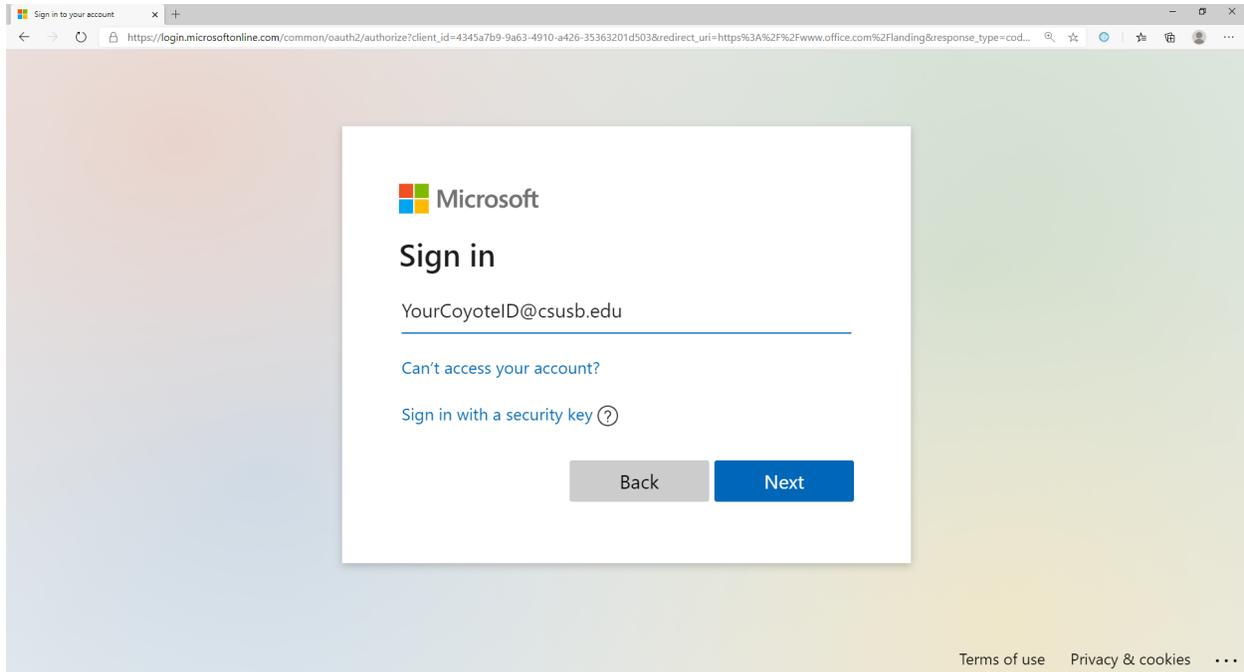


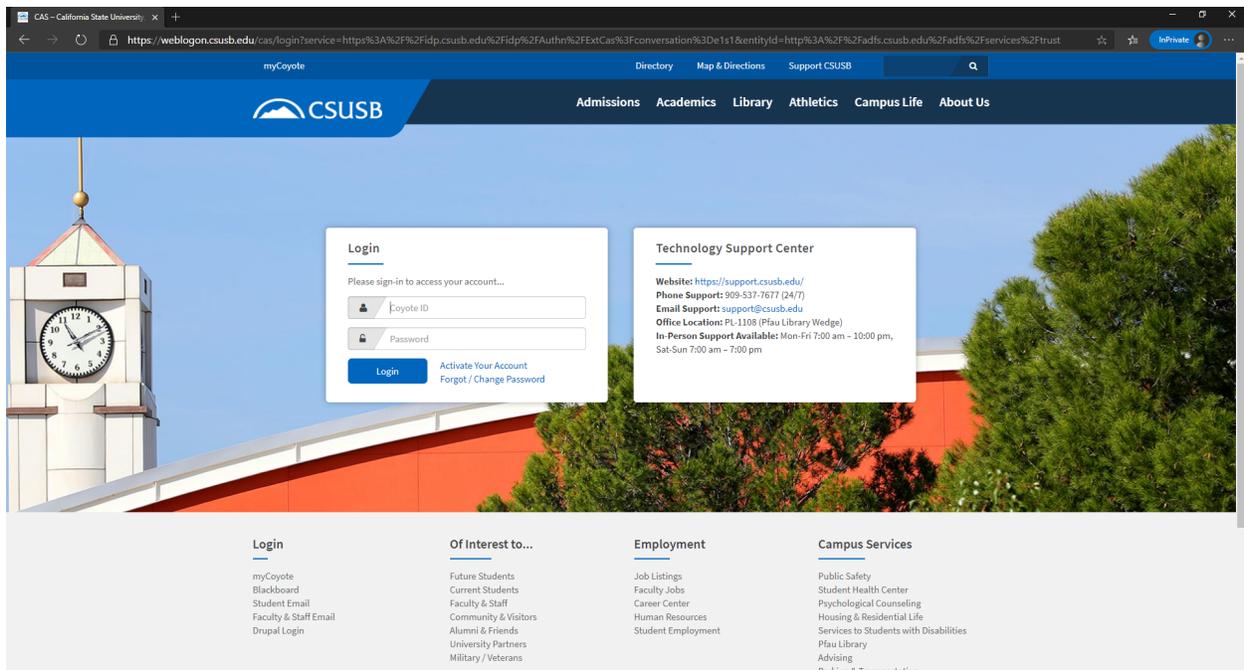
Online Services Requests Login Instructions

In order to access and proceed to our online services request page, you will need to login to your coyote account through Microsoft's Office 360 website.

1. Click on "Services Requests" or "Orientation Document Upload" to start the login process
2. You will need to log in using this credential: yourCoyoteID@csusb.edu (**Please note, it is NOT yourCoyoteID@coyote.csusb.edu**). Please click Next.



3. You will be direct to campus coyote login. Please enter your ID and password.



4. After you successfully login, you will be redirect to the Services Request page.

The screenshot shows a web browser window displaying the 'Center for International Studies and Programs Online Service Request' form. The page has a blue header with the CSUSB logo and the title. Below the header, there is a welcome message and instructions. The main content area is white and contains a message about the form's purpose, a required field for the user's name and email address, and a question about how the user wants to be helped. There are three radio button options: 'I would like to submit a service request. (You will complete and upload a form)', 'I would like assistance to remove a hold.', and 'I would like to submit documents for processing.'. There is also an 'Other' option with a text input field. At the bottom, there is a checkbox for 'Send me an email receipt of my responses'.

Center for International Studies and Programs Online Service Request

Welcome! Please complete this form to request assistance.

This form is for specific requests. If you have multiple requests, you will need to fill out this form multiples times.

If you have any questions or concerns with this form or you would like to book an appointment with an Advisor, please email cisp@csusb.edu or call (909) 537-5193 for support.

Hi Wen-Yang, when you submit this form, the owner will be able to see your name and email address.

Required

For many requests, you will need to download and complete one of our forms.
Some forms are attached to specific request as needed.

1. How may we help you? *

I would like to submit a service request. (You will complete and upload a form)

I would like assistance to remove a hold.

I would like to submit documents for processing.

Other

Send me an email receipt of my responses

5. If you have any questions, please contact us at 909-537-5193, cisp@csusb.edu