

## **ALFSS General Meeting**

Attendance: Pull from zoom attendance

1. APPROVAL OF THE AGENDA (2 minutes)
  - a. 1<sup>st</sup> by- Leaf Still
  - b. 2<sup>nd</sup> by- Marisol Johnson
2. APPROVAL OF THE MINUTES (2 minutes)
  - a. 1<sup>st</sup> by- Lorinda Maya
  - b. 2<sup>nd</sup> by- Patricia Aguilera
3. NEW BUSINESS
  - a. 2020-2021 Elections - Monica

### **Timeline:**

1. Open Nominations: May 1- May 14 by 5pm
2. Ballot Preparation: May 15- May 17
3. Elections: May 18- June 1
4. Election Result Announcement: on or before June 3

### **Vacant Positions & Duties:**

#### **President Elect:**

- Shall assume the duties of the President in the event the President is unable to serve.
- Shall preside over meetings in the absence of the President.
- Shall accept special assignments as requested by the President.
- Shall serve as President-Elect for the following term.
- Shall serve as Chair of the Elections Committee.

#### **Executive Secretary:**

- Shall maintain appropriate records and documents on ALFSS shared drive (Google Drive).
- Shall prepare ALFSS meeting agendas and sign in sheets.
- Shall prepare minutes of the previous meetings and distribute to the membership.
- Shall maintain ALFSS organizational chart.

#### **Treasurer:**

- Shall be the custodian of the Association's funds.

- Shall be responsible for the procurement of goods and services, including obtaining purchase orders, paying invoices, processing reimbursements, cash handling, maintaining accounts, and shall provide monthly financial reports to the Executive Board.
- Must have PeopleSoft Financial access.

#### b. Annual Report

- End of the year report focusing on goals, potential growth, potential pitfalls, etc.
- Template has been created and will be worked on by E-board.
- Utilize as an assessment tool in the future.
- Utilized as documentation to receive support/ funding in the future.
  - Discussion about Diversity Meeting took place.
    - ALFSS is on the low end of priority, but is now at the table
    - Expect ALFSS to be apart of a larger group focusing on affinity groups on campus next year.
    - Working on having ALFSS become officially recognized on campus
    - HR will be sending out meeting presentation/ notes
    - Webinar hosted by outside consultant
- Suggestions:
  - Question posed by Rosemary Zometa: What are we comparing this annual report to? Answer: Goals set during the Summer retreat.
    - Focus on the positive outcomes of the year since no previous baseline.
  - Be sure to highlight on what was accomplished.

#### 4. OLD BUSINESS - (25) minutes)

##### UPCOMING EVENTS CALENDAR

##### a. SPRING 2020 EVENTS

##### i. Afro Latino Family Festival (postponed) Aurora/Jesse

- Event on hold, nothing that can move forward until back on campus.

##### ii. Spring Latino Grad Rosemary/Marisol

- RZ & MJ met with SEGS for next steps for university- no clear definition
- Only December commencement (Fall commencement) is the only ceremony on the books.
- RZ, MJ & SB met last week to discuss how to honor Class of 2020.
  - Combination of all affinity groups and Alumni Affairs for single campaign.
  - Proposed to general membership- wait 1-2 weeks to see how the university proceeds.
  - Suggests way to sell sarape sashes in a safe manner.

- Suggests the monies being saved from not hosting LG in Cousoullis Arena (10-12k) be moved to scholarships
- Rosemary needs 3-digit mailing code to ship sashes from campus. Envelope will be donated by Student Affairs and UGS
- **Motion** by Rosemary Zometa: I Rosemary Zometa, motion that ALFSS sells cultural sashes to the graduates interested at the cost of \$30 (all inclusive - shipping).
  - 1<sup>st</sup> by- Rosemary Zometa
  - 2<sup>nd</sup> by- Leah Stiff
  - Motion Passes

iii. Coyote CROWDfunder Susana [www.csusb.edu/makeagift/alfss](http://www.csusb.edu/makeagift/alfss)

- Susana not present. No update

iv. Board Retreat

- Wait until new E-Board has been elected then send out a DoodlePoll for summer availability.

b. FALL 2020 EVENTS

i. Bienvenida (August 24, 26 or Sept 2) Susana

ii. Hispanic Heritage Month Fundraiser (Sept/Oct) Iwona/Rosemary

- Can not proceed until we know how Fall Semester is going to look

iii. Dia de los Muertos

iv. Fall Latino Grad (Thurs. Dec. 3 OR Sat. Dec 5) Aurora/Jonathan

v. Tamales Sale Fundraiser

5. OFFICER REPORTS (15 minutes)

- a. Enrique Murillo, President
- b. Monica McMahon, Vice President
- c. Aurora Vilchis, Executive Secretary
- d. Antonio Guijarro-Ledezma, Treasurer
- e. Miranda Canseco, Director of Marketing
- f. Susana Barbosa, Director of Programs
- g. Marisol Johnson,
- h. Director of Membership
- i. Patricia Aguilera, Director of Scholarships

- Scholarship Committee will be meeting tomorrow.
- Send PA names of students you believe deserve a scholarship.
- 10 scholarships @ 1,000

j. Carolina Yanez-Macias,

k. Student Representative

6. DISCUSSION TOPICS (5 minutes)