournament, the CCAA Fall Preview, held at the City of Industry, home of the 2017 CCAA Golf Championship.

Freshman Goalkeeper, Jacob Huber, with men's soccer was named the "CCAA Player of the Week" during the week of Sept. 12-18. Currently, the CSUSB Men's Soccer team is ranked #2 in the California Collegiate Athletic Association (CCAA). The CSUSB Women's Soccer team closed the month of September winning 3 out of their 4 matches during the month and are also ranked #2 in the CCAA.

Senior All-American, Malika O'Brien, was named the "CCAA Player of the Week" during the week of Sept. 5-11. The CSUSB Women's Volleyball team is currently ranked #3 in the south division of the CCAA and are ranked 19th in the country.

9.3 Vice President for Information Technology Services, VP Sudhakar, submitted the following report:

Your Information Technology Services Team worked hard this summer completing several projects of value to our campus community. Below is a listing of some of the projects that were completed this summer:

- Blackboard version upgrade from the April 2014 release to the October 2015
- Completion of the ITS Strategic Plan Implementation Plan (Attached)
- Formed two task forces within ITS to address two findings of Campus Climate Survey conversations with ITS Staff
- Applied for a \$500,000 NSF Grant to support network infrastructure for faculty led research activities
- Completed the Student Resource Guide for Technology (<http://its.csusb.edu/studentresourceguide/?page=1>)
- Continued collaborative efforts with College Techs for standardization of commodity computing resources
- Continued work with the Campus Community to address information security audit findings
- Brought on board an Accessible Technology Initiative Coordinator to continue to make technology resources accessible for students, faculty and staff with disabilities
- Continued work with Colleges and departments on the migration of websites to the University content management system
- Upgraded sixty smart classrooms across the University to include the PDC.
- Planned Tech Days event that will take place on October 18th and 19th at the San Bernardino Campus and October 20th at the PDC. (Attached)
- The implementation of the new GoPrint Cash Value Machines campus-wide which are already in use.
- The implementation, testing and installation of Alertus campus-wide. Alertus has been pushed to most of the computers on the campus domain, with more to come soon.

ATI/Instructional Design group: Summary of activity, Summer 2016

- ATI organized two summer institutes, Online/Hybrid Course Redesign (Aug.30-Sept.1, 2016) and Connected Learning with Engaging Technologies (Sept. 12-14, 2016)
- The Online/Hybrid Course Redesign institute (program attached) was attended by 21 participants from 12 different departments
- The Connected Learning with Engaging Technologies institute (program attached) was attended by 7 participants from 7 different departments
- The ATI Faculty Ambassador for CAL, Dr. Luz Ramirez in collaboration with ATI organized one workshop for the College of Arts & Letters on Sept. 21, Incorporating Audio Material in Your Classroom, attended by 7 faculty.

Faculty Associate with ATI: Summary of activity, Summer 2016

- The Faculty Associate with ATI in collaboration with ITS and Academic Research organized two summer institutes on ATLAS.ti (a software for qualitative research)
- ATLAS.ti Advanced User, June 22-23, 2016 with presenter Ricardo Contreras (ATLAS.ti) was attended by 15 faculty (campus news item attached)
- ATLAS.ti Fearless Learner, September 6-9, 2016, with presenters Johnny Saldana (Arizona State University) and Trena Paulus (University of Georgia) was attended by 16 faculty (campus news item attached)

- The Faculty Associate in collaboration with Academic Personnel and the Faculty Mentoring Network has been conducting a campus needs assessment for a robust online RPT process. The following activities were conducted as part of this project:
 - Interviews with first year and second year faculty about their experiences using the current, Moodle-based system and their needs as users
 - Interviews with evaluators about their experiences using the current, Moodle-based system and their needs
 - Interviews with Academic Personnel administrators about workflow and managing access
 - Three demos with potential suppliers of commercial online RPT systems: Digital Measures, Data180, Interfolio
 - A report on these activities containing recommendations is currently being prepared.

Administrative Computing & Business Intelligence

- Commencement Registration in PeopleSoft for Winter 2016
- COE Credential Tracking and Reporting in PeopleSoft: Replace old file maker homegrown Credential System
- Phase I – Admissions for Fall 2017 and Setup – Completed September 2016
- Phase II – Student Records Module. Possibly as early as Spring 2017.
- Automated the process of retrieving data from UEC Paylocity System to PeopleSoft. Used to provide services to the UEC Employees
- Employee Directory information into PeopleSoft
- CFS Year-end processing
- Upgrade Oracle databases from 11g to 12C
- KPMG and Dept. of Ed Audit – Financial Aid
- Admissions process changes for the 17-18 academic year
- Title IX – Not Anymore Project – prepare for Fall 2016 and CSU Title IX ERS Reporting needs
- Replace old antiquated home grown web systems with PeopleSoft bolt-on applications:
 - Role Lookup
 - SIS+ Archived Data Inquiry
 - OSHER move from Self-support to state
 - CISP move from State side to self-support
 - Qualtrics – developed surveys for the university as needed
 - SOTE – upgrade server and processes summer teaching evaluations
 - Enterprise Data Warehouse – continue to develop new ways to analyze student/admission data for Student Success
- Advancement Reports as needed

- Finance Data Warehouse training on new functionality

In-progress projects:

- U.Direct – create personal maps to graduation.
- Faculty Grade Change form being moved to PeopleSoft as an online form with workflow.
- CIM – CourseLeaf Curriculum Management – to be used for developing new courses and plans for Q2S.
- Advance 9.1 Upgrade
- Data Masking Project with CO
- Food Flash Project in Blackboard Connect
- SEVIS in PeopleSoft
- MyCoyote Portal Enhancements
- Enterprise Data Warehouse – work on bringing over PAWS data for Student Success
- CS 9.2 Upgrade
- CHRS Project – currently attending Solution Design Workshops

Distributed Technology Services

- Computer Purchase
- Bulk Computer Purchases to save campus funds, \$35,000 in savings
- License Consolidation
- Combined campus VMware and other licenses to reduce overall cost
- Administrative Privileges Guide
- Provide information and guidance for administrators and users about the risk of Admin Privileges to addresses finding #8 in Audit 14-55 at CSUSB
- Dell TechDirect
- Provide college techs access to the Dell TechDirect portal for parts management and Dell support requests
- Microsoft Training
- Provided training to campus techs on Group Policy Administration on windows servers
- ESET Anti-virus
- Collaboratively finish migration from Sophos to ESET
- Quarterly Purchase Cycle
- Establish a quarterly purchase cycle with the colleges to aggregate purchases and reduce overall cost to each area
- Retention Policy
- Establish a policy on user data retention based on scenario
- Computer Hardware Standards
- Established hardware standards for use in 2016-2017
- Computer Naming Convention
- Established a computer naming convention allowing systems to be properly identified on the network and direct service needs/requests to the appropriate technician

Enterprise & Cloud Services

- Migration of XIV to Compellent , shipping the equipment back to IBM and terminating the lease agreement with IBM.
- Migration from TSM (IBM Tivoli Storage Manager) to New Veeam Backup & Replication v9
- Upgrade from OnBase 15 to OnBase 15 SP3
- Completion of Horizon and VSphere upgrade

Technology Operations

Outdoor Wireless Expansion

- Phase 2 – Parking Structure West (Completed)
- Phase 3/4 – Parking Lot N and Structure East (In progress – Mid-Fall completion)

Campus Border Firewall – SBC and PDC

- Phase 1 – Migration to new equipment (Completed)
- Phase 2 – Implemented application-based policies (Completed)
- Phase 3 – Implementing CSU firewall standards (In Progress)

Capital Projects

- - Coordinated telecom infrastructure to new Parking Lot N (Completed)
- - Student Housing project design and coordination (Ongoing)
- - CEL building design and planning (In Progress)

Wireless Network Re-architecture

- Implemented new wireless network architecture as approved by IT Governance (Completed)

Relocation/Renovation Projects

- Renovation and relocation of 17 campus offices including Academic Affairs, Theatre Arts, SMSU, Student Financial Services, Health Center, Provost's Office, Career Center, SAIL, Kinesiology, ROTC, CAPS, Computer Sciences. (Completed)

PDC (UCR) Writing Center Infrastructure

Worked with PDC and UCR team in providing networking and phone infrastructure to new Writing Center on the UCR-PD campus (Completed)

9.4 Vice President for University Advancement, VP Fremont, submitted the following report:

FUNDRAISING AND DEVELOPMENT

Coming off a remarkable year. The \$15.5 million in 2015-16 was the second largest fundraising year in CSUSB history. 2016-17 is off to a great start, having raised nearly \$1.2 million (81 percent ahead of last year's pace). Individual gift commitments (989 to date) are up 20 percent from a year ago at this time. Over the past four years, fundraising is up 283 percent.

The Brown gift has clearly elevated the identity of our fundraising efforts. There are a number of significant gifts in the pipeline after launching the \$50 million Campaign for CSUSB. We expect some great news in the weeks and months ahead.

COMMUNICATION

The Office of Strategic Communication will be disseminating a new Inside CSUSB video every two weeks this academic year, highlighting our faculty, staff, students and alumni success stories. The first one went out just after Convocation.

In addition, AVP Bob Tenczar will co-chairing the Branding and Identity initiative with Dr. Victoria Seitz (chair, marketing department). Tuesday, October 18 through Friday, October 21, will mark the campus visit of Brand IQ Creative, our consulting firm to guide the discovery process. Virtually every hour of each day is occupied with meetings with different constituent groups. There is a special meeting with the faculty senate on Tuesday, October 18 at 1 pm.

ALUMNI

The Office of Alumni Affairs has been working for several months in preparation for our 2016 Homecoming Week – with events running October 17-22. The highlight will be the Homecoming parade on Saturday, October 22 beginning at 3:30 pm with a special party in the Den at 4 p.m. The women’s volleyball game that night will close out the festivities that night. We hope you will be able to join us – more details are at <https://advancement.csusb.edu/alumni>

9.5 Academic Affairs/Deans’ Reports: This item is deferred to the next Faculty Senate meeting due to the time certain.

10. STATEWIDE ACADEMIC SENATORS’ REPORT.

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

[September 2016 First Reading Resolutions for Input](#)

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to the time certain.

11. CHAIR’S REPORT.

This item is deferred to the next Faculty Senate meeting due to the time certain.

12. SENATORS’ REPORTS / INCLUDING ASI PRESIDENT’S REPORT

ASI President Gutierrez stated that the ASI has approximately \$70,000 to give for instructionally related activities and encouraged faculty to submit proposals by November 1, 2016. ASI President Gutierrez will send further information regarding the proposals and proper contact information to the Senate listserv.

13. OLD BUSINESS.

None.

14. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

3:15pm Time Certain (If preceding items have not been completed).

15. **ASI PRESENTATION, SMSU EXPANSION AND OFFICER INTRODUCTIONS.**

ASI President Gutierrez introduced the ASI Executive Vice President, Quinn Kochman and several fellow ASI Board of Directors members, M. Kampbell and D. Martinez, and Santos Manuel Student Union Board of Directors members, D. Hernandez, D. Friedman, R. Vasquez, and F. Hernandez, to the Senate. ASI President Gutierrez noted that it is his goal to get more student involvement and have college representatives working closely with each college on campus and hopes to build a mentorship program.

ASI President Gutierrez and ASI VP Kochman stated that the SMSU expansion project started in 2012. It was decided to proceed with the alternative consultation method as outlined in the fee policy and ASI hopes to reach 4,000 students for feedback through stationing students outside of classrooms, having events to discuss the expansion, and if faculty can make time available in their class, inviting presenters to classroom for a short presentation. The expansion would be a category II fee; costing students \$428 a year to be paid only after the expansion is complete. ASI President Gutierrez noted that the fee would be covered by financial aid. The expansion hopes not only to create more much needed space but to also increase community life, engagement, and growth of student involvement on campus. The presentation can be viewed [here](#).

Senator Steffel while in support of the expansion still has concerns of the cost. That while financial aid would pay for the fee, some financial aid is in the form of loans the students will have to pay back over multiple years. Senator Steffel also asked exactly how the decision to implement the fee will be made. ASI President Gutierrez and ASI VP Kochman stated that through the student feedback process, surveys will be given to students after they have heard a presentation. All surveys will be compiled by an outside entity. The data will be presented to the Campus Fee Advisory Committee to make a recommendation to President Morales. President Morales will then forward his recommendation to the Board of Trustees.

Further discussion of this item is deferred to a future Faculty Senate meeting due to the time certain.

3:30pm Time Certain (If preceding items have not been completed).

16. **DISCUSSION WITH ASCSU CHAIR MILLER.**

ASCSU Chair Miller stated she was impressed to see the desire of collaboration between faculty and students.

ASCSU Chair Miller reported that the ASCSU has set several priorities for the year including promoting academic quality by strengthening shared governance, relationships

with government like the legislature and Governor, and the ASCSU relationship with faculty senates. ASCSU Chair Miller is visiting all CSU campuses and meeting with every faculty/academic senate. ASCSU Chair Miller stated that she recently served as the ASCU representative at the American Association of University Presidents Conference on Shared Governance. One of the most powerful sessions was hosted by the Association of Governing Boards regarding their study, [“Shared Governance: Is Ok Good Enough?”](#). ASCSU Chair Miller shared that the study states that the principle of shared governance acknowledges the “...authority of governing boards and distributed authority to the administration and faculty – is a basic tenet in higher education. When working well, it brings a wealth of ideas to critical conversations and creates a sense of inclusiveness that strengthens support for decisions...and an essential institutional asset.” According to the survey data, they only found that shared governance is “Ok” on most campuses. ASCSU Chair Miller wants to promote shared governance and have the CSU be a flagship for shared governance that other Universities look to from across the country.

ASCSU Chair Miller highlighted some of the items from the first plenary in September. The ASCSU passed a resolution in support of Proposition 55, received the Quantitative Reasoning Task Force report and approved a resolution calling for the implementation of the report. The ASCSU also accepted the first reading of a resolution regarding postsecondary education transfer and the need to work with and educate the legislature as well as the first reading of a resolution regarding GE. More information regarding the ASCSU plenary item can be found using the links under item 10.

17. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(M. Groen), s/(H. Brown) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 03– Tuesday, November 1, 2016, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of J. Aikin, D. Chen-Maynard, K. Collins, A. Gutierrez, R. Keating, T. Morales, H. Oh, G. Shlesselman-Tarango, T. Schmitt, J. Skillman, J. Ullman

Guests Present: T. Ballman, F. Beer, C. Caballero, R. Chen, K. Costino, C. Dickson, K. Fleming, D. Freer, R. Fremont, B. Haynes, J. Hughes, R. Mohamed, J. Peacock, A. Satterlund, B. Sirotnik, S. Sudhakar, M. Van Wart

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for October 11, 2016 ([FSM 16-02](#))

It was m/(L. Diaz-Rico), s/(B. Steffel) to approve the Faculty Senate minutes from October 11, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(A. Bodman) s/(Y. Karant) to withdraw item 6.1 Review of Departmental/School RPT Guidelines – Communication Studies from the agenda. **PASSED.**

It was m/(K. Grisham), s/(N. Tórréz) to approve the Faculty Senate agenda as amended. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

Opening of Pan African Center: A great day for CSUSB as we officially opened a new facility designed to help our students with advising, tutoring, internship and scholarship resources, as well learning about their own culture. The ribbon cutting was on Monday, October 17. Nearly 200 students, faculty, staff and visitors joined in the festivities.

Funded by the SMSU and located adjacent to our Multi Cultural Center, the center will offer African American, as well as other students: peer-to-peer advisement, referrals, tutoring; resources leading to scholarships and internships; critical thinking development; African American club and organization support; and faculty, student and staff collaboration. I hope you take the opportunity to visit.

Homecoming: 500+ of our alumni, faculty, staff and students – as well as their families – celebrated Homecoming on Saturday, October 22. The day included a special parade with golf-cart floats from dozens of student

organizations and departments, a special food fair with live music, and finally an opportunity to watch our nationally-ranked volleyball team sweep CSU Dominguez Hills. Engaging our alumni is a key part of our Strategic Plan and it was great to see so many people enjoying their time on campus.

I also had the opportunity to attend of mixer with our African American alumni on Friday evening as many of them look to take a greater role in supporting our students' experience.

Black and Brown Conference: Our second annual conference brought about 350 African American and Latino ninth-grade young men to campus this past Friday. This special symposium is designed to increase the number of African American and Latino males who enroll and graduate from college; the students who attended represent five Inland Empire school districts. They received critical college information, got connected with CSUSB students and had the opportunity to talk about relevant issues facing young students today. Colton, Fontana, Rialto, San Bernardino and Victorville school districts all participated.

We know that raising the percentages of male students of color who graduate from high school and complete a college degree is vital for the social and economic prosperity of the Inland Empire.

Rise in African American Enrollment: A great segue to the exceptional work of our team in the Admissions Office: CSUSB has seen great strides in the enrollment of African American students in Fall 2016, with a 23% increase. Applications increased last year by 19%.

This is a direct outcome of our efforts within the African American communities, educating them on the exceptional educational and cultural experience they can receive at CSUSB. The team in the Office of Strategic Communication has produced a short informative video that I encourage you to view.

Community Service: This is embedded into our DNA unlike any university with which I have ever been associated. On October 22, our students boxed more than 15,000 pounds of food for needy families. This was in collaboration with the Community Action Partnership of San Bernardino County to help needy families as part of national Make a Difference Day.

Founded in 1992, Make a Difference Day is one of the largest national days of community service in the United States. Celebrated annually on the fourth Saturday in October, thousands of volunteers unite in a common mission to improve the lives of others.

Congratulations to Diane Podolske and the Office of Community Engagement for another stellar job.

Linked Learning: We have announced CSUSB's partnership with Linked Learning to explore a pilot to provide accelerated opportunities to Linked Learning students

and our graduates. CSUSB is the first postsecondary institution to formally commit to working on these Linked Learning opportunities to accelerate degree attainment.

Research shows that, compared with their peers, students in certified Linked Learning pathways earn more credits in the first three years of high school, report greater confidence in their life and career skills, and say they are experiencing more rigorous, integrated, and relevant instruction. The data also show that students coming into Linked Learning with low prior achievement were less likely to drop out, completed more A-G courses, and had higher GPAs than similar students enrolled in traditional high schools.

This pilot will foster collaboration and support across the university necessary to providing Linked Learning students with streamlined transitions between career pathways and CSUSB.

4. **PROVOST'S REPORT.**

In addition to the report Provost McMahan submitted below, the Provost noted that Senator's Muhtaseb's suggestion to change the Civility and Respect Committee to the Collegiality and Respect Committee has been approved by President Morales. Provost McMahan stated that north-west of the SMSU there is a pre-graduation party underway as a kick-off of the graduation initiative. Lastly, Provost McMahan apologized for any misunderstanding regarding the semester workload decision. Provost McMahan stated that she supports faculty and is working on ways to reduce workload by working with deans and department chairs. At present, every CSU under the semester system is at a 4/4 workload each is configured internally different in order to help reduce that workload under different criteria. Provost McMahan stated that it may take a year or two but she is committed to making sure junior faculty are protected and senior faculty have the time needed to do better. The 4/4 workload issue is an issue of the CFA and Provost McMahan is currently in the process of setting up a meet and confer. Provost McMahan noted that the Stanislaus policy referred to in the Q2S Steering Committee recommendation and resolutions on today's agenda was never approved nor implemented. Provost McMahan stated that she will work to find an arrangement that works for CSUSB but will need the time to do so.

Provost McMahan submitted the following report:

A special thank you to the Undergraduate Studies Office for coordinating the student success workshop on October 25th. Approximately 40 faculty, staff, and administrators attended this event. The workshop formally kicked off our efforts on the graduation initiative and highlighted the use of data for student success. Many thanks to the college representatives for sharing the good work they are doing.

Let's give a special shout-out to our women's volleyball team! Forty faculty attended faculty night on Tuesday, October 18th at 7:00 pm. CSUSB celebrated a huge victory over Cal Poly Pomona. Thank you to Dr. Brian Haynes, VP of Student Affairs, and Christina Johnson, Associate Director of Athletics, for coordinating all the food and beverages. This was a great evening to get to know each other!! Stay tuned for more faculty social events!

College News

Helping underserved existing and aspiring businesses in the eastern Coachella Valley is the target of a \$45,000 U.S. Department of Agriculture Rural Development Grant. The grant was awarded to the Inland Empire Small Business Development Center, a program of the Inland Empire Center for Entrepreneurship at Cal State San Bernardino. The grant was announced on Tuesday, October 11th, at the CSUSB Jack H. Brown College of Business and Public Administration with USDA Rural Development Undersecretary, Lisa Mensah, and USDA Rural Development California State Director, Janice Waddell, in attendance. Mensah called the grant to the IESBDC “special” as the agency primarily offers loans programs, with limited grant funds available. Mensah praised the center and CSUSB for their commitment to helping underserved businesses. “No business thrives on its own. Business is the most connected field you could be in. In order to make a market you have to know what it takes,” Mensah said. “We are so proud to be partnered with institutions who understand their role as springboards.”

On October 19th, the Department of Public Administration with the Leonard Transportation Center sponsored a visit to CSUSB by US Secretary of Transportation, Anthony Foxx- to discuss Transportation issues of the Inland Empire.

The Center for Global Management sponsored and organized a design thinking workshop on how to foster wall-less collaborative culture to facilitate Q2S process, in collaboration with campus TRC and Q2S leadership and the Jack Brown College Q2S committee. Eight faculty members participated in training to become facilitators. About 30 faculty members from across campus participated in the half day workshop on October 7th, and developed posters showcasing their innovative designs.

The Center for Global Management collaborated with the Jack Brown College Research Director, Professor Anna Ni, to launch a VIRTUAL EDITING UNIT, offering professional editing service for our faculty, who need to polish their manuscripts to be able to target superior peer-reviewed journal publishing opportunities. The service is offered virtually by an expert editor based in India, who does more than just proofreading.

The College of Education is the recipient of one of the five MRWC awards for the state – Math Readiness Challenge Grant Award of 1.28 M aimed at creating an ERWC-like course in math for the region.

Strong interest from several districts throughout the 2 counties is working to meet upcoming teacher shortages through projects that would move classified personnel from classroom aides, and the like, into and through completion of Bachelor’s degrees and credentials through funded pathways.

Dean Jay Fiene was recently appointed to the Carnegie Project on the Education Doctorate (CPED) Board as *the* CSU-representative for the entire system, and one of *only 5 Deans in the nation* currently serving a 3-year term.

In the College of Natural Sciences, at the regional southwest American College of Sports Medicine conference this year, the Department of Kinesiology had 45

undergraduate students attend and 10 volunteer to help out with the conference proceedings.

The College of Arts and Letters sponsored a symposium with the Los Angeles Times “San Bernardino: A Quest for Understanding” on October 20. The editor-in-chief of the LA Times committed all the monies from their Pulitzer Prize winnings (\$10,000) for their coverage of the December 2 attacks, to the journalism programs of CSUSB and Cajon High School. This gift will allow the *Coyote Chronicle* to have feature stories on the city of San Bernardino, among other initiatives.

Dr. Tatiana Karmanova gave a presentation to the Employers Confederation of the Mexican Republic (COPARMEX) at their conference on October 13 about educational opportunities for their members and affiliated universities (private). COPARMEX is a voluntary membership business organization, which brings together entrepreneurs from all sectors. Its more than 36,000 member companies across the country are responsible for 30% of GDP and 4.8 million formal jobs.

The International Education Programs welcomed 24 Mexican government sponsored “Proyecta 100,000” English Language Learners for a four-week program

Hosted international training programs in:

- Statistics for 24 professionals
- Finance for 24 professionals
- Higher Education Administration for 26 professionals
- Business Administration for 17 professionals

Palm Desert Campus

Congratulations for receiving the SBEMP Law firm with the “Impact Award” – which recognizes the impact that Palm Desert is having on the community.

Congressman Raul Ruiz held a Hospitality Management Round Table at PDC, and several of us had a chance to have a private lunch with him to discuss the future of the Hospitality program and PDC.

As a result of the work we have been doing with CVEP (I chair the Post-secondary Education committee), we held the first College Fair Night at Agua Caliente Resort. Over 2,000 students and parents attended and over 100 different post-secondary institutions attended.

Office of Graduate Studies

The Graduate Studies Office held five workshops in October to assist students who are completing a thesis, project, or dissertation. Two workshops focused on how to properly cite sources to avoid unintentional plagiarism and two workshops explained the thesis submission and review process. A fifth workshop on avoiding plagiarism was held for Dr. Amy Leh’s Instructional Technology students.

On October 5th, a new graduate coordinator orientation was held to welcome them; review their responsibilities; and provide them with resources for the position. Information was distributed on graduate student applications, admission, enrollment, probation and dismissal, the status of the strategic analysis of graduate programs, the new writing requirement, and other updates. We also introduced our new web page for graduate coordinators, Coordinators Corner. This page will be used to share information, post upcoming meetings, etc., and will serve as a resource for graduate coordinators.

Office of Student Research

The Office of Student Research hosted the “Steps to Graduate School” workshop on October 4th. A total of 38 students attended the event. The workshop focused on helping students apply to graduate school and introduced students to the application process.

The call for applications for the faculty/student grants was sent to faculty and student email addresses. The deadline is November 4th, 2016.

The call for applications for the Course Redesign grant was sent to faculty email addresses. The deadline to apply is January 27th, 2017.

Office of Academic Research

Office of Community Engagement

The Office of Community Engagement is working with data from a recent CSUSB study on hunger and homelessness on campus and its impact on the graduation initiative. About 1,800 students reported experiencing food insecurity. Of these students 32% said this negatively impacted their educational efforts, cited problems obtaining required textbooks, missing classes, and dropping needed classes.

Make a difference day on Oct 22nd was big success with 100 1st year students engaging in a service project.

2:20pm Time Certain (If preceding items have not been completed).

5. OLD BUSINESS.

5.1 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) Second Reading:

If you would like to provide input please click here [FPDCC Input Form](#)

It was m/(O. Mango), s/(T. Ruml) to approve the second reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development.
PASSED.

6. NEW BUSINESS.

6.1 Review of Departmental/School RPT Guidelines ([attachment](#)):

6.1.1 ~~FSD 16-02 Department of Communication Studies Departmental RPT Guidelines~~ ([attachment](#)) First Reading:

6.2 FSD 16-03, Resolution in Support of Proposition 55 ([attachment](#)) One Reading:

If you would like to provide input please click here [Prop 55 Input Form](#)

It was m/(N. Tórréz), s/(Y. Karant) to approve the one reading of FSD 16-03, Resolution in Support of Proposition 55. **PASSED.**

6.3 FSD 16-04, Resolution Opposing the Proposed Tuition Hike ([attachment](#)) One Reading:

If you would like to provide input please click here [Tuition Hike Input Form](#)

Some senators felt in light of the possible budget shortfall in 2017-2018, that not allowing for a tuition increase would limit the CSU. Others felt that while the CSU is in need of more funding, it should not be at the expense of students. While financial aid may cover some or all of the tuition increase for some students, much of the financial aid is in terms of loans which would increase student debt. Senators discussed other ways savings could be realized and the need for a fully funded CSU.

Senator Ruml requested a secret ballot.

It was m/(K. Grisham), s/(K. Pelletier) to approve the one reading of FSD 16-04, Resolution Opposing the Proposed Tuition Hike. **PASSED, 15 for, 9 opposed, 2 abstentions.**

6.4 FSD 16-05, Resolution of Endorsement for the Faculty Senate Executive Committee Response to the Decision on Faculty Instructional Load Under the Semester System ([attachment](#)) One Reading:

If you would like to provide input please click here [Endorse EC Input Form](#)

The Senate debated whether the workload issue was under the purview of the Faculty Senate.

It was m/(J. Gilbert) s/(A. Bodman) to make a friendly amendment to change the first resolved to read “Whereas: The administration’s recently...” **ACCEPTED.**

Senator Kremling requested a secret ballot.

It was m/(K. Grisham), s/(A. Bodman) to approve the one reading of FSD 16-05, Resolution of Endorsement for the Faculty Senate Executive Committee Response to the Decision on Faculty Instructional Load Under the Semester System as amended. **PASSED, 19 for, 6 opposed, 1 abstention.**

6.5 FSD 16-06, Resolution of Endorsement for the Q2S Faculty Workload Task Force Recommendation to the Q2S Steering Committee ([attachment](#)) One Reading:

If you would like to provide input please click here [Endorse Q2S Workload Task Force Input Form](#)

It was m/(D. Fsiehman), s/(D. Sweeney) to make a friendly amendment to strike the third whereas clause. **ACCEPTED.**

It was m/(M. Boland), s/(N. Tórrrez) to make a friendly amendment to add the following whereas clauses after the second whereas clause:

WHEREAS: The Report indicates that while the General Fund has increased by 14% and FTE has increased by 17%, funding for faculty has only increased 10%; and

WHEREAS: The report indicates that since 2011, the percentage of the budget going to Academic Affairs has dropped by 3.35% and the percentage of the Academic Affairs budget going to the colleges has dropped by 4.2%; and

WHEREAS: The report indicates that redistributing faculty workload to provide regular and confirmed support for 3 to 6 units of professional development time per year would only cost 1 to 2% of the budget; and

As well as add the following as the first resolved clause:

RESOLVED: That the Faculty Senate urges CSUSB to affirm the importance of the academic mission by restoring its priority within the CSUSB budget; and be it further. **ACCEPTED.**

It was m/(A. Bodman), s/(D. Sweeney) to make a friendly amendment to the newly added third whereas clause to change “FTE” to “FTES.” **ACCEPTED.**

It was m/(A. Bodman), s/(N. Tórrrez) to make a friendly amendment to the newly added fifth whereas clause to change “budget” to “general fund budget.” **ACCEPTED.**

It was m/(Y. Karant), s/(K. Grisham) to approve the one reading of FSD 16-06, Resolution of Endorsement for the Q2S Faculty Workload Task Force Recommendation to the Q2S Steering Committee as amended. **PASSED.**

- 6.6 FSD 16-07, Resolution of Endorsement for the Q2S Steering Committee Faculty Workload Recommendation ([attachment](#)) One Reading:
If you would like to provide input please click here [Endorse Q2S Steering Committee Input Form](#)

It was m/(D. Fsiehman), s/(D. Sweeney) to make a friendly amendment to strike the third whereas clause. **ACCEPTED.**

It was m/(O. Mango), s/(K. Grisham) to approve the one reading of FSD 16-07, Resolution of Endorsement for the Q2S Steering Committee Faculty Workload Recommendation as amended. **PASSED.**

7. COMMITTEE REPORTS.

- 7.1 Q2S Report: Q2S Director Costino noted that conversion/transformation proposals are due today. Director Costino hopes to get feedback back to programs by December 1, 2016 if not earlier.

Senator Karant stated he was told transformation was not an option for graduate curriculum. Director Costino stated that transformation is an option for all programs.

FAC Chair Bodman stated that committee will forward its recommendation to create a special department of Aerospace and Military Sciences as well as a FAM outlining the nature of the department. The Committee is also continuing its work on revising the provost review policy.

GE Chair Gilbert stated that in light of the workload decision and campus conversion, the GE Committee pushed back sending out the GE survey by a week. This also means a final proposal will not be ready to go to the Senate until the Winter quarter.

8. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

September 2016 First Reading Resolutions for Input

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Steffel stated that the committee and plenary meetings are this week and she will report back to the Senate at the November 22, 2016 Senate meeting.

9. **CHAIR'S REPORT.**

Chair Kolemäinen did not give a report in the interest of time.

10. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

ASI Vice President of Finance (representing the ASI President in his absence) Dickson updated the Senate on the alternate consultation process for the Student Union Expansion fee. The ASI set a goal of reaching 4,000 students through the alternate consultation method. To date, over 4,900 students have been reached and ASI hopes to hit 5,000 soon. ASI VP of Finance Dickson added that an overwhelming majority of students consulted agree that the expansion is a high priority, would spend more time on campus and would spend more time overall in the student union if it were to be expanded.

Senator Karant asked what is the proposed fee and for how many years would the fee be in place. VP Haynes responded that the fee would be in place for thirty years and is \$143 per quarter.

Senator Boland asked if students when being told financial aid could cover the fee if it is being explained that it may be by adding to a student's loan debt. VP Haynes stated that students are told it could be added to their loans but do not address how it would be paid on an individual basis.

Senator Bodman noted that the fee would be equivalent to a 2.5% tuition increase.

Senator Gilbert asked what other efforts are being made to give students more space without a cost to the students. VP Haynes stated that external funding is being looked into.

Senator Gilbert also commended the efforts of the students to reach almost 5,000 students in the alternative consultation process. VP Haynes echoed that sentiment and noted that no other campus has achieved reaching out to almost 25% of the student population on a campus.

The Senate also discussed if other resources were being looked at to help offset the costs of the expansion and provide a return to students, or if revenues from the student union could somehow go back to students. The Senate also asked if a development officer had been assigned to the project or to Student Affairs. The Senate also asked if donations were already being accepted for the expansion. VP Fremont stated that he is working to get a development officer in Student Affairs and donations can be directed to the student union.

Senator Karant asked what the current fee was and how much of an increase the proposed fee would be. AVP Satterlund stated that she would be happy to come back to the Senate to address this question and further concerns. It was noted that the current fee is \$58.

Senator Kremling encouraged Senators to take the CFA bargaining survey and to remind faculty in their colleges to complete the survey as well.

11. **DIVISION REPORTS.**

11.1 Vice President for Student Affairs, B. Haynes, submitted the following report:

Student Services

- The Career Center hosted a total of 133 Employers this quarter through marquee programs such as: Career Expo, Graduate School Fair, Part Time Job Fair and individual information sessions and recruitment visits including, the CIA with 31 student participants.
- Thirty-one undergraduates and three graduate STEM students received scholarships to participate in the 30th Annual HACU Conference in San Antonio, Texas. Students were sponsored by Academic Affairs and ASI and were accompanied by Career Center staff who facilitated networking and other opportunities for students.
- The Career Center presented On October 21st at the annual expo for the Center for International Trade Development held at the San Bernardino International Airport. The audience included 360 students from local community colleges and AVID high school programs. Topics presented included: Developing your Professional Self, Digital Dirt in Social Media and How to Network. The California Centers for International Trade Development (CITD) is funded by the Chancellor's Office of the State of California.
- The Children's Center had a successful first Parent Advisory Committee meeting for the new academic year. There were new parents in attendance and they had great ideas on ways to get families more involved in their children's experiences at the preschool.
- Four new trainees joined Counseling & Psychological Services for a one-year training program. After the initial orientation, the trainees are already seeing clients independently (under senior clinicians' supervision) and assume other clinical duties.

- SSD participated in the Chaffey College Disability Awareness Fair held October 18-20, 2016 at the Fontana, Chino and Rancho Cucamonga Campuses. The event provided an opportunity for the department to outreach to prospective students.
- The SSD Advisory Board met on October 14, 2016. At the meeting new officers were elected, representatives for CAAB, the ATI Committee, and the Ability Awareness Fair Committee were chosen; and the board unanimously supported establishing a Delta Alpha Pi International Honor Society Chapter. Delta Alpha Pi is an academic honor society founded to recognize high-achieving students with disabilities who are attending college.
- On October 13, 2016, the WorkAbility IV program hosted a workshop titled, “Internship Preparation for Workforce Recruitment (WRP), HACU, CSUSB Credit and in the Community.” Twenty-five students attended the workshops where five students shared their internships experiences with the audience.
- On October 20, 2016, the WorkAbility IV program at the Palm Desert Campus held a Job Placement Circle in partnership with the PDC Career Center, Don O’Loughlin, College of the Desert WorkAbility III, and Julie Hillstead, Department of Rehabilitation. Twenty-five students (all with disabilities) and 9 employers participated. Employers conducted sixty-three interviews and two PDC WorkAbility IV students were hired as a result of the fair.
- The Student Health Center hosted “Step into Awareness” event that personalizes the magnitude of loss regarding the 1,100 college students who commit suicide annually. Over 200 students participated in the event and learned about campus resources.
- The Student Health Center in partnership with the SMSU Cross Cultural Center, co-hosted the “Let’s Talk about Sexual Health” event on October 27th presenting to nearly 300 students focusing on sexual responsibility and consent.
- The Veterans Success Center in collaboration with the Air Force ROTC Det. 002 celebrated the U.S. Air Force's Birthday on October 7, 2016. The program included an inspiring invocation by Chaplain, Colonel Rick Givens, a keynote address by Brigadier General Russell Muncy, followed by the cake cutting ceremony which included Reservist Jon Arnette and AFROTC Cadet Doyle; and a flyover by the March Aero Club.
- The VSC celebrated the Navy Birthday on October 13, 2016 on the Coyote Bookstore Lawn. The ceremony included the Colors which were presented by the NJROTC at Rialto High School, the keynote address by Commander Lauper, Chaplain, and Captain Hawley who provided the invocation and CSUSB's own Boatswain's Mate Jonathan Tran.

Student Life

- More than 4,700 students, faculty and staff have shared their feedback on SMSU expansion as part of Alternative Consultation; thank you for your participation. The AC campaign concludes on Nov. 4th.
- ASI will be participating in a November meeting with CSSA to learn more about the proposed tuition increase. They will discuss CSU steps to address State funding of higher education.

Coyote Athletics

- Thank you for coming out to support Coyote Athletics at the Faculty Appreciation Night.
- Sophomore setter Jayann DeHoog of Cal State San Bernardino has been named California Collegiate Athletic Association Women's Volleyball Player of the Week. She averaged 10.81 assists/set (nearly a half assist above her season average) and tallied a career-high 22 digs in a win over Cal State Los Angeles with 53 assists (one shy of a season high). That was part of a 3-0 week for the Coyotes, who also chalked up wins over Cal State Dominguez Hills and Cal Poly Pomona. The Bakersfield native was the CCAA Freshman of the Year last season.
- The Coyotes (15-4, 9-2), ranked No. 18 nationally, are on the road this weekend with matches at Cal State San Marcos and UC San Diego.

