**CALLIFORNIA STATE UNIVERSITY, SAN BERNARDINO**

**OFFICE OF ACADEMIC RESEARCH, OFFICE OF RESEARCH AND SPONSORED PROGRAMS and SPONSORED PROGRAMS ADMINISTRATION**

NIH RESPONSIBLE CONDUCT OF RESEARCH (RCR) TRAINING CERTIFICATION FORM

NIH: Effective January 25, 2010, all trainees, fellows, participants, and scholars receiving support through any NIH training, career development award (individual or institutional), research education grant, and dissertation research grant must receive instruction in responsible conduct of research. Please note NIH requires 8 hours of in-person training. More information can be found at [NIH RCR Policy](https://grants.nih.gov/grants/guide/notice-files/not-od-10-019.html). NIH required 8 hours of in-person training. On February 17, 2022, NIH released additional RCR training requirements that can be found at NOT-OD-22-055. For more information, please also visit [NIH Updated RCR Policy](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-22-055.html).

**Instructions:** Principal Investigators (PIs) must certify on a per award basis, all trainees, fellows, participants, and scholars receiving support through any NIH training, career development award (individual or institutional), research education grant, and dissertation research grant must receive instruction in responsible conduct of research **within 90 days of the individual's becoming supported by NIH funding**

The PI has 90 days of the award being made; and annually thereafter on the anniversary date of the award for the duration of the project, updating any additions of Co-PIs, undergraduate/graduate students, post-doctoral researchers, faculty, key/senior personnel who will be supported by the NSF to conduct research within 60 days of beginning work on this project. The CSUSB RCR policy can be located at [Office of Academic Research RCR website](https://www.csusb.edu/academic-research/research-compliance/responsible-conduct-research-rcr).

**This certification document must be completed by the Principal Investigator and maintained in their records for federal, state, and sponsored programs audit purposes.**

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| As Principal Investigator/Project Director, I certify that I have read and understand the National Institutes of Health requirement on Responsible Conduct of Research (RCR) training, and I certify the following: | |
| Project Title: | |
| NIH Award Number: | |
| The PI, Co-PIs, undergraduate students, graduate students, postdoctoral researchers, faculty, and key/senior personnel who will be supported by NIH to conduct research within 90 days of beginning work on this project. (Please complete the next two sections; continue additional page if necessary.) | |
| **Names(s) of all personnel noted above.** | **Education Program Completed**  **(For example, 8 hours of in-person discussion course/workshop taught by first name, last name, and date training completed)** |
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| Principal Investigator Name:  (Please print or type name above) | |
| PI Signature: | Date: |