

Ancillary Unit Annual Report

Deadline: October 31st

This report is required by [FAM 570 \(FSD 87-17.R5\) -- POLICY GUIDELINES FOR THE FORMATION AND REVIEW OF INSTITUTES AND CENTERS](#). The report is due by October 30th of each year. **Please make sure to sign and forward scanned signed copies of the report. Thank you.

Basic Information	
Ancillary Unit's name	Water Resources Institute
Director(s)	Boykin Witherspoon
Administrator to whom the unit reports	Dr. Dorota Huizinga, PhD, Associate Provost for Research
Purpose and current goals (as approved by Faculty Senate)	Commonly referred to as the WRI, we were founded in 1999 when Cal State San Bernardino accepted a premier collection of historical water resource materials from Joseph Andrew Rowe. The Water Resources Institute is an academic partnership with the Southern California communities we serve driven by the vision that sustaining water resources rests on sound research, analysis and public policy collaboration.

Advisory Board	
Member	Affiliation
Shari McMahan	CSUSB Provost/VP Academic Affairs
Cynthia Crawford	CSUSB Interim Associate Provost for Research
Asche, Peggy	West Valley Water District
Atwell, Debi	SB County Flood Control
Besser, Kathy	Inland Empire Utilities Agency
Bialecki, Hugh	Save Our Forest - President
Brenner, Beth	CSUSB, AVP Development
Carruthers, Andrea	Inland Empire Utilities Agency
Castro, Vivian Grace	Chino Basin Water Conservation District
Charbonneau, Denis	Land Steward, Rivers and Lands Conservancy
Cisneros, Angel	Jurupa Community Services District
Coates, Breena	
Cozad, Daniel	San Bernardino Valley Conservation District
Davis, Jeff	San Gorgonio Pass Water Agency
Eke, Kenneth	SB County Flood Control
Feldmann, Drew	San Bernardino Valley Audubon Society
Mackenzie, Allison	Babcock Laboratories, Inc
Malloy, Kelly	East Valley Water District
Marz, Nick	Babcock Laboratories, Inc
McGuire, Rachel	Western MWD
Melchiorre, Erik	Chino Basin Water Conservation District
Milenkiewicz, Eric	CSUSB, Pfau Library
Mura, John	East Valley Water District
Nguyen, Anh	Jurupa Community Services District
Olds, Logan	Victory Valley Waste Water District

Member	Affiliation
Parkes, Mandy	Inland Empire Resources Conservation District
Podolske, Diane	CSUSB, Office of Community Engagement
Putman, Bree	Consultant, Environmental
Ralph, Johnnie Ann	CSUSB Library Dean Emeritus
Reed, Randall	Cucamonga Valley Water District
Rittenberg, Becky	Chino Basin Water Conservation District
Skrzat, Elizabeth	Chino Basin Water Conservation District
Seroy, Linda	Salton Sea Authority
Simes, Jack	Bureau of Reclamation
Soriano, Tony	Surfrider Foundation
Stamer, Linda	Southern California Mountain Foundation
Stewart, Darleen	CSUSB Professor Emerita, Environmental Education
Stoy, Hank	Cucamonga Valley Water District
Victorino, Taya	Cucamonga Valley Water District
Whitney, Deb	Bureau of Reclamation
Woodruff, April	Inland Empire Utilities Agency

WRI Faculty Council	
Member	Department
Alford, Jennifer	Dept of Geography and Environmental Studies
Bodman, Andrew	Social & Behavioral Sciences
Burks, Sidney	Lecturer, Educational Leadership & Technology
Caballero, Cesar	Dean, Library
Collins, Kimberly	Assistant Professor, Public Administration
Connell, Leigh	Lead Program Coordinator, WorkAbility IV
Huizinga, Dorota	Associate Provost for Research
Fryxell, Joan	Professor, Geological Sciences
Goforth, Brett	Assistant Professor, Geography & Environmental Studies
Jesunathadas, Joseph	STEM Education
Kalra, Rajrani	Assistant Professor, Geography & Environmental Studies
Khatib, Leila	Health Science
Kim, Yu Jung	Assistant Professor, Chemistry
Langford, Pam	Director of Executive Affairs, President's Office
Long, Tom	Assistant Professor, History
Lorenz, George	Lead Groundswoker
Martin, Miguel	Facilities Planning & Management
McMahan, Shari	CSUSB Provost/VP Academic Affairs
Meek, Norman	Chair and Professor, Geography & Environmental Studies
Melchiorre, Erik	Professor, Geological Sciences
Metcalf, Tony	Professor, Biology
Mian, Lal	Environmental Health Pgm/Professor, Health Science & Human Ecology
Mora, Jose	Student
Petty Ragguette, Alison	Associate Professor, Art
Premoli, Martin	Assistant Professor, Department of English