Enrollment Management

- Received over 5500 Freshmen and Transfer Applications for Fall 2017 after the opening of CSU Mentor on October 1
- Hosted over 300 students and their families at annual Open House Event on October 15
- Estimated Summer 2016 Financial Aid totals:
 - 3,616 (85.90%) summer enrolled students received financial aid of 4,161 (HC) summer enrollment
 - Total summer aid: **\$2,718,638** Grant/Scholarships/fee waivers/Student Support Payments (stipends) + **\$3,941,687** loans = **\$6,660,325**
- GEAR UP, in partnership with the College Board, provided the PSAT 9 to all 9th grade students in SBCUSD on October 19th.
- 19 Educators representing GEAR UP, Upward Bound and SBCUSD completed a pilot training program with NASA. Those who were trained will now implement a NASA curriculum UAV project at middle schools and high schools throughout SBCUSD.
- Upward Bound participants engaged in activities and conversations about “breaking barriers” during Saturday University and assisted senior participants in completing and submitting CSU, FAFSA and EOP applications. Upward Bound continues to provide tutoring and soft skills development workshops to underclassmen during weekly

tutoring and recently hosted a College and Financial Aid Night for all participating parents to discuss college options and financial aid.

11.2 Vice President for Information Technology Services, S. Sudhakar, submitted the following report:

We had very successful tech days on October 18th and 19th here on the San Bernardino Campus and on October 20th at the PDC. Over 350 faculty, staff and students attended events that included workshops, tech hookups and download parties.

Our web team is continuing to make progress on moving all University administrative websites to our new content management system. Last month alone nine websites went live including College of Arts and Letters, College of Social and Behavioral Sciences, EHS, Police, LEAD, College of Education, and Diversity Committee. The overall project is about 20% done.

We are working on a new internal facing content management system, Emgage, that will allow faculty and departments to host their discipline specific content.

Last month, the IT Governance Executive Committee heard about the progress that is being made towards resolving the information security audit findings. We will continue to work with the campus community in resolving all the findings before the auditors return next spring.

The Campus will be going through a PeopleSoft upgrade next year (June – Dec 2017), which will result in the separation of the HR module from the student module in preparation for the Common Human Resources System (CHRS) project that will commence in 2019. Please see attached presentation.

Online RPT

- The following are campus demos with Interfolio and Faculty180 (part of Data180) organized for the campus Senate, faculty and administrators:
 - Nov. 2, Interfolio
 - Senate demo: 9-10:30 am, PL 4005 (recorded)
 - Campus-wide demo: 2-3:30 pm, PL 5005
 - Nov. 3, Faculty180
 - Senate demo: 9-10:30 am, PL 4005 (recorded)
 - Campus-wide demo: 2:30-4:00 pm, PL 5005

Affordable Learning Solutions (AL\$) grants

- Thanks to a grant of \$21,000 awarded to our campus last year, 21 faculty from 12 departments will receive incentives to adopted more affordable instructional materials in their course sections during 2016-17.

Upcoming workshops sponsored by ATI and ATI-TRC:

- Bb Basics: Creating Discussion Boards (new faculty only- Nov. 4, 12:30-4:00 pm, PL 003)
- Spotlight on technology: Virtual Reality (campus-wide, Nov. 10, 12-1:30 pm, PL 003)
- Creating engaging online discussions (campus-wide, Nov. 14, 2-4:00 pm, FO 177)
- Using Softchalk for Windows to create interactive online content (campus-wide, Nov. 16, 12-1:30 pm, PL 003)
- Using Softchalk for Mac to create interactive online content (campus-wide, Nov. 17, 12-1:30 pm, PL 003)

- Bb Basics: Assessments (new faculty only, Nov. 18, 2:30-4:00 pm, PL 003)
- JMP workshop: Data visualization (campus-wide, Nov. 18, 2:30-4:00 pm, PL 015)
- Spotlight on innovators: Dr. Kurt Collins (campus-wide, Nov. 28, 12-1:30 pm, PL 003)
- Effective Bb rubrics (campus-wide, Dec. 2, 8-9:30 am, FO-177)
- Bb Basics: Using the Gradebook (new faculty only, Dec. 2, 2:30-4:00 pm, PL 003)
- Effective Bb rubrics (CNS Institute only, Dec. 2, 2:30-4:00 pm, FO-177)

Staff professional development

- Five ATI employees attended Educause during Oct. 25-28 as part of their professional development activities. The Educause annual conference is the premier conference for IT professionals in higher education. The conference brings together faculty, instructional designers, technology providers and administrators.

Administrative Computing and Business Intelligence (ACBI)- In-progress projects:

- **Advance 9.10 Upgrade – Went live on 10/31/2016**

ACBI In-progress projects:

- COE Credential project: Working on Admission Decision 3C Communication and Phase II which includes the development of the pages for the Student data for COE Credential students.
- U.Direct – create personal maps to graduation. Will demo to Advising and BPA team early December with moving to production in December for selected group.
- Faculty Grade Change Form being moved to PeopleSoft as an on-line form with workflow. Plan to test with a few faculty in the Winter 2017. Roll out to everyone for Spring 2017.
- CIM – CourseLeaf Curriculum Management – to be used for developing new courses and plans for Q2S.
- Data Masking Project with CO
- Food Flash Project in Blackboard Connect
- SEVIS in PeopleSoft
- MyCoyote Portal Enhancements
- Enterprise Data Warehouse – PAWS data for Student Success being refreshed daily.
- CS 9.2 Upgrade – 1st, 2nd, and 3rd choice for CSUSB to upgrade submitted to CO.
- CHRS Project – currently attending Solution Design Workshops
- Quarter to Semester Conversion – Student Sub-Committee had their 1st meeting on October 25th
- Preprovisioning and Deprovisioning of employees
- College Planner to integrate with PAWS Data
- EMS – Event Management System – Moved existing data from old EMS Pro system to EMS Campus development server to test functionality.
- XML Transcript to replace Crystal Reporting that is no longer available in CS 9.2.
- CLEO FTP processes being moved to a web-based system. Moved

Campus Data Center Firewall Replacement:

As part of the system wide Common Network Initiative (CNI) effort, CSUSB will be replacing the Data Center firewall as the second part of the Palo Alto Firewall project.

The anticipated replacement date will take place during the week of December 19-23, 2016.

For the month of October CSUSB was exposed to many information security awareness activities as part of National Cyber Security Awareness Month (CSAM).

- Based on the theme of “Good Cyber Hygiene” a series of messages were created.
 - Weekly security tips were emailed to faculty and staff.
 - Social media channels of Facebook, Instagram and Twitter were used to disseminate the messages.
 - The John Pfau Library and Recreational and Wellness Centers flat screens echoed the same messages.
- A Cyber security expert spoke to the Campus Techs on “Evidence Preservation”.

Information security videos were displayed at the ISET table during ITS Tech Days

- 11.3 Vice President for University Advancement, R. Fremont, submitted the following report:

FUNDRAISING AND DEVELOPMENT

Our fundraising trajectory continues to be strong after the announcement of our \$50 million Campaign for CSUSB. Over \$31 million has been raised to date. We are at about \$1.3 million for 2016-17, with another \$4-5 million pending, perhaps before the end of the calendar year.

The total number of gift commitments stands at 1,407, more than 26% above last year’s pace. Foundation giving this year has been very strong, raising over \$530,000. That stands as 240% better than a year ago at this time. Our team in Corporate and Foundation Relations are involved in a number of strong proposals to support the work of our faculty.

On November 9, our deans and academic leaders will take part in a special educational symposium with Phoenix Philanthropy to help advance their skills in donor development and cultivation. The colleges and the Palm Desert Campus will be working on processes that will engage their communities on identifying appropriate campaign goals.

COMMUNICATION

Dr. Victoria Seitz (Professor and Chair, Marketing) and AVP Bob Tenczar, along with the Branding and Identity Task Force, brought Brand IQ Creative to campus last week for the discovery phase of the Branding & Identity Initiative.

As part of the Strategic Plan, the company ran for four full days of meetings with every one of our constituent groups, including faculty, staff, students, alumni and community friends. In fact, the team hosted 39 different meetings in that window of time, not counting surveys sent to thousands of others.

Brand IQ Creative will now begin to analyze the data, preparing to deliver the first series of recommendations by late winter/early spring to the task force. This will

ultimately lead to a full presentation to the campus community on their recommendations to advance and elevate the identity of CSUSB.

I am also proud to announce that Strategic Communications has launched a new feature highlighting the expertise and work of CSUSB faculty. The first is on Brian Levin (Professor of Criminal Justice, Director of CSUSB's Center for the Study of Hate and Extremism). It is available at <http://news.csusb.edu/2016/10/25/introducing-a-new-feature-highlighting-the-expertise-and-work-of-csusb-faculty/> but will also be part of the daily news clips on Campus.

They are also working on special video features, and recently produced one on scholar-athlete Laura Acevas (<https://www.youtube.com/watch?v=EgYOcBn46vA&feature=youtu.be>). Laura just won the 2016 CCAA Women's Cross Country Championship and is bound for NCAA post-season competition.

ALUMNI

I want to celebrate the great work of our teams in Alumni Relations, as well as the Office of Special Events and Guest Services, for all their efforts in bringing a great Homecoming week to CSUSB last week.

We had 500+ guests at Saturday's Homecoming Bash, filling the Coyote Den Gymnasium. 15 vendors participated as well, donating food and drink to the masses. In addition, Alumni Relations ran another successful Grad Days, designed to provide our graduating students a one-stop shop for all things relating to Commencement, as well as educating them on the services available to them as part of the Alumni Association. Around 500 took part over the two days and 400 signed up for membership.

- 11.4 Academic Affairs/Deans' Reports: No reports were given.
- 11.5 Vice President for Administration and Finance, D. Freer, submitted the following report:

Office of Leadership Development and Employee Enrichment

A substantive goal of the CSUSB Strategic Plan is the creation of a dedicated office for staff professional development. To this end, we are pleased to share the appointment of Rowena Casis-Woidyla as the office's inaugural director. Rowena has served CSUSB with distinction since 2009, primarily as the manager of training and development in Human Resources. A more formal introduction will be done with the Senate at an upcoming meeting. Establishing the programming for the office and determining a location for services will be complete by the end of the 2016-17 year.

Utility Infrastructure Project

CSUSB is launching the two year, \$42 million utility infrastructure upgrade project this Fall Quarter. Funding was received separately from the Chancellor's Office as part of the CSU deferred maintenance program. The first phase of this project will involve upgrading the campus electrical sub-station and electricity routing through the campus. To switch over to new systems, there will be a campus-wide electrical outage on December 29, 30, and 31. Dates were selected to minimally impact campus operations.

The outage is planned for daytime hours only, with power restored in the evenings. There are limited events planned on these dates, students living in the residence halls, and some faculty research areas that Facilities Management will coordinate with prior to the outage. We are asking the support of the campus community by not scheduling any additional events at CSUSB during these dates and to only come to campus as necessary.

Revised Procurement and Travel Procedures

Over the next couple of weeks, Finance Services will be announcing updated procedures for campus purchasing and travel. For purchasing, the goal is to standardize approval levels across all types of purchases, instead of different levels for different types of items. Purchase requests up to \$10,000 may be approved by the appropriate administrator for that account. Purchase requests over \$10,000 must also be approved by the College Dean or Division Vice President.

We are also coordinating with IT Governance on the appropriateness of hardware and software IT purchases being made on campus procurement cards. All CSU campuses are required to be in full compliance with the Accessibility Technology Initiative (ATI) prior to purchase. In short, we must ensure that all hardware/software purchases are accessible to all our community members. It would appear that we will need to remove hardware and software purchases from procurement cards to ensure that we remain compliant in this area.

For travel, the nightly lodging/hotel limit will be raised from \$195/night to \$275/night. Some cities and conference rates may exceed the \$275/night limit, but that will require pre-approval through Concur prior to travel commencing.

Litigation Hold Training

Risk Management and Academic Personnel coordinated Litigation Hold Training on October 19 and I'm glad that there was interest in the topic. As requested by the Senate, presentation materials will be posted on the Risk Management web site so that the community can be better informed of what to expect if they receive a litigation hold letter in the future.

Budget Open Form

Thanks to all who could attend the CSUSB Budget Open Forum on October 27. I wish some of the news and predictions could have been more favorable. As is the case with all budget planning materials and presentations, this presentation is now posted on the University Budget Office web site. The video is currently being captioned and it will be shared with the campus community as this is completed.

Senator Ajayi asked why faculty are not permitted to buy airfare in one fiscal year for the next in order to get the best price. VP Freer stated that he would look into the issue.

Senator Karant asked how many new MPP(s) and staff will be added to run the Office of Leadership development and Employee Enrichment. VP Freer stated that as pre-approved by the strategic plan, one director (an MPP position) and one staff member will be added. VP Freer noted that the staff position has not been filled.

Senator Bodman stated that in the climate survey recommendations, it was recommended that an external review of Human Resources be undertaken. Senator Bodman asked if faculty will have the opportunity to participate in that review. VP Freer stated that faculty will have the opportunity to participate. The review will take place during the week of November 14th alongside a follow-up external review of Academic Personnel.

Senator Diaz-Rico asked if the units employees can take through the fee waiver program will change since six units does not in many cases does not cover two courses. VP Freer responded that employees are granted six units per term under the fee waiver program. Employees can take more units but would have to cover the additional costs and get their supervisor's approval if the courses are during work hours.

12. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

AL16-08 SPAN 316-Spanish for the Professions: Criminal Justice, title change
 AL16-11EL HUM 595E – Independent Study in Humanities, increase unit range to 1-5
 NS16-35 BIOL 513 - Animal Tissue Culture, unit, description and pre-requisite change
 SB16-16A PSCI 306 – Latin American Politics, title and description change

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items.
PASSED.

COLLEGE OF ARTS AND LETTERS

AL16-06 MA in Communication Studies, program changes
 AL16-09 Minor in Latin American Studies, program changes
 AL16-10 MA in Spanish-Teaching, delete program

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

SB16-16 BA in Political Science, program change

13. **COMMUNICATIONS/INFORMATION ITEMS.**

13.1 Executive Committee Minutes, 10/4/16 ([ECM 16-02](#)) - noted

13.2 Executive Committee Minutes, 10/18/16 ([ECM 16-03](#)) - noted

13.3 Faculty Senate Sunshine Fund – Chair Kolehmainen asked everyone to donate in order to provide gifts/cards to honor faculty for various occasions.

14. **OTHER BUSINESS.**

The faculty Senate did not have time to discuss other business.

15. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(D. Sweeney), s/(L. Ajayi) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 04– Tuesday, November 22, 2016, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of D. Chen-Maynard, K. Collins, R. Keating, J. Kremling, O. Mango, A. Muhtaseb, H. Oh, B. Owen, J. Skillman, B. Steffel, D. Sweeney

Guests Present: P. Bungard, K. Costino, J. Delgado, D. Freer, K. Hartley, B. Haynes, J. Hughes, A. Roberson, A. Satterlund, P. Schram, S. Sudhakar

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for November 1, 2016 ([FSM 16-03](#))

It was m/(M. Groen), s/(T. Ruml) to approve the Faculty Senate minutes from November 1, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(K. Grisham), s/(M. Boland) to approve the Faculty Senate agenda. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales stated that in light of the outcome of the recent election many under represented and undocumented students are concerned. In that vein, last week, a peaceful demonstration with over 200 students along with some faculty and staff was held. President Morales stated that CSUSB values inclusion and diversity. The DREAMers Resource and Success Center celebrated its one-year anniversary today.

President Morales shared that CSUSB and the community lost a great friend and philanthropist recently, Jack H. Brown and shared his condolences. President Morales announced that there will be a public celebration of Jack Brown’s life on December 3, 2016.

Last Tuesday, the annual Spirit of Entrepreneurship Awards was hosted by the Jack H. Brown College of Business and Public Administration with record attendance. President Morales also noted that in partnership with the Mexican Consulate and Cardenas thirty students were able to go back to Mexico and reconnect with their roots. The trip was led by CSUSB faculty. CSUSB was ranked as the top four-year college in Southern California for serving veterans by Military Times. President Morales encouraged everyone to support the fall production of “Alicia in Wonder Tierra.”

President Morales also thanked all the faculty and staff that go the extra mile to help our students. President Morales gave a special thanks to all the Senators and the work they do to support the academic mission.

Senator Karant asked that if the President-elect follows through with deportation of all undocumented immigrants, and the CSU is not a “sanctuary” per se, will CSUSB cooperate and turn over records to assist in the deportation of undocumented students. President Morales stated that CSUSB will not participate in identifying any undocumented students or turning over records to assist any local, state, or federal agencies for the purpose of enforcement of federal immigration law as outlined in the campus letter sent by VP Freer and Police Chief Jameson (see attached). President Morales added that CSUSB is one of fifteen campuses working with an organization to provide financial aid to undocumented students. President Morales stated that he signed a statement today with several other presidents to the President-elect requesting that DACA not be touched or altered. As a current member and past chair of the Governing Board of Hispanic Association of Colleges and Universities, President Morales has been part a movement to get part of the comprehensive immigration reform particular to the DREAMers.

Senator Howard thanked President Morales for his reassurances and stated after recently attending the American Anthropologic Association meetings, based on a discussion with an expert in hate groups and white supremacy, that our campus community come out very strongly, clearly, and publicly, against hate and policies are not enough. Senator Howard suggested that the President and possibly the Senate come out with a statement that any hate speech, rhetoric, or incidents will not be tolerated.

Senator Bodman asked President Morales to reaffirm that he will implement all the recommendations of the climate survey reports. President Morales stated that he has been working very closely in addressing the points made in the climate survey reports. To date, approximately 87% of MPPs have completed microaggression training and expects 100% will completed by the end of the year. 360-degree reviews of MPPs have commenced and will continue to work down throughout management levels. President Morales has continued to meet with administrative units on campus, as well as faculty, PIs in a continued effort to address issues brought up by faculty and staff. VPs have been meeting with their staff to start addressing issues. All members have been appointed to the Collegiality and Respect Committee which should meet within the next week.

Senator Ullman stated that when President Morales first arrived at CSUSB he indicated he would make time to meet with the EC when needed. This past year, with several failed attempts, only one meeting occurred because other meetings with all the VPs present could not be found. This year, in trying to get a meeting with the President, President Morales requested data from the survey as a condition to meet with the EC. It was then explained, due to confidentiality, that particular data could not be shared. Senator Ullman asked what is President Morales’ plan to start meeting with the EC? President Morales stated that he has not received a formal meeting request and will have his office reach out to the Senate office to arrange a meeting.

Senator Kottke stated that the climate survey recommendation was not regarding microaggression but rather bullying. President Morales stated that the Collegiality and Respect Committee will be discussing that issue specifically and ways to address it.

Senator Bodman stated that there was a specific recommendation in the climate survey report that there be a safe place to report bullying with and full and independent investigation of the instance. Senator Bodman hopes that this would relieve some of the

tension around this issue if this could be implemented and encouraged the administration to take that step.

Senator Pelletier asked if it could be some way President Morales could report back on what he has learned from his communications with faculty and staff especially in relation to the campus climate. President Morales stated that he thought his previous communications to the campus addressed this issue but he will go back and fill in the blanks and be more specific of the outcomes.

4. **PROVOST'S REPORT.**

Provost McMahan in addition to her submitted report (below) thanked all the faculty for their hard work and dedication:

Undergraduate Studies

In an effort to increase 4-year graduation and 2-year transfer graduation rate, a pre-graduation party was held October 25th. Advising and Academic Services, and Undergraduate Studies wanted to increase awareness of graduation for those students who are "On Track" to graduate by Summer 2017. The purpose of this event that was to spark excitement in these students to take the necessary units/classes to accomplish graduation by Summer 2017.

2400 students were invited to the event via email. The invite included current Seniors (135+ units earned) and Upper Juniors (120-134 units earned) from our Fall 2013 FTF cohort, as well as current Seniors from our Fall 2015 Transfer cohort. The following groups were invited to participate in the event;

- Office of the Registrar
- Graduate Studies office
- Bursars Office
- Career Center
- Advising and Academic Services

Just under 400 total students attended the event, of which approximately 75% were seniors. The Office of the Registrar collected a significant amount of grad checks that day. Over 200 students filed grad checks for (or prior to) summer 2017.

College News: Highlighting Faculty

"The International Center of Photography (ICP), the leading institution dedicated to photography and visual culture, today announced the important acquisition of more than 200 images created by photographer **Thomas McGovern**, all of which were published in his 1999 book *Bearing Witness (to AIDS)*. In addition to the more than 200 vintage silver prints, the donation includes several hours of audio featuring interviews with people affected by AIDS as well as correspondence received by the artists in response to his request for project participants. The prints will be catalogued, digitized, and made available for viewing on the ICP website."

For the full announcement, you can visit the ICP website here:

<https://www.icp.org/news/icp-acquires-thomas-mcgovern%E2%80%99s-bearing-witness-to-aids-portfolio> . Congratulations Professor McGovern!

Congratulations to **Jeremy Murray and Ryan Keating** who are chapter advisors to Phi Alpha Theta History Honor Society for receiving the “Best Chapter Award” for division V. This is a highly coveted award on behalf of the Phi Alpha Theta organization.

5. **OLD BUSINESS.**

6. **NEW BUSINESS.**

6.1 FSD 16-08, 2017/18-2027/28 Academic Master Plan ([attachment](#)) First Reading:

If you would like to provide input please click here [Academic Master Plan Input Form](#)

It was m/(M. Boland), s/(J. Gilbert) to waive the first reading of FSD 16-08, 2017/18-2027/28 Academic Master Plan. **PASSED.**

It was m/(K. Grisham), s/(A. Bodman) to approve the second reading of FSD 16-08, 2017/18-2027/28 Academic Master Plan. **PASSED.**

7. **COMMITTEE REPORTS.**

7.1 Q2S Report: Q2S Director Costino stated that the [Semester Conversion website](#) is live but has proven difficult to find and that she is working with ITS to address that issue. Content is still being added and built for the website and any feedback is welcome.

On November 1, 2016 transformation/conversion proposals were due. Over 120 proposals were received, with about 90 transformation proposals and 31 conversion proposals. Feedback on the proposals is set to be sent back on December 1, 2016.

The minimum number of units for BA, BS, MA, and MS degrees will need to be decided. A look at current practice with room to change will be considered.

The budget was approved by the Provost for curriculum development prior to the request of the program proposals. CSUSB has been given a \$12 million figure to work within after discussion with the Chancellor’s office and other converting campuses. The Budget sub-committee is working to develop guidelines for what is fundable by Q2S including possible stipends for staff for Q2S related workload. Director Costino noted that MPPs will not receive stipends. Director Costino stated that we have to look at the amount need to fund departments in such way that they get to do what they need to do to convert and have the adequate support to do it.

Work on the academic calendar has begun. Right now, it is now CSUSB will have fifteen week semesters, but breaks, possible intersessions, etc. have not yet been decided. There will be opportunity for campus input. Also, the number of course hours is tied to the number of units and that will need to be worked out as well.

Senator Diaz-Rico asked if the university hour is still being considered. Director Costino stated that it is still under consideration.

GE Chair Gilbert reminded the Senate that the GE survey is out and encouraged everyone to respond.

Senator Karant stated that a number have been doing an analysis of ABET requirements and how other campuses meet those requirements, many of which double count and some have waivers. Senator Karant asked if CSUSB will be double counting as semester conversion moves forward and those programs with waivers already would have to reapply for a waiver after conversion. GE Chair Gilbert stated that double counting should be possible as long as CSUSB adheres to Title 5 and waivers would need to be re-done.

Several Senators noted the importance of a foreign languages in today's ever increasing global economy and asked if a year of foreign language could be required under GE and not just reading and translation of a language. GE Chair Gilbert noted that there is room in one of the four categories under GE for a semester but a year would likely take away from majors, minors and electives but there is some flexibility. GE Chair Gilbert noted that there will be open forums for each of the categories to get input and make sure the best decisions are made for CSUSB and its students.

EPRC Chair Boland stated that the committee met with VP Freer to discuss the distribution of CEL Summer monies and has asked to be consulted in the upcoming distribution of the summer 2016 monies. VP Freer and Provost McMahan will meet with the EC and EPRC to discuss the issue further.

Senator Diaz-Rico stated that previously, summer monies were returned to the departments in COE and not to the programs generating the FTEs which has caused some problems. EPRC Chair Boland stated that she will take to concern forward to the meeting and if there are any other concerns or questions to send them to EPRC.

FAC Chair Bodman stated that the FAC will forward revisions to the Provost Review policy and a proposed policy to create a special department based on the EC prior review of these documents. The Committee has also worked to revise the RPT Reviewer templates to make them consistent with FAM 652.4. The Committee is continuing its work on revising the Coaches RPT policy and Department Chair Review policy.

8. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Ullman stated that the ASCSU passed a resolution establishing a GE Task Force. The ASCSU also passed a resolution regarding course to course transfers in the "Golden Four." The ASCSU also passed a resolution endorsing the recommendations in the Quantitative Reasoning Task Force Report and implementation of those recommendations. Work continues on the Academic Freedom policy. First Reading items included a lactation resource policy and call for increased funding to the CSU.

Senator Gilbert asked if we should change the process in light of the course to course transfers. Statewide Senator Ullman noted that it is course to course and whatever the

granting institution accepts as passing up to a C- will be accepted. However, for courses taken at CSUSB it is still a C.

Senator Karant asked if in light of the incoming administration may possibly eliminate the Department of Education and only granting federal loans for only national defense related needs if there has been any discussion what to do to replace the loss of those loans given the needs of financial needs of many students within the CSU. Statewide Senator Ullman stated that the election occurred after the latest plenary and thus there has not been any discussion of this issue.

9. **CHAIR'S REPORT.**

Chair Kolehmainen announced that CSUSB faculty member and past Senate Chair Jeanne King recently passed away and shared her condolences.

10. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

ASI President Gutierrez thanked the Senate for passing the resolution in opposition to the proposed tuition increase. The ASI just held a BOD meeting in which Chancellor White's letter regarding the handling of immigration issues was discussed and what ASI can do to help and resources ASI could provide.

11. **DIVISION REPORTS.**

11.1 Vice President for Information Technology Services, S. Sudhakar, noted in addition to the report submitted below, that there is a Q2S link on the CSUSB homepage banner:

The ITS Team working in collaboration with students, faculty and staff from across the Campus has made steady progress on the implementation of the ITS Strategic Plan. Please see attached progress report for year 1. I will continue to provide you quarterly reports on progress.

Last week the IT Governance Executive Committee listened to informational presentations from the Web Services Team on the progress of the web migration to the new content management system and from Dr. Mihaela Popescu on the services that Academic Technologies and Innovation provides to the faculty community. Please see attached both the presentations.

The IT Governance Executive Committee also approved the dates for the phase II of the firewall migration -Server Farm Firewall, scheduled to start on December 15.

We submitted the three annual Accessible Technology Initiative (ATI) reports to the Chancellor's Office that was due on November 15th. Please see attached.

We also submitted the attached annual Campus Risk Assessment Survey.

The ITS Team in collaboration with Technology Support Staff from across the University has implemented a new communication tool called Slack that allows techs to communicate with each other and resolve routine as well as time sensitive technology issues.

Upcoming Events for Faculty

On December 7, twenty-one faculty from across the campus have registered to participate in a one-day follow-up to the Online/Hybrid Course Redesign Institute in order to report on their work to redesign courses for the online medium.

- Spotlight on innovators: Dr. Kurt Collins (campus-wide, Nov. 28, 12-1:30 pm, PL 003)
- Effective Bb rubrics (campus-wide, Dec. 2, 8-9:30 am, FO-177)
- Bb Basics: Using the Gradebook (new faculty only, Dec. 2, 2:30-4:00 pm, PL 003)
- Effective Bb rubrics (CNS Institute only, Dec. 2, 2:30-4:00 pm, FO-177)

Senator Karant if the Palo Alto network has been implemented. Senator Karant noted that the network is capable of decrypting data and monitoring emails and asked if those functions are being used. VP Sudhakar noted that phase one has been implemented and phase two will be implemented December 15, 2016. VP Sudhakar stated that CSUSB is not using the data decryption or monitoring aspects and there are no plans to do so.

Senator Pelletier asked about the status of the alternate NeoGov program for faculty hiring and how faculty can get involved. Provost McMahan stated that she will be meeting with VP Sudhakar tomorrow to further discuss this issue.

- 11.2 Vice President for University Advancement was not present to give a report.
- 11.3 Academic Affairs/Deans' Reports: No reports were given.
- 11.4 Vice President for Administration and Finance, D. Freer, submitted the following report:

College of Education – Student Services Renovation and Classroom Addition

Throughout Fall Quarter, a sizeable renovation project has been occurring on the ground floor of the College of Education. In addition to creating a more efficient layout and office for student services in the College, four new smart classrooms with around 160 additional total seats are being constructed to help ease our needs for additional teaching space. Classes could be scheduled here in Spring Quarter 2017. The project is funded through the College of Education and state-allocated deferred maintenance funds.

University Hall/SMSU Courtyard Renovation

In a continued effort to remove physical accessibility barriers, renovation of this plaza has been ongoing throughout Fall Quarter. This courtyard also has campus utility systems running through it that were scheduled to be improved during the utility infrastructure upgrade project. The project will bring this busy campus thoroughfare into full ADA compliance and provide a number of additional seating areas with electrical outlets. It can also serve as an outdoor event space, as a number of shade trees will be added. Project will be mostly complete and the courtyard reopened by the start of Winter Quarter. This project is funded through state-allocated deferred maintenance funds, as well as the state-allocated utility infrastructure project funds.

Budget Open Form Presentation Materials Posted

Thanks to all who could attend the CSUSB Budget Open Forum on October 27. Budget Open Forum [presentation](#) and [video](#) are now available on the [University Budget Office website](#) for those who wish to view them. As a reminder, all campus

budget presentations and budget planning documents discussed with the University Budget Advisory Council (UBAC) are always posted to this same website.

Reminder – Electrical Power Outage December 29, 30, and 31

The first phase of the utility infrastructure project will involve upgrading the campus electrical sub-station and electricity routing through the campus. To switch over to new systems, there will be a campus-wide electrical outage on December 29, 30, and 31. Dates were selected to minimally impact campus operations. The outage is planned for daytime hours only, with power restored in the evenings. There are limited events planned on these dates, students living in the residence halls, and some faculty research areas that Facilities Management will coordinate with prior to the outage. We are asking the support of the campus community by not scheduling any additional events at CSUSB during these dates and to only come to campus as necessary.

CSUSB University Police and Federal Immigration

Community members have raised questions and continue to seek clarification about CSUSB University Police and specifically, what our practices are related to handling immigration issues. University Police is deeply committed to ensuring that our campus community is safe and welcoming for **everyone**. Primary jurisdiction for federal immigration law rests with the federal government, not University Police or other local municipal law enforcement.

- Unless directed by California Government Code or required by law, CSUSB will not enter into any agreement with state or local law enforcement agencies, Homeland Security, U.S. Immigration and Customs Enforcement (ICE), or any other federal department for the sole purpose of enforcement of federal immigration law.
- CSUSB University Police will not honor immigration hold requests.
- And finally, CSUSB University Police will not contact, detain, question, or arrest anyone solely on the basis of being, or suspected of being, a person that lacks residency documentation.

Happy Thanksgiving to all!

Senator Ajayi asked if anything is being considered to address the fact that the roads are narrow around campus and could pose issues during an evacuation. VP Freer stated that he would look into the issue.

Senator Diaz-Rico stated that she appreciated the letter sent to the campus community regarding CSUSB's stance regarding the handling of immigration issues.

Senator Boland asked if the current University Hall renovation would be redone again if the proposed student union expansion were to move forward. VP Freer stated that the current proposal would expand the student union on the north-end toward the COE building.

Senator Kottke stated that the climate survey recommended an investigation of Human Resources and asked what is the status of that recommendation and why Academic Personnel was reviewed. VP Freer stated that consultants were on campus last week conducting interviews with several different campus constituents. One review is being

conducted on Human Resources and the other is being conducted on Academic Personnel. While timelines have not yet been discussed, reports are expected in the new year. VP Freer noted that the review of Academic Personnel was requested by Provost McMahan.

11.5 Vice President for Student Affairs, B. Haynes, submitted the following report:

Women's Volleyball

Cal State San Bernardino secured its 17th straight NCAA Tournament appearance and No. 7 seed Central Washington in the opening round, taking place in Anchorage, Alaska. This marks the fourth time in the last five years the Coyotes and Wildcats have played in the opener. CSUSB takes a 24-4 overall record into the tournament and should it defeat Central Washington in the opener, the Coyotes would give Cherniss her 600th career victory – all at CSUSB.

DREAMers Resource and Success Center

The DREAMers Resource and Success Center celebrated its one-year anniversary earlier today to commemorate the first year and looked ahead to the future. The center provides workshops on college preparation, financial aid and scholarships, immigration, hosts speakers and serves as a small gathering space to students.

2nd Annual Black Student Leadership Symposium

The Office of Admissions and Student Recruitment collaborated with the Student African American Sisterhood and Student African American Brotherhood on the second annual Black Student Leadership Symposium. The event attracted 380 students from Riverside Unified School District which focused on college awareness and college preparedness, including financial aid and admissions workshops. Seniors were given the opportunity to submit their applications to CSUSB.

Celebration of Women Leaders in Student Affairs

On Friday, November 18th, the Division of Student Affairs hosted an inaugural reception to welcome new women in the Division to their roles as leaders. Those that were celebrated at the event were: Dr. Rachel Beech, Assistant Vice President for Admissions and Student Recruitment; Dr. Dorit Illani, Director of the Counseling and Psychological Services Center; Dr. Grace Johnson, Director of the Student Health Center; Denise Gianoussopoulos, Director of the Career Center and Rosemary Zometa, Associate Director of Programs & Communications. The Division of Student Affairs has plans to make this an annual event to celebrate new women leaders.

Senator Ullman noted that in speaking with CSSA members that ASI students at CSU campuses do not get the same leadership training to address the different power dynamics students in ASI positions face with administrators and faculty. VP Haynes stated that at CSUSB students do speak up to the administration and CSUSB is lucky to have in his opinion, the best ASI in the CSU. There is a four day training over the summer with an outside facilitator and other training opportunities throughout the year. Senator Ullman asked if ASI members are able to attend trainings outside of CSUSB. ASI President Gutierrez stated that ASI has funds for professional development and

every year the ASI President is offered a training at the Panetta Institute. While ASI President Gutierrez was unable to attend this year, he did send six other students including the ASI Executive Vice President. ASI President Gutierrez noted that the training opportunities exist if the students can fit it into their schedules.

12. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

- AL16-11EL HUM 595E – Independent Study in Humanities, increase unit range to 1-5
- AL16-12A ART 232 - Introduction to Composition and UI/UX Design, title and description change
- AL16-12B ART 238 - Intro to 2D Digital Image Creation, title and description change
- AL16-12C ART 382 - Computer Animation: 3D Modeling, prerequisite change
- BP16-22 PA 655 - Strategic Planning for Government and Non-Profit Organizations, new course
- ED16-03A EDSP 607 - Research in School Psychology, new course
- ED16-03B EDSP 619 - Appraisal Procedures in Counseling, new prefix-crosslist with ECLG, description and prerequisite change
- ED16-03C EDSP 632 - Advanced Psychological Foundations of Education, crosslist with ECLG
- ED16-03D EDSP 633 - Human Development for Counseling, new prefix-crosslist with ECLG, description and prerequisite change
- ED16-03E EDSP 647 - Individual Testing and Case Study Techniques, new prefix-crosslist with ECLG, description unit, CS# change
- ED16-03F EDSP 648 - Testing and Case Study Techniques II, new prefix-crosslist with ECLG, description, unit and CS# change
- ED16-03G EDSP 649 - Ecological Assessment and Case Study Techniques, new prefix-crosslist with ECLG, description, unit and CS# change
- ED16-03H EDSP 650 - Career Counseling, new prefix-crosslist with ECLG
- ED16-03I EDSP 654 - Legal and Ethical Issues in School Psychology, new course
- ED16-03J EDSP 656 - Counseling Theories, new prefix-crosslist with ECLG, description and prerequisite change
- ED16-03K EDSP 657A - Counseling Practicum I, new prefix-crosslist with ECLG, description and prerequisite change
- ED16-03L EDSP 658 - Family Consultation, new prefix-crosslist with ECLG, description and prerequisite change
- ED16-03M EDSP 660 - Seminar in Child/Adolescent Psychopathology and Treatment, new prefix, description and prerequisite change
- ED16-03N EDSP 678 - Group Counseling, new-prefix-crosslist with ECLG, description and prerequisite change
- ED16-03O EDSP 686A - School Psychology Practicum I, new prefix change
- ED16-03P EDSP 686B - School Psychology Practicum II, new prefix change
- ED16-03Q EDSP 687 - School Psychologists as Change Agents: Theory and Practice, new prefix change
- ED16-03R EDSP 688 - Advanced Behavioral Intervention and School Consultation, new prefix and description change
- ED16-03S EDSP 689 - Seminar/Internship in School Psychology, new prefix, unit and CS# change
- ED16-03T EDSP 999 - Comprehensive Examination, new course
- NS16-41 PHYS 224 - General Physics IV, description change
- NS16-42 PHYS 225 - General Physics V, description change

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items. **PASSED.**

COLLEGE OF ARTS AND LETTERS

AL16-12 BA in Art, Plan IV-Graphic Design, program change
AL16-13 BA in Art, Plan V-Graphic Design and Marketing, program change
AL16-14 Minor in Graphic Design - Print, program

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

BP15-10 BA in Administration, - Hospitality Management Concentration, new concentration
BP16-16EL Minor in Hospitality Management, new minor
BP-16-17EL Certificate in Hospitality Management, new certificate (self-support)

COLLEGE OF EDUCATION

ED16-03 Education Specialist Degree, School Psychology, program change
ED16-04 Pupil Personnel Services Credential, School Psychology, program change

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

13. **COMMUNICATIONS/INFORMATION ITEMS.**
 - 13.1 Executive Committee Minutes, 10/25/16 ([ECM 16-04](#)) - noted
 - 13.2 Executive Committee Minutes, 11/8/16 ([ECM 16-05](#)) - noted
 - 13.3 Faculty Senate Sunshine Fund - Chair Kolehmainen asked everyone to donate in order to provide gifts/cards to honor faculty for various occasions.

14. **OTHER BUSINESS.**

The Senate observed a moment of silence in honor of Jack H. Brown.

15. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(J. Ullman), s/(J. Kottke) to adjourn the Faculty Senate. **PASSED.**

From: [VP for Administration and Finance](#)
To: [Colleagues: Students](#)
Subject: CSUSB University Police and Federal Immigration
Date: Tuesday, November 22, 2016 9:25:41 AM
Attachments: [ATT00001.txt](#)

A Special Message to the CSUSB Community:

We hope that you have had an opportunity to read the [recent message to the California State University community from Chancellor Tim White](#). We know that conversations around federal immigration during the presidential campaign have left many feeling insecure. Community members have raised questions and continue to seek clarification about CSUSB University Police and specifically, what our practices are related to handling immigration issues.

University Police is deeply committed to ensuring that our campus community is safe and welcoming for **everyone**. Primary jurisdiction for federal immigration law rests with the federal government, not University Police or other local municipal law enforcement.

- Unless directed by California Government Code or required by law, CSUSB will not enter into any agreement with state or local law enforcement agencies, Homeland Security, U.S. Immigration and Customs Enforcement (ICE), or any other federal department for the sole purpose of enforcement of federal immigration law.
- CSUSB University Police will not honor immigration hold requests.
- And finally, CSUSB University Police will not contact, detain, question, or arrest anyone solely on the basis of being, or suspected of being, a person that lacks residency documentation.

As has been demonstrated during the university protest last Monday and in all other campus events and activities, CSUSB University Police is committed to supporting and serving all of us. They will continue to stand by their motto of "Campus Safety through Service" and with all CSUSB communities that support access, inclusivity, and diversity.

Doug Freer and Nina Jamsen

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CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 05– Tuesday, January 17, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of D. Fischman, A. Gutierrez, K. Howard, M. Lo, T. Ruml, and J. Ullman

Guests Present: T. Ballman, F. Beer, P. Bungard, R. Chen, K. Costino, J. Fiene, R. Fremont, D. Freer, B. Haynes, G. King, T. Kitaguchi, R. Mohamed, A. Satterlund, S. Sudhakar, K. Vanderhoeven, J. Vicknair

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for November 22, 2016 ([FSM 16-04](#))

It was m/(L. Diaz-Rico), s/(M. Groen) to approve the Faculty Senate minutes from November 22, 2016 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(K. Grisham), s/(K. Pelletier) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales announced that longtime business leaders and supporters of CSUSB, Chuck and Shelby Obershaw have given \$1 million to establish the Charles and Shelby Obershaw Endowment for Student Success supporting students in need through the center for Entrepreneurship, DEN Food Pantry in the Office of Community Engagement, and EOP. This brings the five year \$50 million comprehensive campaign to approximately \$32 million to date.

In regard to the Governor’s budget there is concern with funding challenges and other changes that may arise from the new administration in Washington D.C. President Morales added that there does remain a commitment to higher education with \$157.2 million in additional general fund dollars consisting of \$131 million consistent with the Governor’s long term funding strategy. \$26 million from changes to the middle class scholarship program from 2015 which is proposed to be phased out in an effort to prioritize long term stable growth and funding of the CSU and UC. The CSU Graduation Initiative 2025 was noted in the budget summary, however, the funding falls short of the BOT’s proposal. Advocacy will be important in the coming months. A letter campaign is being planned.

President Morales reported that in continuing to review goal two of the strategic plan, there has been a significant increase in professional development of 14% from last year and 50% from 11/12.

President Morales made several announcements regarding events around the campus. The recent food drive saw over 3,800 individual items donated weighing over 1,800 pounds. The campaign was coordinated by 243 Strategic Communication class with assistance from Coyote Advertising, Coyote Radio, and the DEN. President Morales noted that this serves as an example of the dedication to community service at CSUSB. Last Saturday, January 14th, CSUSB hosted the 5th annual Pre-Medical and Pre-Health Conference organized by students and attended by over 500 students. President Morales thanked the students for their hard work as well as Dean Fleming and Director of the Health Professions Advising Center. Lesley Davidson-Boyd. President Morales stated that Professor Annie Buckley received a grant of \$15,000 from the National Endowment for the Arts for the CBA Prison Arts Collective. President Morales noted that he was fortunate enough to witness the program first hand and commented on how truly amazing the program proves to be. The State Water Resources Control Board has awarded the CSU a \$2.3 million grant to help underserved and disadvantaged communities manage water more effectively. This will establish the Disadvantaged Communities Center under the CO's Water Resources and Policy Initiatives center. President Morales congratulated WRPI Director Boykin Witherspoon for his work on the project.

Senator Karant noted that at the last Senate meeting, President Morales stated that CSUSB would not assist in identifying undocumented students. Senator Karant asked if CSUSB still would not assist in the identification of undocumented students if federal funding was threatened. President Morales stated that CSUSB will not identify undocumented students even if funding is threatened. President Morales added that we have to do everything to protect our students. CSUSB has the DREAMers program, legal assistance opportunities, and other resources to assist undocumented students.

Senator Kremling stated that in regard to the advocacy, the CFA has drafted a letter "Equity Interrupted: How California is Cheating its Future" which provides data that could help support the letter campaign. Senator Kremling will share the letter with President Morales.

Senator Kottke wanted to follow up on the request by Senator Pelletier from the last Senate meeting in which it was requested that the data from meetings regarding the campus climate be shared, including a summary of participants (no identifying factors), the questions asked, what information was gathered, and what decisions are being made based on the data collected.

Senator Muhtaseb stated that she was told by students that there were ICE agents on campus causing fear and asked why ICE were on campus. President Morales stated that the campus has no knowledge of ICE agents on campus either formally or informally. VP Haynes added that Border Patrol agents are participating in a career fair on campus but not in an enforcement capacity. Senator Karant asked if while on campus if agents are allowed to enforce orders. President Morales stated that he does not believe so and they have been asked not to come in uniform or perform anything outside of recruitment activities.

Senator Bodman asked if the Administration could provide a report of what constitutes the 2.6 courses of reassigned time noted in the in the decision for the 4/4 teaching load as well as details regarding \$7.75 million designated for reassigned time also noted in the decision. President Morales stated that he would get the information to the Senate.

Senator Pelletier stated that she recently heard that a BOT member will be on campus and has not heard or seen anything and asked if more information could be shared including what opportunity there is for faculty involvement. President Morales stated that this Friday, January 20, 2017 Trustee Carney and Assembly Member Medina will be on campus and will have Pam Langford send out more information. Chair Kolehmainen added that it is standard practice for the Executive Committee of the Faculty Senate, in the very least, to meet with Trustees when they visit and made a standing request that this be adhered to.

4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

PROVOST OFFICE

Over one-half million dollars has been distributed to colleges to help meet the graduation initiative and additional course funding has been provided to relieve bottleneck courses. We do not want our students saying they cannot get into their classes and we are doing everything we can to eliminate barriers.

Paul Vicknair will serve as the Interim Associate Provost for Academic Personnel until a permanent appointment has been made.

OFFICE OF COMMUNITY ENGAGEMENT

The DEN serves currently enrolled CSUSB students facing food and housing insecurity. Of the students admitted as first-time freshmen who use The DEN, 83% are first generation, 83% are Pell grant eligible, and 79% are underrepresented minorities. Percentages for students who enter as transfer students are similar, although slightly lower.

CalFresh regulations have recently changed to include students enrolled at least part-time who are either Pell grant eligible or Work/Study eligible. This will allow CSUSB students to enroll for CalFresh benefits, typically resulting in a \$150/month food benefit. The Health Science and Human Ecology Department, Health Center, and Office of Community Engagement will be collaborating with other offices on campus to help students through the application for this "food aid." We will also be implementing a new advising effort to make sure these vulnerable students are making progress on their educational plans.

COLLEGE OF EDUCATION

The work of the 4th Year Math Committee and recent grant award highlights were featured in the December 1 issue of "Inside CSUSB – Issue 5". This work strives to improve college and career readiness for the students in our region. A bi-county collaboration, the proposed "Mathematical Reasoning with Connections" (MRWC) promises to provide our students with a pathway, helping them move from "conditionally ready" to "ready" through innovation of content and pedagogy while still in the K-12 system.

Educational Leadership & Technology: Dr. Andrew Hughes, newly hired Assistant Professor in Career & Technical Education, received the 2017 New Faculty Learning Community Award from TRC.

Special Education, Rehab & Counseling:

Counseling and Guidance: Dr. John Beckenbach, Associate Professor was awarded the TRC Fall 2016 Teaching Skills Study Award to attend the Western Association for Counselor Education and Supervision.

Visiting Professor, Dr. Chunlei Song, Associate Professor, School of Education and Public Administration, Suzhou University of Science and Technology, Jiangsu, China will be coming to campus in January 2017 under the sponsorship of Dr. John Winslade, Professor to study Narrative Therapy under Dr. Winslade and the Counseling and Guidance faculty and to translate Dr. Winslade's book on the practice into Mandarin.

Rehabilitation Counseling: Dr. Stacie Robertson, Associate Professor was awarded the TRC Winter 2017 Teaching Skills Study Award to attend the Lilly Conference on College and University Teaching.

Special Education: Dr. Shannon Sparks, Assistant Professor had her dissertation article published in the December issue of Education and Training in Autism and Developmental Disabilities.

Institute on Assessment, Research, and Professional Development: The Neurofeedback program was awarded a \$50,000.00 philanthropic donation to establish a Neurofeedback clinic at the Palm Desert Campus.

Teacher Education & Foundations: Dr. Enrique Murillo was recognized at the annual LEAD Volunteer Recognition Dinner on December 16, 2016. He was one of several recipients of a Presidential Lifetime Achievement Award from President Obama, the highest level for volunteerism for his work with the LEAD (Latino Education and Advocacy Days) organization and his dedication of 4,000 hours. This is the 5th time that planners, volunteers and service providers for LEAD received these prestigious awards.

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

The William and Barbara Leonard Transportation Center at the Jack H. Brown College has been selected to take part in a U.S. Department of Transportation program to study transportation issues facing the nation. The project, announced by U.S. Secretary of Transportation Anthony Foxx, stems from a just-released study by the department, "Beyond Traffic 2045," which analyzes expected traffic trends in the next three decades. CSUSB is one of 18 Beyond Traffic Innovation Centers designated for the project. The only other center in California is at UC Berkeley.

The Center for Global Management organized the first International Market Night at the library lawn on November 18th. More than 500 students, faculty, staff, and

community members attended the event. The event was organized as part of the campus international week. It was organized by student interns under the guidance of the Center directors and staff. Student associations, community groups, vendors, and academic centers set up stalls and offered food and entertainment for a fun learning and cultural experience.

The Spirit of the Entrepreneur Awards – great event, with 860 attendees. Fast Pitch Competition – finished at the Spirit Awards – three CSUSB students received prize money totaling \$7,000 after pitching their idea to the audience of 860 attendees and having the audience vote on the best business concept.

Student Success Center (SSC) hosted the inaugural ‘Business Alliance Mentorship Program’ networking event. Seven business leaders and 36 undergraduate students were in attendance. This was the kick-off to the winter mentor program, where students will be paired with local business leaders for a 3-month mentor program.

The Public Administrations Management Certificate in Public Procurement, directed by Dr. Alexandru Roman, received national accreditation. This is the only such program on the West Coast to be so accredited.

PALM DESERT CAMPUS (PDC)

PDC hosted the CSUSB production of “Alicia in Wonder Tierra,” which was attended by many local school children. The two morning sessions completely sold out.

PDC hosted its first ever White Coat ceremony for entering BSN nursing students at the Indian Wells Theater. The ceremony was highlighted by a presentation by the Ann Mostofi, Eisenhower CNO, and was well attended by nursing faculty, family and friends.

Dean Brown-Welty was asked to present at the Greater Palm Springs Convention and Visitors Bureau information. She presented on PDC programs, particularly about our progress on the Hospitality Management Program.

PDC’s third annual Founder’s Society Dinner was held at the Vintage Country Club with approximately 140 community members attending. Four members were inducted into the society that evening.

COLLEGE OF EXTENDED LEARNING

Student Success Study Abroad high impact practice: 29 students participated in the Contemporary Mexico (Geography 392) program to learn and engage in activities regarding Mexico’s transformation to post-modern society, a course led by Dr. Kohout. The program received external funding from the Cardenas Foundation (\$20K) and the Consulate of Mexico in San Bernardino (\$20K). Their generous gifts to the university were used to fund scholarships for students. Among the 29 students who participated, 9 were DACA students who successfully obtain Advanced Parole papers from ICE and were able to re-enter the USA legally thus making advances

toward legalizing their status. The campus Dreamers Center and the Mexican Consulate in San Bernardino provided additional help for the DACA students.

UNDERGRADUATE STUDIES

EAP Junior Flyer, Senior Brochure, and EAP Flowchart were updated to reflect new SAT scores. The Chancellor's Office will begin to ship the Junior Flyer in January. In March, the Senior Brochure and EAP Flowchart will be sent to all high schools.

In the past month, 35 FTF and 65 continuing students declared their major (18%). UGS in collaboration with Career Center, hopes these students made a wise decision to avoid change of majors in the future. As you know, the more times a student changes major, the longer it takes to graduate.

Advising and Academic Services (AAS) prepared a draft 2-year pledge program in place for transfer students beginning Fall 2017.

Super senior progress: A total of 422 super senior students had registration holds placed for Winter 2017. AAS meets with students to finalize/vet program of study. Data indicate that 256 students (60%) met with AAS staff members to help them move toward the graduation finish line. Others (n=166) need more time because they had a grad-check on file but are still missing a requirement. That notwithstanding, all 422 have or had a hold placed on their registration by AAS for Winter 2017. Students will meet with AAS staff and work on progress toward their respective degree.

UGS Writing Center staff and its consultants have collaborated with Professor Caroline Vickers, a linguist in the Department of English, to establish a much-needed English Language Support Center (ELSC), where any member of the campus community can come to receive help understanding any facet of English they might encounter – lectures, job applications, work tickets, purchase orders, emails, etc. This applies to employees, faculty members, staff members, and students alike. The ELSC operates in the Grad Writing Center's space during hours the GWC is not open, so we are maximizing our utilization of the limited space we have. At this time, we see many positive indicators in the number of people who have taken advantage of the ELSC's services, despite any real advertising beyond word of mouth. A brochure is currently being printed and will be a key factor in advertising the services available in the ELSC beginning winter quarter, 2017.

Coyote First STEP (CFS) program has started its assessment and planning procedures for the 2017 sessions. CFS staff members have addressed issues that adversely affected the 2016 CFS so as to eliminate or minimize the same potential problems in 2017. Curricular planning has started with Math and English.

UGS SAIL program hosted its quarterly "First Gen Support Group" and "Transfer Student Support Group". They will add a life-balance support group called "Sail's Anchor Group" in Winter 2017 quarter.

GRADUATE STUDIES

Recruitment: Grad Days: the Office of Graduate Studies has participated in the Grad Days event at the bookstore to encourage new undergraduates to pursue a master's degree. They also attended recruitment events of: CSU Fullerton, Dominguez Hills, Northridge, Long Beach, San Diego State, UCR, CSU Los Angeles, Cal Poly and the Diversity Forum

Workshops: Graduate Studies held five workshops to assist students who are completing a thesis, project, or dissertation.

Graduate Coordinators: We have organized an orientation for new graduate coordinators to welcome them, review their responsibilities, and provide them with resources for the position, hosted the graduate coordinator meeting, and developed a "Coordinators Corner", i.e. webpage page to share information, post upcoming meetings, etc.

Strategic Analysis: the office has completed and administered the Graduate Student survey

Thesis Reviews: Twenty theses were reviewed in fall quarter; of these, 19 were accepted for publication.

Senator Diaz-Rico asked if any of the student success initiative money could be used more specifically for graduate students. A generic advisor in graduate studies is needed to help students and Senator Diaz-Rico hopes there could be a provision for that now or in the future. Provost McMahan stated that that particular funding is targeted for undergraduate studies, not that graduate studies needs are being discounted. Dean Beer is forming a an advisory committee to look at graduate issues. Provost McMahan deferred to AVP Satterlund for more information regarding the SSI fees. AVP Satterlund stated that past approved funding proposals have included funds for graduate student research and that she would be happy to report more SSI information at the next Senate meeting and will take this concern to the SSI committee.

Senator Karant stated that it was noted that there has been a 14% increase in faculty professional development funding and asked if it would be possible to receive a breakdown of the funding excluding grants and contracts and scholarship of teaching. Provost McMahan stated that she would need to defer to the VPs to gather the data and added that the data is not as fine-tuned as it should be and she is working to develop a better labelling system for assigned time in order to properly track the information.

Senator Marx asked if the Graduation initiative money sent to the college could go toward hiring faculty. Provost McMahan clarified that it is one-time money so it could go toward hiring lecturers and part-time faculty.

5. **OLD BUSINESS.**

6. **NEW BUSINESS.**

6.1 FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies ([attachment](#)) First Reading:

If you would like to provide input please click here [Aerospace Department Input Form](#)

The Senate discussed budget implications of creating the special department. Dean Mohamed noted that the College currently provides a small amount of funding to the program for O&E and may increase that amount minimally over time (although he does not expect it to ever exceed a mid-four figure number), but it should not detract from funds going to other departments. Lt. Col. Vanderhoeven added that a majority of the budget comes centrally from the Airforce and recruitment is not the responsibility of CSUSB. The Senate had concerns over using the titles of “professor” and “assistant professor.” Lt. Col. Vanderhoeven stated that those titles are given by the Airforce with the duty. Senator Bodman clarified that the title was not conferred by CSUSB and under the proposed policy would exempt the military personnel from any rights traditionally bestowed on faculty or other items as outlined in the FAM. Senator Boland added that using the term instructor would be more appropriate. Dean Mohamed added that if the proposed policy passed, the department instructors would participate in campus activities such as committee work where policy allowed. The Senate also wanted to ensure that there was academic freedom. Lt. Col. Vanderhoeven stated that students in the program have full academic freedom but noted that the instructors have some academic freedom but it is restricted. Senators asked if an issue occurred between a ROTC student and university student, would university policy of military code of conduct prevail? Lt. Col. Vanderhoeven stated that university policy would prevail. Some Senators expressed concerns that if this policy were passed it could lead to more special departments. It was noted that any other proposal for this type of department would need to be dealt with on a case by case basis and go through the same Senate process. The Senate asked if there are any consequences to not passing the policy and granting “department” status. Dean Mohamed replied that aside from remaining in breach of contract, the detachment could decide to leave CSUSB.

It was m/(D. Chen-Mayanrd), s/(N. Tórréz) to call the question. **PASSED.**

Senator Owen asked for a secret ballot.

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies, **PASSED, 24 for, 6 opposed, 0 abstentions.**

6.2 Review of Departmental/School RPT Guidelines:

6.2.1 FSD 16-02 Department of Communication Studies Departmental RPT Guidelines ([attachment](#)) First Reading:

It was m/(D. Sweeney), s/(T. Schmitt) to accept the first reading of FSD 16-02 Department of Communication Studies Departmental RPT Guidelines. **PASSED.**

6.3 FSD 16-10, Resolution Affirming Support for Undocumented Students in the CSU ([attachment](#)) One Reading:

If you would like to provide input please click here [Support Undocumented Students Input Form](#)

It was m/(Y. Karant), s/(A. Muhtaseb) to approved the one reading of FSD 16-10, Resolution Affirming Support for Undocumented Students in the CSU. **PASSED, unanimously.**

6.4 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) First Reading:

If you would like to provide input please click here [FPDCC Input Form](#)

Senator Diaz-Rico suggested that language be added to address the accountability of the funds for the program, for example, what “pots” of money are there, how much is in each, what was awarded, how much is leftover and what happens to the leftover money, etc.

It was m/(K. Grisham), s/(O. Mango) to accept the first reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development. **PASSED.**

7. **COMMUNICATIONS/INFORMATION ITEMS.**

7.1 Executive Committee Minutes, 11/15/16 ([ECM 16-06](#)) - noted

7.2 Executive Committee Minutes, 11/29/16 ([ECM 16-07](#)) - noted

7.3 RPT Reviewer Templates ([attachment](#)) - noted

7.4 Recommendation on Unit Structure for Programs ([attachment](#)) - accepted

7.5 Recommendation on Course Numbering System ([attachment](#)) - accepted

7.6 Recommendation on Definition of Full and Half Time Undergraduate Students ([attachment](#)) - accepted

8. **COMMITTEE REPORTS.**

8.1 Q2S Report

Q2S Director Costino reported that CourseLeaf and the online curricular process should be ready by the time GE is ready to start. Director Costino noted that the online process will simply replicate the CSUSB’s current curriculum approval process but in an online format. Director Costino stated that last week, two open conversations were held regarding the normative number of units with over 120 attendees consisting of faculty, staff, administrators, and students. Everything from the conversations has been posted (including the recommendations made by the small break out groups during the conversation at <https://drive.google.com/open?id=0Bx5bNCW05iaReC12MFlaWE5vT1E>. Also, a discussion board has been created to still gather input from the campus community: <https://orgsync.com/139813/forums/25835>. Director Costino stated that on the horizon, the Q2S Steering Committee in consultation with the Graduate Council will be making recommendations regarding the normative number of units for graduate programs and full time and half time status for graduate students. Also upcoming will be the development of the course schedule a campus survey will be sent out for input. And last, information will be sent to the department regarding what options are available for advising to see what departments may want to choose so planning can start regarding how to support those choices.

GE Chair Gilbert reported that the GE committee is working on the input regarding the two proposals to try to develop one proposal that will be forwarded to the Senate.

Senator Karant asked if double counting be allowed under the new GE proposal to meet major unit caps. GE Chair Gilbert stated that double counting will be allowed.

9. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

Statewide Academic Senator Steffel stated that the ASCSU will be meeting next week. The Fiscal and Governmental Affairs committee has been locally advocating for the CSU budget and will be meeting with the Department of Finance and CO members to discuss the CSU budget and Governor's proposed budget.

10. **CHAIR'S REPORT.**

Chair Kolehmainen deferred her report in the interest of time.

It was m/(A Bodman), s/(D. Chen-Maynard) to move ahead to item 13 in the interest of time. **PASSED.**

11. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12. **DIVISION REPORTS.**

12.1 Vice President for University Advancement

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.2 Academic Affairs/Deans' Reports

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.3 Vice President for Administration and Finance

While this item was not able to be addressed at the meeting, VP Freer submitted the following report:

Happy New Year!

University Infrastructure Project

The Utility Infrastructure Project kicked off in late December with the successful upgrade of the campus electrical distribution system. Special thanks to the members of the campus community that were inconvenienced by the electrical interruptions on December 29-30.

The next portion of this project will involve the replacement, upgrade, and expansion of a number of underground utility systems to prepare for future growth at CSUSB. To complete the first phase of underground work, Student Union Lane from Parking Lot D to the Student Health Center will be closed starting January 30, with work anticipated to be completed in May 2017.

Emergency Management

I am pleased to share that April Wing has joined CSUSB as the new Emergency Management and Business Continuity Manager. She comes to CSUSB from the American Red Cross, where she served as the Disaster Program Manager representing the San Bernardino area.

University Police conducted its second active shooter exercise of 2016 with a residence hall drill on December 16. The focus of this exercise was the implementation of the Rescue Task Force recommendations, developed in partnership with San Bernardino County Fire Department and the San Bernardino County Sheriff's Department. Rescue Task Force seeks to provide quicker medical aid to the victims of an active shooter incident, while other law enforcement officers are concurrently managing the incident.

Campus Construction and Capital Projects

- Physical Education Building
With the exception of the gymnasium, most of the PE building's classrooms, offices, studios, and locker rooms were significantly damaged from a water main break inside the building on January 4. With the exception of use of the gymnasium, the remainder of the building remains closed and will likely remain so through most of Winter Quarter. Demolition started last week throughout the building and reconstruction is anticipated to begin in February.
- College of Education – Student Services Renovation and Classroom Addition
The renovation of the ground floor of the College of Education is complete, creating a more efficient layout and office for student services in the College, four new smart classrooms with around 160 additional total seats are being constructed to help ease our needs for additional teaching space. Classes will be scheduled starting Spring Quarter 2017, but some utilization has already begun due to the loss of classrooms from the Physical Education flooding repairs. The project was funded through the College of Education and state-allocated deferred maintenance funds.
- University Hall/SMSU Courtyard Renovation
The courtyard connection between University Hall and SMSU has been restored and the project has successfully removed physical accessibility barriers. The balance of the courtyard renovation is anticipated to be complete in March,

weather permitting. This project is funded through state-allocated deferred maintenance funds, as well as the state-allocated utility infrastructure project funds.

12.4 Vice President for Student Affairs

This item is deferred to the next Senate meeting due to the motion to move to item 13 on the agenda.

12.5 Vice President for Information Technology Services

While this item was not able to be addressed at the meeting, VP Sudhakar submitted the following report:

We will be inaugurating our first 24/7 Computer Lab/Study area on Campus at the Pfau Library Wedge later this spring. This project was the result of advocacy efforts by the ASI and other student organizations on campus expressing a need for a 24/7 study space on Campus. To date, flooring and carpeting have been completed. Furniture has been ordered. The current doors will be replaced by accessible doors that can be opened using the Coyote One Card between 10pm and 7am and on the weekends. Students will have access to 50 seating spaces and 80 computer stations, as well as technology support in this space. We will keep you updated on the progress through the next couple of months.

The Vital and Enhanced Technologies Initiative (VETI) grant call for proposals will be issued tomorrow. This year there is \$846,000 available for proposals that directly enhance student success and help the University achieve the goals the Graduation Initiative 2025.

Phase II of the Firewall Migration project was successfully completed during last month's holiday break with minimal impact to Campus operations. The new generation firewall will allow the University protect its assets against emerging cyber threats.

U.Direct – The academic planning tool that allows students to build personalized term by term plans on their path towards graduation. The implementation is in progress. The beta pilot group will go live in February.

EMS- Event scheduling training was on January 12th & 13th. Academic scheduling training will be on January 23rd and 24th. Configuration and Forms Templates being developed. For the templates, working on setting up groups such as employee group, student group, and Student Union group so the correct form will be used when signed on through the web. Event Scheduling User testing has started. Finalizing and testing the data load for the HR Toolkit process. This will load all Staff and Faculty with their department codes. We are including non-state employees as well. The ACBI Team is working on the integration to PeopleSoft for the academic scheduling portion.

CourseLeaf Curriculum Module – On Track working with the Q2S Curriculum Subcommittee and Faculty.

Course Redesign with Technology grants

This year, because the CO focuses on the 2025 graduation initiative, CRT grants target in particular the campus top 25 bottleneck courses. The Faculty Associate

will contact each departmental chair with a list of eligible courses and will organize two campus workshops to help interested faculty apply for these grants.

Upcoming Winter 2017 workshops for faculty

Register here: <https://goo.gl/DXyMYt>

Blackboard Basics: Bb quiz creation made simple with Respondus

Thursday, Jan. 19

12:00-1:30 pm

PL 003

Light lunch offered

Quiz creation in Blackboard is often cumbersome. Moreover, Blackboard quizzes cannot be reused outside Blackboard, absent a good way to export it. Respondus, a quiz creation tool licensed by the CSU system and available for free to CSUSB faculty, solves those problems. In this hands-on workshop, Dr. Mihaela Popescu, the Faculty Associate with ATI, will review what Respondus can and cannot do and offer some practical tips for quiz creation and setup.

Distance learning do's and don'ts

Friday, Jan. 20

10:30 am – 12:00 pm

PL 003

Distance learning (teaching a course live to a remote classroom, for example a course with a PDC component) is often challenging: the positioning of the camera, the inability to interact face-to-face with the remote audience, and the difficulty of managing interactions that happen simultaneously in face-to-face and remote settings often frustrate faculty. The technological setup does not need to add to the frustration. In this workshop, ATI broadcast engineer Tom Richards overviews a typical distance learning classroom, its equipment and functions, ways to teach using available software such as Zoom, and some advantages and limitations of various setups.

Blackboard Basics: Using the Grade Center

Friday, Jan. 27

10:30 am – 12:00 pm

PL 003

During this hands-on workshop conducted by senior designer Mauricio Cadavid, participants will learn everything they need to know about the Grade Center in Blackboard. The Grade Center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

Spotlight on technology: Live screen capture with interactive pen display tablets

Friday, Feb. 3

10:30 am -12:00 pm
PL 003

Pen display tablets enables faculty to present their lecture material interactively. For example, instructors can annotate projected slides, can draw and project the drawings, can highlight key locations on a digital map, or can write on the screen and share the screen with a remote class. Moreover, all screen interactions shared with a live or remote synchronous class or can be captured for reuse in online or flipped classrooms. In a live setting, the tablet allows faculty to face the class at all time, which contributes to class engagement. Join instructional designer Jonathan Brooks for an overview of our Wacom pen display.

Connecting learning objectives to assessments in your online courses

Thursday, Feb. 9
12:00-1:30 pm
PL 003
Light lunch will be served

Online courses pose a challenge to students because they do not benefit from the cues and immediate feedback that take place in face-to-face settings. For that reason, online students need clear pathways through the course that explain the connection between learning objectives and various assignments, pathways that have to be decided on at the planning stage of an online course. Good practices of online course design emphasize alignment between course-level learning objectives, module-level objectives, learning activities, and assessment. In this workshop led by the ATI team, we will discuss how to plan an online course module, craft measurable module-level learning objectives using the Bloom taxonomy, and choose an appropriate assessment plan.

Using active learning spaces effectively

Thursday, Feb. 23
12:00-1:30 pm
PL 015
Light lunch will be served

Active learning spaces are spaces that support classroom pedagogies. These physical spaces include flexible furniture that can be reconfigured for a variety of classroom purposes, from small group work to larger lecture settings. Please join Dr. Jeremy Murray, who will share his experience with using the incubator classroom PL 015.

Copyright basics

Friday, Feb. 24
10:30 am – 12:00 pm
PL 003

In this workshop, instructional designer Katie Godfrey will discuss elements of the Copyright Law of relevance to faculty, what qualifies as Fair Use, and how to avoid copyright infringement when preparing instructional materials.

App chat: Productivity apps for academics

Thursday, Mar. 2

12:00 – 1:30 pm

PL 003

Light lunch offered

This roundtable conducted by Dr. Mihaela Popescu, is meant to create an agenda for a series of discussions, workshops and hands-on on how faculty can improve academic workflow and become more productive. A great variety of apps can help by automating routine tasks, keeping track of bibliographic references, organizing and tagging material automatically, improving time management and project planning, or extracting annotations from scholarly articles. Our work habits are unique. For some, we need many tools; for others, one good app satisfies multiple purposes. Join this roundtable, enjoy the free lunch, and share your own digitally-enhanced practices!

13. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

BP16-23	ENTR-100 - Exploring Entrepreneurship, new course
BP16-24A	ADMN 501 - Honors Research Methods, title and description change
BP16-24B	ADMN 502 - Practical Honors Research, title and description change
BP16-24C	ADMN 598 - Honors Reflective Essay, new course
BP16-28EL	PA-540 - Tribal Management & Governance, delete course
BP16-29EL	PA-612 - Productivity Measurement in the Public Sector, delete course
BP16-30EL	PA-616 - Comparative Public Administration, delete course
BP16-31EL	PA-618 - Local Government Development Finance, delete course
BP16-32EL	PA-671 - Defense Acquisition Program Management
NS 16-44EL	BIOL 223 - Human Physiology and Anatomy I, prerequisite change
NS16-45EL	BIOL 224 - Human Physiology and Anatomy II, prerequisite change
NS16-59	BIOL 343 - Mammalogy, new course
NS16-60	BIOL 344 - Herpetology, new course
NS16-61	BIOL 345 - Ornithology, new course
NS16-62	BIOL 427 - Microbial Genomics, new course
NS16-46	BIOL 530 – Theory and Techniques of Modern Microscopy
NS16-47EL	BIOL 531 - Transmission Electron Microscopy, delete course
NS16-48EL	BIOL 532 - Techniques in Ultrastructure Analysis, delete course
NS16-52A	GEOL 330 - Sedimentary Geology I: Principles and Applications, title, description and prerequisite change
NS16-52B	GEOL 340 - Sedimentary Geology II: Principles and Applications, title and description change
NS16-52C	GEOL 350 - Introductory Paleontology, title, description and prerequisite change
NS16-49EL	GEOL 375 - Groundwater Hydrology, prerequisite change
NS16-52D	GEOL 530 - Microscopy, title and description change
NS16-50EL	GEOL 531 - Transmission Electron Microscopy, delete course
NS16-51EL	GEOL 532 - Techniques in Ultrastructure Analysis, delete course
NS16-54A	GEOL 554 - Geochemical Thermodynamics, new course
NS16-54B	GEOL 555 - Siting and Site Investigation Methodologies in Engineering Geology, new course

NS16-54C	GEOL 556 - Case Histories in Engineering Geology Practice, new course
NS16-57	NSCI 301 - Introduction to STEM and STEM Research, new course
NS16-58A	HSCI 609 - Grant Writing for Health Sciences, new course
SB16-17	ANTH 347 - Humans, Animals, and Nature, title change
SB-16-18A	ANTH 613 - Writing for CRM, new course
SB-16-18B	ANTH 699A - Thesis Research I, new course
SB16-18C	ANTH 699B - Thesis Research II, new course
SB16-20EL	CJUS 320 - Theories of Crime and Delinquency, prerequisite change
SB16-21A	ECON 425 - Political Economy of Southern California
SB16-325	GEOG 325- Political Geography, new course
SB16-26EL	HIST 495 - Politics of Oil, prerequisite change
SB16-29A	HIST 564-Chicana/Mexicana Feminisms, new course
SB16-29B	HIST 563 - Gender Chaos in the California Borderlands, new course
SB16-29C	HIST 562 - History of the U.S.-Mexico Borderlands, new course
SB16-29D	HIST 561 - Gender, Sex, and Conquest in the American West, new course
SB16-29E	HIST 526 - Sound History: Can we Hear the Past, new course
SB16-29F	HIST 449 - Gender and Development in Africa, new course
SB16-29G	HIST 361 - Chicana/o History through film, new course
SB16-29H	HIST 362 - LGBT History, new course
SB16-29I	HIST 144 - World Civilizations III, title and description change
SB16-29J	HIST 527 - Historical Audio-broadcasting, new course
SB16-29K	HIST 459 - Media Cultures of the Indian Subcontinent, new course
SB16-29L	HIST 458 - Gandhi: Life and Legacy, new course
SB16-29M	HIST 456 - Mughal India and the Early Modern World, new course
SB16-29N	HIST 457 - Modern India at the Crossroads of Empire, new course
SB16-30A	SOC 335 - Population & Society, new course
SB16-30B	SOC 344 - Sociology of LGBT Families
SB16-30C	SOC 381 - Women and Religion
SB16-31A	SOC 420 - Social Movements, new course
SB16-31B	SOC 422 - Sociology of Work, new course
SB16-31C	SOC 424 - Social Capital and Social Networks, new course
SB16-32A	SSCI 575D - Social Science Internship
SB16-32B	SSCI 595 - Social Science Independent Study

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) the faculty Senate consented to the curriculum items. **PASSED.**

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

BP16-24	CBPA Honors, program change
BP16-25	BA in Administration, program change
BP16-26	BA in Administration - International Business Concentration, program change
BP16-27	MBA, program change

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

NS16-52	BA Geology, program change
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- NS16-53 BS Geology, program change
- NS16-54 MS Earth and Environmental Sciences, program change
- NS16-55 BS Health Science-Environmental Health Science Concentration, program change
- NS16-58 MS Health Services Administration concentration, program change

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

- SB16-18 MA in Applied Archaeology, program change
- SB16-19 BA in Criminal Justice, program change
- SB16-21 BA in Economics, program change
- SB16-22 BA in Economics - Political Economics, program change
- SB16-23 BA in Economics - Mathematical Economics, program change
- SB16-24 BA in Economics - Applied Economics, program change
- SB16-27 BA in History-Track A (Teaching Track), program change
- SB16-28 BA in History-Track B, program change
- SB16-29 BA in History-Track C (Public and Oral History Option)
- SB16-30 BA in Sociology, program change
- SB16-31 BA in Sociology - Social Services Track, program change
- SB16-32 BA in Social Sciences-Credential Track, program changes
- SB16-33 BA in Social Sciences-Multidisciplinary Track, program changes
- SB16-34 BA in Human Development, program change
- SB16-35 BA in Psychology, program change
- SB16-36 BA in Psychology-Biological Psychology Concentration, program change
- SB16-37 BA in Psychology-Industrial and Organizational Psychology Concentration, program change

14. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

15. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(B. Steffel), s/(A. Bodman) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 06– Tuesday, February 7, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of J. Ahlgren, J. Aikin, J. Kremling, M. Lo, T. Morales, T. Ruml, B. Steffel

Guests Present: T. Ballman, S. Bennett, K. Costino, M. Doyle, D. Han, B. Haynes, W. Heineken, C. Lindfelt, M. Lopez-Wagner, R. Mohamed, J. Rosales, A. Satterlund, S. Sudhakar, Q. Wallace, P. Vicknair

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for January 17, 2017 ([FSM 16-05](#))

It was m/(M. Groen), s/(L. Ajayi) to approve the Faculty Senate minutes from January 17, 2017 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(M. Groen), s/(N. Tórréz) to approve the Faculty Senate agenda as written. **PASSED.**

3. **PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

Colleagues,

I will be unable to attend the Senate meeting on Tuesday afternoon, having commitments to meet with civic leaders in Palm Desert as well as lead donors and philanthropists in the Coachella Valley. Please find below my report to the Senate:

Responding to U.S. Presidential Stances: With the many changes happening in Washington D.C. following the inauguration of a new presidential administration, a number of messages have been prepared and distributed to clarify positions being supported by this university, the CSU and public higher educators throughout California. I want to touch on three posts ...

- I sent a message to our campus community speaking to new U.S. directives involving immigration and access. My intent was to explain that our leadership team is closely following the developments out of Washington and determining how they impact CSUSB; to invite the campus community to review this university’s established values; to know that this university will continue its support of and efforts to educate undocumented and international students; and to remind everyone of the resources

available to students, faculty and staff impacted by these new national policies.

- The CSU issued a statement on President Trump’s executive order involving individuals from seven specified countries. That statement, signed by the chancellor, the chair of the CSU Academic Senate, the president of the California State Student Association, and all 23 CSU-member presidents, asserting opposition to the divisiveness of the executive order and requesting President Trump to reconsider this policy.
- More than 2,300 faculty members from the CSU and UC systems – including 19 from our university – signed an open letter to President Trump and his administration. That letter calls for the new administration to recognize the preponderance of evidence recognizing the reality of climate change, maintain the country’s commitment to meeting the greenhouse gas emission targets set forth in the Paris Climate Agreement, and increase the U.S. commitment to taking action on climate change.

