

April 6, 2020

To: Campus

From: Vice President for Administration and Finance

Subject: Campus Policies and Procedures Under Review

Good Morning,

Revisions to various campus policies are being proposed for approval and implementation. Proposed revisions to these policies were presented to the Administrative Council on February 26, 2020 and subsequently are being sent to the Campus Community for review. For your reference, redline versions of the revised policies are attached.

For any comments, questions, or feedback, please contact the designated policy reviser by **April 27th**.

For the below listed policies, please review the listed policies and send any feedback you may have to Alex Najera, Associate Vice President for Human Resources to alex.najera@csusb.edu.

- Please review the revised version of the [Recruitment, Selection, and Appointment of MPP Employees Policy](#) that is being proposed for approval and implementation.
- Please review the revised version of the [Recruitment, Selection, and Appointment of Staff Employees Policy](#) that is being proposed for approval and implementation.
- Please review the revised version of the [Recruitment, Selection, and Appointment Advertising of Staff Positions Policy](#) that is being proposed for approval and implementation.
- Please review the revised version of the [ADA Procedures and Guidelines](#) that is being proposed for approval and implementation.

For the below listed policies and procedures, please review the listed policies and send any feedback you may have to Chief Jamsen, Chief of Police and Director of Public Safety to nina.jamsen@csusb.edu.

- Please review the revised version of the [CSUSB Wind Procedure](#) that is being proposed for approval and implementation.
- Please review the revised version of the [Procedure for Handling Law Enforcement Inquiries & Subpoenas](#) that is being proposed for approval and implementation.
- Please review the revised version of the [Lodging on Campus Policy](#) that is being proposed for approval and implementation.

For the below listed policies, please review the listed policies and send any feedback you may have to Rachel Beech, Associate Vice President for Enrollment Management to Rachel.beech@csusb.edu.

- Please review the revised version of the [Student Database Access Policy](#) that is being proposed for approval and implementation.
 - Please review the revised version of the [Student Records Administration Policy](#) that is being proposed for approval and implementation.
 - Please review the revised version of the [University Hold Policy](#) that is being proposed for approval and implementation.
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For the below listed policy, please review the listed policies and send any feedback you may have to Jenny Sorenson, Associate Vice President for Facilities Planning and Management to Jennifer.sorenson@csusb.edu.

- Please review the revised version of the [Key and Access Issuance Policy](#) that is being proposed for approval and implementation.

For the below listed policy, please review the listed policies and send any feedback you may have to Dorota Huizinga, Associate Provost for Academic Research to Dorota.huizinga@csusb.edu.

- Please review the revised version of the [Administration of Grants and Contracts in Support of Sponsored Programs](#) that is being proposed for approval and implementation.

For the below listed policy, please review the listed policies and send any feedback you may have to Dayna Brown, Executive Assistant to the Vice President, to dayna@csusb.edu.

- Please review the revised version of the [CSUSB Campus Accessibility Advisory Board Charter](#) that is being proposed for approval and implementation.

Thank you,

Doug

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