

Council of Chairs Meeting
Thursday, Oct. 22, 2020 | 1:00 PM

Attendees: Attendees: David Carlson, Rueyling Chuang, Kelly Dortch, Parastou Feiz, Stacey Fraser, Michelle Fuller, Matthew Poole, Shafiq Rahman, Peter Robertshaw, Terry Smith, George Thomas, and Peter Williams.

1. Approval of the Summary Notes from October 8, 2020.
2. **1 PM Time Certain: Dean Tatiana Karmanova, Associate Vice Provost and Dean, College of Extended and Global Education & Dr. Hyunkyong Oh, Faculty Director:**

- Dean Karmanova and Dr. Oh presented to Council on the American Council of Education (ACE) Internationalization Laboratory, which is a membership organization led by a team of internationalization experts that assist the university in creating goals and develop strategies for comprehensive Internationalization. Dean Karmanova and Council discussed the importance of internalization and globalization.

3. Group Discussion

Dr. Rueyling Chuang, Dean:

- **ECTS 5030:** Dean Chuang and Council spoke about ECTS 5030 proposal (Art of Teaching and Science of Learning) for Category C4. Dean reminded chairs to provide their feedback in the email message provided on October 17th titled *GE Consultation on ECTS Course*. Council discussed this issue at length.

Dr. Rueyling Chuang and Michelle Fuller, Administrative and Budget Analyst:

- **Budget Update:** Dean Chuang provided a spreadsheet with an overview of the university budget. Dean stated that Dr. Williams will provide Operating and Expense Budget for each department. Michelle stated that the college received its Budget Allocation and will be working on money transfers/start-up and will meet with department coordinators on updating the Professional Development Spreadsheet.

Dr. Peter Williams, Senior Dean's Fellow:

- **Operating & Expense Allocation:** Dr. Williams shared a spreadsheet and gave an overview of the Operating and Expense budget.
- **FTEs Target Comparison:** Dr. Williams shared that for Fall 2020 the college was at 90% of target and the university at 92%. Dr. Williams also shared a GE Enrollment graph with actual numbers and planned numbers. Dr. Williams also shared Spring 2021 targets.

Michelle Fuller, Administrative and Budget Analyst:

- **Supervision Tracking Spreadsheet and SFR Pivot Table:** Michelle reminded Council that the tracking spreadsheet and the SFR Pivot Table for Fall 2020 are found in the CAL Chairs Google Drive. Michelle stated the importance of keeping faculty workload in mind when tracking Supervision Courses. Michelle provided an overview of the spreadsheet in detail.

Dr. Rueyling Chuang, Dean:

- **Advising and Advancement Changes:** Dean shared with Council some changes that may be occurring in regards to advising and philanthropy.