It is essential that during such times of national discord and uncertainty higher education supports its students and the communities it serves and that it responsibly safeguards the incredible wealth of knowledge and innovation it houses.

CSUSB Selected Region’s Center for Innovation: The U.S. Department of Transportation has designated the university’s Leonard Transportation Center as the “Beyond Traffic Innovation Center” for Southern California. Eighteen universities across the country were named to lead the newly established centers, with each regional center host recognized by USDOT as “forward thinking and influential institutions” capable of driving solutions to national transportation challenges. Kimberly Collins, an associate professor of Public Administration and LTC director, will direct the new regional center, which will extend throughout San Bernardino, Riverside, Los Angeles, Orange, Ventura and Imperial counties.

PDC Dean Honored: Palm Desert Campus Dean Sharon Brown-Welty was recently honored by the Women Leaders Forum of the Coachella Valley at its “Women Who Rule” luncheon. As part of its celebration to recognize women achieving the highest level of success and making a difference within the community, the Forum presented Brown-Welty with the Helene Galen Excellence in Education Award in recognition of her dedication to the community and serving others. Proceeds from the luncheon fund college scholarships for members of the Forum’s Young Women Leaders Mentoring Program.

Accessing Learning Technology: Students can now checkout MacBook laptop computers thanks to a new lending program initiated by the Santos Manuel Student Union. The program, which debuted with the start of Winter Quarter 2017, allows all students with valid Coyote OneCards to checkout the laptop with charger, USB adapter and case for four hours. The laptops can be used outside the

SMSU building, and free printing is available at the Cross Cultural Center Go Print station. This program is an excellent representation of the SMSU's mission as a home of learning and leisure and a contributor to student retention.

Mission Statement: Eighteen students used part of a recent weekend volunteering to help senior, families in need and the homeless at the San Bernardino City Mission in Highland. The students came together and prepared 275 food boxes totaling more than 4,100 pounds, 450 hygiene kits and more than 1,500 clothing items. The volunteer effort, which included graduate and undergraduates as well as students from the Palm Desert Campus, was coordinated by the Office of Community Engagement (OCE). A group of volunteers is scheduled to travel to New Orleans and Baton Rouge during spring break as part of the TRACKS program, which is a collaboration of ASI, the Student Recreation & Wellness Department, and the OCE.

Winter Wonderland: Our university experienced a break from the familiar January sunshine this year during its annual Snow Day event. More than 30 tons of snow were trucked to campus, this time with the surrounding mountains featuring snowy peaks thanks to recent storms. With temperatures in the 50s, the campus community came together to enjoy the makeshift hills of snow and participate in a variety of fun winter-related games and activities. Sponsored by ASI and the Student Recreation & Wellness Department, Snow Day also featured a food drive for the DEN Food Pantry, with those donating receiving a free T-shirt.

Lassoing Poets Laureate: Pfau Library hosted a pair of Texas Poets Laureate for campus readings, presenting award-winning writers to the campus and the community. Karla K. Morton and Alan Birkelbach read selections from their collected works and shared poetry and highlights from their ongoing "Words of Preservation" National Parks Tour, which included a recent visit to Joshua Tree National Park.

Alumna Gains National Recognition: CSUSB graduate Yuridia Nava '08 started the New Year by traveling to Washington D.C. in January. The trip was certainly job-related, as Nava was brought to the nation's capital as one of five high school counselors from across the United States named a finalist for the American School Counselors Association School Counselor of the Year Award. Along with being celebrated at the ASCA 2017 gala for her work at Riverside Polytechnic High School, Nava was invited to the White House to meet with First Lady Michelle Obama. The five finalists were chosen for their career work serving as advocates for students and addressing their academic and social/emotional development as well as college and career readiness. Finalists were judged on creative and innovative counseling, effective programs, leadership skills and contributions to student advancement.

4. **PROVOST'S REPORT.**

Provost McMahan submitted the following report:

Join us for our next Faculty Appreciation Night to socialize and cheer on our Women's and Men's Basketball Teams against Humboldt State on Friday, Feb. 17. Start time is 5:30 p.m. for the women's game and 7:30 p.m. for the men's. Please RSVP to Annette Hollimon by Feb. 13 to reserve your tickets. The first 50 faculty who register will receive access to a VIP food and beverage reception. Go Coyotes!

Enhancement of research/scholarship/creative activities related training has been a goal in the office of Academic Research as it relates to the Faculty Center for Excellence. Please join us for the following workshops:

Publication Metrics Workshop, February 9, 12-1, in CE 303. The workshop will compare and contrast some of the major academic metric databases. It will review both journal and scholar impact factors, and some of the different ways they are calculated. Finally, it will provide some general guidelines for good usage of metrics for individuals and departments wanting to more effectively integrate current trends into their ongoing practices.

Proposal Development Seminar, February 14, 9am – 12:30 pm, in UEC Boardroom. External proposal development webinar from Chancellors office. Members of sponsored programs (pre and post award) will be at the event to answer questions during and after webinar.

Also please the save the date for the NEH Grant Writing Workshop, hosted by the Office of Research and Sponsored Programs on March 9 from 9 a.m.-3 p.m. in CE 241. The National Endowment for the Humanities, an independent federal agency created in 1965, is one of the largest funders of humanities programs in the United States. The Workshop will be conducted by NEH Program Officer Geoff Burrows. Dr. Burrows will also hold one-on-one meetings with faculty on Thursday, March 9. Please RSVP to Dr. Cynthia Crawford.

College News

College of Education

The College of Education hosted a Linked Learning Symposium. The event, held Jan. 30, was coordinated by Dr. Mark Groen, Teacher Education and Foundations faculty. Attendees included members from CSU Long Beach, Cal Poly Pomona and a student contingent from San Bernardino City Unified School District, with appearances by President Morales and Dean Fiene.

All programs in the Department of Special Education, Rehabilitation and Counseling are working on their curriculum design for the transformation or conversion from quarters to semesters with retreats and meetings held in January.

Pascal Claus, fieldwork coordinator for the Counseling and Guidance program in the College of Education, was awarded a Service Learning Fellowship grant for \$1,670. The funds will be used to support the after-school counseling clinics in the Rialto Unified School District.

Dr. Connie McReynolds, a professor in the Department of Special Education, Rehabilitation, and Counseling, was awarded \$336,451 from the California Department of Rehabilitation. The grants extends the CalPROMISE initiative, which aims to increase independence by promoting completion of high school, and entrance into higher education and employment, for two more years.

Dr. Stacie Robertson was approved as the new Primary Investigator for the Rehabilitation Services Administration Training grant in January 2017. She takes over from Dr. Connie McReynolds in the administration of grant funds, including the recruitment of scholars in Rehabilitation Counseling to benefit from the program.

College of Extended Learning

The schematic design of the future Center for Global Innovation has been approved unanimously by the CSU Board of Trustees. The building is scheduled to be completed by fall 2019. The structure will provide additional instructional space for the college as well as significant additional academic instructional space. The newly selected Faculty Senate representative on the SPAC committee will participate in assessing academic needs for that space.

Palm Desert Campus (PDC)

Dean Welty met with the new mayor of Indio, Elaine Holmes, to discuss ways the city of Indio and PDC could collaborate. During the meeting, it was learned that the city has a teen center with 300-400 teens who participate in daily activities. Dr. Wetly will be meeting again with the mayor and the teen center director to find ways for PDC to get those students to visit the campus along with other potential collaborative ideas.

Dean Welty attended the Indian Wells Town Hall meeting and heard Astronaut Captain Scott Kelly speak, and had dinner with PDC supporters, Oliphants and Mozoras. She also attended the OSHER tour of the Nixon Library, guided by Nixon's then Chief of Staff, Col. Jack Brannon. Col. Brannon is very involved with PDC OSHER and has agreed to host a second tour as the first one sold out. Nearly 900 people are involved with the OSHER program this year.

Five of the college's students attended the World Affairs Council Dinner where William Martin discuss3e the New Presidency and Foreign Policy Priorities. William F. Martin is an energy economist who has served as executive secretary of the National Security Council, Special Assistant to President Ronald Reagan and Deputy Secretary of the U.S. Department of Energy under President Reagan. He is also chairman of the Department of Energy's Nuclear Energy

Advisory Committee and chairman of the Council on Foreign Relation's Energy Security Group.

More than 60 youth attended the second annual Boys and Girls Club Carnival on campus. Tours were provided and information about applying to college was presented.

Dean Welty began meeting individually with all freshman students who earned a GPA of 2.0 or below in their first quarter. The meetings were structured around their perceptions of what happened during their first quarter and what additional support they need to get back on track. Additional meetings are scheduled.

Office of Undergraduate Studies (UGS)

The Interim Dean of UGS and the Dean of Students both presented a “Ted-type” talk at the American Association of Colleges and Universities annual meeting, held in San Francisco.

The Educational Opportunity Program (EOP) faculty and staff are currently reaching out to students who did not re-enroll for winter term, but were enrolled during fall term, to assess what barriers these students face and to assist them in possibly re-enrolling by spring term.

EOP is preparing to send out its mid-quarter progress reports to faculty. This allows for faculty to provide EOP counselors with feedback on how these students are doing in their classes. EOP Counselors then review the progress reports with students in a 1:1 meeting. UGS prioritizes students that faculty expressed concerns about to proactively intervene and provide assistance and resources. UGS also sends a congratulatory email to students who are doing well and encourages them to keep up the great work.

UGS ended its last cycle and received approximately 4,302 applications for the entire year. Four thousand applications have already been received for 2017/2018 consideration, which means UGS can close its application process sooner. UGS has closed for transfer applicants interested in EOP for 2017/2018, but is still open for freshman applicants (first-come, first-served). The high-demand program is limited in the number of students served due to staffing, space and resources.

A campus tour and presentation was provided to 50 local homeless youth who were identified and bused to CSUSB by the San Bernardino City Unified School District Homeless youth liaison. Currently these youth are juniors at local area high schools.

Planning is underway for the EOP Summer Bridge program in summer 2017 and the annual EOP Alumni Golf tournament, scheduled to take place April.

In collaboration with The Career Center, SAIL hosted its Winter Quarter Kickoff on Jan. 21 Workshops and activities related to personality type (according to the MBTI), career planning, study skills and communication strategies were presented.

In support of the system-wide push to increase graduate rates and reduce time to graduation, SAIL will offer a summer grant to eligible first- and second-year students who are “deficient in units” in order to make summer school a more viable option. UGS expects to award 10-15 \$600+ awards.

The Tutoring Center had 1,218 total student visits for the subjects/courses offered during the fall quarter. Those visits equated to 1,592 hours of tutoring logged by students. Students are taking advantage of tutoring via a joint venture with the Accounting and Finance Tutoring Lab and the College of Business and Public Administration. The lab logged 104 student visits, totaling 114.75 hours of tutoring, during its first official quarter (fall 2016).

The Tutoring Center is also launching a pilot program to offer foundational skills building and refresher workshops in mathematics. The goal is to present the material to students *prior* to them learning the concepts in their classes. Ideally, workshops will cover the course material a week ahead of the instructor’s class, providing students with some knowledge and confidence in the material. This endeavor is made possible with grant monies that Qiana Wallace acquired for Extended Early Start.

Tutors in the Writing Center provided a dozen or so in-class mini workshops for CSUSB faculty members who requested them. Writing Center tutors provided instructions on how to make appointments, what to expect during a writing tutor session, how to prepare for a meeting, etc.

Brian Willess (SOAR) and April Lane (CFS) are partnering to present at the first annual Coyotes Connect Program, hosted by the Office of Admissions & Student Recruitment on Saturday, March 4. In addition, Shannon Long and April Lane collaborated to construct a list of strategies to reduce the cost of CFS 2017 by over \$100,000!

Office of Graduate Studies

Applications for the spring 2017 term closed Jan 20. To date, applications to graduate and credential programs are down when compared to last year. However, it is important to note that at this time, 80 graduate applications and 24 credential applications are still under consideration for admission by the graduate programs. More complete data will be available in next month’s report.

The office presented four workshops in January to assist students submitting a thesis, project, or dissertation for review. *Avoiding Plagiarism in your Thesis, Project, or Dissertation* explains the use of Turnitin.com and offers tips on how to cite sources properly. The *Submission and Review Process Workshop* describes the review process and university format. Each workshop is offered twice. The *Submission and Review Process Workshop* is also available online.

The Strategic Analysis Steering Committee is hosting an open forum each month to share the progress of the strategic analysis and receive comments and suggestions from the campus community.

The Office of Graduate Studies now offers a Sally Casanova workshop for students interested in pursuing a doctoral degree.

Graduate Studies has implemented monthly meetings with the associate deans and extended the quarterly meetings with the coordinators.

Office of Student Research

The Office of Student Research provided \$148,160 in faculty support during the AY 2015-2016.

The office received SSI funding and is implementing the SSI Innovative Scholars Funds (\$3,500 max) and the SSI Graduate Thesis Scholars Grant Writing Program (Max \$2,000).

The new Faculty Research and Creative Activities Mentor Award has been finalized and announced to campus for winter 2016. This award will be provided to faculty who have demonstrated excellence in research mentorship. The \$2,000 award will be given to one faculty member per college. Recipients will be honored during the annual student research symposium.

The OSR Faculty Assigned Time grant will support faculty conducting research and creative activities that will contribute to students' overall educational experience through research and creative activities. Faculty awarded the grant will be given one assigned time (\$4,000).

Senator Karant asked how much money has been budgeted for the enhancement of research/scholarly/creative activities support. Provost McMahan stated that there is not currently a master plan but she has asked interim AP Crawford to run as many workshops as possible to assist faculty. A number of professional development funds have been issued and continue to be issued for faculty support, like summer stipends, professors across borders, etc.

The Senate then posed a series of questions to the administration.

Senator Bodman noted that in the strategic plan, there is a goal to increase funding for reassigned time and support for research by 10%. Senator Bodman also congratulated the President and University Advance for the success in fundraising. Senator Bodman then stated that there is a goal in the strategic plan to bring the student faculty ratio down to 23.8% however CSUSB current SFR is 20.3% above that goal. Senator Bodman asked what are the administration's plans to achieve that goal? Provost McMahan stated that it is a work in progress. Provost McMahan just received the totals and is working on different funding models for the colleges now and they range from 15-30 as far as SFR in each of the colleges and is looking at more of a balanced approach but it is going to take careful consideration, time, and investment. As a second part to his question, the goal in the strategic plan is to increase tenure density to at least 63.6%. Current tenure density is at 57% which is moving away from the goal, since in 2012, tenure density was at 60%. Senator Bodman asked what are the administration's plans to achieve this goal? Provost McMahan that it will be difficult given the budget situation. Provost McMahan stated that

everyone will need to work together to fight for increased funding to the CSU. Provost McMahan also stated she would like to work with the Senate Chair to come up with ways to work with faculty on this issue.

Senator Marx stated that she is truly worried not only about the tenure density but the overall trend of hiring nothing but lecturers. This is particularly worrisome given the goals of the graduation rate initiative. There seems to be contradictions between the budget provided by the administration and that in depth financial analysis done by the CFA. From 2010 to 2015, net new faculty hires have really not increased, tenure-track faculty have gone up by 2%, but in contrast, lecturers have gone up 51%. New sections are needed. Senator Marx anecdotally recounted a story of a student that waited two years for a course. Senator Marx stated that she would really like to see a plan for tenure-track hiring. Provost McMahan stated that she believes over past two years there have been approximately 40 new tenure-track faculty one year and approximately 44 the next and thus very effective. However, the budget is looking good and Provost McMahan encouraged the Senate again to advocate for more funding to the CSU. Provost McMahan added that bottleneck courses should not be an issue come Spring as she has released fund to the colleges and should not be tied to the tenure-track hiring as newly hired tenure-track faculty receive reassigned time as directed in the CBA which removes them from teaching some courses.

Senator Ullman stated that CSUSB has gone from having a healthy surplus to at best case scenario having a deficit of \$770,000 to as much as almost \$8.5 million in just five years. CSUSB is in financially worse condition it has ever been in even compared to the budget crisis a few years ago and given that overall the CSU receives more funding. Senator Ullman stated that faculty will and do advocate but more needs to be done. Senator Ullman asked how faculty can be involved in budget decisions since the UBAC is no longer a decision-making body and faculty are not empowered to help.

Senator Ajayi asked how to address the fundamental issue that CSUSB is one of the lowest funded CSU's in the system and how to change that.

Senator Boland echoed Senator Ullman's concerns and added what is the University's plan is for involving faculty to help make decisions in the process. Since October, there have been fairly significant budget changes and there are changes all the time being reported about what has been spent and not. The data EPRC received from the UBAC is not broken down very much and therefore it is indiscernible where the money is being directed, but in seeing where larger pools of money are being spent, it is apparent that Academic Affairs funding has gone down by 5%. Senator Boland stated that faculty do and will advocate for the CSU budget, but if faculty cannot see where the money is going and do not have a meaningful consultative role in the budget process it is hard to help get the money Academic Affairs needs.

Senator Grisham noted that there has been a significant decrease in international students and for some reasons, CSUSB had no control. Senator Grisham asked what plans are in place to attract more international students as aside from the additional revenue the students bring, they also bring a very important cultural benefit to the University. Provost McMahan stated that she believes that there are some plans in place and suggested asking for a presentation from Dean Karmanova.

Senator Bodman followed up on Senator Boland's concern regarding the dramatic changes in the budget from the October budget forum and the UBAC meeting on February 1, 2017. Senator Bodman pointed out that the UBAC materials from last week demonstrate a \$7 million greater deficit with the Governor's plan, a \$4.5 million larger deficit with the Governor's plan including a fee adjustment, or \$4.925 million less in surplus with the Trustee's request than the materials presented to the campus on October 27th. Senator Bodman asked why the variance? What led to substantial deterioration, what additional costs have been incurred? Senator Bodman noted that tuition revenue has remained mostly constant with little variance and asked what new expenditures have been added since it is not clear from the handouts.

2:25pm Time Certain (If preceding items have not been completed).

5. GRADUATION INITIATIVE PRESENTATION

M. Lopez-Wagner, C. Lindfelt, and Q. Wallace presented to the Faculty Senate the Graduation Initiative goals for CSUSB. By 2025, CSUSB will need to increase the first time, full time freshmen four-year graduation rate from 12% to 30% and the six-year graduation from 55% to 62%. The two-year graduation rate for transfer students will need to increase from 36% to 45% and the four-year transfer student graduation rate will need to increase from 76% to 83% ([CSUSB's full plan can be found here](#)). The presenters also highlighted areas thought to be barriers or needs for increasing graduation rates identified at the leadership retreat held in January. [The full presentation and handouts can be viewed here.](#)

The Senate had concerns regarding the loftiness of the goals. There was also a concern how semester conversion would affect the progress toward the goals. Retention and remediation issues were also brought up as issues that lengthening the time to graduation. There were also concerns regarding managing enrollment so that students can get into classes and graduate on time and it was noted that there are a few majors that should be impacted. Senator Boland noted that pedagogy does not seem to be addressed and that the English stretch program went from 90% retention to 85% under the early start program. The Senate also discussed that while funds have been provided for bottleneck courses, issues such as the of lack of lab space/infrastructure persist and will likely worsen over time with increased enrollment, and also contributing to the problem is the lack of tenure-track faculty. Overall the Senate discussed that in order to achieve the goals, more tenure-track faculty are needed in order to commit to curriculum development, advising, cover more courses, etc.

2:45pm Time Certain (If preceding items have not been completed).

6. CURRICULUM – Information Items: *(Copies are available at each College office and the Faculty Senate office)* **All items were accepted without comment.**

AL17-01A	ART 617 - Graduate Seminar in Critical Theory and Methodology, description change
AL17-01B	ART 618 - Graduate Seminar in Contemporary Art Issues and Practices, description change
AL17-02A	COMM 507 - Fundamentals of Social Media Management, new course
AL17-02B	COMM 508 - Political Economy of Social Media Communication, new course
AL17-02C	COMM 509 - Audience Analysis in Social Media, new course
AL17-02D	COMM 510 - Social Media for Social Good, new course

AL17-03EL	ENG 330 - Tutoring Writing: Theory and Practice, prerequisite change
AL17-04	TA 479 - Theatre in Elementary Classroom, description, unit, prerequisite, number and CS# change
ED17-01EL	EELB 540A-Supervised Student Teaching in Multiple Subject I, CS# change
ED17-02EL	EELB 540B-Supervised Student Teaching in Multiple Subject II, CS# change
ED17-03EL	EELB 540C-Supervised Student Teaching in Multiple Subject III, CS# change
ED17-04EL	EELB 560A-Supervised Intern Teaching in Multiple Subject I, CS# change
ED17-05EL	EELB 560B-Supervised Intern Teaching in Multiple Subject II, CS# change
ED17-06EL	EELB 560C-Supervised Intern Teaching in Multiple Subject III, CS# change
ED17-07EL	ESEC 502-Special Topics for Undergraduates in Secondary Education, CS# change
ED17-08EL	ESEC 506E-Curriculum and Instruction in the Content Areas: English, CS# change
ED17-09EL	ESEC 506F-Curriculum and Instruction in the Content Areas: Foreign Language, CS# change
ED17-10EL	ESEC 506L-Curriculum and Instruction in the Content Areas: Life and Physical Science, CS# change
ED17-11EL	ESEC 506M-Curriculum and Instruction in the Content Areas: Mathematics, CS# change
ED17-12EL	ESEC 506P-Curriculum and Instruction in the Content Areas: Physical Education, CS# change
ED17-13EL	ESEC 506S-Curriculum and Instruction in the Content Areas: Social Sciences, CS# change
ED17-14EL	ESEC 550B-Student Teaching II, CS# and prerequisite change
ED17-15EL	ESEC 550C-Student Teaching III, CS# change
ED17-16EL	ESEC 570A - Intern Supervision I, CS# and prerequisite change
ED17-17EL	ESEC 570B - Intern Supervision II, CS# change
ED17-18EL	ESEC 570C - Intern Supervision III, CS# change
NS17-01	BIOL 516 - Introduction to Regulation in Life Science Industries
NS17-02	BIOL 517 - Laboratory in Human Embryonic Stem Cell Culture, new course
NS17-04A	NURS 320 - Advanced Nursing Process, Roles and Skills: Theory, new course
NS17-05	NURS 220 - Intermediate Nursing Process, Roles and Skills, description change
NS17-06	NURS 322 - Advanced Nursing Process, Roles and Skills, reinstate to 3 unit course
NS17-07	NURS 382 - Pharmacology and Therapeutics of Nursing Practice, description change
NS17-08	NURS 422 - Introduction to Nursing Research, prerequisite change
SB17-01EL	PLST 370 - Wills, Estates, and Trusts, delete course
SB17-02EL	PLST 371 - Contract Law, delete course
SB17-03EL	PLST 372 - Tort Law, delete course
SB17-04EL	PLST 373 - Property Law, delete course
SB17-05EL	PLST 378 - Corporate Law, delete course
SB17-06EL	PLST 385 - Legal Research, delete course
SB17-07EL	PLST 575 - Internship in Paralegal Studies, delete course
SB17-08EL	PLST 595A - Independent Study, 1 unit, delete course
SB17-09EL	PLST 595B - Independent Study, 2 unit, delete course
SB17-10EL	PLST 595C - Independent Study, 3 unit, delete course
SB17-11EL	PLST 595D - Independent Study, 4 unit, delete course

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum items. **PASSED.**

COLLEGE OF ARTS AND LETTERS

- AL17-01 MA in Art - Studio Art, program change
 AL17-02 Certificate in Social Media Entrepreneurship and Innovation, new certificate

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

- BP17-01 MBA Traditional Option - Marketing Management Focus, program change
 BP17-03 Certificate in Cyber Security Professional, new self-support program (only offered through CEL)

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

- NS17-03 MPH, program change College of Social and Behavioral Sciences
 NS17-04 BSN, program change

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

7. **OLD BUSINESS.**

- 7.1 FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies ([attachment](#)) Second Reading:
 If you would like to provide input please click here [Aerospace Department Input Form](#)

It was accepted as a friendly amendment to add an item “3. Establishment of this department does not create a precedent for the creation of other special departments.”

It was m/(N. Tórréz), s/(M. Groen) to call to question. **PASSED.**

It was m/(A. Bodman), s/(D. Chen-Maynard) to approve the second reading of FSD 16-09, FAM 117.2, Establishment of a Special Department: Department of Aerospace and Military Science Studies as amended. **PASSED.**

- 7.2 Review of Departmental/School RPT Guidelines:

- 7.2.1 FSD 16-02 Department of Communication Studies Departmental RPT Guidelines ([attachment](#)) Second Reading:

It was m/(D. Sweeney), s/(K. Grisham) to approve the second reading of FSD 16-02 Department of Communication Studies Departmental RPT Guidelines. **PASSED.**

- 7.3 FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development ([attachment](#)) Second Reading:
 If you would like to provide input please click here [FPDCC Input Form](#)

It was m/(A. Bodman), s/(D. Sweeney) to approve the second reading of FSD 88-11.R5, FAM 854.34, Policy Statement Concerning Faculty Professional Development.
PASSED.

8. **NEW BUSINESS.**

- 8.1 FSD 16-11, Resolution on Executive Order from U.S. President Regarding Restrictions on Refugees, Visas, and Legal Residents ([attachment](#)) One Reading:

If you would like to provide input please click here [Travel Ban Input Form](#)

It was accepted as a friendly amendment to add to the distribution list, the ASCSU, CSU BOT, US Senators representing California, and the US Representatives representing CSUSB's service area to the last resolved clause.

It was m/(K. Grisham), s/(Y. Karant) to approve the one reading of FSD 16-11, Resolution on Executive Order from U.S. President Regarding Restrictions on Refugees, Visas, and Legal Residents as amended. **PASSED, unanimously.**

- 8.2 FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty ([attachment](#)) First Reading:

If you would like to provide input please click here [Coaches RPT Input Form](#)

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty. **PASSED.**

- 8.3 FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost ([attachment](#)) First Reading:

If you would like to provide input please click here [Provost Review Input Form](#)

It was m/(A. Bodman), s/(Y. Karant) to accept the first reading of FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost. **TABLED.**

It was m/(D. Chen-Maynard), s/(N. Tórréz) to table the discussion of this item until the next Faculty Senate meeting due to the time certain. **PASSED.**

9. **COMMUNICATIONS/INFORMATION ITEMS.**

9.1 Executive Committee Minutes, 1/10/17 ([ECM 16-08](#)) - deferred

9.2 Executive Committee Minutes, 1/24/17 ([ECM 16-09](#)) -deferred

9.3 RPT Appendix 7 ([attachment](#)) - deferred

9.4 Academic Calendar and University Calendar ([attachment](#)) - deferred

10. **COMMITTEE REPORTS.**

10.1 Q2S Report

This item is deferred to the next Faculty Senate meeting due to time constraints.

11. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to time constraints.

12. **CHAIR'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to time constraints.

13. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to time constraints.

14. **DIVISION REPORTS.**

14.1 Vice President for University Advancement:

While this item was not addressed at the meeting, VP Fremont submitted the following report in his absence:

FUNDRAISING AND DEVELOPMENT

You may have read my e-mail message regarding **Mark and Lori Edwards**. It's always a great day when we can celebrate a special gift, especially when it impacts our most at-risk students. The Edwards recently informed the university of their intent to expand their estate gift to CSUSB, adding an additional **\$2.2 million** in support of our emancipated foster youth students in the Renaissance Scholars program. This brings their total planned gift to over \$3.1 million.

Their kindness and generosity to our students has been absolutely transformational creating experiences many would have thought impossible. Since 2007, the Edwards have mentored foster youth students and donated funds, gifts-in-kind and cultural experiences for nearly 40 of the 60 foster youth served through the program. Please join me in recognizing Mark and Lori, who received richly deserved honorary doctorates last June.

Our fundraising trajectory continues to be strong. As of Friday, February 3, we have **raised nearly \$5.4 million in 2016-17**, more than double from last year at this time. This pushes our **\$50 million Campaign raised-to-date total to over \$35.3 million**.

The total number of gift commitments this year stands at 3,063, more than 29% above last year's pace. Foundation giving this year continues to very strong, raising over \$830,000. That stands at 40% better than a year ago at this time. Our team in Corporate and Foundation Relations are involved in a number of strong proposals to support the work of our faculty.

At the recent CSU Board of Trustees meeting, the Chancellor's Office presents the 2015-16 Philanthropic Report and Outcomes to the Board, CSU Presidents, state leaders and guests. The report showed that CSUSB stands atop its peer campuses (*Bakersfield, Channel Islands, Dominguez Hills, East Bay, Humboldt, Los Angeles, Maritime Academy, Monterey Bay, San Marcos, Stanislaus*) in three-year fundraising average (\$11.9

million). Our fundraising total of \$15.4 million in 2015-16 was second within our peer group.

Unlike some of our CSU peer campuses, our endowment investment earnings and distributions are based on the calendar year – not the fiscal year. We just learned that our endowment earned 8% as of December 31, 2016 (net of fees) – pushing the market value of our endowment to a CSUSB record \$34.3 million. Remember that the Philanthropic Board of Directors has capped distribution earnings at 4% (based on a three-year average) so we can best capture growth and increase the overall endowment.

In the Fall of 2015, a significant number of friends in the community came together to establish an endowment in the name of **Rabbi Hillel Cohn** to support a lecture series on the contemporary Jewish experience. Over \$200,000 has been raised to date and we are proud to announce the inaugural speaker will be **Dr. David Ellenson**, Chancellor Emeritus of Hebrew Union College – Jewish Institute of Religion, and Director of the Schusterman Center for Israel Studies and Brandeis University. The event will be **Wednesday, March 8 at 7 pm** (*Robert and Frances Fullerton Museum of Art*) and his topic will be *American Judaism at a Crossroads: Crisis, Challenge and Opportunity*. Everyone on campus is invited – please RSVP to invitereply@csusb.edu or call 909-537-5004.

Our team at the PDC has been working very hard as we celebrate its 30th Anniversary. A series of special events is on the horizon, including a **30th Anniversary Reception** on February 22, a special lunch focused on the **Next 30 Years for the PDC** on February 23 and our flagship **Keeping our Brightest Stars Scholarship Dinner** on March 2. Their efforts continues to showcase why the Palm Desert Campus is one of the CSU's crown jewels.

COMMUNICATION

Our team in the Office of Strategic Communications have been partnering with the Office of Admissions and Student Recruitment to create some dynamic new tools to engage prospective and admitted students. The new [Coyote4Life video](#) celebrates some of the excitement our students are posting after getting their newly designed admittance letter. I encourage you to take a peek! Speaking of videos, we have been building out a [CSUSB You Tube Channel](#) as a repository for all our videos, including Inside CSUSB. Please consider creating a bookmark if you need to reference one of the many videos we have produced.

Dr. Victoria Seitz (Professor and Chair, Marketing) and AVP Bob Tenczar, along with the Branding and Identity Task Force, came together last week. The discovery phase is now concluded and we will begin to see proposal ideas coming forward in the next few weeks. We expect to have a campus-wide forum on the overall outcomes in the first week of May.

ALUMNI

The Office of Alumni Relations has been working on innovative ways to connect with our alumni and create more synergy with the campus. One of the things that has been frequently identified is a quarterly Professional Development Series. With over **150** signed up to date, this quarter features three unique events, including:

- **Being Determined** - Saturday, Feb. 4, 2017, 9:30 a.m. (Country Inn and Suites, Ontario)
- **Mentorship 101** - Tuesday, Feb. 7, 2017, 12 p.m. (Webinar)
- **Discover Your Strengths and Develop Your Personal Brand** (Wed, Feb. 8, 2017, 6 p.m. (HP 124)

Alumni Relations is hosting a series of mixers and networking opportunities around *Beat the Broncos Night* on Saturday, February 18 in Coussoulis Arena.

14.2 Academic Affairs/Deans' Reports

This item is deferred to the next Faculty Senate meeting due to time constraints.

14.3 Vice President for Administration and Finance

While this item was not addressed at the meeting, VP Freer submitted the following report in his absence:

University Infrastructure Project

The next phase of this project began in late January and focuses on the replacement, upgrade, and expansion of a number of underground utility systems to prepare for future growth at CSUSB. To complete the first phase of underground work, Student Union Lane from Parking Lot D to the Student Health Center is now closed and will remain so for the balance of the academic year.

Campus Construction and Capital Projects

- College of Education – Classroom Creation and Student Services Renovation

The renovation of the ground floor of the College of Education is complete, which created four new smart classrooms with 156 additional seats. Classes can be scheduled starting Spring Quarter 2017. The project was funded through the College of Education and state-allocated deferred maintenance funds.

- Physical Education Building

The renovation of the PE building continues due to the January water break inside the building. Priority emphasis is on the rehabilitation of

faculty offices and classrooms. Priority areas are scheduled for completion for the start of Spring Quarter. Repairs to other areas many continue into Spring Quarter. The gymnasium was not damaged and remains open for campus use.

Business Services Training

Finance and Administrative Services will be hosting the Inaugural CSUSB Business Conference on Monday, February 27th, 2017. The conference will be held 9:00am-4:00pm in the SMSU Events Center A. The Conference will provide interested faculty and staff throughout the campus an opportunity to improve their finance and budgeting competencies and keep abreast of various changes to finance and procurement policies, procedures and compliance needs. Presentations will be made on Procurement, Accounting Services, Auxiliary Services, Budget, and the Staff Development Center.

University Power Outage – February 6

The cause was an electrical arc in our campus substation around 1:30pm, knocking out power to one of the two feeder lines to campus buildings. Some buildings still had power, but a majority did not. The university closed at 3:00pm because power was not expected to be fully restored before dark and power was unstable to buildings that were still receiving electricity. Repairs were completed and power was restored to campus around 6:30pm.

14.4 Vice President for Student Affairs

While this item was not addressed at the meeting, VP Haynes submitted the following report:

Throughout the winter quarter, the Division of Student Affairs Associate and Assistant Vice Presidents have met with several academic departments to share campus resources and contact information including: academic integrity, career services, Services to Students with Disabilities and CARE.

Athletics

CSUSB Women's Basketball player, Mya Johnson, was named the California Collegiate Athletic Association (CCAA) Player of the Week for the week of Jan. 9-15 for her pivotal role in the CSUSB Women's Basketball victories against Sonoma State and San Francisco State University. During this week's conference play, Mya averaged 24 points and 12.5 rebounds in just 56 total minutes of play as she leads the Coyotes in scoring and rebounds, and has six double-doubles for 8-4 CSUSB.

Everett Turner, CSUSB Men's Basketball, was named the California Collegiate Athletic Association (CCAA) Player of the Week for the week of Jan. 16-22 for his assistance for the Coyotes' victories over top-five CCAA conference programs (SFSU and CSUSM).

The first weekend of February will mark the start of the CSUSB Baseball and Softball season, with the Baseball team competing against Dixie State University at Fiscalini Field, San Bernardino, and the CSUSB Softball team traveling to Las Vegas, Nevada to participate in the Desert Stinger Softball Tournament against a number of NCAA Division II programs.

The Athletic Department Fall 2016 GPA was 2.96. The CSUSB Women's Cross-Country team had the highest team GPA (3.23).

Enrollment Management

Enrollment Management is working to admit students for AY 2017/18 and the Office of Campus Tours and Events has revamped their tour schedule to better meet the needs of the campus community and our visitors. As the deadline for FASFA completion is March 2nd, the Office of Financial Aid and Scholarships are hosting workshops to assist students with their applications at both CSUSB and PDC. The Office of Pre College Programs has recruited and trained new staff in the Talent Search Office and is working hard to plan the programmatic aspects of the GEAR Up summer component.

Priority registration begins February 13 for Spring Quarter.

Student Services

Four hundred and eight students attended the Career Center's "It's a New Year" job fair on January 26. 59% of employers indicated they plan to formally interview students who they met at the event. Over the last month, the Career Center has presented 26 workshops to classes, clubs and other venues and had had 672 individual student visits to the Center for appointments, drop-ins and clothing closet visits.

On January 25, 2017, the WorkAbility IV staff presented their services to the members of the Sunset Rotary Club and requested funding to support job readiness workshops. Several members pledged personal contributions, which will fund lunch for eight workshops. Moreover, the CSUSB Rotaract Club is holding a fund-raiser on February 13, 2017; of which, 20% of the proceeds will go to support WAIV activities.

The Children's Center was approved for the Quality Start San Bernardino Quality Rating and Improvement System. This program is designed to help childcare programs and preschools in San Bernardino County provide the highest quality early learning experiences possible through free assessments, training, and personalized coaching.

Student Life

The Department of Housing and Residential Education is proud to share that the Black Residential Scholars (BRS) Living Learning Community First Year student cohort had the highest Fall 2016 GPA in Serrano Village (First year housing) (2.86 GPA) * Which has increased since Spring 2016 (2.55). The BRS First Year Students cohort also had a higher GPA than their non BRS black resident peers (2.61 GPA).

The Office of Student Engagement will host "I Just Want to BE-Long", a symposium featuring Dr. Terrell Strayhorn on Tuesday, February 14 from 12:00pm-2:00pm in the Student Union Events Center. Dr. Terrell Strayhorn is a Professor of Higher Education and Director for the Center for Higher Education Enterprise (CHEE) at The Ohio State University.

The Santos Manuel Student Union is hosting an Open House for the LatinX Center on February 27th from 5:30 pm to 7:30 pm (SMSU 202) and all our welcome.

14.5 Vice President for Information Technology Services

While this item was not addressed at the meeting, VP Sudhakar submitted the following report:

The 24/7 Study Space project is proceeding on schedule. We are hoping to have the space open in late April. We met with UPD to address security protocols. We are working with the Library and Facilities to explore the possibility of creating a doorway between the Library and the Wedge. The implementation of the EMS Academic Scheduling and Event Scheduling system is going well. The Event Scheduling will go live later this spring and the academic scheduling is scheduled to go live in early 2018.

The **CourseLeaf Curriculum module** project is proceeding on schedule. The team is now working with faculty on making necessary modifications to the workflow process within the constraints of the system.

The U.Direct Academic Planning software has gone live in Pilot mode. We Plan to rollout to a specific group of students such as 4-year pledge beginning Spring 2017 for Fall 2017 registration. Each quarter, rollout to other specific groups such as possibly EOP, SAIL, etc.

Faculty Grade Change form being moved to PeopleSoft as an on-line form with workflow. The Office of the Registrar is working with Faculty to test the workflow process with the goal of going live in March.

