

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
ACADEMIC STUDENT EMPLOYEE UNIT 11 (TA, GA, ISA)
POSITION AVAILABLE:
Spring Semester 2022

CLASSIFICATION/JOB TITLE

Instructional Student Assistant (1 positions available)

DEPARTMENT

Communication Studies

GENERAL DESCRIPTION OF DUTIES

Instructional Student Assistants: Under immediate supervision, the **Instructional Student Assistant** will assist Dr. Ece Algan with various professional, technical and clerical duties associated with the large lecture online course Comm 3334-60, Global Cinema, in the department of **Communication Studies**.

Classification Standards for Unit 11 Employees:

<http://academicpersonnel.csusb.edu/academicStudentEmployees/index.html>

MINIMUM QUALIFICATIONS

- Currently enrolled as an **undergraduate OR graduate** student at CSUSB
- Must maintain academic eligibility throughout employment period (3.5 GPA or higher)
- Must be able to work cooperatively with faculty, staff and other students

Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

TIMEBASE OR HOURS OF APPOINTMENT

5 hours per week

HIRING CRITERIA

The successful applicant must be currently enrolled in CSUSB and remain academically eligible. In addition, the successful applicant must demonstrate the ability to be cooperative and responsible.

APPLICATION PROCEDURES AND DEADLINE

Please submit your resume directly to Dr. Algan via email (below) **no later than FRIDAY, 12/17/2021**.

PROCEDURES FOR NOTIFICATION

The applicant awarded the position will be notified.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT

Dr. Ece Algan, [_ealgan@csusb.edu](mailto:ealgan@csusb.edu)

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

California State University, San Bernardino is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.