

## **Strategic Analysis Steering Committee Meeting Minutes**

**Date:** June 16, 2017. Meeting commenced at 10:00 am.

**Members Present:** Francisca Beer, Tomasz Owerkowicz, Alexandru Roman, Jonathan Anderson, Andrea Schoepfer, Shelby Reeder

Materials Distributed:

- Agenda
- Alumni Survey
- Publication Outline
- Actions and Outcomes Document

**Chair:** Francisca Beer

**Topics Discussed:**

- The alumni survey was distributed. Dr. Beer asked the committee members to review it and submit their feedback via email.
- The committee discussed the creation of a publication on the strategic analysis process and preliminary goals and actions. The outline for the publication was distributed. The steering committee suggested beginning the document by establishing the need for advanced degrees.
- The preliminary goals and supporting action items were divided between the committee members for suggestions and feedback. The committee also emphasized that the goals should be presented as aspirational, since much depends on funding and resource allocation.

**Action Items:**

- Graduate Studies will make the recommended changes to the Actions and Outcomes document.
- Dr. Roman will review the corrected draft.

Meeting concluded at 11:30 am.