

Division of Academic Affairs  
Department of Academic Programs

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
5500 University Parkway, San Bernardino, CA 92407

909.537.3094 | fax: 909.537.7015  
<https://www.csusb.edu/academic-programs>

## Memorandum

To: Department Chairs  
From: Dr. Clare Weber, Deputy Provost and Vice Provost for Academic Programs  
Date: December 5, 2019  
Re: Abbreviated Program Review for 2019/20 and 2020/21

---

Dear Department Chairs,

After consultation with the University Program Review Committee, the Educational Policy and Resource Committee, the Senate Executive Committee, the Deans, Provost, and President, we will implement an abbreviated program review for 2019/20 and 2020/21.

The underlying premise for the abbreviated reviews during the Q2S conversion is that all programs converting and transforming to semesters underwent some form of self-study to inform the conversion or transformation process. The Department, College, and University Faculty Curriculum Committees, Deans, and the Deputy Provost and Vice Provost for Academic Programs reviewed the curriculum changes.

Additionally, as part of the Q2S conversion, proposed program assessment plans are being reviewed by the College Assessment Coordinators to determine the degree of support programs may need in implementing their assessment plans. It is the latter component of the review that will be considered the abbreviated program review for academic programs that are NOT externally accredited.

Programs under review will present their plans to the dean for review and comment, and submit finalized assessment plans to Academic Programs as evidence of their action plan. Externally accredited programs under review in 2019/20 and 2020/21 will provide their self-study report and accreditation decision to Academic Programs per FAM 856.6.

Should a college dean in consultation with a department/program scheduled for review in 2019/20 or 2020/21 determine the need to undergo an external review or any form of data analysis, Academic Programs will provide assistance to do so.

This process has been vetted and approved by the Faculty Senate Executive Committee, the Faculty Senate EPRC, and the Deputy Provost and Vice Provost for Academic Programs with the approval of the Provost.

Sincerely,



Clare Weber, PhD  
Deputy Provost and Vice Provost for Academic Programs

Cc: Shari McMahan, Provost and Vice President of Academic Affairs  
Rafik Mohammed, Dean, College of Social and Behavioral Sciences  
Sastry Pantula, Dean, College of Natural Sciences  
Rueyling Chuang, Interim Dean, College of Arts and Letters  
Chinaka DomNwachukwu, Dean, College of Education  
Lawrence Rose, Dean, Jack H. Brown College  
Beth Steffel, Chair, Faculty Senate  
Judy Sylva, Chair, University Program Review Committee  
King-To Yeung, Member, University Program Review Committee  
Monideepa Becerra, Member, University Program Review Committee