

# Summer 2023 Schedule Production Period

November 1 through December 16  
(2236)

Please Note:	Due to the demand for classrooms, in the summer, it is important to secure all classrooms that you will be using during the production dates for the term.
November 1 to December 16	Start of schedule production. Scheduling of classrooms restricted to <b>Tier 1</b> allocation. Use CLSS for scheduling/classroom assignments.
November 17 to 23	CLSS department validation. Process and validate in CLSS (CLSS schedule locked).
November 28 to December 2	CLSS administrator process (CLSS schedule locked). <b>No EMS Optimizer process</b>
December 5 to 16	<b>Tier 1</b> schedule production continues. Schedule of classrooms is unrestricted. Note. Classrooms allocated to summer programs are still restricted. EMS is used to schedule classrooms.
December 16	<b><u>Summer schedule deadline!</u></b>
December 19 to February 3	<b>Tier 2</b> – Schedule of classrooms <b>restricted to</b> Coyote First Step, Early Start, SOAR, and EOP.
February 6 to February 24	<b>Tier 3</b> – Scheduling of classrooms restricted to Special Events and Guest Services (SEGS)
February 27 to March 10	Classrooms open to Academic class sections. Schedule of classrooms <b>unrestricted</b> . Class sections may only be scheduled into remaining available rooms.
March 10	Summer 2023 class listing available online at; <a href="https://www.csusb.edu/academic-scheduling">https://www.csusb.edu/academic-scheduling</a>
April 3	Registration begins.