ALMA Unified Library Interface: Integration Process was delivered in PeopleSoft MP23 which we put into production on 1/30/2017. ACBI will be work to obtain FTP accounts and Passwords for testing integration. The Online Directory redesign project is now being tested by Colleges and Departments and will go live in March.

ITS is launching a workshop series for all ITS employees titled: Communication in the Workplace: Active Awareness. All ITS employees will participate in this series between March and August this year.

Campus cellular expansion for T-mobile is in planning stages.

Construction is anticipated to start in April. Testing through summer, and will be online by Fall 2017. We are also working with Verizon Wireless to improve coverage density on the San Bernardino and Palm Desert Campuses.

Operational Efficiency Taskforce formed to make recommendation for campus to improve process for managing and virtualizing servers.

Continue collaboration with Facilities Management and Facilities Planning on major construction projects (Housing, CEL, HVAC)

Recommendations going to the IT Governance Executive Committee this month:

1. Proposal for standardization of student email address beginning July 1, 2017. Format to be firstname.lastname0000@csusb.edu (0000 is the last 4 digit of student's CoyoteID)
2. CSUSB Access Control Standard incorporating an Opt-In feature for multi factor authentication
3. Campus wide Phishing exercise and training

ATI updates, Feb. 7, 2017

Course Redesign with Technology (CRT) grants

- The CRT Campus Coordinator, Dr. Mihaela Popescu, contacted all chairs with courses in the top 25 campus bottlenecks with information about the grants and the application package
- ATI is organizing an information workshop on Friday Feb 10, 12-1:30 pm, PL 003, to help interested applicants complete their application
- Internal deadline to apply: Feb. 13, 2017. Systemwide deadline: Feb. 15, 2017.

Course redesign with adaptive learning systems

- On Friday, Mar. 3, ATI in collaboration with the Chancellor's Office and the Teaching Resource Center is organizing a day-long regional workshop on adaptive learning technologies presented by Mr. Dale Johnson, Adaptive Learning Manager at Arizona State University;
- This event is attended by 11 CSU faculty from Southern California, former or current recipients of the CRT grants. The event is free and open to the CSUSB campus and community attendees;
- The description of the event, the information, and the registration link are available on the ATI webpage, <https://www.csusb.edu/ati/faculty-staff/workshops>

Upcoming regular Winter 2017 workshops for faculty

Connecting learning objectives to assessments in your online courses

Thursday, Feb. 9

12:00-1:30 pm

PL 003

Light lunch will be served

Online courses pose a challenge to students because they do not benefit from the cues and immediate feedback that take place in face-to-face settings. For that reason, online students need clear pathways through the course that explain the connection between learning objectives and various assignments, pathways that have to be decided on at the planning stage of an online course. Good practices of online course design

emphasize alignment between course-level learning objectives, module-level objectives, learning activities, and assessment. In this workshop led by the ATI team, we will discuss how to plan an online course module, craft measurable module-level learning objectives using the Bloom taxonomy, and choose an appropriate assessment plan.

Using active learning spaces effectively

Thursday, Feb. 23

12:00-1:30 pm

PL 015

Light lunch will be served

Active learning spaces are spaces that support classroom pedagogies. These physical spaces include flexible furniture that can be reconfigured for a variety of classroom purposes, from small group work to larger lecture settings. Please join Dr. Jeremy Murray, who will share his experience with using the incubator classroom PL 015.

Copyright basics

Friday, Feb. 24

10:30 am – 12:00 pm

PL 003

In this workshop, instructional designer Katie Godfrey will discuss elements of the Copyright Law of relevance to faculty, what qualifies as Fair Use, and how to avoid copyright infringement when preparing instructional materials.

App chat: Productivity apps for academics

Thursday, Mar. 2

12:00 – 1:30 pm

PL 003

Light lunch offered

This roundtable conducted by Dr. Mihaela Popescu, is meant to create an agenda for a series of discussions, workshops and hands-on on how faculty can improve academic workflow and become more productive. A great variety of apps can help by automating routine tasks, keeping track of bibliographic references, organizing and tagging material automatically, improving time management and project planning, or extracting annotations from scholarly articles. Our work habits are unique. For some, we need many tools; for others, one good app satisfies multiple purposes. Join this roundtable, enjoy the free lunch, and share your own digitally-enhanced practices!

15. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

16. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(D. Chen-Maynard), s/(Y. Karant) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 07– Tuesday, March 7, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of J. Ahlgren, L. Ajayi, L. Diaz-Rico, R. Keating, M. Lo, O. Mango, T. Ruml, J. Skillman, B. Stffel

Guests Present: A. Anderson, T. Ballman, S. Barnier, F. Beer, S. Bennett, R. Casis-Woidyla, A. Cavallaro, M. Cazares, R. Chen, K. Costino, C. Crawford, A. Dixon, C. Eggleston, K. Fleming, D. Freer, D. Gee, B. Haynes, B. Jaworski, T. Karmanova, R. Mohamed, E. Quiñonez, T. Rizzo, L. Rose, K. Rowan, A. Satterlund, S. Sudhakar

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for February 7, 2017 ([FSM 16-06](#))

It was m/(K. Grisham), s/(D. Chen-Maynard) to approve the Faculty Senate minutes from February 7, 2017 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(Y. Karant), s/(K. Collins) to make item 11.9 GE Proposal an action item. **FAILED.**

It was m/(J. Ullman), s/(K. Grisham) to approve the Faculty Senate agenda. **PASSED.**

3. **CHAIR'S REPORT.**

Chair Kolehmainen gave the following report:

On January 16, we learned that a CSU trustee would be visiting CSUSB on January 20, with no meetings with faculty planned. At the January 17 senate meeting, we made a standing request to be scheduled with any visiting trustees, and the senate executive committee was added to the meeting with Trustee Jane Carney and Assemblymember Jose Medina (chair of the Assembly Higher Education Committee) on January 20. We also met with Trustee Larry Norton on February 2. At both meetings, we discussed the need for an increased CSU budget to increase tenure density and reduce time to graduation, and all three guests were in agreement. We also expressed concerns about protecting undocumented students and those affected by President Trump's travel ban, again a concern shared by our guests. Finally, we discussed the deterioration in morale among faculty and staff on campus, as evidenced by the campus climate committee results. They expressed concern and asked what actions were being taken. We expressed that although a few measures had been taken, we still felt the response was insufficient. We gave each of them a copy of the executive summary of the campus climate survey committee's report.

The EC interviewed the finalists for the ombuds officer during February 8-15. As a member of the Academic Affairs Council, I also participated in interviews with the finalists for the President's Chief of Staff position during December – early February.

The senate EC had a meeting with President Morales and the Vice Presidents on February 14 about the proposed Faculty Center for Excellence (FCE). Although EC members were expecting more of an open-ended discussion, President Morales had invited Drs. Davida Fischman and Cynthia Crawford (as TRC Director and Associate Provost for Academic Research, respectively) to make a presentation on the proposed FCE structure. The proposed FCE which would provide faculty support in teaching, RSCA (research, etc.), and community service. There was time for questions, and the EC expressed several concerns:

- The FCE (with a small staff) might find it difficult to supply expertise in such diverse topics as writing support, statistical support, opportunities to meet interdisciplinary collaborators, etc. As a result, it might serve faculty in some disciplines better than others.

- The impending 4-4 semester teaching load will represent an increased direct instructional load for most faculty. We still have not received a satisfactory response as to whether additional assigned time will be available for most faculty to reduce the teaching load to one that allows time for implementing high impact practices in teaching, engaging in research or creative activity, and engaging in community service. Thus it is uncertain whether faculty will have time to avail themselves of the FCE's services.

- There is some confusion about names and reporting structure. The FCE is sometimes discussed as focusing on research, scholarship, and creative activity, and it is sometimes described as the “umbrella” organization coordinating the areas of teaching, research, and service. Since one can achieve excellence in any of the three areas, the FCE is not an appropriate name for the umbrella organization. We have asked Professors Fischman and Crawford to produce a more detailed proposal that clarifies these questions.

We have asked President Morales to re-institute faculty open forums. He declined, stating that he preferred to meet with small groups of invited faculty.

I attended systemwide senate chairs' meetings on October 20, 2016 and February 23, 2017. (I was unable to attend one on December 1, 2016, due to Howard Bunsis' visit to CSUSB that day.) These

meetings provide an excellent opportunity for comparisons with other campuses. Faculty on other CSU campuses share many CSUSB faculty concerns, including the adequacy of CSU funding, the need to increase tenure density, our ability to meet the goals of the Graduation Initiative, and the negative impact of national politics on our students and colleagues. However, at most campuses, the morale on campus seems better than at CSUSB, as evidenced by the results of the CSUSB campus climate survey. I initiated a discussion of semester teaching loads, and I discovered that most faculty at San Diego, San Francisco, and San Marcos teach a 3-3 load. Faculty at East Bay have set up a task force on semester teaching loads that is modeled after our senate ad hoc committee. Faculty at Bakersfield, who started the semester calendar in fall 2016, admit they

gave inadequate advance consideration to workload considerations, and they now deeply regret it.

The University Budget Advisory Council (UBAC) met on February 1, and we were presented with an alarming budget projection for 2017-18, with an estimated budget deficit of between approximately \$800,000 and \$8,000,000, depending on funding decisions at the state level. The EC asked for an urgent campus-wide budget forum ASAP to discuss the situation with all campus constituents, and we are pleased to note that one had been scheduled for April 20. We also note that VP Freer has just submitted a new budget projection, including some newly identified sources of revenue, that reduces the worst-case scenario to a budget deficit of about \$4,000,000 for 2017-18.

At the general faculty meeting in fall 2016, our colleagues expressed a desire to have a general faculty meeting each quarter. This quarter's general faculty meeting will be held Monday, March 13 from 10am until noon in the Panorama Room of the Lower Commons. We are suggesting that the meeting focus on the strategic plan targets for tenure density and student-to-faculty ratio (SFR), both of which are moving in the wrong direction.

4. **PRESIDENT'S REPORT.**

President Morales gave the following report:

February was an extremely active, exciting and festive month. Designated nationally as Black History month, it provided a great opportunity for our university to reaffirm its commitment to African-American students as well as promote our inclusive campus environment that draws strength and inspiration from our incredible diversity.

New Affinity Center Opens: The LatinX Center, the latest addition to the SMSU Cross Cultural Center, opened as a resource to our students on February 27. Providing a supportive and inclusive place for Latinos and allies, the center will foster leadership and build community through programs that enhance culture, advocacy and customs, all leading to the continued recruitment, retention and graduation of CSUSB students. The establishment of the LatinX Center allows us as a university to reassert our commitment to diversity and continue to embody a culture embracing engaged learning and respecting diverse perspectives.

Super Sunday: On February 26, I and three other representatives from our university took part in the CSU's 12th annual Super Sunday higher education initiative to encourage young people to go to college. Each of us attended a different African-American church within the Inland Empire. I spoke to the congregation at Riverside's Life Church of God in Christ. Along with speaking of the opportunities and resources available at CSUSB and our recent gains in African-American recruitment and enrollment, we all provided information about the CSU's Graduation Initiative 2025.

Moving and Memorable Gathering: The fifth annual Pioneer Breakfast hosted by the university's Black Faculty, Staff, and Student Association celebrated CSUSB's rich history and honored students, faculty, staff, alumni and community leaders. The event bridged the past with the present and allowed current students to interact with university pioneers who have had an impact on CSUSB and its mission. Among the honorees included Mary Texeria, Professor of Sociology; and Jamal Nassar, Dean Emeritus, College of Social and Behavioral Sciences.

Celebrating Palm Desert Campus: This year we observe the 30th anniversary of the establishment of PDC and being an educational leader in the Coachella Valley. February proved a month of remarkable events in Palm Desert.

During a three-day span, PDC hosted a special student celebration, a cocktail reception and a luncheon focused on "The Next 30 Years." The evening reception offered an opportunity to look back at all that has been achieved in 30 years and to recognize all of those who helped turn the vision of a four-year public institution of higher education in the Valley into a reality. At the luncheon the following day we looked toward the future, the possibilities and the promise of the ensuing 30 years as PDC develops into a first-choice destination for students throughout the region.

Last Thursday saw the second annual Keeping Our Brightest Stars Gala benefitting the PDC's University Legacy Scholarship Program take place in Rancho Mirage. Hosted by the Advancement Board of the PDC, the 150 attendees included friends of PDC, donors and donor prospects. Highlighting the evening were several students and alumni who shared their personal experiences at PDC.

Media Leader Speaks: A gathering of students from the Department of Communication Studies had a chance to connect with leadership of the Los Angeles Times, focusing on the role of journalism in contemporary times. The discussion emphasized the role that young journalists play as witnesses of what's happening around the world and understanding the role of the press.

Bringing Clarity to International Crisis: The university's Center for Islamic and Middle Eastern Studies offered a panel discussion to increase public awareness and understanding of the causes of the international refugee crisis. "Who Are the Refugees," was sponsored by the University Diversity Committee, the Department of Communication Studies, the Mediterranean Studies Academy and the Muslim Students Association. It offered a forum where attendees and those watching via livestream gained a deeper awareness about the refugees and better understanding of their challenges.

Senator Gilbert stated that the President's office supported a team to attend a Linked Learning Conference, including herself, in January. Senator Gilbert asked the President what his vision for CSUSB's relationship with Linked Learning given the MOU CSUSB has signed with the Linked Learning Alliance and some of the high schools that are part of Linked Learning. President Morales stated that the MOU is an agreement to explore whether or not CSUSB will engage in a more meaningful way with Linked Learning. President Morales served on San Bernardino Linked Learning Regional Hub along with Dean Fiene. There are currently nine districts participating in the development of Linked

Learning career pathway programs. It is being explored how council presidents will work with their respective campuses. The admissions ideas and issues that were discussed will be placed on the JAASAWPEM agenda and continue to explore with appropriate faculty bodies other aspects of the MOU. This is early in the process and there will be opportunity for the campus community to provide input as to what degree as an institution CSUSB participates in Linked Learning as a paradigm. President Morales noted that students participating in Linked Learning have been very successful and graduation at very high rates.

Senator Kottke shared her concern that with the overzealous goals of the Graduation Initiative 2025 and converting to semesters during the same period, it may not be possible for CSUSB to manage both thoughtfully and asked President Morales to consider asking the Chancellor's Office to postpone one of the objectives. President Morales stated that he would take the concern under consideration and added that he will share Senator Kottke's thoughts with the Chancellor and work with the CSU provosts and Vice President for Student Affairs at the CO who assisting EVC Blanchard on the Graduation Initiative.

Senator Karant asked the President if he would be willing to increase the tenure density even given the current budget situation to move CSUSB forward in meeting the goals of the strategic plan. President Morales stated that if his memory is correct, there have been about forty-five net new tenure-track faculty hires, with over eighteen in each of the first two years. Around 70% to 80% of the strategic plan budget is devoted to hiring tenure-track faculty. The SFR has stabilized and the President noted that it is not where it needs to be. IN 2007, CSUSB had an SFR just over 23, and in 2012 it rose to just over 28 and has remained flat. President Morales stated that just because the SFR has stabilized, it does not mean we will not work to reducing it. President Morales stated that CSUSB has a higher tenure-track density than the CSU system average. Also, a system wide task force has been created to look at tenure-track density. President Morales stated that the central aspect of system advocacy efforts, including CSUSB, is to increase funding to support the recruiting and appointment of tenure-track faculty. President Morales noted that the strategic plan was an organic process. Literally hundreds of faculty and staff participated. President Morales stated that he accepted the recommendations from the working groups even though the SFR and tenure density goals were quite ambitious. President Morales is dedicated to his colleagues that developed the goals and deeply committed to moving those numbers in the right direction.

Chair Kolehmainen asked about the FERP appointment of President Emeritus Ortiz at the Palm Desert Campus. Chair Kolehmainen asked how the FERP appointment was allowed at a different campus as it is not allowed for faculty, why the department was not consulted, where the funding for the position is coming from. President Morales replied that CSUSB will be funding the position and that the CO governs the retreat rights for presidents and presidents can ask to be reassigned to a different campus. President Emeritus Ortiz will be teaching a course at the Palm Desert campus and will work with the development team as he has helped to raise over \$160 million as a part of Cal Poly Pomona's comprehensive campaign. President Emeritus Ortiz has already been very involved with significant donors in the area and all his contacts and activities for fundraising will be recorded. President Morales stated that this will be a significant contribution to the campus. Provost McMahan added that discussions with the department chair and coordinating with the program are in progress.

Senator Grisham asked how to reconcile the goal in the strategic plan to have students have two to three High Impact Practices (HIPS) prior to graduation along with meeting the issue of bottleneck courses. While this depends on how bottleneck courses are defined, for example, a lab course only allows for so many students and can only be offered so many times as well as there may be only a certain amount of faculty qualified to teach the course, how will CSUSB meet the demands outlined in the graduation initiative while progressing on the goals outlined in the strategic plan? Provost McMahan noted there will be challenges looking at this issue from a curricular standpoint. Provost McMahan stated that HIPS may not always be curricular and could be co-curricular, for example, themed residence halls, which have been shown to have higher retention and graduation rates. We will also need to look at a campus where tenure-track growth is needed and what types of curricular HIPS are desired to engage students. Provost McMahan suggested developing a master plan for HIPS. President Morales added that he has seen an increase in the number of students participating in study abroad and volunteer opportunities as well as faculty engagement in undergraduate research.

Senator Groen stated that in a reply to Chair Kolehmainen last week, President Morales stated that Chair Kolehmainen was propagating a myth that faculty work a 3-3-3. Senator Groen noted that he and a majority of his colleagues in the College of Education work a 3-3-3, thus after semester conversion can expect to work a 4-4. Senator Groen suggested that workload and reassigned be expanded beyond a simple mean and differences between colleges be considered for semester conversion.

Senator Kremling asked what the monthly salary for President Emeritus Ortiz will be. President Morales stated that he would get the information. Chair Kolehmainen stated that it is \$4,792 per month based on a half time appointment.

Senator Ullman stated that President Emeritus Ortiz completed his transition after he retired in 2014. He then continued on to become the interim chief executive for the LA County Fair and is now FERPing to the Palm Desert Campus without going through a consultation process with the department. Senator Ullman felt that the spirit of the policies may be violated and that this appointment could lead to scrutiny of the FERP program and possibly put the program at risk. President Morales stated that he does not think this would lead to any scrutiny or place the program at risk. The arrangements were made by the CO and President Morales added that he believes President Emeritus Ortiz will work very hard for the Palm Desert Campus and CSUSB to raise money to continue to fund programs. Senator Ullman added that per policy, FERP appointments are hired by the President. The CO had transition process with President Emeritus Welty that was paid for by the CO but it did not involve the FERP program.

Senator Kottke asked why President Emeritus Ortiz was hired as a faculty member. President Morales stated that the letter received from the CO identified the opportunity for President Emeritus Ortiz to serve in the FERP program.

Senator Karant asked in response to Provost McMahan's suggestion of implementing themed residence halls if this means CSUSB would be moving away from a commuter campus to a residential campus and thus changing the demographic of the students at CSUSB. Provost McMahan stated if implemented, it would serve those in the residence halls and be one mechanism for co-curricular HIPS.

5. **PROVOST'S REPORT.**

While this item was not addressed at the meeting, Provost McMahan submitted the following report:

Some potential relief for faculty: During CSU's Academic Council Meeting of the Provosts on Feb. 28 and March 1, it was shared that if the graduation initiative funding and tuition increase is approved the projected \$75 million will be used in part to support tenure track density throughout the system. Specifically, this additional allocation would be used to hire 400 tenure-track faculty system-wide.

To highlight a recent announcement by President Morales: Rabbi Hillel Cohn, a religious and humanitarian leader for more than 50 years in the inland region, and Lou Monville, a CSUSB alumnus and former chair of the CSU Board of Trustees, will each be awarded doctorates of humane letters at the university's commencement ceremonies on June 17.

A special shout-out to our women's basketball team for making it to the postseason for the third straight year. Nearly 50 faculty, staff and administrators weathered the wind and rain on Feb. 17 to cheer on our Women's and Men's Basketball teams against Humboldt State as part of Faculty Appreciation Night. The evening also featured food, beverages, great sounds from CSUSB's band, an opportunity to socialize with colleagues and to meet several of our outstanding athletes. Stay tuned for our next gathering!

College News

College of Arts and Letters

Under the direction of Amy Wassing (Communication Studies), the Forensic Debate Team recently competed in the Western States Communication Association (WSCA) Forensics Tournament in Salt Lake City, Utah. The team won second Place in the Junior Division.

Davan Maharaj, Editor-In-Chief and Publisher of the *Los Angeles Times*, visited CSUSB Feb. 9 as part of the ongoing collaborations with the *Coyote Chronicle*. He spoke to students about the challenges and current topics/trends that impact journalist.

The CAL website has a new link: CAL Talks. The CAL Talks page will serve as a resource for videos and presentations by the faculty within CAL.

CSUSB art student, Mary Yosinao, served as an usher for the Medal of Honor recipient ceremony during the Presidential Inauguration in Washington D.C.

College of Education

As Project Director, Dr. Jay Fiene attended a CMRCI Directors' Meeting Feb. 21 at the Chancellor's Office in Long Beach. A federally-funded grant recently awarded by the California Department of Education, the California Mathematics

Readiness Challenge Initiative provides in-depth professional learning opportunities for collaborative teams of secondary educators, their school-site administrator, and faculty from their partner institution(s) of higher education. The purpose is to support the implementation and evaluation of grade 12 experiences that are designed to prepare pupils for placement into college-level courses in mathematics.

Drs. Angela Clark Louque, Edna Martinez and Stanley Swartz in the Department of Educational Leadership & Technology presented at a conference on Feb. 1 in Cuba.

Dr. Frieda Brands, CSUSB Ed.D. alumna and director of Lake Elsinore Unified School District, along with her colleagues, won the 2016 Model of Academic Excellence and Innovation Award. The recognition ceremony was held at the 14th Annual Riverside County Education Summit for their SNAP and SET-4-School Program.

Yuridia Nava, a CSUSB Counseling and Guidance alumna and current school counselor at Riverside Polytechnic High School, was named one of the top five school counselors in the country by the American School Counselor Association. The awards ceremony was held Jan. 6 at the White House and was presented by Michelle Obama.

Jack H. Brown College of Business and Public Administration

The Inland Empire Center for Entrepreneurship (IECE) received a gift from the Richard M. Schulze Family Foundation to support students to prepare and participate in the E-Fest, sponsored by the Schulze School of Entrepreneurship and by EIX.org. The event takes place April 6-8 in Minneapolis.

The US Department of Transportation recently announced that Cal State San Bernardino's Leonard Transportation Center (LTC) was among the 18 universities throughout the United States selected to lead newly established "Beyond Traffic Innovation Centers." CSUSB was designated to lead the effort for Southern California; UC Berkeley was designated as the Center for Northern California. These Regional Centers have been recognized by the DOT as "forward-thinking and influential institutions that are capable of driving solutions to the nation's transportation challenges." CSUSB will be expected to convene both private and public decision-makers in Southern California's transportation sector, facilitate the development of consistent and far-reaching regional strategies and priorities, and to coordinate related research, curriculum, outreach, and other activities.

The Center for Global Management hosted five undergraduate students from UNAM Mexico for a four-week research internship, sponsored by the Mexican government. The students conducted research on the engagement of our region's businesses in innovation and globalization. One of their findings is that small businesses in our region find globalization really daunting and are very reluctant to engage with any global opportunity.

The Center for Global Management has created a Student Leadership Board, comprising of several student volunteers, interns, and assistants from different colleges, departments, and program levels (graduate and undergraduate). Under the guidance of the Center, Student Leadership Board is organizing several events to promote global and cultural competency among our students.

The Faculty Assurance of Learning (AoL) Committee approved four new integrative learning goals for our undergraduate BA program. The revised goals are:

- Specific Knowledge and Skills: Each student should obtain specialized knowledge and skills for the creation of value through integrated operations and distribution of goods, services, and information.
- Communication: Each student can effectively communicate, either written or oral.
- Problem Solving and Information Technology: Each student can work through the problem solving process using information technology to identify a problem, evaluate solutions, and devise an innovative strategy to achieve a desired goal.
- Ethical Reasoning and Global Context: Each student can identify and evaluate ethical issues within a global context and articulate a realistic recommendation to inform decision making.

MBA hosted the 2nd Alumni Advisory Board meeting, discussing what makes our program distinctive, how best to partner with alumni, and developing a preliminary SWOT analysis to help inform our Q2S efforts with our MBA program. We also planned our upcoming Brunch with an Alumni Event and our Spring Alumni/Student mixer.

Palm Desert Campus (PDC)

PDC hosted the Women's Leadership Forum Workshop on Feb. 4 for students entering the Health Science fields. The workshop included a session in Yoga, mentoring meetings, and presentations by women in the medical field. About 25 young women attended the day-long workshop.

Dean Welty met with the Desert Sun Editorial Board on Feb. 15. The meeting was scheduled to update the editors on happenings at the campus, to talk about the pending master plan build out, and to attempt to reframe their thinking about PDC as more than a branch campus – rather a full-service 4-year university.

Palm Desert Campus celebrated its 30th Anniversary with two community events. “Into the Future” was held Feb. 22 and featured the DeLorean used on the set of the film. The second event, a sellout, was a no-host lunch. Additionally, nearly 300 students participated in PDC's “30th Birthday Celebration” on Feb. 21.

Office of Undergraduate Studies (UGS)

CA Collaborative survey results indicated that CSUSB will host the statewide advising conference in March 2018.

VP Sudhakar requested an EAB utilization and status report for the cabinet. EAB utilization despite large numbers trained is almost exclusively being used by professional advisors.

SAIL has initiated a mass calling campaign to see if calling students to remind them to meet with their academic advisor is more effective than using email reminders.

UGS is collaborating with faculty in planning the 2017-2018 SSI funded Supplemental Instruction for the following pilot projects in the spring term:

- Biology
 - BIOL 100, sections 1, 2, and 3 (Ghaffari)
 - BIOL 202, section 1 (Ferrari)
 - BIOL 220, section 1 (Anderson)
 - BIOL 224, section 1 (Sumida/Horner)
 - BIOL 224, section 2 (Sumida/Horner)
- Criminal Justice
 - CJUS 320, section 1 (Famega)
- Geology
 - GEOL 101, section 1 (O'Hare)
 - GEOL 101, section 2 (Winkler)
 - GEOL 101, section 3 (Kingsbury)
- History
 - HIST 142, section 1 (Murray)
- Mathematics
 - MATH 110 - sections TBA
- Philosophy
 - PHIL 200, section 3 (Mumma)
- Political Science
 - PSCI 203, section 1 (Wood)
 - PSCI 203, section 3 (Villegas)
 - PSCI 203, section 4 (Gordon)
- Psychology
 - PSYC 100, section 1 (Mendelsohn)
 - PSYC 100, section 2 (Agars)
 - PSYC 210, section 4 (Wellman)

Additional academic departments have requested an opportunity to pilot SI for courses in fall 2017. Decisions regarding upcoming course offerings will be made once funds for the 2017-2018 academic year are allocated. An SI data dashboard is currently available online and allows interested faculty, staff, administrators to view course performance for SI vs. non-SI participants in high-risk courses. To access the dashboard, visit

<https://dashboard.csusb.edu/idashboards/?guestuser=idashguest&dashID=294>

Student Mentors are working diligently with protégés in preparation for the end of the quarter. The peer mentors have conducted 2,315 sessions since the beginning of fall quarter and will continue to meet with protégés on a bi-weekly basis until the end of the academic year. The most common topics/themes addressed in sessions are as follows:

- Goal Setting (773)
- Relationship Building (642)
- Habits of successful students (656)
- Review PAWS (644)
- Time Management (405)
- Connect with student clubs, organizations, events, and activities (405)
- Connection with academic resources for support (368)

Nine statewide Early Assessment Program coordinators presented information to 17 community colleges. The CSUSB EAP coordinator made a day-long presentation that included a definition of EAP, history of EAP, studies on EAP, panel discussion, and breakout session. The group left after forming CSU and CCC partnerships and ways to collaborate to help promote EAP at the CCCs and high schools.

UGS started the *Math Foundation Workshops* pilot program on Feb. 16 for the Math 80 and 90 classes.

Office of Graduate Studies and Student Research

Open Forums for the Strategic Analysis of Graduate Programs are held monthly. The last open forum was Feb. 22. The next open forum is scheduled for March 22 at 10 a.m. in the Eucalyptus Room.

The office is working with associate deans in each college to gather data for making enrollment projections for graduate programs.

Thirty-three students participated in CSUSB Student Research Competition on Feb. 24.

Applications were received in February for the Student Research and Travel Grants; the Chancellor's Doctoral Incentive Program and the pre-doctoral Sally Casanova award.

6. INTRODUCTIONS (D. Freer).

This item is deferred to the next Faculty Senate meeting due to time constraints.

2:20pm Time Certain (If preceding items have not been completed).

7. PROJECT REBOUND PRESENTATION.

A. Anderson and C. Eggleston gave a presentation regarding Project Rebound at CSUSB. The program seeks to assist formerly incarcerated students to get into CSUSB and be successful ([link to the full presentation document including fact sheet](#) and link to the [Project Rebound website](#)). The presenters asked for faculty to help identify interested and qualified students to participate in the program as well as faculty interested in being involved.

Senator Ullman asked if a resolution in support of the program from the Senate would be helpful. The presenters agreed it would be helpful.

Senator Karant asked if any of the students were formerly incarcerated for violent acts, as sexual predators, or other situations that may garner more supervision. The presenters noted that for certain types of crimes, students are required to notify campus police otherwise the program does not ask students. The students are already part of CSUSB and CA state laws do not require students to identify if they have been incarcerated and for what.

Senator Muhtaseb asked if a student seeking employment on campus would go through a regular background check and indicate if they have committed a felony. It was noted that for employment, the regular background check process would be used and could affect employment on campus and the type of position being sought.

Senator Kremling suggested the presenters develop a fact sheet about the program faculty could share. The presenters agreed and stated they would send one to the Senate.

A. Anderson and C. Eggleston shared that the Project Rebound at San Francisco State has a 95% graduation rate. Knowing how successful the program can be for students, it is the hope to help as many students as possible through this program.

2:35pm Time Certain (If preceding items have not been completed).

8. **CURRICULUM – Information Items:** (*Copies are available at each College office and the Faculty Senate office*)

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office) The Faculty Senate consented to the curriculum item.
PASSED.

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

BP17-02 MBA Professionals Option – Cyber Security Focus, new focus

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

9. **OLD BUSINESS.**

9.1 FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty ([attachment](#)) Second Reading:
If you would like to provide input please click here [Coaches RPT Input Form](#)

It was m/(A. Bodman), s/(Y. Karant) to approve the second reading of FSD 96-09v4.R2, FAM 652.35, Procedures and Criteria for Performance Review and Periodic Evaluations Volume IV: Coaching Faculty. **PASSED.**

10. **NEW BUSINESS.**

10.1 FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost ([attachment](#)) First Reading (tabled at 2/7/17 FS Meeting):

If you would like to provide input please click here [Provost Review Input Form](#)

It was m/(J. Ullman), s/(D. Chen-Maynard) to move from the table the first reading of FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost. **PASSED.**

It was m/(A. Bodman), s/(Y. Karant) to accept the first reading of FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost. **PASSED.**

10.2 FSD 87-18.R3, FAM 112.5, Policy on Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School ([attachment](#)) First Reading:

If you would like to provide input please click here [Department Establish Input Form](#)

It was m/(M. Boland), s/(Y. Karant) to accept the first reading of FSD 87-18.R3, FAM 112.5, Policy on Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School. **PASSED.**

3:00pm Time Certain (If preceding items have not been completed).

11. **COMMUNICATIONS/INFORMATION ITEMS.**

11.1 Executive Committee Minutes, 1/10/17 ([ECM 16-08](#)) - noted

11.2 Executive Committee Minutes, 1/24/17 ([ECM 16-09](#)) - noted

11.3 Executive Committee Minutes, 1/31/17 ([ECM 16-10](#)) - noted

11.4 Executive Committee Minutes, 2/14/17 ([ECM 16-11](#)) - noted

11.5 Executive Committee Minutes, 2/21/17 ([ECM 16-12](#)) - noted

11.6 RPT Appendix 7 ([attachment](#)) - noted

11.7 Academic Calendar and University Calendar ([attachment](#)) - noted

11.8 Category III, Miscellaneous Course Fee Approval Process for Q2S ([attachment](#)) - accepted

11.9 GE Proposal ([attachment](#)) - accepted

3:15pm Time Certain (If preceding items have not been completed).

12. **EPRC RECOMMENDATIONS FOR CEL SUMMER MONIES PRESENTATION ([attachment](#)).**

EPRC Chair Boland shared EPRC's recommendations for CEL summer monies and gave a presentation (links to the [Recommendations](#) and [Presentation](#)) outlining the report and how monies have been distributed and the need of faculty input and reallocation of those monies. VP Freer also submitted a response on behalf of Administration and Finance and

Academic Affairs (link to [Response](#)). EPRC Chair Boland thanked VP Freer for providing requested information to the Committee.

The Senate thanked the Committee for its hard work. The Senate had concerns regarding the CEL building and proposed spaces for state use including classroom spaces and meeting spaces. The Senate had further concerns that the only larger classrooms would be available for state use and hoped there may be ways to make the spaces more flexible and divisible as well as the need to have smaller class sizes. Dean Karmanova and VP Freer will forward to the Senate the latest floor plans for the building and noted that the designs were based on needs identified across campus, in the Master Plan, and by Academic Scheduling. Senator Ullman asked how the Senate can support the Committee moving forward. EPRC Chair Boland stated that she believes the first step will be to better define the use of CERF funds and allow more flexibility where allowed. EPRC Chair Boland asked why the cost recovery does not go back directly to the departments. VP Freer noted that the cost recovery is sent to the divisions and then divided. EPRC Chair Boland observed that cost recovery funds, unlike CERF monies are considered general fund monies and thus less encumbered than CERF. She then asked whether there has been any consideration of adjusting the annual general fund distribution to twelve month divisions/departments that received cost recovery for work they would do regardless of the location of summer session, to avoid windfalls to some and to make additional monies available to other areas in need.

13. **COMMITTEE REPORTS.**

13.1 Q2S Report

This item is deferred to the next Faculty Senate meeting due to time constraints.

14. **STATEWIDE ACADEMIC SENATORS' REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Faculty Senate meeting due to time constraints.

15. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT.**

This item is deferred to the next Faculty Senate meeting due to time constraints.

16. **DIVISION REPORTS.**

16.1 Vice President for University Advancement

While this item was not addressed at the meeting, VP Fremont submitted the following report in his absence:

FUNDRAISING AND DEVELOPMENT

CSUSB continues to make strong progress on our fundraising and campaign goals. While a more formal celebration will occur in April, I can share that the

university has received another transformational gift. This **seven figure pledge from a national foundation** will be realized before the end of the academic year, allowing funds to be invested immediately. More details will be made available in the coming weeks, but this is clearly another great day for CSUSB and our students.

As of March 2, we have raised just better than **\$6.55 million this year**, a **60% jump** over where we were last year at this time. But just as important, our **total gift commitments now stand at 3,300** or **19%** more than a year ago. This pushes our **\$50 million Campaign raised-to-date total to over \$36.4 million**.

Foundation giving continues to be very strong, recording over **\$1.84 million this year**. These numbers are eclipsing anything we have ever done before.

And a gentle reminder that tomorrow night, our communities will come together for the inaugural Rabbi Hillel Cohn Endowed Lecture Series, featuring speaker will be **Dr. David Ellenson**, Chancellor Emeritus of Hebrew Union College – Jewish Institute of Religion, and Director of the Schusterman Center for Israel Studies and Brandeis University. The event will be **Wednesday, March 8 at 7 pm** (*Robert and Frances Fullerton Museum of Art*) and his topic will be *American Judaism at a Crossroads: Crisis, Challenge and Opportunity*. Everyone on campus is invited – please RSVP to invitereply@csusb.edu or call 909-537-5004.

The CSUSB Philanthropic Foundation Board of Directors will have their quarterly meeting on Thursday, March 23 on our Palm Desert Campus.

COMMUNICATION

We are working the Stater Bros community as well as Jack Brown's family on a recognition date to celebrate the college naming. We are looking at options in May, but no firm date has been finalized. We will keep you informed once we know the day.

Our Branding & Identity initiative continues to move forward. Dr. Victoria Seitz (Professor and Chair, Marketing) and AVP Bob Tenczar will be working with the committee on the discovery phase of the report. We expect to have a campus-wide forum on the overall outcomes in the first week of May.

ALUMNI

The Office of Alumni Relations has been working with deans, department chairs and individual faculty in preparation for our 2016 Professor for the Day – scheduled for May 3. We have over 40 alumni committed to speak in classes across campus. If you or any of your colleagues would be interested in participating, please don't hesitate to reach out to Doreen Hatcher in the Office of Alumni Affairs.

There are two national level alumni receptions in April that are being coordinated by the Chancellor's Office. As part of our annual Hill Day meetings in Washington DC, the CSU is hosted an alumni event for all campuses for all alumni in the greater DC area – Tuesday, April 4.

Later that week, the Chancellor's Office is hosting a similar event for alumni living in New York City as well as the tri-state area – Thursday, April 6. CSUSB will be at both events as we connect and reconnect with some of our outstanding alumni.

The Office of Alumni Affairs has also reconstituted a new Alumni Board, with 18 members currently developing board processes and elections.

16.2 Academic Affairs/Deans' Reports

This item is deferred to the next Faculty Senate meeting due to time constraints.

16.3 Vice President for Administration and Finance

While this item was not addressed at the meeting, VP Freer submitted the following report:

Financial Transparency

Administration and Finance has initiated a contract with OpenGov, the nation's leading financial transparency solution. Serving over 1,400 public agencies across the country, including six CSU campuses, it is our intention to provide all members of the campus community with direct and user friendly access to every university expenditure account through OpenGov. We have requested the Faculty Senate to appoint two members to the OpenGov Implementation Task Force.

Staff Development Center Update

Rowena Casis Woodyla continues progress on the opening of the Staff Development Center. She has hosted six open forums, including one evening session and one PDC session, to collect suggestions and feedback from the campus community on what services to provide. While official naming of the Center is forthcoming, it will be located in Pfau Library 1104, co-located with the ITS Training Center.