Member	Department
Ramirez, Hector	Director of Facilities Management
Sirotnik, Barb	Co-Director, Institute of Applied Research
Sorenson, Jennifer	Facilities Planning & Management
Stanley, Brett	Chair and Professor, Chemistry and Biochemistry
Turner, David	Professor, Computer Science & Engineering
Vassilakos-Long, Jill	Coordinator, Special Collections/Archives, Library
Weiss, Rachel	Director, Office of Research & Sponsored Programs
Williams, Elizabeth	Internship Coordinator, WorkAbility IV
Xu, Bo	Assistant Professor, Geography & Environmental Studies
Yin, Xinying	STEM Education

Activities during previous academic year (2020 - 2021)		
Activity (please describe)	Funds spent	Goal advanced (and extent)
2020-21—Received funding for student assistant to digitize the Salton Sea Collection	\$3,500	Sound research and analysis. Provide experiential learning for students
2020-21 Complete cataloging and recording records from Witherspoon Family Foundation	\$10,000	Sound research and analysis.
2020-21 Expand Salton Sea Authority archives. Archivist and working closely with the Salton Sea Authority. Goal is to digitize this collection for greater access to the materials. 2 student Interns from CSUSBPDC. Original documents moved to a separate collection area within the library.	\$75,000	Sound research and analysis. Premiere collection of historic water related archives. Added collection from Coachella Water District-which includes historic aerial photos. Archivist for the Salton Sea Authority.
2020 – Received and documented significant additions to the CSUSB WRI Historical Water Documents Collection. Additions include documents from the collection of the Ralph Wagner Estate (\$50,000) and historical documents from the San Bernardino Valley Municipal Water District (\$50,000).	\$100,000	Premiere collection of historic water related archives.
July, 2020—Complete Santa Ana Watershed Project Authority / Department of Water Resources Disadvantaged Communities Water Grant	\$390,000	Sound research and analysis.
2020-21—Provide an additional CSUSB student intern in partnership with Cucamonga Valley Municipal Water District.	\$48,231	Provide experiential learning to prepare 50+ students/yr. for careers (Reached and exceeded goal).

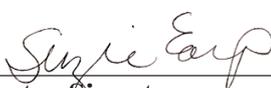
Use of funds				
	Internal funds		External funds	
	Previous academic year	Current academic year (projected)	Previous academic year	Current academic year (projected)
A. Salaries	\$ 0	\$ 0	\$ 70,613	\$ 75,000
B. Assigned time	\$ 0	\$ 0	\$ 9,424	\$ 6,000
C. Telephone/fax	\$ 0	\$ 1,350	\$ 0	\$ 0
D. Office supplies	\$ 0	\$ 3,650	\$ 740	\$ 2,000
E. Other	\$ 0	\$ 0	\$73,087	\$ 50,000
Total	\$ 0	\$ 5,000	\$153,864	\$ 133,000

On a separate sheet, please itemize A., B., and E.

Please also describe planned activities for the current academic year:

Planned Activities Current Academic Year (2018 - 2019)		
Activity (please describe)	Funds spent (External)	Goal advanced
2020-21 – Continue to develop the collections of the WRI Archives and Aerial Photographs Collection.	+\$200,000	Improve donor relations, increase the value of library assets, and improve community relations.
20-21-Complete all Chino Basin Water Conservation District Internships	\$41,000	Provide experiential learning to prepare students for careers
2021-22 Continue to cultivate relationships with water agencies, donors, and leaders throughout the Santa Ana Watershed	\$50,000	Improve donor relations, increase the value of library assets, and improve PDC community relations.
2020-21 – Develop and grow Salton Sea Palm Desert Campus archives.	+\$75,000	Improve donor relations, increase the value of library assets, and improve PDC community relations.

The position (and funding for that position) of Director of the WRI must remain in place until a permanent Director is found, or the University determines that the Interim Director fill the position as the permanent Director of the WRI. An Archivist position for the WRI should be retained.



Director Signature

(Co-)Director Signature

Unit Reporting Person recommendation	
Name and title: Dorota Huizinga	AVP
<input checked="" type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary: .	

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Feb 1, 2022

Unit Reporting Person Signature

Date

Educational Policy and Resources Committee recommendation (Only after 3 or 5 year review)	
<input type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

EPRC Chair Signature

Date

Provost recommendation (Only after 3 or 5 year review)	
<input type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

Provost Signature

Date

President decision (Only after 3 or 5 year review)	
<input type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

President Signature

Date

Appendix 1: Itemized Expenditures

Category A.

Externally funded salary expenses

1. S. Earp	\$56,523
2. B. Witherspoon	\$2,285
3. Y. Castellanos	\$1,120
4. S. Keough	\$2,410
5. M. Moreno	\$2,024
6. M. Moore	\$4,518
7. C. Muldoon	<u>\$1,733</u>
	\$70,613

Category B.

Externally funded CSUSB release time/9423.54 Overburden

1. J. Alford	\$9423.54
	\$9,423.54

Category E.

Other External Expenses:

1. Student internships	\$48,231
2. Instructional supplies	23,664
3. <u>Mailing and duplication</u>	<u>1,192</u>
Total	\$ 73,087