

IT Governance TOCS Subcommittee Meeting Notes

May 20, 2021

Attendees: Gerard Au, Bruce Hagan, Dayna Brown, Jim O'Linger, Earl Wilson, David Hatch, Ching Yi Wang, Ben Derry, Gerardo Garcia-Sotelo, Rick Flinchum, John Hernandez, Patricia Weyand

PURPOSE CODE: E = event planning; I = seeking input; INF = information; D = decision making; P problem solving; S = strategic; T = tactical

Discussion Items:

1. Approval of the minutes:

- a. IT Gov TOCS Subcommittee Minutes from April
 - i. 1st Patty; 2nd Jim

2. Discussion/Action Items:

- a. ITS Updates
 - i. Brad – ATI Director, new full-time responsibility
- b. Systemwide Updates
 - i. Still completing Security Hygiene Project – on track still more to do
 - ii. Data Loss Prevention tool – made avail for campus late this Summer
 - iii. Campus-wide account reactivation
- c. Post Pandemic Planning Suggestions
 - i. Post Pandemic Steering Committee – shortlist of things that we should be paying attention to, beyond the pandemic, what are things that should stay, what are things that should stay from pre-pandemic days, make recommendation and come up with a strategy, standardize campus equipment, etc.
 1. Between now and fall – target these goals to come up with a draft.
 2. Bruce will put together objectives/strategies – bring back and expand
 - ii. Return to work planning – managers come back July 6th, staff start rolling in shortly after
 - iii. 50% planning – spacing out how people return. Prepare for people returning in TSC/ITS – bringing back equipment, connecting equipment, etc.
 1. Checklist for technicians and MPPs to pay attention to make return to work seamlessly as possible
- d. SOTE Update – do we want to recommend paperless?
 - i. A lot more sotes went out to students than previous semesters. Previous terms lab and lecture were combined, now they are separate.
 - ii. Email enticing to take sotes
 - iii. Connecting SSO, such as Canvas to classclimate
- e. Next Generation Classroom Update
 - i. Ahead of schedule. Completed 95% of high priority classrooms and 1/3 of low priority classrooms. Already getting equipment in. Working w facilities on getting cameras installed (9 lbs) each.
 - ii. Orders in for Lecterns – not csusb ADA compliant, to accommodate, we are purchasing 5% as ADA compliant – larger, 1 per building.

- iii. Lose our college techs to support their own people, have to get as much done before July 9th.
- f. Account Reactivation – June 1st
 - i. Need to reactivate account, can start early.
- g. Canvas Update
 - i. Faculty has adopted migration to Canvas.
 - ii. Spring will be an opt-out
 - iii. Working on data connectivity to automatically update, meetings in progress
- h. Feature request (Signature) for Student Emails – Mike Chao (absent)
 - i. Looking for a way to validate email addresses from students.
 - ii. Create team sites for cohorts? School data link, outstanding project, but not something that we have now. Students Google, employees Microsoft
- i. Add ability to create teams for courses – resurrect project, testing pilot.
 - i. For majors or other cohorts
- j. Library guest users and MFA – John Hernandez
 - i. Library issues temp access to visitors and authorized users that are not affiliated have access to our resources – how is multi-factor auth affect those accounts? Can do once per academic term. Special circumstance to come in to our library, example – alumni active as long as they are active members of alumni assoc.
 - ii. Website that Sunny made, interfaces through Oracle, account generated through web and activated w a timestamp. In active directory.
 - iii. Issue – What will be the impact, will they be required to have DUO? Ben Derry. What affiliation are these assignments to the university – student or other type of account.
- k. TSC Update - Brandon/Jim
 - i. Dell Bulk Order – order is in, 500 laptops, 200 desktops purchased for CNS labs, expected to get most of the laptops in by June 11th, CNS Aug 12th, some MACS already starting to ship. Will work with college techs on disbursement.
- l. Project/Construction Updates - Gerardo
 - i. Sierra Hall parking wireless
 - ii. UV fiber project bldg. 5 to UV.
 - iii. Wireless expansion project – Deloitte team, Testing Deloitte MEA with State, working w them as a vendor to complete some of the installation.
 - iv. Veritas – interior and exterior wireless
 - v. PABA and Student Union expansion – weekly mtgs, site visits
 - vi. Summer – voice server migration

3. Action Items:

4. Informational Items:

- a. IT Governance Executive Committee Minutes – Will be emailed to committee

Project Name	Action to be Taken	Person (s) responsible	Due Date	Notes

Rationale/Recommendation(s):