

## Strategic Analysis Steering Committee Meeting Minutes

**Date:** May 17, 2017. Meeting commenced at 10:15 am.

**Members Present:** Francisca Beer, Tomasz Owerkowicz, Alexandru Roman, Jonathan Anderson, Teresa Dodd-Butera (Skype), Shelby Reeder

Materials Distributed:

- Agenda
- Faculty Survey
- Goals and Strategies

**Chair:** Francisca Beer

### Topics Discussed:

#### Faculty Survey

- The committee reviewed the results of the faculty survey. One purpose of the survey was to characterize the level of faculty involvement with graduate students (mentoring, joint publications, etc.). Overall, involvement could be characterized as high.
- The survey also asked faculty to rate the services available to graduate students. It was noted that the survey reveals faculty awareness and perception of services, and may signal that better communication is needed in some instances. A comparison between faculty responses and graduate student responses to the questions was suggested.
- The data on recommended class sizes should be compared to current class sizes. Dr. Beer suggested that focus groups are needed to learn more about resource concerns.

#### Proposed Goals and Strategies

- The committee reviewed the proposed goals and strategies and suggested minor changes. They decided to split Goal 1 into two goals to make recruiting a separate strategy, for a total of 5 goals. Dr. Beer agreed, but also noted that she would like to limit the number of goals.

#### CSU Graduate Dean Consultants

- The committee discussed inviting two CSU Graduate Deans to visit the campus in fall.

### Action Items:

- The committee is asked to review the goals and supporting documentation. The work will be divided between committee members.
- The Committee is asked to review the results of the faculty survey and submit input by May 24<sup>th</sup>.

Meeting concluded at 11:00 am.