

Academic Affairs  
Office of Academic Research  
Office of Compliance

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
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<https://www.csusb.edu/institutional-review-board>

Dear Colleagues,  
The CSUSB Institutional Review Board is calling for applications to serve as a member of the IRB.

The IRB is seeking a). subject matter expert IRB member that has expertise in one or more of the following areas related to human subject research: individuals that are incarcerated, children, and/or DEI (diversity, equity, and inclusion). b). IT representative with expertise in data security. Please include your experiences in the area of your expertise in the statement of qualifications on the application.

To be considered for an IRB member position, please provide the following information including: contact information, job title/position, statement of qualifications, previous years served on the CSUSB IRB, cover letter, and CV. To submit application materials, please submit them [here](#). Applications are due by **August 19, 2021 at 5pm.**

A CSUSB Institutional Review Board member is a three-year term with the exceptions of a student member (minimum 1 year) and alternate members (terms is based on the term of who you are an alternate for). The expectations as an IRB member are to attend regular scheduled meetings during academic year, review IRB applications, and contribute to discussions related to human participant research.

The current open positions that start in the **2021-2022** academic year are:

- General Representative: Subject Matter Expert (3-year term)
- Alternate General Representative: Subject Matter Expert (3-year term)
- IT Representative (3-year term)
- Alternate IT Representative (3-year term)

Please direct any questions or concerns to the IRB Research Compliance Officer, Michael Gillespie, [mgillesp@csusb.edu](mailto:mgillesp@csusb.edu) and/or IRB Chair, Nicole Dabbs, [ndabbs@csusb.edu](mailto:ndabbs@csusb.edu).

Thank you,  
IRB