

# SPRING 2024

(2244)

April 3<sup>rd</sup> – May 12<sup>th</sup>

April 3	Start of schedule production. Classroom <b>restricted</b> to allocation (use CLSS for classroom assignment – Design Mode).
April 17 - 21	Departments CLSS Validation (April 17-18) and Dean Approval Process (April 19-21). (CLSS schedule locked).
April 24 - 26	Administrator CLSS process. (CLSS schedule locked).
April 27 – 28	EMS Optimizer process. Stop all schedule production during EMS Run.
May 1 – May 12	Post CLSS and EMS Validation. Continue <u>schedule production of classes in CLSS</u> . Use <b>EMS for classrooms</b> . Classrooms <b>unrestricted</b> .
May 5th	Temporary Topic forms due. <i>New</i> temporary topics are submitted online using (CIM). Requires MyCoyote sign in). <a href="https://www.csusb.edu/academic-scheduling/academic-resources">https://www.csusb.edu/academic-scheduling/academic-resources</a>
May 12	<b>Spring 2024 Class Schedule deadline</b>
September 29	Spring 2024 class schedule available online: <a href="https://www.csusb.edu/class-schedule">https://www.csusb.edu/class-schedule</a>
October 30	Spring Registration begins