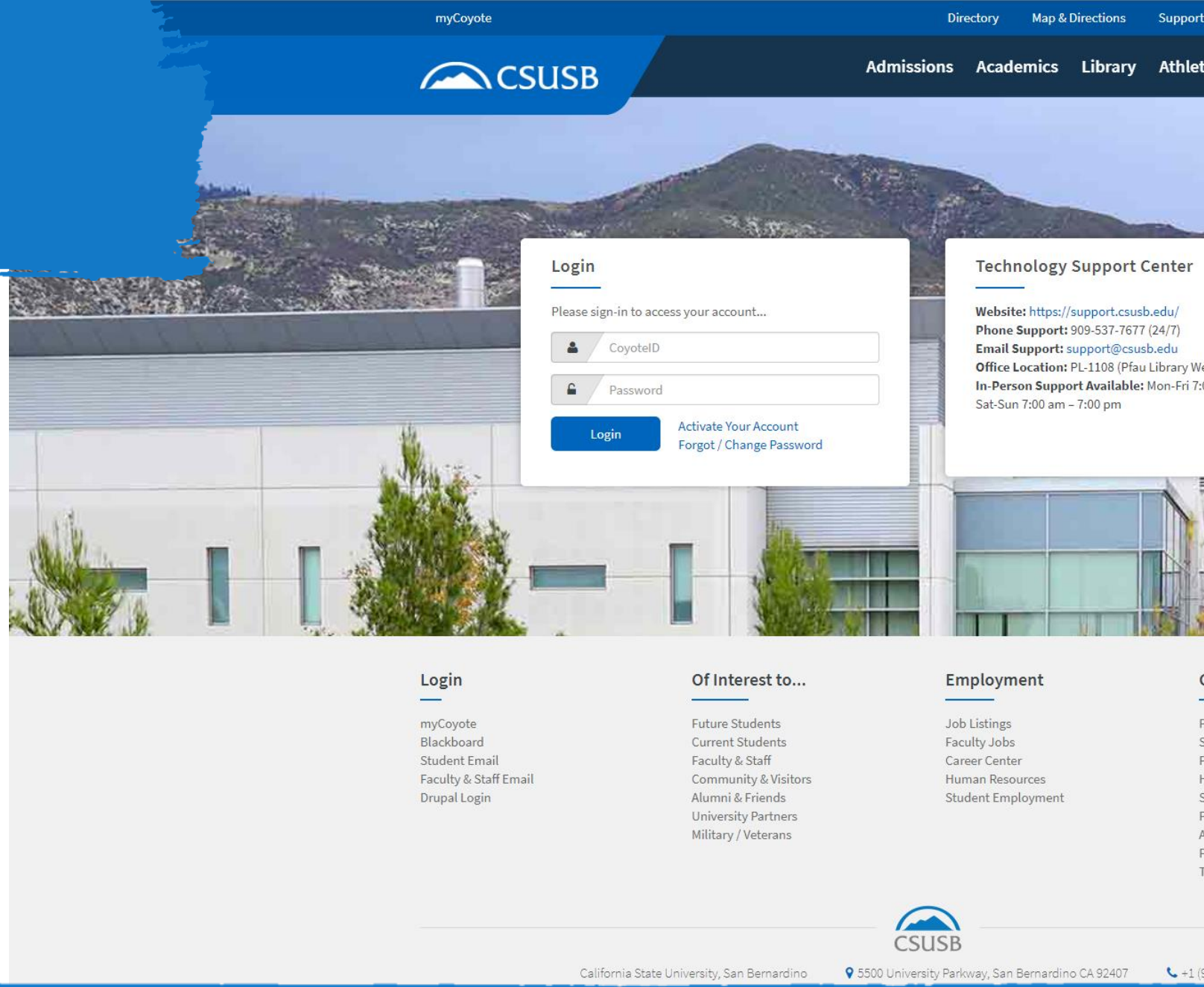
How To

Accept/Decline Admission

