Natural Sciences Chairs Council

October 26h, 2016

1:00pm – 3:00pm, BI-104

In Attendance: P. Williams, R. Smith, K. Shaw, D. Maynard, M. Chao, P. Dixon, B. Stanley, S. McGill, D. Turner, B. Haddock, D. Tamalis, W. Wang, B. Jaworski, B. Tenczar

1. Approval of minutes for October 12th, 2016

* Approved as distributed.

1. Informational Items:
2. Announcements by Chairs
   * No announcements
3. Announcements from administration
   * Supervision Policy/Practices are due on October 28th
   * SMSU expansion – ASI is leading the effort to raise funds to rebuild the student union. ASI is currently seeing if there is enough support for this initiative
   * November 2nd and 3rd – Online FAR Demo – The platform for online evaluations is changing
   * VPAC Certification – Classroom software must meet accessibility standards
   * Lecturer salaries – there is a possibility that an equity study will be undertaken
   * Rosa Padilla sent out website accessibility emails which included reports and login credentials to see how CNS webpages are meeting standards. Please review the report for your web page as soon as possible.
4. Discussion Items:
   1. Scheduling update (Peter Williams)

* Winter advising began on Monday and priority registration starts on October 31
* Spring schedule is currently being built
  1. Strategic plan update (David Maynard)
* The strategic plan implementation draft is currently being worked through. Please bring any suggestions to Dave or Sally so they can update the draft before the next chairs meeting
  1. Website update (David Maynard)
* New photos have been taken for the CNS webpage
* Department summaries will include a campus map which displays the location of each department
* Undergraduate degree chart has been updated
* Discussion followed
* Dave will send all chairs a link to the mock-up CNS web page
  1. Development update (Kevin Shaw)
* No Development update at this time
  1. Student affairs (Beth Jaworski)
* Beth passed out the Student Affairs Referral Guide for Emergency Situations on campus
* CARE team is a resource focused on student mental and physical health, but should not be confused with an emergency response team. In case of emergency please call 911or use a panic button
* Threat Assessment Team and CARE work together very closely but handle different types of cases. All reports should go through CARE, but again, if there is an active emergency please call or text 911
* Discussion followed
  1. Communications (Bob Tenczar)
* Strategic Communications wants to help promote the CNS story and the accomplishments of our faculty, staff, and students
* Strategic Communications offers a number of different media channels to promote the university as a whole, as well as the College of Natural Sciences
* Please inform Bob and his staff of any events, programs, or exciting stories that you feel need to be promoted
* Discussion Followed

4) Other: