

CSUSB M.A. in English & Writing Studies Internship Contract (ENG 6620)

This contract is for students doing an internship in a classroom setting. If you are planning to do an internship in a non-teaching site of employment, please contact your coordinator for approval.

Internship site: CSUSB _____ Other: _____

Class: _____ Mtg Time _____ Semester/Year _____

Intern: _____ Faculty Mentor: _____

Student ID: _____ E-mail: _____

E-mail: _____

The goals of the internship course in a classroom setting are to help graduate students to see the connections between theory and practice and to familiarize them with all aspects of classroom pedagogy. The internship offers the intern access to various teaching approaches and strategies, as well as opportunities to communicate with the students, the faculty mentor, and fellow interns. In order to meet these goals, the intern agrees to do the activities listed below in consultation with the faculty mentor. In addition to attending the internship class, the intern will participate in the ENG 6620 course with other student interns.

1. Complete the readings assigned to the students in the class.
2. Participate in the planning of the course. This is optional. The student should discuss with the faculty member if this makes sense for this particular course.
3. Meet on a regular basis (approximately 5-8 times per semester) with the faculty mentor to discuss the course.
4. Read and "ghost-grade" a set of 6-10 student papers or assignments and discuss them with the faculty mentor.
5. Attend all class meetings, during which the intern will:
 - a. work with students during small-group and individual activities;
 - b. provide students with assistance in understanding assignments, completing papers, and/or interpreting reading assignments as appropriate in the course;
 - c. observe the teaching of the faculty mentor.
6. Teach a minimum of one class during the quarter.

Faculty Mentors: Please note that you must supervise the intern's activities and teaching; they should not be asked to substitute for you in your absence, as this violates departmental and university policies. The intern also is not a "grader" for the course.

Intern's Signature Date

Faculty Mentor's Signature Date