

# AFRORDABLE, EDWARD CONTROLL, CONTROL

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FACULTY LEADER: MELISSA BAKEMAN

ESTIMATED COST INCLUDING TUITION/SCHOLARSHIP: \$3,900 OR LESS with discount + personal expenses

COURSE: MGMT 350: Administrative Communications; All participants must attend mandatory study abroad program meeting

11 DAYS INCLUDES: International flight, shared rooming, excursions, networking with business/government officials, some meals plus a cooking lesson, experience of a lifetime!

Start planning for summer 2020! APPLICATION & FEE DEADLINE: 12/15/19 DEPOSIT DEADLINE: 2/1/20 EMAIL cgm@csusb.edu to secure your seat!

PROGRAMS SUBJECT TO UNIVERSITY FINAL APPROVAL





# Summer 2020 Special Study Program in Milan, Italy California State University, San Bernardino and Italy Abroad Program

1. PROGRAM TITLE: Business Communications

2. PROGRAM DATES: June 25, 2020 - July 10, 2020

**3. PROGRAM ITINERARY:** IAP will provide the following itinerary to CSUSB program participants in Italy:

Program Itinerary		
June 27	Saturday	Arrival into Milano   Check into hotel/apartment
June 28	Sunday	Student Orientation   walking tour   welcome dinner
June 29	Monday	IED Visit + Guest Lecture   Free Afternoon   Aperitif #1
June 30	Tuesday	Triennale Design Museum   Interior Design Showroom Tour
July 1	Wednesday	Fondazione Prada   Armani Silos
July 2	Thursday	Venice day trip (Textiles Showroom)
July 3	Friday	Lake Como day trip (Textiles Manufacturer)
July 4	Saturday	Free Day
July 5	Sunday	Free Day
July 6	Monday	Free Morning   Starbucks Reserve   Aperitif #2
July 7	Tuesday	Lamborghini visit + Cooking lesson
July 8	Wednesday	Free Day   Farewell Dinner
Jan 9	Thursday	Check out of hotel   Program concludes

# 4. SERVICES:

## 4.1. Academics:

**4.1.1**. Course in selected field of study shall be taught by Professor\_\_\_\_\_\_. IAP shall provide a staff member to all itinerary site visits and excursions. Learning will be conducted through these site visits and excursions.

**4.1.2**. IAP affiliated faculty shall be available for guest lectures if such involvement is deemed beneficial to the program by IAP and CSUSB. Guest lectures must be arranged in advance and may incur an additional cost.

# 4.2. Housing:

## 4.2.1. Students

**4.2.1.1**. IAP shall provide CSUSB student participants with housing in Italy in double and triple occupancy rooms in student-shared apartments and hotels. Apartments will be furnished and equipped with fans or air conditioning. Students will have a utility allotment. If exceeded, the excess will be divided by number of students in that apartment and students will be charged individually the appropriate amount. If placed in hotels, occupancy will be double or triple and students will receive daily breakfast.

## 4.3. Liability for housing damages

**4.3.1.** Students will be financially responsible to IAP for any damages caused to their dwellings during the period of their occupancy. Accordingly, IAP reserves the right to recover the cost of repairs from students residing in a particular dwelling, if said damage is shown to be the result of the students' tenancy. In the event that such damage occurs, IAP shall notify the student in writing no later than two weeks after the program's completion date. IAP shall notify CSUSB in writing of the damages at this time. Such notification shall include a detailed description of the damage incurred and shall be accompanied by supporting documentation. IAP shall submit an invoice for said damages to the student no later than four weeks after the program's completion date.

- **4.4. Meals**: IAP shall provide six (6) group meals:
  - 1. Welcome dinner
  - 2. Aperitif #1
  - 3. Aperitif #2
  - 4. Lunch in Lake Como
  - 5. Farewell dinner
  - 6. Dinner with cooking lesson
- **4.5. Excursions**: IAP shall provide three (3) excursions included in the program cost:
  - 1. Lamborghini visit
  - 2. Lake Como day trip
  - 3. Venice day trip

## 4.6. Transportation:

**4.6.1.** IAP shall provide an airport transfer service on the day of arrival and departure for all students on the group flight. Upon arrival, students who are not on the group flight will be expected to check-in directly on campus. Upon departure, students who are not on the group flight will not be allowed to utilize the airport transfer service.

- **4.6.2.** IAP shall provide transportation for all excursions and site visits specified in the program itinerary; such trips may include private or public modes of transport.
- **4.7. Student Services:** IAP shall provide the following:
  - 24hr emergency assistance
  - A representative to all site visits and excursions
  - Professional guided tours for all site visits and excursions specified in the program itinerary
  - On-site support including pre-arrival communication and information
  - SIM card and student orientation package
- **4.8.** Museums and Exhibits: IAP shall provide admission tickets for the following program inclusive tours:
  - 1. Triennale di Design
  - 2. Lamborghini factory
  - 3. Interior Design Showroom tour
  - 4. Fondazione Prada
  - 5. IED school visit
  - 6. Armani Silos
  - 7. Starbucks Roastery Reserve
  - 8. Textiles Manufacturer
  - 9. Textiles Showroom
- **4.10**. Students are encouraged to bring their own equipment (camera, laptop, etc.)