



BA in Public History Internship Evaluation Form

Intern Name: _____

Institutional site of internship: _____

Intern's on-site supervisor: _____

Evaluation form key:

1=unsatisfactory; 2=needs improvement; 3=satisfactory; 4=above average; 5=outstanding

- ____ Quality of work (accurate and thorough)
- ____ Quantity of work (met goals as outlined on the internship contract)
- ____ Use of time (efficient/effective use of time to complete tasks)
- ____ Initiative (ability to work independently)
- ____ Communication skills
 - ____ Verbal
 - ____ Written
- ____ Grasp of subject (understanding of applicable standards and procedures)
- ____ Ability to apply classroom experience to real time projects
- ____ Creativity
- ____ Job judgment (ability to make appropriate work related decisions)
- ____ Interpersonal relations/teamwork (effectiveness in working with peers and supervisors)
- ____ Adaptability (ability to alter activities to accommodate change)
- ____ Dependability
 - ____ Punctuality
 - ____ Attendance
- ____ Problem solving/critical thinking skills

Strengths of intern:

Areas for improvement:

What do you think the student gained from the internship?

Evaluator: _____ Date: _____

Student Intern: _____ Date: _____

Copies to:

Intern's supervising Professor
Supervising Student Intern

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