# **University Program Review Committee Report**

Year \_\_\_\_\_\_\_\_\_\_

**Program(s) reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ External Reviewer: \_\_\_\_\_\_\_\_\_\_\_\_\_**

*Per FAM 856.6, the University Program Review Committee is charged with three responsibilities: 1) To approve external reviewers, 2) To certify the integrity of the program review process, and 3) At its discretion, to offer additional recommendations.*

## External reviewer approval

*Verify that the committee approved the external reviewer.*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

## The review process

*Verify that the review process has been carried out in accordance with FAM 856.6.*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

## Comments and recommendations on assessment

*Based on the department self-study, comments made by the AVP for Academic Programs, and the external report, respond to the following questions.*

1. *Leaning outcomes (Are the learning outcomes—both institutional and program outcomes—presented in the self-study report)?*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

1. *Assessment Plan (Is there a sensible plan to assess these outcomes?)*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

1. *Quality of assessment (How well has the department assessed its learning outcomes?)*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

1. *Findings of assessment (e.g. Has the department identified the strengths and areas for improvement of its programs based on assessment?)*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

1. *Future assessment plans (Does the department has a sound assessment process/plan for the future?)*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

1. *Recommendations*

ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

We would like to remind the program—In fact, we are reminding every program/department in the current review cycle—that by the time the program is reviewed in the next cycle, they are expected to have implemented a full-fledged assessment plan, have conducted sufficient assessment of the learning outcomes of the program with multi-year data, and have engaged in close-the-loop activities.

## Comments on other aspects of the program (Optional)

*Although not required, a department often takes a serious look at other aspects of its programs and operations such as enrollment, advising, and resources, and faculty engagement. Make comments and recommendations if deemed necessary.*

[ENTER YOUR TEXT HERE AND THEN DELETE THIS PARENTHETICAL INSTRUCTION]

## Committee members