CSUSB Tree Planting Event

Facilities Management secured a grant from CalFire and the Neighborhood Grows Grant to add 53 additional trees to CSUSB. I hope you will consider joining us and encouraging students to join the Tree Planting event on Friday, April 21st from 9:30am-12:30 pm, in Parking Lots F, G, and H. The project is designed to reduce the heat island effect of our parking lots. Campus partners of the event are Facilities Management, Parking and Transportation Services, the Water Resource Center, and Santos Manuel Student Union.

CSUSB Business Conference

On February 27th, 103 staff members from all areas of the campus participated in the inaugural CSUSB Business Conference. The conference increased understanding and created a platform for improved communication on topics including procurement, accounting services, budget, auxiliary services and the staff development center.

Budget Open Forum

Our next open forum on budget is scheduled for Thursday, April 20th from 9:00 to 11:00 am in the Santos Manuel Student Union Fourplex. The Budget Forum will focus on a revised outlook towards CSUSB funding for the 2017/18 academic year, with updated information since the last forum in October. The forum will be livestreamed for those who cannot attend in person.

SMSU Expansion Kickoff

San Manuel Student Union, in partnership with Facilities Planning, kicked off their design efforts for the expansion of the Student Union, currently slated to open in 2021. LPA Architects, who provided design services for the last two SMSU expansions, have been selected to design the expansion. Please be on the lookout for announcements of a number of open forums in Spring Quarter for the campus community to participate in conversation of program elements, design, and what is important to include in the expansion, both in and outside of the building.

Department of Education Financial Aid Audit

A special thank you to a large number of faculty members who assisted the Offices of Financial Aid and Internal Audit with our recent audit on financial aid from the U.S. Department of Education. We were asked to verify class attendance on a large number of students and it is appreciated the number of faculty who spent time to provide us information from years ago on class attendance.

VP Freer also provided the Senate an [update on the proposed 2017/2018 budget](#).

16.4 Vice President for Student Affairs

While this item was not addressed at the meeting, VP Haynes submitted the following report:

Student Life

- CSUSB student, Megan Gutierrez, was honored with the "Outstanding Undergrad Award at the Region II NODA 2017 Conference.
- The LatinX Center opening took place on Feb. 28th; thank you to our faculty allies for their support
- Even with the heavy rains, new housing and dining facility remains on track to open in Fall 2018
- The Osher Re-Entry Center welcomed 400 newly admitted students to the center during the Coyotes Connect program on March 4.
- The Student, Recreation and Wellness Center is preparing for its 10th anniversary; all interested faculty are welcome to assist with planning activities to support this milestone

Student Services

- Counseling and Psychological Services (CAPS) increased services to include more lunchtime counseling appointments.
- One-time SSI funds were awarded to the Career Center to develop a dedicated Internship Fair (20K) and a Peer Ambassador Program (25K) that will assist the

Student Services Teams in the Colleges under the direction of professional career counselors.

- The Children’s Center celebrated Valentine’s Day. The children had fun passing out valentines to one another and many parents participated in the activity.
- WorkAbility IV was awarded \$20,223 in one-time SSI funds to expand its career services to address Briel and Wehman’s nine challenges students with disabilities face in terms of career development by providing tailored activities to strengthen faculty, staff and student relationships. Staff designed these activities to increase the competitiveness of graduating students with disabilities to obtain gainful employment in their fields of study.
- WA-IV and the Career Center co-facilitated a LinkedIn Workshop on February 28. The focus of the workshop was to introduce students to LinkedIn, an employment-oriented social networking service. Students worked with WA-IV and Career Center staff at the ATAC lab to create their profiles and learned several techniques to market themselves in their respective fields and to highlight their accomplishments. Twenty-two students attended.
- The Student Health Center served over 1,324 student patients in San Bernardino and 46 student patients at the Palm Desert Campus for health related appointments that helped keep students healthy this month.
- The Veterans Success Center and San Bernardino County Veterans Affairs Office hosted the Inland Empire Veterans Mental Health Collaborative Meeting in the Feldheim Library located in downtown San Bernardino. Presentations included “Post Traumatic Growth”, “Stress, Burn Out & Compassion Fatigue”, and “Transitioning vs. Returning: A Warrior’s View of Life After Combat”.

Enrollment Management

- Admissions and Student Recruitment successfully completed their first tele-counseling campaign for Fall 2017. Eight hundred admitted students and their families were contacted to welcome them, provide an invitation to Coyotes Connect, and ask them if they have any follow up questions regarding CSUSB and how to become connected to our campus.
- The Office of Financial Aid and Scholarships conducted FAFSA and Scholarship workshops on campus and at high schools in the area and are preparing awards and disbursements for Spring 2017 as well as the 2017/18 awards.
- CSUSB GEAR UP hosted 160 Curtis Middle School students in a pilot program where current GEAR UP students from ISHS, (that are CMS alum), helped to give CSUSB campus tours and served on student panels where they answered questions about their experiences as a high school student. The event has received tons of positive feedback and support.
- The Office of the Registrar now offers a FedEx transcript service via vendor, Credential Solutions.
- Upward Bound students and their parents participated in February’s Saturday University focusing on financial literacy and understanding financial aid.

Coyote Athletics

- CSUSB Athletics announced the 2017 Hall of Fame class. The department will be inducting four new members to the Hall of Fame on May 19, 2017. The inductees are: Laura Beeman (basketball 1989-91), John Major (baseball 1995-

96), Jackie Powers Knopke (soccer 1990-93), and Larry Reynolds (men's basketball 1997-2002).

- Together, Men's and Women's Basketball ended the year with the second highest attendance average per game among CCAA member institutions.
- Softball junior Jessica Brown was honored as CCAA player of the week for the week of February 28th. Jessica played a pivotal role in helping the softball team win three of four games against 16th ranked UC San Diego.
- The CSUSB Women's Track and Field opened their season at the Rossi Relay held at Claremont, CA on February 25th. CSUSB won the 4x800m relay and distance medley relays.

16.5 Vice President for Information Technology Services

While this item was not addressed at the meeting, VP Sudhakar submitted the following report:

The 24/7 Study Space preparations are proceeding per schedule at the Pfau Library Wedge. Furniture has been delivered and setup. We are working on the logistics with UPD and other divisions across the Campus. We are hoping to have the space open for the Campus Community in April.

The ITS strategic plan year one implementation is going well. Attached is the progress we have made so far on the implementation (please see attached).

The ITS Leadership team met with two student focus groups in the last couple of weeks and gathered valuable feedback from our students. We will be working with student groups to implement their recommendations.

The Provost and I will hold a joint faculty technology forum after next month's Faculty Senate meeting on April 11th. We invite you to participate and let us know how the ITS Team can help faculty.

The Vital and Expanded Technologies Initiative grant applications are due on March 24th. The total amount of funds available this year is \$846,000.

The IBM team did a presentation of the IBM Watson Analytics service to the Institutional Data Team last month. Several faculty and staff are experimenting with this service. The IBM team is scheduled to do another presentation to our Campus on April 20th.

The Web Development team has now moved 40% of all administrative websites into the Drupal content management system. Several websites including JHB College of Business and CNS went live last month.

The TNS team completed Phase II – Server Farm/Data Center Firewall and Phase III – Campus and PDC Edge Firewalls Project.

We have launched Cisco Jabber Pilot launched – access for campus phone via mobile/desktop app.

We continue collaborate with Facilities Management and Facilities Planning on major construction projects (Housing, CEL, HVAC)

The ACBI team is working on several projects including eAdvisor, also known as U.Direct, which will allow students to create roadmaps for their academic experience on Campus, CourseLeaf Curriculum module, EMS academic and event scheduling software, Faculty Grade Change form and CHRS preparations.

The IT Governance Executive Committee approved the following recommendations in February:

- Access Control Standard Recommendation
 - ITS recommended implementing the use of multifactor authentication for users who have access to administrative access to critical systems or users who have access to sensitive data. The Executive Committee discussed the recommendation and approved it unanimously.

- Campus wide Phishing exercise and training
 - Due to the increase in sophistication of phishing attack and to the high susceptibility of users to click on phishing link, ITS recommended engaging in a phishing training program. The Chancellor's Office has provided the phishing program PhishMe to facilitate this recommendation. The Executive Committee discussed the pros and cons in respect to the execution of the training and approved the recommendation, pending review and approval from the Institutional Review Board (IRB).

- Standardization of Student Email Address
 - The fact that the current student email format is not user-friendly and that faculty members are often not able to tell which student a specific email address belong to has caused concern. ITS recommended standardizing email addresses after July 1st to the new standard of firstname.lastname0000@coyote.csusb.edu where 0000 is the last 4 of the student's CoyoteID. After the Executive Committee discussion, the consensus was to approve the recommendation but change the format to lastname.firstname0000@coyote.csusb.edu.

ATI updates, Mar. 7, 2017

Course Redesign with Technology (CRT) grants

- The campus submitted 10 proposals for CRT grants from the following departments: Philosophy (1), Mathematics (4), Criminal Justice (1), Chemistry (1), Biology (1), Kinesiology (1), Information Sciences (1)

Course redesign with adaptive learning systems

- On Friday, Mar. 3, ATI in collaboration with the Chancellor's Office and the Teaching Resource Center organizing a day-long regional workshop on adaptive learning technologies presented by Mr. Dale Johnson, Adaptive Learning Manager at Arizona State University;
- The event was attended by 11 CSU faculty from Southern California, former or current recipients of the CRT grants and 7 CSUSB faculty and instructional designers.

Upcoming regular Winter 2017 workshops for faculty

Classification techniques with JMP

Co-sponsored by ATI and the Office of Academic Research

Friday, Mar.10, 2017, 2 - 4:00 pm, Room PL 003

Facilitators: Dr. Harold Dyck, Department of Information Sciences; Dr. Mihaela Popescu, Department of Communication Studies

In this workshop, we will overview several classification techniques useful for data mining and use JMP to demonstrate them. Cluster analysis seeks to identify homogenous groups or segments in your data. It is used when the researcher does not know the number of segments in advance, but wants to establish them and identify group membership. In our workshop, we will discuss hierarchical clustering and k-means clustering. Then, we will overview classification and regression trees. These methods use binary splits on the independent variables to classify a dependent variable. When that dependent variable is binary (for example, does a freshman return for her sophomore year or not) we create a classification tree. When it is continuous (GPA, for example) we use the regression tree approach. In this workshop, you will learn how to set up, use and interpret cluster analysis and classification/regression trees with JMP and how to use these techniques in concrete situations. Participants are encouraged to bring their own data.

Online/Hybrid Institute follow-up meeting

Tuesday, Mar. 21, 9 am – 3:00 pm, Room PL 015

Facilitators: ATI staff

In this follow-up meeting to the Online/Hybrid Institute conducted in summer 2016, the participants will showcase their online/hybrid course prototypes and attend a workshop conducted by Dr. Terri Nelson on PlayPosit, a platform that enables the creation of videos with interactive elements.

Using active learning spaces effectively

Thursday, Feb. 23

12:00-1:30 pm

PL 015

Light lunch will be served

Active learning spaces are spaces that support classroom pedagogies. These physical spaces include flexible furniture that can be reconfigured for a variety of classroom purposes, from small group work to larger lecture settings. Please join Dr. Jeremy Murray, who will share his experience with using the incubator classroom PL 015.

Copyright basics

Friday, Feb. 24

10:30 am – 12:00 pm

PL 003

In this workshop, instructional designer Katie Godfrey will discuss elements of the Copyright Law of relevance to faculty, what qualifies as Fair Use, and how to avoid copyright infringement when preparing instructional materials.

App chat: Productivity apps for academics

Thursday, Mar. 2

12:00 – 1:30 pm

PL 003

Light lunch offered

This roundtable conducted by Dr. Mihaela Popescu, is meant to create an agenda for a series of discussions, workshops and hands-on on how faculty can improve academic workflow and become more productive. A great variety of apps can help by automating routine tasks, keeping track of bibliographic references, organizing and tagging material automatically, improving time management and project planning, or extracting annotations from scholarly articles. Our work habits are unique. For some, we need many tools; for others, one good app satisfies multiple purposes. Join this roundtable, enjoy the free lunch, and share your own digitally-enhanced practices!

17. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

18. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(D. Sweeney), s/(J. Ullman) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 08– Tuesday, April 11, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of J. Ahlgren, K. Collins, D. Fischman, K. Grisham, A. Gutierrez, K. Howard, R. Keating, J. Kottke, M. Marx, B. Owen, K. Pelletier, A. Roman, J. Skillman, B. Steffel, J. Ullman

Guests Present: T. Ballman, S. Barnier, S. Bennett, A. Bracerros, P. Bungard, K. Costino, K. Fleming, D. Freer, R. Fremont, D. Gee, B. Haynes, T. Karmanova, G. King, J. Lappin, R. Mohamed, J. Peacock, O. Rosas, L. Rose, A. Satterlund, S. Sudhakar, J. Vicknair

Chair Kolehmainen asked the Senate to observe a moment of silence for those affected by the tragedy at North Park elementary on Monday.

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for March 7, 2017 ([FSM 16-07](#))

It was m/(M/ Groen), s/(A. Muhtaseb) to approve the Faculty Senate minutes from March 7, 2017 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(M. Groen), s/(L. Ajayi) to approve the Faculty Senate agenda as written. **PASSED.**

3. **INTRODUCTIONS (D. Freer).**

VP Freer introduced the following new employees:

- Stacey Barnier, Director of Human Resources. Stacey previously served as our Employee Relations Manager since 2015. She has over sixteen years of experience in human resources in both the public and private sectors, coming to CSUSB from the City of Corona. Stacey has been a system-wide collective bargaining team member, collaborated in the design, implementation and training for the new system-wide labor relations case management system and played an important role with revamping the new employee onboarding and orientation programs. Stacey is currently enrolled in our Masters of Public Administration program and is completing a second master's degree in Human Resources Management.
- Rowena Casis Woidyla, Director of Staff Development Center (name may change). Rowena is the inaugural director of the Center and has served CSUSB as our Manager of Training and Development in Human Resources since 2009. She has served as President of the Asian Faculty, Staff and Student Association and is also the advisor to the Pilipino American Student Organization and the Catholic Newman Club. In addition to a number of professional certificates in human resources, she has an M.B.A. from Cal Poly Pomona and is currently pursuing her Ed.D. in Educational

Leadership here at CSUSB.

- David Gee, Director of Procurement Services. David started in this role in the Fall and came to us from University of California Riverside (UCR). At UCR he provided oversight for more than \$96 million in annual spending, specializing in scientific and medical commodities. David is also a Chemist, having worked for companies such as Del Mar Analytical and TestAmerica, Inc. He holds a Masters of Public Administration Degree from California Baptist University, in addition to a number of professional certificates in procurement. In his role at CSUSB, David has direct responsibility for the oversight of all campus purchasing, business contracts, public works, and campus card programs.

Director Casis Woidyla stated that the Staff Development Center is slated to be located in the Library Wedge and will host training programs among other initiatives to assist staff. Director Casis Woidyla looks forward to working with faculty and staff to develop the Center.

4. **CHAIR'S REPORT.**

Chair Kolehmainen did not give a report in the interest of time.

5. **PRESIDENT'S REPORT.**

President Morales submitted the following report:

Before I begin, I want to join Karen and remember those touched by Monday's terrible tragedy at North Park Elementary. I can also share that the CSUSB community stepped up in a big way when they were needed most, helping roughly 700 K-6 students get registered, fed and even entertained while the school district worked to reunite them with their parents.

Faculty, staff and students across campus came out and helped. I especially want to recognize our police officers, the Department of Kinesiology as well as the team in the Office of

Special Events and Guest Services for showing our great Coyote Pride.

Leading the Way: This year's Latino Education and Advocacy Days project featured a week of outstanding activities. The 8th annual LEAD Summit on March 30 highlighted the calendar, focusing on the theme "Sin Fronteras - Beyond Borders." Hundreds attending in person and thousands viewing by livestream on the internet heard speakers and panelists urging listeners to look beyond barriers and obstacles and to use and promote education to build bridges. Longtime community advocates Frank and Eloise Reyes served as the honorary chairs for the free, one-day summit. Other LEAD week events included the Binational Parent Leadership Institute, the Catholic Schools Expo, the Puente Project Student Leadership Forum, and Saturday's César Chavez Memorial Breakfast hosted by the Chicano Latino Caucus of San Bernardino. Congratulations to Enrique Murillo Jr., professor of education and executive

director of the LEAD Project, and so many others who helped make this year's event a spectacular success.

Business is Great: The Jack Brown College of Business and Public Administration has again been recognized as one of the best by two respected publications. CEO Magazine has listed Jack Brown among the top business schools in the world in its annual Global MBA rankings of MBA, EMBA and online MBA programs. The college is in Tier One of the MBA rankings for North America and tied for 16th in Global Online MBA rankings along with Griffith University and Deakin University, both in Australia. CEO Magazine has been showcasing top business schools worldwide since 2008. U.S. News & World Report also named Jack Brown College one of the top institutions in the nation offering part-time MBA Programs according in its 2018 rankings of graduate schools.

Spring Break : Students from CSUSB spent part of their Spring Break helping others through organized service programs. Members of the History and Anthropology clubs, led by Cherstin Lyon, associate professor of history, volunteered at a public archeology project organized by the U.S. National Park Service at the Manzanar National Historic Site. It marks the fifth consecutive year CSUSB has participated, with the History club having previously earned first place in a national competition for its service to the university and to the community that included its ongoing work at Manzanar. Another group of students traveled to Louisiana as part of the TRACKS program, a collaboration of Associated Students Inc., the Student Recreation and Wellness Department and the Office of Community Engagement. There they helped rebuild parts of tornado-impacted New Orleans East, volunteered at a Mardi Gras Bead recycling plant to benefit disabled adults, planted 83 cypress trees for the Saint Bernard Wetlands Foundation, and prepared and served lunch to the homeless and hungry at the New Orleans Rescue Mission.

Granting Top Security: The university's outstanding Cyber Security Center, under the direction of Professor Tony Coulson, has been awarded more than \$9 million in grants since Fall 2016. CSUSB has been designated a Center of Academic Excellence in Cyber Defense/Information Assurance through 2021.

Keynote at Smithsonian: James Fenelon, professor of sociology and director of the Center for Indigenous Peoples Studies, provided the keynote address for a national symposium at the Smithsonian National Museum of African American History and Culture last month in Washington D.C. Fenelon's talk, "How Do Race, Ethnicity and Gender Affect Academic Life," came during the conference hosted by Duke University's Samuel DuBois Cook Center on Social Equity in conjunction with the Joint Center for Political and Economic Studies.

Quality Recognition: Dr. Montgomery Van Wart's Public Administration 662 course, "Human Resource Management in the Public Sector," recently became the first fully online course on campus to receive national Quality Matters certification. Quality Matters is the national standard in online and blended courses, developed with the help of a grant from the Department of Education Fund for Improvement of Post-Secondary Education.

Advertising Excellence: University design students and Coyote Advertising earned a combined 41 awards from the American Advertising Federation Inland Empire Chapter during its recent gala honoring the top ads created in the region in 2016. The event honored professional and student work in San Bernardino and Riverside counties. CSUSB students brought home 31 gold, silver and bronze awards combined, second only to the Art Institute of California's 34, in the student category, while Coyote Advertising's collected 10 awards in the professional category.

Lastly, President Morales invited everyone to attend the Collegiality forum on May 11, 2017 from 9:00am to 11:30am in the Obershaw Dining Room with special guest facilitator Dr. Kathy Obear.

Senator Karant asked how much Dr. Obear was being compensated. President Morales stated that Dr. Obear will receive \$6,000 in compensated split from the divisions.

Senator Kremling asked if all administrators will be scheduled to participate in the forum and meeting with Dr. Obear. President Morales confirmed that all administrators will be participating.

6. **PROVOST'S REPORT.**

Provost Mc Mahan submitted the following report:

Congratulations to the four faculty members, two administrators, two professional staff members and more than 50 student inductees who were recognized for academic excellence at CSUSB's Phi Kappa Phi Induction Ceremony this past weekend (Saturday, April 8).

We will be honoring the accomplishments of several additional outstanding campus members during the spring quarter at the 2017 Faculty / Staff Book Launch on April 27, the Faculty Recognition Luncheon on May 1 and the Faculty Research Grant Awards ceremony on May 18.

Research data on grant proposals and awards was among the topics discussed at the recent CSU Academic Council Meeting. Three-year moving averages for grant awards at CSUSB are \$23,711,218 (FY 12, 13, 14), \$27,016,000 (FY 13, 14, 15) and \$28,168,524 (FY 14, 15, 16). CSUSB had the highest success rate, 99.8%, among the 23 campuses.

Division for Academic Affairs News

College of Arts and Letters

CSUSB students who are part of Coyote Advertising and graphic design students from the Art Department took 41 awards at the American Advertising Federation Inland Empire chapter's gala honoring top advertising in the region on March 17 at the Mission Inn.

Acto Latino, the student theatre group under the mentorship of Dr. Bibiana Díaz (World Languages & Literatures) presented Luiz Valdez's play adaptation "Soldado Razo" and an original piece "El cruce de los sueños" to a sold-out audience of students, faculty and

community members on March 10 at the SMSU Theatre. The group will have a repeat performance on April 13.

Dr. Julie Taylor (Communication Studies) published an article, “Organizing Prostitution through Silence Discourse” in the *Western Journal of Communication*. Dr. Mihaela Popescu (Communication Studies) published “Consumer surveillance and distributive privacy harms in the age of big data” in Messaris, P. & Humphreys, L. *Digital media 2: Transformations in human communication*.

Dr. Ahlam Muhtaseb’s (Communication Studies) Documentary “1948 Creation and Catastrophe” was an official selection by the Arizona International Film Festival. Muhtaseb, interim director of CIMES, also coordinated a film screening of two short films by British filmmaker Farah Nabulsi and discussion for the entire CSUSB campus that addressed critical humanitarian issues in the Middle East on March 7.

Communication Studies’ Dr. Liliana Gallegos (in collaboration with the departments of Art and English) directed the very successful Art of Dreaming event for the entire campus on March 7.

Instructor Amy Wassing (Communication Studies) and the Coyote Debate Team students directed the first annual Coyote speech tournament. The event, held March 9, included students campus-wide.

College of Education

The College of Education hosted its annual Book Launch event on March 16. Among its faculty honorees were Drs. Lynne Diaz-Rico and Lasisi Ajayi from Teacher Education/Teacher Education & Foundations and Drs. Lorraine Hedtke and John Winslade from Special Education, Rehabilitation and Counseling.

High-ranking state officials and the chief consul of Mexico in San Bernardino delivered the keynote addresses while longtime community advocates Frank and Eloise Reyes served as honorary chairs at the 8th Annual Latino Education and Advocacy Days Summit (LEAD VIII) on March 30. The annual LEAD Week (March 25 - April 1) promoted making a difference in the Latino community, connecting with Latino educational leadership and improving the education and lives of all students.

Organized by graduate students and educators from COE’s Educational Administration program under the direction of Assistant Professor Dr. Wil Greer, the college and the Department of Educational Leadership & Technology hosted its 2nd Annual *Equity in Education* Conference on March 15. Sponsored by the CSUSB University Diversity Committee, this free conference for educators in the Inland Empire featured a panel of guest speakers and workshop opportunities to learn about new ways to address issues of race, class, gender and sexual identity in California Schools.

Spearheaded by Drs. Xinying Yin and Joseph Jesunathadas (Teacher Education & Foundations), with assistance from Annya Dixon (University Advancement), Yvonne Salmon (Development), app development instruction by Dr. Eun-Ok Baek (Educational Leadership & Technology) as well as several community STEM teachers at the local middle schools, the first Verizon Grant Makers Fair was held March 11 at CSUSB. The event showcased over 50 middle school students’ 3D printing and App development projects. In addition, from summer 2016 to spring 2017, Drs. Yin and Jesunathadas worked with four local middle schools (Arrowview, Caesar Chavez, Curtis and Rodriguez Prep Academy). More than 100 students were served via three weeks of summer camps, four field trips and eight weekend camps.

College of Extended Learning

Consulate of Mexico, San Bernardino will provide financial support to a second Study Abroad Program in Mexico during 2017 summer.

Cal State Sacramento and CSUSB have successfully recruited 13 students to go to Costa Rica for the Spanish Healthcare Service Learning Study Abroad Program. This marks the first collaborative study abroad program for CSUSB's study abroad office. Amity at CSUSB program opened for 60 international students and six visiting faculty from India. This is the fourth year of the 11-week program.

Nagasaki University at CSUSB program closed with 13 international students and one visiting faculty from Japan.

The college was represented at CIEET, China to brand CSUSB and recruit international students.

International Student Services assisted 740 international students during the month of March.

Twenty-five undergraduate and eight graduate students successfully completed ELP and earned TOEFL waivers. Of those, 23 undergraduate and four graduate students have been successfully matriculated to the university.

New immigration and academic advising components have been implemented, through the use of reminder emails and registration communications, as a means to further help encourage student success.

In support of the CSU Graduation Initiative, CEL has developed a Graduation Initiative Grant for seniors who are close to graduation. Eligibility criteria was determined collaboratively with the Academic Colleges and Financial Aid Office. One million dollars in financial aid will be set aside to assist seniors in achieving graduation status.

The college received approval from campus Financial Aid office to offer private loans to students in non-degree seeking programs. This supports access and allows students an alternative payment option.

Palm Desert Campus

The campus hosted University Legacy Scholarship "Keeping Our Brightest Stars" dinner event at the home of Ogniana Masser, where the contributions of Ward and Pat Fredericks and Allison Jones to higher education were celebrated. The scholarship fundraiser has raised \$200,000 to date.

PDC's master plan draft has been shared widely and the campus will be concluding this stage of its development by visiting with the region's city councils. The plan will then be forwarded to the CSU Board of Trustees for their system-wide approval.

The campus hosted a number of conferences and groups in March, including CyperWatch West, the Virginia Waring Piano Competition Solo Finals, The Dyslexia and Literacy Conference, the Tri-District-level English Acquisition Committee (all three school districts with about 150 participants), World Affairs Council Strategic Planning Workshop and the CSUSB Philanthropic Board.

Office of Undergraduate Studies

Q2S Advising Subcommittee surveyed department chairs to identify their respective advising model to ascertain immediate advising needs and anticipated needs after Q2S conversion.

UGS academic advising will host the CSU statewide academic advising conference March 5 and 6, 2018 at the Riverside Convention Center.

UGS and CNS, with the assistance of a \$5-million-dollar grant, hired three STEM counselors and a project director. Experimental protocol and intervention are underway. Using recently allocated SSI funds, the UGS SI program in partnership with faculty and administrators in the College of Social and Behavioral Sciences and the College of Arts and Letters collaboratively piloted SI for two courses (History 142 and Phil 200). UGS plans to expand offerings in CJUS 320 and other courses in the College of Natural Sciences in fall 2017.

Coyote First Step and the Early Start Program student representatives participated in a two-day training session to assist our destination and service students when the call center opens on April 17. Staff are preparing material and documents for the call center staff.

SAIL is now offering “Summer School” workshops for CSUSB students to help them acquire the necessary timeline, financial aid and academic planning information.

Office of Graduate Studies

Spring applications (graduate, credential, and post-baccalaureate) are down 22.9% from spring 2016. The greatest decrease is among graduate program applications (-26.6%); credential applications are about the same as last year. Spring admission is down 20.1% from last year (graduate, credential, and post-baccalaureate combined). Although Spring 2017 admission rates have decreased, we have progressively admitted a total of 1,602 new graduate students in AY2016-2017 (15.7% growth from the previous academic year).

Graduate Studies is working with Alumni Relations to distribute a survey to graduate program alumni. Graduate Studies has completed the faculty survey and expects to administer both the faculty and alumni surveys in April.

The application for the R25 grant was submitted. The purpose of this grant is to involve underrepresented students in research on human and child development. Dr. Crawford and Dr. Hassija are co-PIs.

Fifty-two transfer students and 34 guests attended the S-STEM Open House for prospective students on March 25 in the Obershaw Dining Hall.

The deadline to apply for the Graduate Equity Fellowship was March 2. There are 27 candidates for the 2017-2018 award period.

There was tremendous growth from winter 2016 and winter 2017 in Student Research and Travel funds awarded to undergraduate and graduate students. Requests for ASI grants increased 280%; the amount funded increased 203% (47 awards, totaling \$29,038). Requests for IRP grants grew 187%; the amount funded increased 307% (22 awards, totaling \$13,069).

Office of Student Research

A total of 10 students have been selected to represent CSUSB at this year’s CSU Student Research Competition on April 28 and 29.

The office received 18 applications for the Summer Research Program (10 available spots). Applications are being reviewed.

The Meeting of the Minds Student Research Symposium received 198 applications from student presenters.

Thirty-one students applied for Student Grants; 21, totaling \$10,000, were awarded.

Seventeen faculty applied for Faculty Assigned Time; 10, totaling \$46,000, were awarded via a collaboration with CSUSB and CSU.

Office of Research and Sponsored Programs

The office submitted seven grant proposals, totaling \$1,101,565, in March. Thirteen grant awards, totaling \$3,861,778, were funded.

Senator Bodman asked that the website be updated with dollar volume of grants and contracts for the university. The latest information provided is for AY 14/15. Provost McMahan noted that the strategic plan calls for a 5% increase annually.

2:30pm Time Certain (If preceding items have not been completed).

7. ONLINE CHANGE OF GRADE PROCESS PRESENTATION.

A. Braceros shared a presentation outlining the online change of grade process which will allow for quicker processing times (for the full presentation please click here: [Online Grade Change Presentation](#)). A. Braceros also added that the hope is to have the online process in place for the end of the Spring quarter.

Senator Karant asked if a csv file could be uploaded to change multiple grades at once. Currently that is not an option but it will be looked into moving forward.

Senator Sweeney asked how many terms can a faculty member go back to change a grade. A. Braceros stated that faculty go back up to seven years.

2:45pm Time Certain (If preceding items have not been completed).

8. OLD BUSINESS.

8.1 FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost ([attachment](#)) Second Reading:
If you would like to provide input please click here [Provost Review Input Form](#)

The Senate accepted the following amendments as friendly:

Delete the first sentence under Purpose on page one lines 15-17 and replace it with “In accord with FAM 402 D, the President is required to consult with the Faculty Senate on the appointment and review of academic administrators.”

Delete the question mark at the end of line 14 on page five.

Add a new section 4.2.5 after line 14 on page 5

“4.2.5 Special Initiatives

Where appropriate, the review panel shall collect information and evaluate whether the Vice President for Academic Affairs/Provost has effectively managed any special projects s/he has been assigned.”

It was m/(A. Bodman), s/(D. Chen-Maynard) to approve the second reading of FSD 87-03.R2, FAM 650.7, Policy Statement Concerning Periodic Review of the Vice President For Academic Affairs/Provost as amended. **PASSED.**

8.2 FSD 87-18.R3, FAM 112.5, Policy on Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School ([attachment](#)) Second Reading:

If you would like to provide input please click here [Department Establish Input Form](#)

The Senate accepted the following amendments as friendly:

On page 2, lines 27-29, delete: “(2) Faculty members...or school).

On page 5, line 19, change “academic program” to “department or school”

On page 5, line 20 add: “A majority vote of the faculty in the academic department or school will be needed in order to move the proposal forward.”

It was m/(. M. Boland) s/(D. Sweeney) to approve the second reading of FSD 87-18.R3, FAM 112.5, Policy on Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School as amended. **PASSED.**

9. **NEW BUSINESS.**

9.1 FSD 16-12, Summer and Fall 2018 Term Building and Registration Periods Update to Academic Calendar ([attachment](#)) One Reading:

If you would like to provide input please click here [Calendar Input Form](#)

It was m/(J. Kremling), s/(D. Sweeney) to approve the one reading of FSD 16-12, Summer and Fall 2018 Term Building and Registration Periods Update to Academic Calendar. **PASSED.**

9.2 FSD 87-27.R5, FAM 651.4, Policy Concerning Periodic Review of Department Chairs/School Directors ([attachment](#)) First Reading:

If you would like to provide input please click here [Chair Review Input Form](#)

Some Senators shared concerns about removing the option to have a faculty member request an early review.

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 87-27.R5, FAM 651.4, Policy Concerning Periodic Review of Department Chairs/School Directors. **PASSED.**

9.3 FSD 87-25.R7, FAM 820.5, Policy on the Administration, Processing, and Use of Student Opinions of Teaching Effectiveness (SOTE) ([attachment](#)) First Reading:

If you would like to provide input please click here [SOTE Input Form](#)

It was m/(A. Bodman), s/(D. Chen-Maynard) to accept the first reading of FSD 87-25.R7, FAM 820.5, Policy on the Administration, Processing, and Use of Student Opinions of Teaching Effectiveness. **PASSED.**

9.4 FSD 16-13 Resolution Endorsing Project Rebound ([attachment](#)) One Reading:
If you would like to provide input please click here [Project Rebound Input Form](#)

It was m/(D. Sweeney) s/(T. Schmitt) to approve the one reading of FSD 16-13 Resolution Endorsing Project Rebound. **PASSED, unanimously.**

Senator Ajayi noted that the term “rebound” has some negative connotations. President Morales stated he would note the concern and take it to the those in charge of the program.

10. **COMMUNICATIONS/INFORMATION ITEMS.**

10.1 Executive Committee Minutes, 2/28/17 ([ECM 16-13](#)) - noted

10.2 Executive Committee Minutes, 3/14/17 ([ECM 16-14](#)) - noted

10.3 Executive Committee Minutes, 3/21/17 ([ECM 16-15](#)) - noted

10.4 Definitions of Full-Time (FT) & Half-Time (HT) for the Purposes of Financial Aid ([attachment](#))

It was m/(J. Kremling) s/(D. Chen-Maynard) to make this item into an action item.

It was m/(J. Kremling), s/(D. Sweeney) to table this action item in order to meet and discuss prior to voting. **FAILED.**

Several senators had concerns that this would negatively impact FTEs and enrollment. However, it was explained that this proposal only deals with the number of units a student needs for full or half-time status for financial aid and not enrollment purposes.

It was m/(J. Kremling), s/(D. Chen-Maynard) to withdraw the motion to make this an action item and return it to an information item and be accepted by the Senate. **PASSED.**

10.5 Normative Number of Course Units for Semester Graduate & Undergraduate Programs ([attachment](#)) – accepted

11. **COMMITTEE REPORTS.**

11.1 Q2S Report

Q2S Director Costino stated that attention will be turning to advising and the calendar. The advising survey results showed that many preferred a mixed model for advising with some professional advisors and faculty advisors. There will be a campus conversation on advising to help develop a shared understanding regarding the roles of advising for Q2S, GI 2025, etc. A survey has been sent out in order to gather a temperature read of the campus. Further input for the calendar will also be gathered.

12. **STATEWIDE ACADEMIC SENATORS’ REPORT.**

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, [please click here ASCSU Input Form](#).

Statewide Academic Senators Steffel and Ullman were not present to give a report.

13. **SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT**

Senator Kremling invited everyone to attend a general faculty meeting hosted by the CFA on either April 19th and 20th from 11:30am to 1:30pm. At the meeting the contract negotiations will be discussed and a member of the bargaining team will be present, also the meet and confer process for Q2S will be discussed. The CFA will also provide postcards advocating for an increased CSU budget to be sent to legislators.

14. **DIVISION REPORTS.**

14.1 Vice President for University Advancement, R. Fremont, submitted the following report:

FUNDRAISING AND DEVELOPMENT

Included in today's report is a copy of our **2015-16 Philanthropic Foundation annual report**. This marks the first time that CSUSB's Office of Strategic Communications has published such a report, highlighting the donors and outcomes of a remarkable year of giving. It tells a great story and I hope you enjoy it.

Another first: As of today, the **total assets of the Philanthropic Foundation have exceeded \$50 million** for the first time in university history.

We are making continued progress on our fundraising goals and trajectory. As of yesterday (April 10, we have **raised nearly \$6.8 million in 2016-17**, more than 44 percent from last year at this time. This pushes our **\$50 million Campaign raised-to-date total to over \$36.7 million**. There a number of major gifts in pipeline, and we expect each of them to close before the end of the fiscal year.

The total number of gift commitments this year stands at 3,767, more than 10% above last year's pace. Corporate and foundation giving this year continues to very strong, raising over \$2,562,493.

COMMUNICATION

The Office of Strategic Communications has been developing a new news site for the campus community, designed to give everyone a more progressive way to view our news, as well as social media, features and videos that celebrate campus life. We hope to roll it out in the coming weeks.

Dr. Victoria Seitz (Professor and Chair, Marketing) and AVP Bob Tenczar, along with the Branding and Identity Task Force, continue to work on this important initiative. The discovery phase is now concluded and we will begin to see proposal ideas coming forward in the next few weeks. We expect to have a campus-wide forum on the overall outcomes in May.

ALUMNI

The Office of Alumni Relations has been stewarding the spring edition of **Professor for the Day**, bringing successful alumni back to campus for an opportunity to connect with students and faculty. The celebration event is

Wednesday, May 3. There is still time to bring an alum back to your classroom, so let me know if you would be interested.

In partnership with the Chancellor's Office, CSUSB took part in a pair of special events on the east coast. In synergy with the governmental affairs Hill Day, there was a system-wide alumni reception in Washington DC and NYC last week.

Senator Karant asked if the cost for CSUSB to raise a dollar of .15cents includes all of the compensation for the development officers, staff, and administrators in the division. VP Fremont noted that the cost does include all currently filled positions and their compensation. However as positions are filled that cost could go up but that is only if fundraising efforts were to remain flat.

14.2 Academic Affairs/Deans' Reports

No reports were given at this time.

14.3 Vice President for Administration and Finance, D. Freer, submitted the following report:

Physical Education Building Update:

The restoration work at the PE building is substantially complete. Classes resumed for Spring Quarter and faculty have moved back in. Improvements to the building include new paint and flooring throughout, LED lighting improvements and new multipurpose flooring in the dance studio. Previous storage space is being converted to laboratory space for Kinesiology.

Budget Open Forum

The next open forum on budget is scheduled for Thursday, April 20th from 9:00 to 11:00 am in the Santos Manuel Student Union Fourplex. The Budget Forum will focus on a revised outlook towards CSUSB funding for the 2017/18 academic year, with updated information since the last forum in October. With the recent decision of the CSU Board of Trustees to provisionally increase tuition, the worst of the financial scenarios presented to the Senate and UBAC last month is now removed from consideration.

