Thesis Review Roadmap

1. PREPARE:

- Finish all writing (abstract, acknowledgements, etc.) and defense, if required.
- Format following the Graduate Studies guidelines
- Check citations and list of references
- Attend thesis workshops
- Schedule a thesis consultation (encouraged but not required)

2. SUBMIT:

(Complete the steps in any order)

- Pay the digital archiving fee
- Get your professors' signatures on the **Committee Certification** Form
- Submit your manuscript on Scholarworks
- Submit early! (Submissions close at 5:00 pm on deadline date)



3. REVISE:

- Watch for an email from Scholarworks listing formatting changes.
- Make the changes and resubmit.
- Contact Graduate Studies if you have any questions.

Office of Graduate Studies

(909) 537-5058

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4. PUBLISH:

- Watch for a publication notification via Scholarworks.
- Forward the notification to your professor. Receive your grade.
- Congratulations! Celebrate your success!

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