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Department of Public Administration PA Digest

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PA Digest

March 13, 2019

SPOTLIGHTS

IMPORTANT DATES

[Good luck on Finals - March 19-23](#)

March 23 Zoom with the Chair

Please join me Saturday March 23 at 9 am. We'll celebrate Spring and talk about Cesar Chavez and who knows what else? Come keep me company for an hour or so!! Zoom link at <https://csusb.zoom.us/j/213219410>

Quarter/Semester Planning Sheets

Some of you have not yet filled out the [Q2S MPA PLANNING SHEET](#) in Word- type in your course plan and return it to mpainfo@csusb.edu.

Note: You are not held to this. You can change. This is just a planning tool for making the transition to semesters.

Which Catalog will I follow?

Those of you who will graduate in Fall 2020 or later have the choice of following the current or new catalog requirements. Most of you will want to follow the current requirements, but if you are in Cybersecurity or want to have the new Nonprofit Management Concentration, you will want to follow the new requirements.

Pepper Spray Safety Training 4/10

The CSUSB University Police Department presents a free one-hour course Wednesday April 10 from 12-1pm that will cover safety training regarding the correct use of pepper spray. The course will cover the Do's and Don'ts of pepper spray use and will include a question and- answer portion. Participants will not be sprayed during this information course.

All are invited.

[View the FLYER](#)

CSUSB Diversity Symposium 4/13

The CSUSB Diversity Committee (members who include Dr. Kimberly Collins and myself) and the Westside Action Group are co-sponsoring a Symposium on Race Relations and Social Justice: Dismantling Systems of Racism and Exclusion for a Better IE - on Saturday April 13. Keynote Address by Dr. Gail Christopher who will discuss racial healing. Join us at the SMSU Union at 9 am. View the [FLYER HERE](#).

Coyote Chronicle

View the [Coyote Chronicle Student Newspaper online](#)

March 19-23 Finals Week

March 23 Zoom with the Chair

March 25-29 Spring Break

April 1 Cesar Chavez Day - Campus Closed

April 2 First day of Spring Classes

April 6 Comprehensive Exam Review

April 10 Pepper Spray Safety Training

April 13 Diversity Symposium

April 22 Spring Census

April 26 Spring Comprehensive Exam

April 27 Spring Advancement to Candidacy Advising

May 11 Pi Alpha Alpha Induction

May 8 Summer Registration Begins

May 27 Memorial Day Campus Closed

May 28 Fall Registration Begins

OPPORTUNITIES

USCIS Job Fair

The US Citizenship and Immigration Service is holding a job fair on March 27 downtown at 300 N. Los Angeles Street Los Angeles, CA 90012. You need to register. **NO WALK-INS. RSVP ASAP AT USCISDISTRICT23RECRUITMENT@USCIS.DHS.GOV**
[View the FLYER HERE](#)

Part Time Program Manager: Energy Innovation

Cleantech is looking for an Inland Empire Program Manager for the Southern California Energy Innovation Network. Check out their [Website](#). View the [JOB DESCRIPTION here](#)

Intern for the City of San Bernardino

My name is Aaron Zavala and I am the administrative analyst in the Office of the City Manager for the City of San Bernardino. In part of my capacity, I serve as the internship coordinator for the city. Currently I am recruiting for an unpaid administrative intern opportunity in my office. Particularly I am looking to bring on an MPA student and would love to have one from CSUSB.

The following skills, knowledge, and abilities are highly desirable for program participation:

- General understanding of governmental organizations and municipal operations
- An interest in City Management
- An interest or experience in the legislative process
- Ability to apply research techniques, survey methods, and data collection
- Excellent customer service and presentation skills
- Flexibility and ability to handle multiple priorities
- Excellent verbal and written communication skills
- Ability to foster effective working relationships with all levels of staff and community
- Computer experience including Outlook, Excel, and Word
- Basic knowledge of budget/financial analysis and management principles and procedures

Contact Aaron Zavala Zavala_Aa@sbcity.org

ASPA City Manager Forum

It's time for our annual [City Manager Forum!](#) Don't miss out on this great opportunity to hear from some of the best professionals in the field. Attendees will get the opportunity to hear from our guest speakers including Bill Smith from the City of Colton, Andy

Okoro from the City of Norco, Bill Ready from the City of Palm Springs, and Gary Nordquist from the City of Wildomar. The forum will be held on March 28th, 2019 at 11:30 am to 1:00 pm. The event will be held at the Victoria Club in Riverside, California (2521 Arroyo Drive, Riverside, California, 92506). You can register online on our website at <http://www.ieaspa.org/>. Pre-registration (before March 26th) is \$25 or \$30 at the door. Lunch will be provided. We can also provide CPE credit for attending this event.

ASPA Memberships

The PA Department will pay for one year of your student membership in the American Society for Public Administration (ASPA). We encourage you to continually engage in your profession. Leaders are engaged! Contact Toni Ditty with your request.

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The Public Administration Department at California State University, San Bernardino provides student centered learning that prepares students to become effective public service and nonprofit professionals and community members. We serve students and communities, primarily from the Inland Empire region of Southern California and surrounding areas through enhancing the knowledge of public affairs, administration, and policy of a highly diverse population. We are committed to teaching ethical behavior, democratic values and the practical complexities of governance. To sustain and constantly enrich our educational offerings, we support faculty efforts to remain current in their fields and to develop and disseminate knowledge of public administration and pedagogy through applied and basic research.

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