**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

**STAFF COUNCIL**

**MINUTES**

**October 18, 2017**

2:00 – 3:00 pm

CE-336

Present: J. Beal, A. Carnahan, L. Cromwell, M. Davila, L. Dorsey, R. Garcia, K. Hunsaker, M. Huston, A. Lane, B. Machuca, S. Maldonado, J. Poore, D. Quijano, R. Rouch, S. Wildes

Ex-Officio Present: S. Barnier

1. **Approval of October 4th Minutes**

It was m/D. Quijano, s/L.Cromwell to approve the minutes as written. **APPROVED**

1. **Signing of Bylaws (Last Call)**

Members still needing to sign were not present**. Carnahan** will mail the signature sheet to B. Machuca for signature.

1. **Purpose Statement (cont.)**

**Hunsaker** submitted the revised Purpose Statement and Mission Statement for review and discussion.

It was m/L. Dorsey, s/R. Rouch to accept the purpose statement and mission statement as written. **ACCEPTED**

Both statements will be provided to the Web Development Committee to add to the website. Once the website is created, Council will revisit where the mission and purpose statements should be placed on the website.

**2:15 pm Time Certain Item (If preceding items have not been completed)**

1. **Staff Development Center**

Rowena Casis-Woidyla, Director of the Staff Development Center provided a presentation (attached) on the possibilities for collaboration with the Staff Development Center and Staff Council.

1. **Collegiality Staff Meeting/Conversation**

**Huston** opened up the discussion about the conversations that took place at the Collegiality Forum Staff Meeting.

1. **Support for Breast Cancer Awareness**

Council agreed to wear pink on October 27th in support of Breast Cancer Awareness.

**Beal** and **Garcia** will draft a communication to campus requesting that all campus community members also wear pink on October 27th. **Garcia** will contact Robert Whitehead to request a group photo.

1. **Serving on Committees (Dual Roles)**

This item is deferred to the next meeting because time did not allow.

1. **Sub-Committee Check In**

**7.1 Logo/Shirt Committee**

**7.2 Staff Council Webpage committee**

This item is deferred to the next meeting because time did not allow.

1. **One Minute Items**
2. **Adjournment**

Meeting was adjourned at 3:25 pm.

**Next Meeting:** November 1, 2017

Time: 2:00 – 3:00 pm

Location: TBD