

CAL Proposed Recommendations for Reassigned Time and Supervision Work Credit			
Last updated: April 21, 2020			
Category	Proposed WTU Reassigned Time		Source of Funding
	Quarter	Semester	
<b>TEACHING:</b>			
<b>New Faculty</b> CBA.	4 WTU/per quarter for first 2 years Weighted Teaching Units (WTU)	3 WTU/per semester for the first 2 years	College
<b>Excess Enrollment - Classes with 120+ Students</b> student assistants (ISA) for up to 5 hours per week. Departments receive reassigned time.  <b>Thesis, etc.)</b> Supervision courses are part of a full-time faculty member's 12 WTU of direct instructional activities per term (see EP&R 76-36). As such, supervision courses should be assigned "S" classifications consistent with the CSU Course Classification Number (CS Number) guidelines, and faculty who teach supervision courses should generate and receive WTU in accordance with those guidelines. For instance, if a Department determines that internships should involve 45 minutes of faculty-student contact per week, then that course would be classified "S1," and faculty would generate and receive .25 WTU for each intern they supervise.  College should develop systems for tracking the WTU faculty <u>Relevant Policies:</u> EP&R 76-36 -- "Faculty Workload: Policies and Procedures" <u>Course Classification Numbers (CS Numbers)</u> FAM 847.7 -- Independent Study	*See Attached Guidelines than 120+ students and 4 WTU for  * S1 classification = 45 min. of faculty-student contact/wk = .25 WTU/student/term * S2 classification = 60 min. of faculty-student contact/wk = .333 WTU/student/term * S3 classification = 90 min. of faculty-student contact/wk = .5 WTU/student/term * S4 classification = 2 hours of faculty-student contact/wk = .667 WTU/student/term  Supervision courses must be pre-approved by the dean. Faculty who teach an approved overage may accumulate units during a period of three consecutive semesters (summer excluded), to be used for assigned time in that same period or in the following semester. Faculty member receives 3 WTU for any number between 9-24 students. If a tenure-track faculty's assigned workload exceeds 12	faculty's classes with enrollment of 120-179: ISA for 5  Department  Department	Department
<b>TRC Teaching Grant</b>	4 WTU	3 WTU	TRC
<b>Thesis Direction</b> Chairs of graduate theses can earn between .33-5 WTU per student (depending on how much they meet with the student) upon successful completion of the thesis. Where thesis assignment requirements in a department or program are consistently excessive, the department may assign WTU in the form of course instruction. Total should not exceed 3 WTU (in semester system) applied for assigned time per academic year. Additional WTU can be banked.			
<b>RESEARCH:</b>			
<b>Department Funded Reassigned Time for Research</b>	0-4	0-3	Department
<b>PI of External Grants</b>	Varies	Varies	Various External Agencies
<b>Mini-grant</b>	usually 4 WTU per award	usually 3 WTU per award	Office of Academic Research
<b>Dean's Mini-grant</b>	usually 4 WTU per award	usually 3 WTU per award	College
<b>Research</b>	4 WTU per term	3 WTU per term	Office of Academic Research
<b>SERVICE:</b>			
<b>Department Chair &amp; Director of Liberal Studies</b> 1.0 Timebase 0.75 Timebase 0.5 Timebase  <a href="#">FAM 641.65</a> delineates the responsibilities of a department chair.	12 WTU/per quarter 8 WTU/per quarter 6 WTU/per quarter	12 WTU/per semester 9 WTU/per semester 6 WTU/per semester	College
<b>"Associate Chair"</b>	4-12 WTU per year	3-9 WTU per year	Department
<b>Program Director</b> Graduate Studies, Associate Director of Community Engagement	varies	varies	various units on campus
<b>Graduate Program Coordinator</b> listed in document, but should be at least the minimum allocated retention and success it is imperative to procure more student TA.	4-12 WTU per year	3-9 WTU per year	Department
<b>Lower/Upper Division Coordinator</b> may not receive reassigned time.	0-4 WTU/per year	0-3 WTU/per year	Department
<b>Accreditation / Assessment Coordinator</b> Self-study, program review	0-4 WTU/per year	0-3 WTU/per year	Department
<b>GTA Coordinator</b> Supervise and observe GTAs Mentor GTAs Evaluate and provide constructive feedback to GTAs	varies, up to 12 WTU a year	varies, up to 9 WTU a year	Department
<b>Dean's Fellow</b>	4 WTU per year	3 WTU per year	College
<b>Special Projects funded by various sources</b>	Varies	Varies	Various Units on Campus
<b>CEAT Awards</b> <b>quarter system that will be 30 hours per WTU and 45 hours per academic year then the total hours of effort for the AY will be =</b>	4 WTU per year	3 WTU per year	Faculty Senate

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