The forum will be livestreamed for those who cannot attend in person.

Financial Transparency Software

Administration and Finance has initiated a contract with OpenGov, the nation's leading financial transparency solution. Serving over 1,400 public agencies across the country, including six CSU campuses, it is our intention to provide all members of the campus community with direct and user friendly access to every university expenditure account through OpenGov. We are thankful to have received one faculty appointee from the Senate to the implementation task force and are hoping to add one more.

Staff Development Center Update

Rowena Casis Woityla continues progress on the opening of the Staff Development Center. She has hosted six open forums, including one evening session and one PDC session, to collect suggestions and feedback from the campus community on what services to provide. While official naming of the Center is forthcoming, it will be located in Pfau Library 1104, co-located with the ITS Training Center.

Anticipated opening in early summer 2017, with a formal ceremony at the start of the 2017-18 academic year.

CSUSB Tree Planting Event

Last chance ... Facilities Management secured a grant from CalFire and the Neighborhood Grows Grant to add 53 additional trees to CSUSB. I hope you will consider joining us and encouraging students to join the Tree Planting event on Friday, April 21st from 9:30am-12:30 pm, in Parking Lots F, G, and H. The project is designed to reduce the heat island effect of our parking lots. Campus partners of the event are Facilities Management, Parking and Transportation Services, the Water Resource Institute, and Santos Manuel Student Union.

14.4 Vice President for Student Affairs, B. Haynes, submitted the following report:

For the seventeenth time in the last eighteen seasons, the United States Track and Field and Cross Country Coaches Association (USTFCCCA) honored the Women's Cross Country team for their academic success, achieving a team cumulative grade point average of 3.00. Laura Aceves, Senior, Rachel Gee, Freshman, and Michelle Pineda Palacios, Sophomore, earned individual All-Academic honors by the USTFCCCA, earning a cumulative grade point average of at least 3.25 and finishing among the top thirty percent of eligible runners at the regional championships.

Darren Leslie, former Men's Soccer Assistant Coach for the Coyotes, was named the ninth Head Coach in the program's history.

Mya Johnson, Senior of the Women's Basketball team, finished the 2016/2017 basketball season as the CCAA leader in double-doubles with thirteen, ranked second in the CCAA in scoring, rebounding and field goal percentage and was named to the All-CCAA first-team honors squad.

Everett Turner, Senior of the Men's Basketball team, led CSUSB in minutes, steals and assists, and was named to the All-CCAA second-team honors squad. Junior Khleem Perkins was named honorable mention and led the Coyotes in scoring at 12.2 points per game.

Sabino Ramirez, Junior with the Baseball team was name CCAA Pitcher of the Week for the week of March 7, 2017. Sabino threw eight shutout innings against the Cal Poly Pomona during the "Beat the Broncos" game series.

Senior Laura Aceves won the 3,000 meters in 9 minutes, 54.37 seconds at the Cal State LA's Invitational. Earning CCAA qualifying marks the for the CCAA Championship are Sinclair Watson, Sophomore (100m and 200m), Michelle Pineda Palacios, Sophomore (800m), Laura Aceves, Senior (1500m), Casie Johnson, Junior (400m Hurdles), Diana Sanchez, Freshman (High Jump), and Simone Everett, Senior (Shot Put).

Senior Casie Johnson, set the school record in her first attempt at the 400m hurdles during the Ben Brown Invitational at Cal State Fullerton. This outstanding effort quailed Casie for the CCAA Track and Field Championship in May.

Enrollment Management

Admissions and Student Recruitment (ASR) hosted 248 students and 245 family members for Coyotes Connect on March 4. This yield program encouraged students to make a commitment to CSUSB and 42 students paid their Enrollment Confirmation Deposit during the event (17% of students in attendance). ASR was awarded a grant from the Chancellors Office to support the CSUSB Counselors Day on May 24.

Elevate Consulting, GEAR-UP's partner for external evaluation conducted a three-day site visit that consisted of visits to all high school campuses, meeting with all keys stakeholders and administrators and a partner roundtable. This directly supports goal 2.1 of the SADIV strategic plan, as over 8 community partners came together over multiple days to support the community.

Upward Bound students participated in eight college campus tours and cultural enrichment excursions during the week of spring break. Upward Bound advised and guided senior students with college admissions decisions, scholarships and financial award packages as well as provided participants with academic advising, tutoring, financial literacy and other activities and services consistent with program goals and objectives.

Student Life

ASI, Department of Housing and Residential Education, CARE/Student Conduct and Ethical Development and the Office of Student Engagement are collaborating with Title IX and Student Services for "Sexual Assault Awareness" month.

The Student Recreation and Wellness Center celebrated its ten-year anniversary on April 3, 2017.

Student Services

The Career Center posted 1,508 new jobs into Handshake (platform that career centers with students and employers) for students and alumni review. Partnering with the College of Social & Behavioral Sciences on their career fair, 294 students (49% seniors, 29% juniors) attended. As part of the Digital Art Media Grant awarded to Dr. Brian Heisterkamp, Professor of

Communications Studies, the Career Center has received support to hire a Graphic Design student and Creative Cloud Software to increase innovation for student social media and technology.

The Children's Center held the annual Open House/Art Show for the children's families. Families had the opportunity to view the children's

artwork, parent-child art activities and other children-focused art activities took place.

Counseling & Psychological Services (CAPS) increased its group therapy attendance for winter 2017 over winter 2016 by 58 unique students (an increase of 19%). Survivor Advocacy Services' peer program (VOICE) facilitated two trainings (92 participants total) Greek Letter Organizations that focused on affirmative consent, communication and boundary setting.

The Student Health Center served 1,110 student patients in San Bernardino and 30 student patients in Palm Desert for health-related appointments that are keeping students healthy this month. The Student Health Center Health Education and Promotion Department collaborated with CSUSB Recreation and Wellness for the event "Celebrate Every Body." THR!VE peers presented information about positive body image, distortions of body image by the media, and included a "weighing" with our "Woohoo" scale..

The Student Health Center Health Education and Promotion Department sponsored Pet Away Worries and Stress Event on March 15th at the SMSU Events Center. The event featured therapy dogs and free massages. Seven hundred and thirty two students attended and 420 event evaluations were submitted. Students reported their stress levels pre/post the event on a scale of 1-10, 10 being the highest stress level. Initial stress level before the event: 7.21. Stress level post- event: 3.46.

Current CSUSB veteran students and alumni were recognized at the Second Annual Patriots of the Past, Present & Future Program in Upland, CA., including: ASI Student At Large and ROTC Cadet Commander for the 2016-2017 academic year. Michael Kampbell, was selected as a finalist in the Patriots of the Present category in Community Service; alumnus and Army Veteran Benjamin Cervantes was selected as a finalist for the Patriot of the Present in the Education Category; and finally, alumnus Joseph Mosely won for the Patriots of the Present in Community Service.

Senator Bodman stated that he was concerned that the first to second year retention rate has dropped from 88.6% to 85.1% over the last two years. Senator Bodman asked if there was any explanation for the significant decline. VP Haynes stated he would look into it.

14.5 Vice President for Information Technology Services, S. Sudhakar, submitted the following report:

The ATI Team conducted a very successful TechTalks program last Monday at the SMSU. The program was well received. Based on feedback from faculty and staff we will continue this program annually and supplement smaller showcase events throughout the academic year.

The VETI Grant Proposals closed on March 24th. We have received fifty-four proposals totaling \$1.97M. The allocation available for the upcoming fiscal year is \$864,000. The VETI Committee met last week to start deliberating

funding recommendations. The process is expected to be completed by May 15th and grant recipients informed by the end of May.

The 24/7 Study Space project is delayed a bit because of custom doors that need to be installed. We are hoping to do a soft launch by the end of April or beginning of May.

The Faculty Grade Change form is in Pilot rollout and will be deployed to production once it is approved by the faculty community.

The Provost and I will be holding a joint faculty technology forum today right after the Faculty Senate meeting. We invite to attend the session if your schedule allows. This session is also available on Zoom for faculty who are unable to join us in person.

The IT Governance Executive Committee approved the following recommendation from the ATDL subcommittee on the retention and retrieval of Blackboard courses:

- Retain courses from the past 2 complete academic years in Bb production environment.
- Accumulate courses during the current academic year.
- After the beginning of the next academic year (e.g. Fall quarter) archive and then remove courses from the oldest academic year; e.g. in Fall 2017 archive from Fall 2014 up to Summer 2015.

The Information Security and Emerging Technologies team will be presenting the Information Security Audit progress update to the IT Governance Executive Committee this month on April 19th. The CO audit team will be on Campus to perform an advisory audit in June.

The IT Governance Executive Committee last month approved a two stage Phishing exercise and Training Program for our Campus. The first exercise will involve a randomly selected pilot group of hundred faculty and staff. The aggregate results of this pilot exercise will be shared with the ITGEC. Following this, the program will be rolled out to the entire Campus Community.

A Faculty survey on instructional technology usage and adoption, approved by the ATDL faculty senate subcommittee has been distributed through the faculty list serve. Results of this survey will be used for the annual ATDL report to the faculty senate. Please encourage colleagues to complete the survey. In addition to email distribution, the survey link can be found in Blackboard and

EMS – Event Management System

Status: Soft rollout of Events module by June 2017 to Event Scheduling, Student Union, and PDC in June.

U.Direct (Coyote Planner) – Road maps to Graduation.

Status: Move to production on 4/11/2017 - Plan to rollout to a specific group of students such as 4-year pledge in CBPA beginning Spring 2017 for Fall 2017 registration. Each quarter, rollout to other specific groups such as possibly EOP, SAIL, etc.

CIM – CourseLeaf Curriculum Management – to be used for developing new courses and plans for Q2S. Status and Timeline:

- 4/10/2017 - Met with GE committee chair for review of GE related behavior on the forms
- 4/14/2017 – UCC committee review of forms
- 4/17/2017 – provide Courseleaf with final feedback on forms and finalize behavior.
- 5/1/2017 – 2017-2018 Bulletin of Courses finalized, program and course information can be migrated to a test environment.
- 5/15/2017 through 6/2/2017 - Forms behavior and workflow finalized.
- 6/5/2017 – Begin “training” appropriate faculty/staff

ATI Updates

I. Grants

- 9 out of the 10 faculty who submitted Course Redesign with Technology grant applications received the grant
- The faculty who received CRT funding are:
 - Conrad Shayo (Information Sciences)
 - Kimberly Spaulding (Kinesiology)
 - Janine Kremling (Criminal Justice)
 - Larry Mink (Chemistry)
 - Tony Roy with John Mumma (Philosophy)
 - Susan Addington, Jeffrey Meyer, Lamies Nazzal and Scott Cramer (Mathematics)

II. Two faculty showcases

- ATI in collaboration with the TRC and Pfau Library is organizing two faculty showcases this quarter:
 - **Spring 2017 Faculty Showcase.** Friday, Apr. 21, 2017, 11:00 am-1:30 pm, PL 5005. The Faculty Showcase is an annual event celebrating our faculty’s success in using innovative pedagogies and learning technologies for instruction. Faculty with innovative course projects will be presenting their course innovation in a 5-minute Ignite-style format and will be competing for awards.
 - **2017 Affordable Learning Solutions (AL\$) Showcase.** Friday, Apr. 28, 2017, 10:30 am- 12:00 pm, PL 5005. Affordable Learning Solutions is a CSU initiative that helps faculty adopt more affordable instructional materials in their classrooms. The AL\$ showcase will feature posters by this year AL\$ grant recipients, as well as solutions and resources for Open Education Resources (OER), digital renting, and other ways to make instructional materials more affordable.

III. First Quality Matters certification for a CSUSB fully online course

- Dr. Montgomery (Monty) Van Wart's PA 662 Human Resource Management in the Public Sector has become the first fully online course on campus to receive national Quality Matters (QM) certification. Quality Matters, qualitymatters.org, is the national standard of quality in online and blended courses.

IV. Upcoming regular Spring 2017 workshops for faculty

Blackboard Basics: Assessment/Rubrics. Friday, Apr. 14, 10:30 am – 12:30 pm. PL 003 Lunch offered. Please bring your laptop.

In this workshop facilitated by Dr. Mihaela Popescu and senior instructional designer Mauricio Cadavid, we will discuss the role of rubrics for providing performance anchors and meaningful formative and summative feedback to students, as well as for assessing our own teaching methods. After discussion types of assignments on Blackboard, examining the advantages and disadvantages of using grading rubrics, and reviewing the process of rubric construction, we will work together to create two examples of rubrics useful for online teaching: a rubric for grading participation in an online discussion forum and a rubric for grading a blog entry. In the hands-on portion of this workshop, we will practice setting up the assignments above and creating their respective grading rubrics on Blackboard.

Spotlight on technology: Personalized learning with IBM Watson. Thursday, Apr. 20, 10:00-11:00 am. PL 4005.

IBM Watson is an artificial intelligence system that uses learning analytics to provide insight into the learning styles of students (e.g., strengths and challenges, optimal learning styles) and suggests various directions for personalized learning. Personalized learning, named a top technology for higher education in 2016, is as intriguing as it is controversial. Join us for this vendor presentation in which you will learn how IBM Watson is used to design personalized learning.

Blackboard Basics: Using the Grade Center. Friday, May 5, 10:30-12:00 pm, PL 003. Please bring your laptop.

In this hands-on workshop, instructional designer Jonathan Brooks will teach participants how to use the grade center in Blackboard. The grade center is a complex tool that offers extensive functionality when properly used. Participants will learn about automated grading, manual grading, column creation, weighted percentages, conditional grading, and calculations.

Spotlight on Technology: Multimedia storytelling with Adobe Spark. Thursday, May 11, 12-1:30 pm, PL 003. Lunch offered. Please bring your laptop.

Adobe Spark is a free online and mobile graphic design application that enables users to engage in multimedia storytelling. The concept behind Adobe Spark is to make it effortless for users to create social graphics, web stories and

video clips by providing ready-made professionally designed templates that can be customized in a matter of minutes. The platform enables users to search Creative Commons content and even provides copyright information automatically! In this lunchtime presentation, the makers of Adobe Spark in partnership with Dr. Mihaela Popescu, Faculty Associate with ATI, will overview the platform, demonstrate its functionality, and provide examples of how Adobe Sparks has been used in CSUSB courses.

Spotlight on Innovators: Dr. Angie Otiniano-Verissimo on “Thinking outside the Blackboard Box.”

Thursday, May 18, 12-1:30 pm, PL 003. Lunch offered. Event co-sponsored by ATI and TRC.

The “Spotlight on Innovators” series hosts 90-minutes workshops/presentation by campus faculty on how they integrate pedagogy and technology into their education practice. The series is organized around the question: How do imaginative educators turn disruptive ideas into inspired teaching? In this presentation, Dr. Otiniano-Verissimo, a TRC 2016-17 Tech Fellow and winner of the Peer Award at the Spring 2016 Faculty Showcase, will share ideas on “subverting” what might appear as technological constraints to produce innovative course design.

Blackboard Retooling: Using Camtasia. Friday May 26, 10:30 am -12:00 pm, PL 003. Please bring your laptops.

The Blackboard Retooling series teaching participants how to add more functionality to their Blackboard courses. In this hands-on workshop, instructional designer Tracy Medrano will teach you Camtasia basics. Camtasia is a free e-learning authoring tool that enables the creation of video content that can be integrated with Blackboard. Camtasia makes it easy for you to record your screen or import a video, to edit via a drag-and-drop editor, and add in-video quizzes to create an interactive learning experience for your students.

15. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)*

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office)

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

16. **OTHER BUSINESS.**

The Senate did not discuss other business.

17. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(D. Chen-Maynard), s/(H. Brown) to adjourn the Faculty Senate. **PASSED.**

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE MEETING, 51st SENATE

M I N U T E S

SESSION 09– Tuesday, May 9, 2017, 2:00 pm – 3:50 pm, Pine Room

Members Present: All members were present with the exception of T. Morales and A. Roman

Guests Present: S. Bennet, P. Bungard, C. Caballero, R. Chen, K. Costino, A. Covarrubias, J. Curiel, A. Davalos, A. Delgado, Jean Delgado, Juan Delgado, M. Diazgranados, C. Dickson, J. Estes, T. Fiawoo, K. Fleming, D. Freer, J. Gutierrez, V. Gupta, T. Hagen, K. Hartley, B. Haynes, T. Karmanova, Q. Kochman, J. Lappin, S. Maulding, R. Mohamed E. Murillo, C. Naticchia, J. Paegle, B. Quarton, C. Reyes, T. Rizzo, L. Rose, K. Rowan, M. Schultz, S. Sudhakar, V. Seitz, J. Vicknair

The Senate observed a moment of silence in honor of President Emeritus Karnig.

1. **APPROVAL OF THE MINUTES.**

1.1 Minutes for April 11, 2017 ([FSM 16-08](#))

It was m/(J. Kremling), s/(Y. Karant) to approve the Faculty Senate minutes from April 11, 2017 as written. **PASSED.**

2. **APPROVAL OF THE AGENDA.**

It was m/(J. Kremling), s/(D. Chen-Maynard) to approve the Faculty Senate agenda as written.

3. **CHAIR’S REPORT.**

Chair Kolehmainen did not give a report in the interest of time.

4. **PRESIDENT’S REPORT.**

President Morales submitted the following report in his absence:

Significant Presentation: I cannot attend today’s Senate as I need to be part of a special event across campus. Today we are hosting a ceremony recognizing Robert O. Carr, founder and chairman of GiveSomethingBack, and during the event he will present us a \$1 million check to establish our university as the first in California to be an anchor site in his organization’s statewide college scholarship program. Already in place in five other states, this program provides scholarships that benefit the most at-risk students, including those with incarcerated parents and emancipated foster youth. Since it began in 2003, GiveSomethingBack has helped more than 1,500 students attend college. This is a great moment for some of the most disenfranchised young people in our region.

World Leaders: Our Model United Nations program continues to make us all proud, having done an outstanding job at the National Model United Nations Conference in New York City. The CSUSB team representing Amnesty International received *Outstanding Delegation* honors, and the CSUSB team representing the Republic of Ireland earned *Distinguished Delegation* honors. Student honors include three *Outstanding Position Papers in Committee* and one *Outstanding Delegate(s) in Committee*, awards bestowed by student peers. Over the past 27 years, the program's performance in the National Model UN and International Model UN conferences place it among the world's elite programs.

Smiles of Service: More than 600 students and 70 alumni came together to make this year's fifth annual Coyote Cares Day another unconditional success. Held in collaboration with National Volunteer Week, Coyote Cares Day saw our students volunteering at nonprofit agencies, schools and neighborhood associations throughout the region as well as on our campus. It affirms that this university's commitment to community service and support to the people and communities of the Inland Empire resonates with our students.

Brightening Students' Summer: Created to encourage our students to take classes this summer, the newly established \$1 million CSUSB Graduation Initiative Grant will pay eligible seniors for up to 12 units of summer tuition. Led by and coordinated within the College of Extended Learning, the grant is part of this university's effort to meet the goals set forth in the CSU's Graduation Initiative 2025. Individual grants will help participants accelerate their progress to graduation and ultimately lead to thousands of dollars in savings and reducing their student debt.

Rite of Passage: As family, friends, faculty and fellow students looked on, this year's class of first year nursing students took part in the inaugural White Coat Ceremony held late last month on campus. Each student received a Humanism and Excellence lapel pin from the Arnold Gold Foundation and took a ceremonial oath that each will deliver the best care to their patients and make compassion and empathy the hallmark of their clinical practice. This ceremony and one held at the Palm Desert Campus in December were made possible by a \$1,000 grant from the Arnold P. Gold Foundation to support the Gold-AACN White Coat Ceremony for Nursing.

Sustainable Shade: Adding to the existing beauty of our campus, 53 trees were recently planted in Wilson Park and campus parking lots G and H. An estimated group of 70 volunteers featuring students, faculty, staff and alumni joined members of Facilities Management to plant the trees.

The project funding was provided by the California Department of Forestry and Fire Protection as part of the California Climate Investments Program through a grant administered through the non-profit Incredible Edible Community Garden and Cal Fire.

Caring Response: Following the terrible incident at North Park Elementary School, our campus community came together to provide sympathy, comfort and support to all those affected by that senseless act. I am extremely proud of how, once again, CSUSB joined together in the face of tragedy and worked to console and heal this community. I want to give special recognition to Stacy Brooks, who with the support of the Psychology Department, the Psychology Club, the College of Social and Behavioral Sciences and numerous others across our campus collected thousands of stuffed animals for the students of North Park.

Remembering Al Karnig: The CSUSB family will come together this Thursday at 2 p.m. (Coussoulis Arena) to recognize one of the region's most influential leaders. As I said in my message to the university community, Al was at the heart of so much here at CSUSB, and I know this campus always held a very special place in his heart. None of us who knew or were influenced by Al will ever forget him. His passion for this university, its students and this community will continue to inspire us.

5. **PROVOST'S REPORT.**

Provost McMahan remarked that she was unaware of the magnitude and gravity of the situation when she arrived to campus eight months ago. It is not just about the leadership team or the Senate but the whole University. Provost McMahan stated that she has met with great individuals including but not limited to Senator Gilbert and her work with GE, Senator Fischman and her work with the TRC, and Q2S Director Costino who has helped to make CSUSB a model for semester conversion. Faculty are doing absolutely phenomenal work and she wants them to continue that work. Provost McMahan stated that she wants to be recognized in the system for all the great work CSUSB does. The GI 2025 graduation initiative is providing really important opportunities for our students and this past Friday, CSUSB hosted nineteen other CSUs. Allowing the CSU to see what CSUSB is doing to move the initiative forward and share information amongst the campuses. Provost McMahan stated that due to the recent passing of President Emeritus Karnig, the Collegiality forum will be postponed until October. Provost McMahan stated that she was truly looking forward to the event as she saw it as a step to recognize the differences we have and the climate on campus with the world-renowned speaker on this topic. Provost McMahan knows that CSUSB can head in the right direction and pull together. That CSUSB can be a place we are all proud of to recruit and attract wonderful faculty and administrators.

In addition, Provost McMahan submitted the following report:

Congratulations to faculty who were recognized last week at the 2016-17 Faculty Recognition Luncheon for their excellent works and service. In addition to the top university awards, outstanding faculty from the Pfau Library and each

of the colleges were honored, as well as faculty who have served at CSUSB for 25, 30 and 35 years.

Thank you to CSUSB team members who presented and participated in the Graduation Initiative 2025 Informed Decision-Making conference, held Friday, May 5. The daylong conference had representatives from 17 CSU campuses and featured several sessions on tools that lead to the improvement of graduation rates.

All five subcommittees for the Graduation Initiative 2025 have been formed and members of each subcommittee met for the first time during the month of April. An update from each subcommittee was provided at the GI 2025 Steering Committee meeting on May 8.

The divisions of Academic Affairs and Information Technology Services hosted a Faculty Technology Open Forum on April 11. The event featured a discussion about the state of technology on campus and what could be done to better serve campus members.

College of Business and Public Administration

The Information and Decision Sciences (IDS) Department held its first IDS Distinguished Alumni Award event on Saturday, May 6 at the Ontario Airport Hotel. Seven distinguished alumni were awarded and approximately 80 people (including alumni, students, faculty, staff, administrators and friends) attended the event.

The Department of Accounting and Finance completed VITA (Voluntary Income Tax Assistance). Under VITA, CSUSB students and advisers assisted economically disadvantaged families by filing their taxes for free. VITA is aligned with Community Engagement. The Department of Accounting and Finance offered free CPA review and CPA review scholarships to students. These are aligned with Student Success by improving their CPA passing rate in the future.

IECE presented two “open pitch” events in April as part of its CSUSB Innovation Challenge. Twenty-seven entries were received and the judging panel narrowed the field down to six finalists who will make a formal presentation at the final CSUSB Innovation Challenge event on May 25 and compete for \$15,000 in prize money. IECE was recognized by the Association to Advance Collegiate Schools of Business for its commitment to creating and incubating cutting-edge business innovations and for fostering entrepreneurship in the next generation of business leaders. IECE/JHBC is one of 35 business schools around the globe to earn the Entrepreneurship Spotlight Challenge distinction and was 1 of 20 centers recognized with the honor.

The Center for Global Management launched its new student club, Global Culture and Leadership club (Go-C), and organized the second International Market Night on the Pfau Library grounds in April. The event objective is to promote a global cultural mindset and multicultural understanding, while encouraging interest in study abroad on campus. The event is estimated to have

attracted about 600 students, staff, faculty and community members, up from about 400 who attended the Fall event. The Center for Global Management is collaborating with the departments of Management and Marketing to engage our undergraduate and graduate students on projects related to the market opportunities for our region's small and medium firms in Latin America and the Caribbean region. About 100 students are working on the projects with 11 firms in our region as part of the Global Access Program.

The 5th Annual Coyotes of Comedy raised \$13,000 (before expenses) and over 350 people were in attendance at Ritual Brewing Co. in Redlands.

College of Education

Dr. Annika Yvette Anderson, assistant professor of Sociology and director of CSUSB's Project Rebound, gave a Yotie Talk on April 6. The presentation, "The Conduits and Barriers to Reentry for Formerly Incarcerated Individuals in San Bernardino" focused on formerly incarcerated individuals reintegrating into society.

The Department of Educational Leadership & Technology and the Department of Special Education hosted "Gearing up for Change" on April 18 in the SMSU. The program featured Dr. LaMarr Shields, former professor at The Johns Hopkins School of Education and an international leader on education change. Dr. Shield's presentation focused on building collaborative relationships with stakeholders, practicing effective communication and managing the conflict and change process, particularly in public education.

Dr. Wil Greer (ELT) received the OSR Faculty Assigned Time Grant in the amount of \$4,600 from the Office of Academic Research on April 5. He was also one of the award winners at the 2017 Spring Faculty Showcase on April 21 and was recognized for his success in using innovative pedagogies and learning technologies for instruction.

Dr. Angela Louque (Department Chair-ELT) presented three research papers at the American Educational Research Association Conference, held April 28-May 1 in San Antonio Texas. The papers include: "Doing Well in Spite of School: African American Students and California's Local Control Funding Formula," "Untapped Resources: Black Parents' Strategies to Contribute to Student Learning," and "Educational Gatekeepers: How Capital and Organizational Structures Endorse or Impede Equal Opportunities"

Doctoral Studies held an *Educational Equity Dialogues* event on April 13 on "Dual Language Schooling for Reform-minded Education Leaders" with guest speakers Drs. Virginia Collier and Wayne Thomas.

Dr. Nancy Acevedo-Gil (ELT/Doc Studies) was acceptance to participate in the 2017-18 Summer Institute and Faculty Learning Community on Diversity, Equity and Inclusion.

Office of Undergraduate Studies (Coyote First Step)

All courses for the summer sessions are scheduled and assigned classrooms. Thirty math instructors have been hired; and tutors are currently being hired. Professional development activities for instructors and tutors are currently being developed.

The first round of online registration testing to ensure students are able to register smoothly has been completed. Minor issues are being corrected and the online registration system will then be retested. Registration begins on May 5.

Plans for hosting students in campus housing have been finalized. Minors will be housed in separate dorms than students 18 years of age or older and Resident Assistants will be present in the halls throughout the day and evenings. The subcommittee is also planning activities for students that focus on the learning outcomes developed by the co-curricular team.

All meal times, locations, and dates have been scheduled. A call center managed by the project coordinator and staffed with 15 students opened on April 17. Staff members are available from 8 a.m.-5 p.m. Monday-Friday and can answer student and parent questions. When exemptions are requested, they will be routed to the student services subcommittee.

Office of Graduate Studies

Six faculty and 71 students participated in the “Passing the Torch Spring Mixer” on April 7. The event provided an opportunity for CSUSB’s soon-to-be grads to pass on words of wisdom to our first-year students.

Ten CSUSB students competed in the CSU Student Research Competition, held April 28-29 at Cal Poly San Luis Obispo.

The annual Faculty Book Launch took place on April 27. Sixteen authors and 17 books were highlighted. All five colleges and 11 departments were represented.

Fifty-two transfer students and 34 guests attended the S-STEM Open House on March 25. The program, funded by the National Science Foundation, supports transfer students majoring in STEM disciplines.

2:20pm Time Certain (If preceding items have not been completed).

6. OLD BUSINESS.

6.1 FSD 87-27.R5, FAM 651.4, Policy Concerning Periodic Review of Department Chairs/School Directors ([attachment](#)) Second Reading:

If you would like to provide input please click here [Chair Review Input Form](#)

It was m/(A. Bodman), s/(D. Sweeney) to approve the Second reading of FSD 87-27.R5, FAM 651.4, Policy Concerning Periodic Review of Department Chairs/School Directors as amended. **POSTPONED.**

It was accepted as a friendly amendment to delete the sentence on page one, line nineteen, “The College dean...(651.4).”

Senator Fishman suggested that language be added that chairs provide material that the criteria has been met.

It was m/(D. Fischman), s/(K. Grisham) to postpone consideration of the second reading of FSD 87-27.R5, FAM 651.4, Policy Concerning Periodic Review of Department Chairs/School Directors to the next Faculty Senate meeting. **PASSED.**

6.2 FSD 87-25.R7, FAM 820.5, Policy on the Administration, Processing, and Use of Student Opinions of Teaching Effectiveness (SOTE) ([attachment](#)) Second Reading:
If you would like to provide input please click here [SOTE Input Form](#)

The following amendments were accepted as friendly:

On page 1, line 25: renumber section “4” to “3” and continue section renumbering throughout document

On page 2, line 17: change “Attachment 3” to “Attachment 2”

On page 2, line 20: change “8th week” to “7th week”

On page 2, line 23: change “during...term” to “between the eighth and tenth week of classes”

On page 2, line 25: change “9th...session” to “a face to face class session between the eighth and tenth weeks;”

On page 2, line 26: change “for the 9th week” to “in this period”

On page 3, line 12: change “Attachment 3” to “Attachment 2”

On page 5, line 8: change “Attachment 5” to “Attachment 4”

On page 17, line 10: delete the first sentence and change “during the 9th week” to “between the eighth and tenth week of classes”

On page 17, line 21: change “week” to “weeks”

It was m/(A. Bodman), s/(D. Chen-Maynard) to approve the second reading of FSD 87-25.R7, FAM 820.5, Policy on the Administration, Processing, and Use of Student Opinions of Teaching Effectiveness (SOTE) as amended. **PASSED.**

2:30pm Time Certain (If preceding items have not been completed).

7. NEW BUSINESS.

7.1 FSD16-17, Resolution of No Confidence in the President of California State University, San Bernardino ([attachment](#)) One Reading:

If you would like to provide input please click here [VNC Input Form](#)

It was m/(D. Sweeney) to object to the consideration of the motion. **FAILED, 13 for, 22 opposed, 0 abstentions.**

Senator Grisham made the following statement:

Thank you Madam Chair. Thank you my fellow Senators. I am speaking in favor of the current draft resolution on the floor. My decision to support this resolution has not been a hasty decision, nor one that I have taken lightly. Therefore, if the Senate will accord me a few minutes, I would like to explain my decision, as it stands to be one of the most important of my career. Many of

you know me from various committees that we have served on throughout campus, as well as from my work with our amazing students from across our entire campus through our internationally award-winning Model United Nations program and Model Arab League Program. You know that I do not rush to decisions, regardless of who may be involved. I try to remain objective, leaving my emotions at the door. I look at the facts, and I ask myself always, 'what is in the best interest of the students, faculty and staff of CSUSB?' I ask myself always, 'what is in the best interest of this place that I have called my home since walking onto this campus as a student in 1995?' Regardless of what I may do or where I may go in this life, this place will always be home to me. I am a Coyote and always will be - no one can take that from me. Bear that in mind when I tell you that I am both angry and hurt, because the place I hold in such high regard is not thriving anymore.

Over the past few years, I have seen this place that we know as home grow into an environment that is toxic. Conditions that has lead, on multiple different occasions recently, for me to rethink whether I stay and end my career at this amazing special place I call home or move on to somewhere that is not home but also not so toxic. Originally, I thought it was just my misperception of my environment, simply one of the feelings that all junior faculty experience at any institution in their first two years. Then, I had the great honor to represent our campus at the Aspen Institute's Wye Faculty Seminar in the last summer. During my time with 30 faculty from across the U.S., I started to realize that my experience of toxicity here was not normal. In fact, many of the faculty there encouraged me to stand up and be a voice against the environment that I was describing to them. Unfortunately, I felt like if I said anything about what I saw and what I was experiencing, there was a real chance that I might face retribution for my actions and opinions. With twin two year-old girls and a five year-old son at home, I saw a need to remain quiet. I kept quiet out of a fear of retribution. This exemplifies the environment that has developed here at our home. One where we cannot have conversations surrounding vital issues without attacking each other on a personal level instead of discussing the pros and cons of each other's arguments. One where I feared for my job for raising issues that are impacting the place many of us have devoted ourselves to for all of these years. The fear was so great that I was forced to consider my own security ahead of the security of people I consider family - my Coyote family.

Over the course of the last year, I have seen the toxicity continue to climb to levels I have never seen at any place I have taught or worked. Our campus had become a place I did not feel safe working at, a place that did not feel like home to me anymore. I remained silent within that climate of fear, as many of my Coyote family have and continue to do so today. Then, one day while walking across our campus and seeing the multitude of faces of my Coyote family, I thought to myself, can I live with myself if I am quiet while our home is destroyed? The answer is simply "no." As noted by Charlene Apok, an indigenous peoples' rights activist from the USA, "If you know something, you can't un-know it, there is a responsibility that comes with it. You have to take action. Being silent is very dangerous." I know that my home is toxic, and I bear the responsibility to take action. For this reason, I support the current resolution before this body today.

President Morales has been a supporter of my efforts with our Model United Nations Program and other activities that support students on campus, which begs the question as to why I support this resolution today. I support it completely for the following reason – our University, our campus, has been infected by fear and crippled by inaction. Our Coyote community is dying. Not everyone is succeeding. Not everyone is thriving equally - whether it be faculty or, more importantly, our students. We all must rely on each other and be led in a way that allows for that success to occur. Instead, we have resorted to attacking each other. Instead of asking us for our actual opinions and motivations, many would rather speculate and suggest that there are crude, ulterior motivations for the decisions being made. We have moved to a place where we cannot respect differences and have disagreements in a way that should be a model to our students and our community. This environment should be confronted head-on, but instead it has been allowed to persist. At the end of the day, the only person that has the power to get rid of this destructive environment is the leader. I respect President Morales as a person and I respect his achievements and the positive changes that he has made here at our home. I thank him for the support that he has given to me personally over the last few years. But, I cannot support a continuation of approaches that have made this campus inhospitable to some of its students, faculty and staff. This needs to be a home for all of us – students, faculty, and staff – in an equal manner. An organization can only be as good as its leader, and when the organization is failing, it is the leader that has to be held accountable. I know President Morales is aware that there are a multitude of issues and clearly – as outlined in the resolution – many of these issues are not being addressed in an effective manner. I believe he needs to be held accountable for your part, as Head of this University’s Administration, in allowing the current climate to persist. Some have suggested this is an issue with the Faculty Senate, and not the office of the President. If faculty believe the Senate is the problem, then they can and surely will replace the current membership through upcoming elections. **However, I do believe this resolution is our only recourse at this critical juncture in our campus’ history.**

That being said, I do have hope. As someone who is both a pessimist and a scholar who studies hate, extremism and terrorism, I do not come by such optimism naturally. And yet I do have hope that this can be a new beginning for our campus. When we cast our votes today, I would ask that you allow your conscience to guide your decision. If you fear retribution and are hesitant to speak out, know that this is the time to be brave. I have chosen to be not be quiet and speak up. Know that you will not be alone if you speak up also. This is the time to ask yourself two questions – is this campus your home? If the answer is yes, what are you willing to do to protect it?

Thank-you Madam Chair!

Senator Kremling made the following statement:

Ever since I was old enough to distinguish between right and wrong, I was taught that I have to stand up against injustice, against bullying, against lies. It

was drilled into me, just like all other Germans – at school and at home. It's something that all Germans are taught because it's the only way to ensure that the unspeakable does not happen again. When I was 12, I experienced this willingness to stand up against injustice and lies by my fellow Germans in the then GDR despite the presence of the Russian army and tanks, despite what had just happened in China, the massacre on Tiananmen Square in June 1989. I admired the courage of the Germans who walked the streets peacefully against the government's injustice and lies. And they prevailed, peacefully. I wouldn't be here if they wouldn't have stood up for their fellow Germans, for those who couldn't stand up for themselves – like me, a child.

Now it's my turn to stand up against bullying, intimidation, and flat out lies. I have to stand up against this toxic leadership that has turned this campus into a place of "war." This term was used by Lou Monville in his opinion piece in the newspaper. That may be the only truth in his entire article. That is, President Morales is responsible for dividing this campus, turning students against faculty, faculty against administrators, and even faculty against faculty. That is his legacy and not for the first time. It was also his MO at Pomona and Staten Island.

President Morales has outlined his accomplishments and he has stated that he "unapologetically stands up for students and student success." So, let's talk about students and their concerns and their success.

Much of student success depends on affordability. So, how about affordability?

The CSU announced a tuition increase of \$270. The BOT vote was 11:8. There was strong opposition to the increase by many students and BOT members. President Morales did not support students in their effort to defeat the increase. In addition, President Morales helped ASI students pass a student fee increase to \$428 annually for 30 years to build a new student union. I don't have to tell you what the economic situation of our students is. \$428 is two months' worth of food for many of them. Across the CSU's, 1 out of 10 students are homeless at some point during their time in college and 1 out of 5 suffers from food insecurity. Would it be nice to have a bigger student union? Sure. Should our students pay for it and go hungry, or without books, or sleep in their car? Absolutely not. Some of our students who fought so hard against the tuition increase are here today and the idea that they are now also facing a student fee increase seems appalling.

How about student success. President Morales has stated repeatedly that his main concern is student success. But are our students doing better under him?

The answer is no.

President Morales has been living off the success of the past for the last four years.

The rise in six year graduation rates to record levels in 2016 reflects the planning done by the previous administration before 2012. All the indications are that 6-year graduation rates will stall or fall in the next couple of years.

The best single indicator of student success is first year retention into the second year. These have declined each year under President Morales, from 88.6% to 85.1% and they have dropped alarmingly for African American students in just the past year – from 90% to 83%.

