

Master in Business Administration (MBA) California State University, San Bernardino

Letter of Recommendation

Applicant Name: _____
Program: ☐ MBA Traditional ☐ MBA Online ☐ MBA Executive/Professional
Date: _____ Anticipated Enrollment: ☐ Fall ☐ Winter ☐ Spring ☐ Summer

Person Writing the Letter of Recommendation:

1. In what capacity and how long have you known the applicant?

☐ Academic ☐ Professional ☐ Personal (no more than one per applicant)

2. In comparison with other prospective students whom you have known, please rate the applicant in these areas: (Check the most appropriate response).

	Above Average (3)	Average (2)	Below Average (1)	Unable to Judge
Academic Ability				
Maturity				
Leadership				
Motivation				

3. Based on your knowledge of the applicant, please comment on his/her academic potential, maturity, leadership, and motivation to complete a graduate degree.

Admission to the MBA Program is:

- ☐ Strongly recommended
☐ Recommended
☐ Recommended with reservations
☐ Not recommended

Please submit the application (or a letter on letterhead addressing the above questions). Please either (a) return the recommendation form or letter to the applicant in a sealed envelope with your signature across the back flap, (b) mail directly to: California State University, San Bernardino, College of Extended and Global Education (SH-134), 5500 University Parkway, San Bernardino, CA 92407; or (c) email the recommendation form or letter directly to our office at: mbaonline@csusb.edu.

Name: _____ Signature: _____
Title: _____ Organization: _____

On behalf of the applicant and California State University, San Bernardino, we thank you for taking the time to complete this Letter of Recommendation. If you have any questions, please call our office at 909-537-5703.

For MBA Office Use Only:
___ Accept ___ Deny