Much of the Success of Students also depends on Access to Faculty and Classes

The current decrease in student success as measured by retention and graduation is linked to a progressive deterioration in enrollment management.

For Winter 2013, he directed the Admissions Office to admit students for that term, despite the fact that we were already over-enrolled, and against the advice of the enrollment management working group. He famously said of the Chancellor's Office: "They'll never fine us." They did. CSUSB had to pay a fine of \$2.4M.

The enrollment management work group (JAWS) does not appear to have met for the past two years, so faculty no longer play any role in enrollment management. I used to be part of that committee and we met every Friday and discussed enrollment issues. It was an effort by faculty, staff, and administration. I felt that my concerns were really heard and taken into consideration. At some point, Administrators decided to meet by themselves and since then faculty have been left out of the process.

In the 2016-17 academic year, the university is over-enrolled by 5.1%. Over-enrollment means that students will not have access to all the classes they need. Coupled with the lack of tenure-track faculty, this is the perfect recipe for a further decrease in retention and graduation.

To summarize

So, students are paying significantly more for their education, they are less likely to stay at the university and graduate within 6 years, and will face greater difficulty in getting all of the classes they need when they need them. Basically, they are paying more for less. Is that student success?

It was m/(J. Kremling), s/(A. Muhtaseb) to add a resolved clause prior to the last, "That the faculty participate in a referendum on this resolution in accordance with the Senate bylaws for elections. The referendum shall be completed by May 26, 2017; and be it further."
PASSED.

Senator Gutierrez made the following statement:

Thank you Madame Chair and fellow Senators,

I greatly appreciate the opportunity to speak on behalf of our 20,000 students and as an equal member of the Faculty Senate. Especially on a matter that is vital for our institution's mission to really flourish. I also too believe that the totality of our university's senior leadership should embody and practice the core values of our institution, such as respect, inclusivity, honesty, transparency, and integrity. It is essential to have this organization address issues to ensure accountability and the preservation of an educational environment where student learning is central to the mission of the university. The proposal of a decision of this magnitude must exemplify our commitment to CSUSB's vision, mission, and core values. As member of the faculty senate, who is devoted to ensuring that effective action is taken in regard to what is best for our university, I would also like to note that it is our obligation to ensure that our actions displays CSUSB's core values of inclusivity, integrity, and respect. The inability of thoughtful engagement and input by those this document represent does not display the highest standard of inclusivity, integrity, and respect that we are capable of producing for many reasons.

First, I fear that the creation of this document lacked the involvement from those who we represent and had little to no transparency. A 2 business day period before the vote of this document does not give reasonable accommodations to justify that this was an inclusive document and harnessed the input of our constituents. Also, the resolution references the campus climate survey that did not include students which again does not represent transparency and inclusivity.

Secondly, the allegations put forth in the resolution lacks the objectivity that a body of this stature, devoted to the highest standard of educational quality, should put forth. A substantial portion of this document remains highly subjective, lacks data, and fails to articulate the position of this organization.

Third, and with great concern, today's vote falls just 2 days before the collegiality forum, an opportunity for all faculty, staff, and students to express their concerns in an open and collaborative way. With two of the three coordinators of the forum from this very group, today's vote, regardless of its intent, undermines the same inclusive, intentional, and respectful leadership the resolution asks of President Morales.

Though my experience with President Morales is solely my own, I must say that my interactions with him and the senior leadership are not reflective of that stated in this resolution. . Also, I would be remiss if I did not acknowledge the rhetoric and constant aggression displayed in this committee by those who are not part of the Administration. I will be voting no on approving this resolution as presented today, not due to my subjective experience, but, as a member of Faculty Senate, it is my duty to ensure that any resolution passed by this body is reflective of those we represent and the high standards to which we have agreed to. As senators, each of our votes is a declaration, essentially of co-authorship of this document and the statements within. To restore the health of our cherished institution, we must ensure our actions emulate transparency, inclusivity, integrity, and respect. I ask each of you to consider your duty of responsibility to the faculty and vote no on this resolution.

Thank you.

Senator Ullman stated that she was in favor of the resolution. Senator Ullman stated that shared governance has eroded over the years. Many times faculty are notified after the fact or do not know they need to ask about initiatives. Senator Ullman added that shared governance does not mean that the faculty get their way but are at the decision making table and able to provide meaningful input that will be considered. An example of needing more faculty input was with Agent of Change. Faculty could have made sure IRB approval and processes were followed. Prior to 2012, the University Budget Advisory Council (UBAC) had an active role in making budgets recommendations. The four faculty representatives, as part of the committee, helped to decide who got money when the futures funds were discussed and made recommendations. Now, while there are still four faculty representatives on the committee, the UBAC is simply presented the budget. The President has been asked previously at Senate to update the Senate in his report with what issues the University faces, instead the Senate still receives information of past and upcoming events. Senator Ullman noted faculty are required to keep office hours in which anyone can come and speak with them, in the same vein, the President was asked to reinstate the once a quarter open faculty forums to which he said he would take under consideration. Senator Ullman added that meeting with pre-selected small groups of faculty is much different than an open forum for getting input. Lastly, Senator Ullman stated that under shared governance, the constituent units usually appoint their representatives to committees. This did happen for the Q2S Steering Committee, however, it was not the case for the Strategic Planning Steering Committee. Senator Ullman stated that faculty do not have shared governance they have notification.

Senator Owen yielded the floor to any College of Arts and Letters member in the audience that wished to make a statement. At this time, a statement was not made.

Senator Diaz-Rico stated that CSUSB is in one of the most dramatic growth cycles it has ever seen and thus there are bound to be many changes. Senator Diaz-Rico added that these are some of the most competent administrators she has ever seen. Fundraising is at an all-time high, which is truly beneficial when we are underfunded by the legislature. Student activities have exploded and we have a great student leadership. President Morales has been a great leader at CSUSB and in the community dealing with rough times. Senator Diaz-Rico stated that the survey is flawed as there is no comparison data to before. Senator Diaz-Rico expressed her concern that this vote is a negative way to move forward.

Senator Kottke stated that there is pre-data from the 2011 staff survey conducted by the CO as well as a survey done during 2009 furloughs for faculty in which outlook was low due to the budget environment, yet the current climate survey still demonstrates a decrease in campus morale and trust in the administration. Senator Kottke noted that the data and results are extremely consistent with those that came from the Chronicle's, which no issues have been brought up with the Chronicle's survey. Senator Kottke added that this would be considered convergent validity. Senator Kottke addressed comments that the President was not mentioned directly in the survey. Senator Kottke noted that many comments from the open questions referred to the President by name or to his position directly. Those comments were very telling about the integrity and mistreatment of individuals at the hands of the President.

Senator Kremling addressed the notion that this vote of no confidence is be brought forward due to racism. According to Table 6 in the Climate Survey, respondents were comprised of the following:

White/Caucasian: 53%
Hispanic/Latino: 21.7%
Black/African American: 8.6%
Asian: 5.3%
American Indian/Alaskan Native: 1.9%
Islander: 1.3%
Native Hawaiian/Pacific Islander: 0.6%
Other: 7.6%

Senator Kremling noted that only half of all respondents were white but, overall, 94.7% stated that morale had gotten worse since they were hired. The climate survey also showed that 76.6% of all respondents believe that senior leadership does not act with integrity and honesty.

Senator Kremling stated that the President is to represent the University which includes representing the faculty. Emails sent recently have made serious allegations against other faculty members that many find appalling, intimidating, and untruthful. Senator Kremling quoted one such instance from the op-ed article in which Lou Monville former CSU BOT member and friend to the President wrote, "It is our opinion that the CSUSB Academic Senate Executive Committee has waged an open war on civility and innovation on campus. Any effort to increase faculty accountability, enhance student success or to modernize and improve campus operations is met with relentless opposition. Faculty who speak in favor of counter ideas are quietly pulled aside and told their tenure or promotion is at risk if they don't fall in line, and yes, the Academic Senate does largely control the promotion and tenure of their own." Senator Kremling noted that the Senate does not make RPT decisions nor has she ever or ever know of a senator pulling another faculty member aside and telling them their promotion would be at risk if they disagreed. Senator Kremling also stated that she feels like students in several organizations have been manipulated by the administration to support the President. Senator Kremling stated that she has no confidence in the President representing faculty or the University by allowing lies to be published.

Senator Gutierrez stated that he would greatly appreciate that if there were concerns that he or other students were being manipulated that faculty would come and speak to him personally instead of making assumptions. Senator Gutierrez noted that statements such as that go against all the core values we are asked to emulate and added that he has not been manipulated by the administration.

Senator Owen yielded to floor to any audience member that would like to speak.

VP Sudhakar read the following statement:

Good afternoon Chair Kolehmainen and Senators,
I wish to make a statement about the Senate resolution before I provide my ITS Report.

I am deeply saddened and disappointed in this resolution of vote of no confidence against President Morales. The statements in the resolution do not reflect the leader that I have got to know and respect in the last four years. This is the President who told me, when I arrived, to get to know our faculty, and foster and support faculty led innovation and research. He is the one who asked me to make sure that our students, faculty and staff receive world class customer support and services from the Information Technology Services Division. He is the one who asked me to meet with every department and division and explore ways in which information technology can be used to automate processes and achieve operational efficiency in serving our campus community.

This is the President who told Dr. Rizzo and I to make sure that the strategic planning process was an organic and inclusive process, and that he will not change anything in the plan that the on and off campus stakeholders who were involved with the process brought forth. He remained true to his word. Dr. Morales then advocated to fully fund the five years of the implementation of the strategic plan in spite of the many aspirational goals of the plan and uncertainties in the budget.

This is the President, who, when the Campus Climate Survey results were released last year, called us all together and asked us to meet with everyone in our divisions, discover issues and create a plan. We all started the process last year which continues in each of our divisions.

Every time we meet, all I can hear him talk about is how we as the leadership team can support the success of our students, faculty and staff and our region. To cast this vote against our President Morales is not only uncalled for but is plainly immoral!

Senator Grisham applauded Senator Gutierrez's statement and added that no one should be making assumptions, especially in light of several statements posted to the listservs or input form. Assumptions and claims of racism and being racially motivated are being made without ever speaking to the people the claims are regarding. Senator Grisham finds the claims appalling. Senator Grisham noted that originally when the vote was coming to the floor he was going to remain silent and simply vote. But after seeing faculty turn on each other when they are supposed to be colleagues and a model for our students, Senator Grisham could no longer remain silent and felt compelled to explain why he was voting in favor of the resolution. Senator Grisham also applauded the Provost and agreed that this is a starting point. Senator Grisham stated that he does not know what the result will be this will be the starting point, which we recognize that faculty have an issue with what is occurring but hope it is starting point for the University to move together. Senator Grisham noted that even in the current environment he has seen on several committees, including the Q2S Steering Committee, in which Senator Grisham is a faculty representative, that people from across the entire campus including the VP Sudhakar who just spoke, who give great input. Senator Grisham added that even though we have different views and do not always agree we come to some sort of solution and continue moving along for the best of our students. Senator Grisham stated that no matter the outcome today, that we take that same kind of model to move forward and model it for our students. Lastly, if we model this for

our students, we need to let people have their voice heard no matter what that may be, take our vote, and move forward.

It was m/(D. Chen-Maynard), s/(J. Kremling) to call the question. **PASSED, 33 for 3 opposed, 0 abstentions.**

Senator Boland requested a secret ballot.

It was m/(M. Marx), s/(K. Grisham) to approve the one reading of FSD16-17, Resolution of No Confidence in the President of California State University, San Bernardino as amended. **PASSED, 21 for, 15 opposed, 0 abstentions.**

7.2 FSD 16-14, 2017-2018 RPT Calendars ([attachment](#)) One Reading:

If you would like to provide input please click here [RPT Calendar Input Form](#)

It was m/(Y. Karant), s/(D. Sweeney) to approve the one reading of FSD 16-14, 2017-2018 RPT Calendars. **PASSED.**

7.3 FSD 16-15, Resolution on the Proposed CSU IP Policy ([attachment](#)) One Reading:

If you would like to provide input please click here [IP Policy Input Form](#)

It was m/(Y. Karant), s/(D. Chen-Maynard) to approve the one reading of FSD 16-15, Resolution on the Proposed CSU IP Policy. **PASSED, unanimously.**

7.4 FSD 16-16, FAM 642.76, Recruiting and Appointment of Part-Time Temporary Faculty ([attachment](#)) First Reading:

If you would like to provide input please click here [Part-Time Input Form](#)

Senator Karant asked that the committee consider an amendment to on page one, line 16, by adding “part-time temporary faculty” before “applicant.”

It was m/(A. Bodman), s/(D. Sweeney) to accept the first reading of FSD 16-16, FAM 642.76, Recruiting and Appointment of Part-Time Temporary Faculty. **PASSED.**

3:30pm Time Certain (If preceding items have not been completed).

8. STRATEGIC ANALYSIS OF GRADUATE PROGRAMS PRESENTATION.

Chair Kolehmainen noted that this presentation will be given at an upcoming Senate meeting.

9. COMMUNICATIONS/INFORMATION ITEMS.

9.1 Executive Committee Minutes, 4/4/17 ([ECM 16-16](#)) - noted

9.2 Executive Committee Minutes, 4/18/17 ([ECM 16-17](#)) - noted

9.3 Executive Committee Minutes, 4/25/17 ([ECM 16-18](#)) - noted

10. COMMITTEE REPORTS.

10.1 Q2S Report

Q2S Director Costino reported that the calendar survey went out. There were over 475 faculty, staff, and administrators that responded. The Q2S student survey had over 6,000 participants. There will be an campus conversation on advising for Q2S and GI 2025 on May 12, 2017 from 9:30 to 11:30am in PL-5005. GE Chair Gilbert added that the TRC website will have a link under curriculum development with all the GE information and will be updated as necessary.

Senator Karant asked if students have been made aware that in order to graduate on time with three unit courses they will need to take fifteen units a semester and that a six day schedule could be possible. Q2S Director Costino replied that the students were informed at the open forum regarding the fifteen units, but noted that twelve units are considered full-time status. The possibility of the six day schedule was in the student survey.

11. STATEWIDE ACADEMIC SENATORS' REPORT.

Please go to: <http://www.calstate.edu/AcadSen/Records/> for information regarding the last ASCSU Plenary meeting.

If you have any feedback regarding the ASCSU report, please click here [ASCSU Input Form](#).

This item is deferred to the next Senate meeting due to time constraints.

12. SENATORS' REPORTS / INCLUDING ASI PRESIDENT'S REPORT.

This item is deferred to the next Senate meeting due to time constraints.

13. DIVISION REPORTS.

13.1 Academic Affairs/Deans' Reports

This item is deferred to the next Senate meeting due to time constraints.

13.2 Vice President for Administration and Finance

While this item was not able to be addressed at the meeting, VP Freer submitted the following report:

Statement of Support for President Morales:

I join many staff and managers from the Division of Administration and Finance who are saddened by today's resolution, but unequivocally stand in support of President Morales. Soon after his arrival as CSUSB's president, a number of unacceptable and significant workplace environment issues throughout our division came to his attention impacting employee morale, productivity, and in some cases, employee safety and security. While it was clear these issues were well known and had gone unaddressed for years, President Morales immediately instituted the change required for a significantly improved work environment in a number of our departments. As a result, all collective bargaining units representing employees in the division have reported to me significant progress in the workplace environment since the start of his presidency.

From my start at CSUSB, the President stressed the importance of engaging with all levels of staff throughout the division and with key stakeholders across the campus. From campus master planning, to advancing administrative services like to travel management, to enhanced budget transparency through the University Budget Advisory Council, to every senior administrative personnel search, faculty senate appointees and faculty at large have been directly involved in any major initiative led by the division. I believe that this has demonstrated our commitment to the level of shared governance inspired by the President, and we will remain committed to this in future endeavors. The President himself has spent countless hours meeting with individual staff members and attending events across the division and he is perceived positively as listening carefully and suggesting change where it makes sense.

Together, we remain committed to moving CSUSB forward in many exciting ways.

New Employee Assistance Program Provider:

Human Resources has announced that CSUSB will have a new Employee Assistance Program (EAP) provider, Empathia, effective July 1, 2017. Empathia has been providing EAP services to organizations and individuals for over 30 years. They provide assistance for a wide range of issues, including: depression, family or job concerns, legal and financial matters, substance abuse, emotional related issues, general health and wellness, parenting and child care concerns, plus a host of many other services.

OpenGov Financial Transparency Implementation:

The OpenGov implementation task force received an overview of the software and obtained access to CSUSB raw data and sample templates. After receiving task force member recommendations in mid-May, it is our intention to open up the sample data and reports to the campus community for their feedback and recommendations.

Campus Pour Rights Contract – Pepsi:

A selection committee of faculty, staff, and student leaders representing a wide range of campus stakeholder groups, chaired by Dorothy Chen-Maynard, recommended to the UEC Board of Directors to switch the CSUSB beverage provider to Pepsi, effective July 1, 2017. It will take four to six weeks for all vending machines, fountains and beverage coolers on both San Bernardino and Palm Desert campuses to convert to the Pepsi products, which include Starbucks, Gatorade, Aquafina, Tropicana, Lipton, and many more. The agreement between the University and Pepsico will be for ten years.

National and Regional Awards for Administration and Finance Programs

- Facilities Planning, Design, and Construction: CSUSB's new campus master plans for both San Bernardino and Palm Desert will be recognized by the American Planning Association as top planning efforts in the Inland Empire region. The San Bernardino master plan won the top award in Urban Design. The Palm Desert master plan won the merit award in Planning Best Practices.

- Printing Services: CSUSB Printing Services was recognized at the Association of College and University Printers (ACUP+) convention in April with two national awards. CSUSB Printing Services won honorable mentions for Digital Single Page and Graphic Design.

13.3 Vice President for Student Affairs

While this item was not able to be addressed at the meeting, VP Haynes submitted the following report:

I share the disappointment of my colleagues on the senior leadership team in the Senate's decision to instigate a vote of no confidence on Dr. Morales. As someone who has worked in higher education my entire professional career, I have never worked under a leader who supports and fights on behalf of students, staff and faculty as strongly as President Morales.

When I arrived on campus in 2013, I was charged with changing the student experience from a transactional one to a transformational one; to engage all students and help them forge a sense of belonging and thrive. In under four years, Student Affairs has transformed and been successful because of that charge, as you read the highlights below.

I consider myself incredibly fortunate to serve a campus where the President has previously also served as the chief student affairs officer. Under the leadership of Dr. Morales, silos have been broken down across campus and we are in a position to better serve all of our students. The collaboration between Academic Affairs and Student Affairs is one I am especially proud of and look forward to continuing.

Admissions & Student Recruitment

Admissions and Student Recruitment (ASR) Hosted CSU Super Saturday, a program of the Chancellor's Office African American Initiative. 2017 was the first year that CSUSB was asked to host the event and the team from the CO applauded our efforts as an example of a successful program. As a prospective student event the program included information on how to apply to CSUSB and the CSU system, presentations about financial aid, housing, student panels, a #BlackScholarsMatter panel and presentations from faculty. The event hosted over 200 students and family members from across the Inland Empire and 13 of the Cal State campuses (including CSUSB) participated in our college and resource fair for students.

ASR conducted 26 Next Steps Workshops during the month of April. These workshops for admitted students are conducted at the High School or Community College and walk students through the stages they must complete in order to become a Coyote for the upcoming fall term. The presentations occur in schools that are in our local admissions area.

Athletics

Seven Coyotes' basketball athletes were named to the 2016-17 CCAA All-Academic teams. Sophomores Brian Gugliotta and Jordan Williams from Men's Basketball and senior Ashley MacLeod, junior Leelee Owens, senior

Megan Vina, junior Genaya Wilkinson, and junior Erin Stanford made the honors squad.

Jessica Koch, senior women's soccer, is representing CSUSB and the CCAA at the National Collegiate Athletic Association's (NCAA) National Student-Athlete Advisory Council (SAAC) meeting in Indianapolis, IN. Hannah Barrett, women's volleyball, and Tony Lo, men's soccer, were voted President and Vice President respectfully to the Student-Athlete Advisory Council (SAAC). They represented CSUSB Athletics at the recent conference meeting in Oakland.

Casie Johnson, senior Women's Track and Field athlete, set school records in the 400m and 400m hurdles at the Pomona Invitational April 9th, and 100m hurdles at the Triton Invitational April 21st.

Laura Aceves, senior women's track and field athlete, ran the 8th fastest time (16:52.52) in the 5000m at the Bryan Clay Invitational. The time was a personal record, and eighth fastest time in the nation.

For the second time in school history, the CSUSB Softball program earned a berth into the CCAA Tournament by finishing in second place in the conference. The team is ranked 6th in the West Region.

Financial Aid & Scholarships

Awarded 1,393 CSUSB enrolled students a Middle Class Scholarship (MCS) from the state agency called California Student Aid Commission for a total of \$1,789,688. The MCS is designed to assist students from middle-income families who otherwise do not qualify for need-based federal or state aid. DREAM MCS scholarships were awarded and are included in the total MCS award figures provided.

Collaborated with College of Extended Learning to strategically prepare and plan for CSUSB Summer 2017 term and financial aid awarding. As a result, creation of a Summer Graduation Initiative Grant (GIG) was developed and decision to allocate \$1M in funding to support the CSU Graduation Initiative. Intent of GIG is to assist CSUSB senior UGRD students who have filed for graduation for Smr17, Fall17 and/or Wtr18 and who need assistance in paying for summer enrollment fees. The summer GIG does not require a financial aid application nor demonstrated financial need; however, to be eligible for summer GIG, students must meet other specific eligibility criteria.

Office of Pre-College Programs Educational Talent Search

Upward Bound participants in 11th and 12th grade participated in the WESTOP SoCal Leadership Conference on Saturday, April 22, 2017 at Mount San Antonio College. Participants joined more than 400 college and high school students from Southern California to partake in leadership development workshops and activities. As part of their participation in the conference, Upward Bound participants developed a student project detailing how participating in the program has influenced their educational journey. The student project presented by the Upward Bound participants took 4th place in the competition. In addition, one of Upward Bound's graduating Senior, Carolina

Guerrero was selected to receive the Student Leadership Conference Scholarship for \$500.00.

Counseling & Psychological Services

Survivor Advocacy Services (SAS) sponsored and co-sponsored 9 events as part of Sexual Assault Awareness Month Activities, including tabling for various events, leading an open forum about domestic violence, and assisting survivors in delivering their testimonies at the Take Back the Night event. The Advocate also presented to the University Police Department about trauma and to Human Resources and Payroll about crisis intervention.

New instructions to use Handshake (online platform that connects students to employers, internship sites and professional development) are now available to students that uses graphics for easier understanding.

Student Health Center

The Student Health Center served 1226 student patients in San Bernardino and 31 student patients in Palm Desert for health related appointments keeping students healthy this month.

The Health Education and Promotion staff kicked off the spring quarter with: Consent: Ask for it! Over 60 students participated in the activities and received safer sex supplies as well. Program was administered by Health Education and Promotion staff and well as peer health educators.

Veterans Success Center

Military Sexual Assault: VSC collaborated with Title IX, Woman's Resource Center, CAPS, VA Loma Linda, and Colton Vet Center to present on sexual assault and trauma in the military. VSC secured guest panelists Dr. Emilia Shinne and Lia Andrews who spoke about resources, services and victim advocacy.

STAR Seminar: "Networking". VSC partnered with the Career Center to offer a seminar on networking open to the whole student population and broadcast the presentation using Zoom technology. Post test results indicate that 11 participants scored an average of 83% on networking knowledge. Some faculty offered extra credit for participation.

The Children's Center

The Children's Center celebrated Week of the Young Child during the week of April 24-28. On Monday, the children joined the infants/toddlers from the Infant/Toddler Lab School for a music event in which a clarinetist from the music department played a couple of pieces and the children danced and sang to various songs. Student parent volunteers attended and assisted the event. On Wednesday, representatives from Home Depot came to the center to do a building workshop in which the children built boats. Student parent volunteers assisted with this event as well. On Thursday, teachers and student interns set up a table outside the SMSU in which they provided information to students on the types of art experiences that the Children's Center provides to the

children. They had art activities for the students to engage in. On Friday, families were invited for an outside picnic breakfast to celebrate the important role they play as educators in their children's lives.

Services to Students with Disabilities

During the month of April, WorkAbility IV (WAIV) facilitated three workshops that focused on teaching program participants sustainable and transferable skills and prepared them to use social and professional networks. The first, "Countdown to Employment" was held at the San Bernardino Campus on April 13, 2017 and the PDC campus on April 11, 2017. Seventeen students participated. The workshop provided students preparing for employment a "to do" list of items to complete while still in school. Three career professionals discussed: Organizing documents you will need to apply for different positions; California Department of Rehabilitation and WAIV job search support; interview preparation; how, when and where to apply for jobs; and common mistakes to avoid.

Beginning Spring quarter 2017, students registered with the Services to Students with Disabilities office that receive peer notetaking as an accommodation can now elect to receive their notes either by email or they can pick up a printed copy at the SSD office. Students remarked that having to go to the SSD office to pick up notes presented a burden to them. Many are only on campus two days a week to attend classes and, therefore, did not pick up their notes until right before class. Emailing notes to students enables them to receive notes more timely and eliminates having to make a special trip to the office to get them. Eighty-one percent of students receiving this accommodation requested to receive notes via email. The remaining 19% have requested to pick up a paper copy of their notes. The most common reason given is that they either do not have access to printer or do not want to pay the cost to have them printed on campus.

13.4 Vice President for Information Technology Services

While this item was not able to be addressed at the meeting, VP Sudhakar submitted the following report:

The Faculty Technology Forum we held after the Senate meeting last month was well received. We received good feedback from faculty which we will be working on implementing. Attached are notes from the forum.

The Quarter to Semester Technical Fit Gap Sessions are happening on Campus since April 27th. These sessions will enable the technical and functional teams to discover areas that need to be modified in our student management systems in preparation for the Q2S conversion.

In April, the IT Governance Executive Committee accepted the recommendation of the Common Management System (CMS) Executive Council recommendation to place a code freeze on PeopleSoft from June 1st to December 31, 2017 to accommodate the upgrade to CS 9.2 and CHRS split.

The Technology Support Center at the Pfau Library Wedge is now open from 6 am to Midnight, Monday – Friday to accommodate the needs of our campus community.

We are working on finalizing the mobile applications development strategy for the University and will present it to IT Governance Executive Committee in June.

We are working with the Registrar's Office to completely automate the front-end application process for Graduation Check. When completed this fall, this process will allow to complete their graduation check completely online.

The Computerized Information Access Form (CIA) is undergoing a process revision. The new proposed process will be presented to the IT Governance Executive Committee this month.

The ITS Team hosted an all techs meeting for technology support staff from across the campus and ITS on April 24th. Several training sessions and information sessions were held. 41 Staff members across campus participated.

Below are some project updates from the ITS Teams:

CIM – CourseLeaf Curriculum Management – to be used for developing new courses and plans for Q2S. Status and Timeline

- 4/10/2017 - Met with GE committee chair for review of GE related behavior on the forms
- 4/14/2017 – UCC committee review of forms
- 4/17/2017 – provide Courseleaf with final feedback on forms and finalize behavior.
- 5/1/2017 – 2017-2018 Bulletin of Courses finalized, program and course information can be migrated to a test environment.
- 5/15/2017 through 6/2/2017 - Forms behavior and workflow finalized.
- 6/5/2017 – Begin “training” appropriate faculty/staff

U.Direct (Coyote Planner) – Road maps to Graduation.

Status: Moved to production on 4/11/2017 - Plan to rollout to a specific group of students such as 4-year pledge in CBPA beginning Spring 2017 for Fall 2017 registration. Each quarter, rollout to other specific groups such as possibly EOP, SAIL, etc.

- Initial pilot group will be 4-year pledge students in the Jack Brown College of Business and Public Administration (approx. 64 students)
- Training advisors on Coyote Planner on Tuesday, 4/18
- The Advisors will be training student assistants in CBPA on Thursday, 4/20
- Email will be sent from Advising & Academic Services (late April) informing these pilot students of the Coyote Planner. This will replace the Education Plans they currently require from these 4-year pledge students.
- There will be usage sessions for the pilot students in early May and by appointment (if needed).

We will be assessing the program (end of May and talk about expanding it to other groups)

EMS – Event Management System

Academic EMS rollout:

April 2017: Sync and publish spring, summer and fall 2017 into EMS production. Run nightly one-way sync from PeopleSoft to EMS. SEGS, Curriculum and Scheduling, and PDC begin entering classroom requests for FALL into EMS. Note: classroom requests for spring and summer continue to be done in **both** Astra Schedule and EMS through census for summer term,

August 10, 2017, for San Bernardino campus events. Question: how much history do we want? Once defined sync and publish those terms

May 15: Sync winter 2018 into EMS production. Add to run nightly one-way sync from PeopleSoft to EMS

June 12: Publish winter 2018 term to EMS. Classrooms open to event request for winter 2018 – EMS is sole system (no duplicate entry in Astra Schedule for fall and winter)

June 19: Academic Curriculum and Scheduling office begins training appropriate employees on using EMS for class section classroom assignment and transitioning away from Astra Schedule. Departments will be required to locate/relocate classrooms for class sections beginning fall 2017 term (through the 2nd week of instruction) using EMS. Spring 2018 schedule production begins on October 16 – training must be completed by all academic department schedulers prior to this date. EMS/Astra Schedule transition: inactivate access to Astra Schedule and activate access to EMS as training is completed on an individual basis.

August 10: Discontinue use of Astra Schedule for locating and scheduling classrooms for academic classes and events at census for **summer** for all terms. Additional proposal to continue to use Astra Schedule in a view only role-for academic classes--with one-way sync from PS—until (at least December 31, 2017, maybe longer?).

August 14: Use EMS solely for scheduling classrooms for academic classes and academic related events. Bi-directional sync begins (fall 2017 forward).

October 16: Spring 2018 Schedule production

October 16-November 3 (Nov. 5): Production Phase I - classroom scheduling restricted to allocation.

November 6-7: Optimizer

November 8: Publish term, release term to departments, classroom scheduling unrestricted through 2nd week of instruction for term

November 13: Classrooms open to event request (SB and PDC) for spring 2018. Note: this continues the business process for scheduling events into FTES generating classrooms that we have been using for 20+ years. Dates for releasing to events is built into term production cycles through spring 2020.

Palo Alto Network Firewall Project:

Campus Edge Firewall (Phase 1) completed. Project closed-out on April 24. Campus Data Center Firewall (Phase 2) Part 2 completed with CSU standard configurations. On target to complete by Summer 2017.

Outdoor Wireless Expansion Project:

(Ongoing) Next phase – around Performing Arts and SMSU Plaza.

Campus Analog Phone Service Upgrade/Re-architecture:

TNS will being a project over Summer 2017 to upgrade service delivery to campus analog phone service and re-architecture to ensure more reliable services.

Academic Technologies & Innovation Updates

I. Grants

- The 2016-17 campus Affordable Learning Solutions (AL\$) program, just completed, involved 20 faculty from 13 departments. The program impacted 807 students and saved a total of \$107,310 for students in instructional material cost.

- The AL\$ Coordinator, Dr. Bibiana Diaz, submitted a 2017-18 AL\$ campus grant application for \$20,000 to the CSU AL\$ program.

II. Two faculty showcases

- ATI in collaboration with the TRC and Pfau Library organized two faculty showcases this quarter:
 - **Spring 2017 Faculty Showcase.** Friday, Apr. 21, 2017, 11:00 am-1:30 pm, PL 5005. Six faculty received awards for innovation in teaching, as follows:
 - Dr. Janine Kremling (Criminal Justice) – first prize
 - Dr. Maria Garcia Puente (World Languages) and Dr. Angie Otiniano Verissimo (Health Science) – second prize
 - Dr. Jeremy Murray (History) and Dr. Wil Greer (Kinesiology) – third prize
 - Dr. Liliana Gallegos (Communication Studies) – Peer Award
 - **2017 Affordable Learning Solutions (AL\$) Showcase.** Friday, Apr. 28, 2017, 10:30 am-12:00 pm, PL 5005. 18 faculty presented about their work in the 2016-17 AL\$ campus program.

13.5 Vice President for University Advancement

While this item was not able to be addressed at the meeting, VP Fremont submitted the following report in his absence:

Today I join my colleagues on the leadership team and across campus to share my profound disappointment in the Senate's decision to hold a vote of no confidence on President Morales. This President has done nothing but work collaboratively to give our students the university experience they deserve. His charge to me from day one has always been about engaging our internal and external communities so we can give our students – and ultimately graduates – a better life.

Whatever successes University Advancement have enjoyed in the areas of fundraising, communications, and alumni engagement are directly related to the President's leadership and willingness to support the communities we serve. It has been an honor and privilege for me to serve under Tomás Morales for the past four and a half years and I look forward to continuing that legacy indefinitely.

FUNDRAISING AND DEVELOPMENT

I am missing today's Senate meeting to attend a very special announcement across campus at the College of Education. Today we are celebrating a **\$1 million gift from Give Something Back**, an organization that provides scholarships and mentoring to low-income students in five states. The scholarships will benefit students who have faced extreme hardship, especially those who have experienced the incarceration of a parent or who have spent time in foster care.

Under the new partnership, CSUSB will be the flagship public university in California school served by the college preparation and scholarship program. Give Something Back is designed to help promising students graduate from

college in four years, debt-free. Today's check presentation included Robert O. Carr, the founder and chairman.

The university community celebrated the achievements of two distinguished CSUSB alumni – Lou Monville, '94, and Elizabeth Sanchez-Monville, '98 – during the **2017 President's Showcase Gala** at the Riverside Convention Center. Lou and Elizabeth are role models and proof of how our university makes a difference in students' lives. Over 350 people attended with proceeds designed to support student success initiatives.

As of May 8, we have **raised nearly \$7 million this year** and expect a number of six and seven figure gifts to close in the coming weeks.

COMMUNICATION

We expect to roll out outcomes of our Branding & Identity initiative by the end of May, thanks to the incredible work of Dr. Victoria Seitz (Professor and Chair, Marketing), AVP Bob Tenczar and the entire committee.

ALUMNI

The Office of Alumni Relations facilitated a **record number of participants** in our annual **Professor for the Day initiative**, highlighted by a special luncheon on May 3. We had over 60 alumni in attendance, as well as a dozen others, who have volunteered their time to work in the classroom or other areas of campus to educate, support and mentor our undergraduates.

14. **CURRICULUM – Information Items:** *(Copies are available at each College office and the Faculty Senate office)*

CURRICULUM – NEW ITEMS (Consent Items) – (Copies are available at each College office and the Faculty Senate office)

COLLEGE OF ARTS AND LETTERS

COLLEGE OF BUSINESS AND PUBLIC ADMINISTRATION

COLLEGE OF EDUCATION

COLLEGE OF NATURAL SCIENCES

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES

15. **OTHER BUSINESS.**

Time did not permit the discussion of other business.

16. **ADJOURNMENT (Time Certain 3:50 PM).**

It was m/(J. Kremling), s/(J. Ullman) to adjourn the Faculty Senate. **PASSED.**

Faculty Technology Open Forum

April 11, 2017

Pine Room, 4-5pm

PURPOSE CODE: E = event planning; I = seeking input; INF = information; D = decision making; P problem solving; S = strategic; T = tactical

Discussion Items:

- VP Sudhakar asked faculty for innovative ideas and feedback for improvement (I, P, S)
 - Discussion regarding support for adjunct faculty
 - Adjunct faculty utilize aged-out equipment in shared spaces
 - Improvements will enhance processes as adjunct faculty teach the largest classes
 - **Suggestion from ITS team—possibly looking into a laptop lending system**
 - Adjunct faculty need more support in terms of Blackboard as students expect an online presence
 - A challenge we are facing is the buying out of full-time faculty due to Q2S

- VP Sudhakar asked for feedback on ways to support adjunct faculty (I, P, S)
 - Chairs can provide feedback for this
 - Instructional designer availability and extended hours
 - System where there is an immediate response for instructional designers—continuous responsiveness; on-call designers
 - “Help Desk for course software”
 - Training for adjuncts on how to use the course software
 - Chairs encourage Faculty to attend trainings
 - Online courses are offered by the Chancellor’s Office and ATI
 - ATI will work on developing relationships with departments in order to offer trainings that are needed
 - Suggestion from ITS team—Open office hours for ATI and Zoom sessions
 - Ability to share screens will facilitate
 - Walk-in training on demand
 - Marketing will be key for this

- Question (summarized) — In order to align with where we should we be going, we need to look at administration and faculty administration. How can we move faster and more cohesively, along with using resources more efficiently? (I, P, S)
 - Feedback from Provost
 - Online courses will be driven by departments
 - More onboarding of contingent faculty
 - Hybrid courses for younger students over exclusively online courses
 - Quality Matters (QM) is key in building momentum
 - Technical, Leadership—the culture needs to be built
 - The experience needs to be positive for learners and their needs need to be kept in consideration

- VP Sudhakar asked for feedback in terms of student support and levels of demand in different times. Does this also apply to faculty? When are those times? (I, P, S)
 - 2-3 weeks before classes start and 1-2 weeks after classes start

- Additional Feedback (I, P, S)
 - Chat web interface for FAQs
 - ITS working on research and development with Amazon’s Echo Dot. Anyone interested in participating can reach out to VP Sudhakar.
 - A variety of platforms are used on campus—Apple OS, Windows, Linux. All need to be supported.

- ITS is currently creating a VM where the ultimate goal would be to have the ability to pull up a Linux VM from any computer on campus—in progress.
 - Tech Talks event feedback
 - Marketing was most challenging aspect
 - Ways to increase faculty attendance
 - Word of mouth is most effective; faculty advocacy
 - Timely marketing
 - Supporting Faculty-Led Research
 - Science DMZ; continuous support for faculty research
 - ITS needs to promote the fact that they can assist with research
 - Data modeling
- ITS organization shift from machine facing to people-facing; moving towards being innovators and problem-solvers.
 - (i.e.)Kurt Collins is working with High Performance Computing
 - (i.e.)Partnership with San Diego Super Computing Center to support Kimberly Cousins and her infrastructure.

Action Items:

Project Name	Action to be Taken	Person (s) responsible	Due Date	Notes
Instructional Designer Calls	Will not be routed to voicemails	ITS-ATI	Immediately	

Rationale/Recommendation(s):

-Support for Adjunct Faculty
 -More instructional designer responsiveness and availability