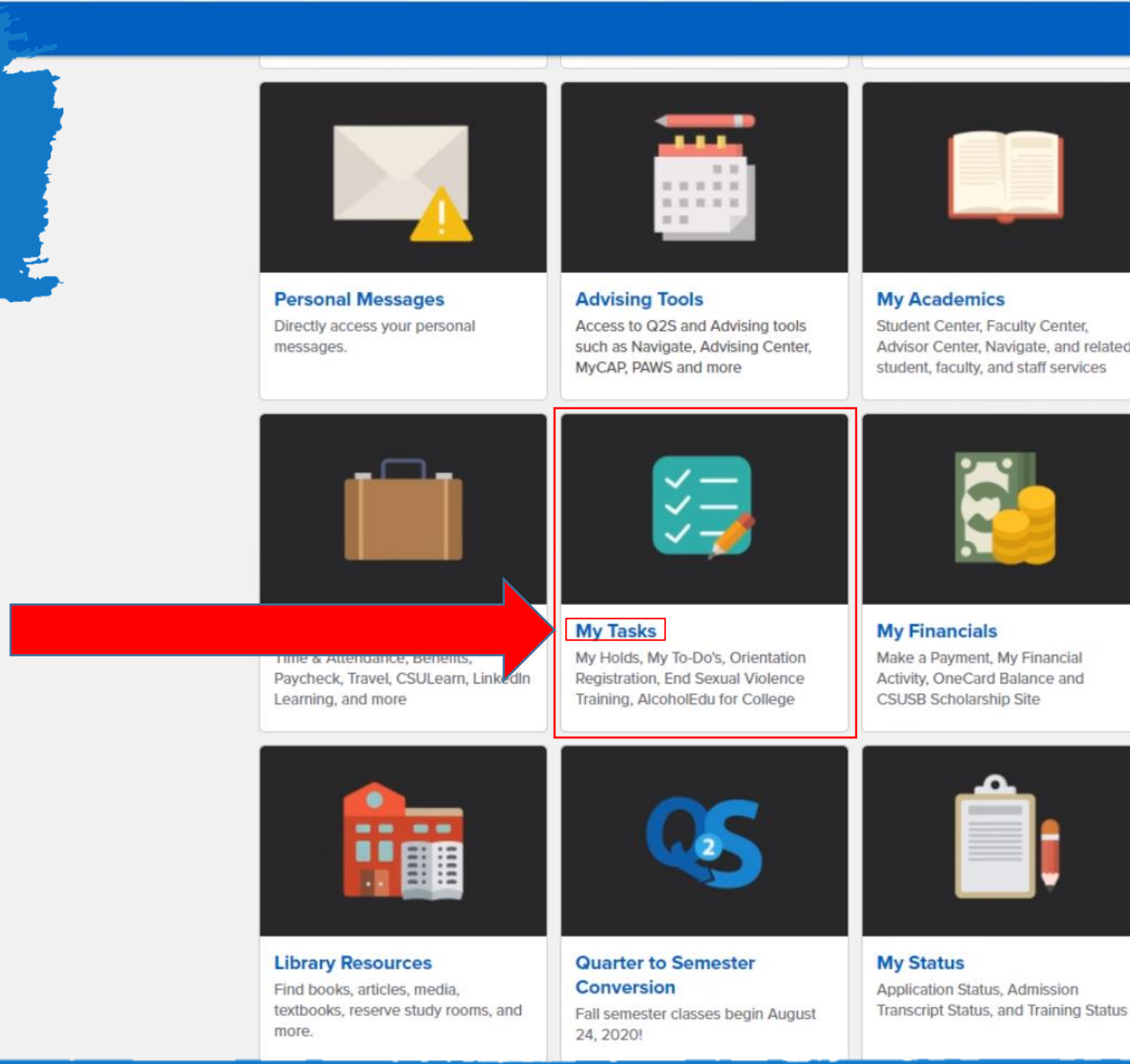
Step One

Log into your MyCoyote account



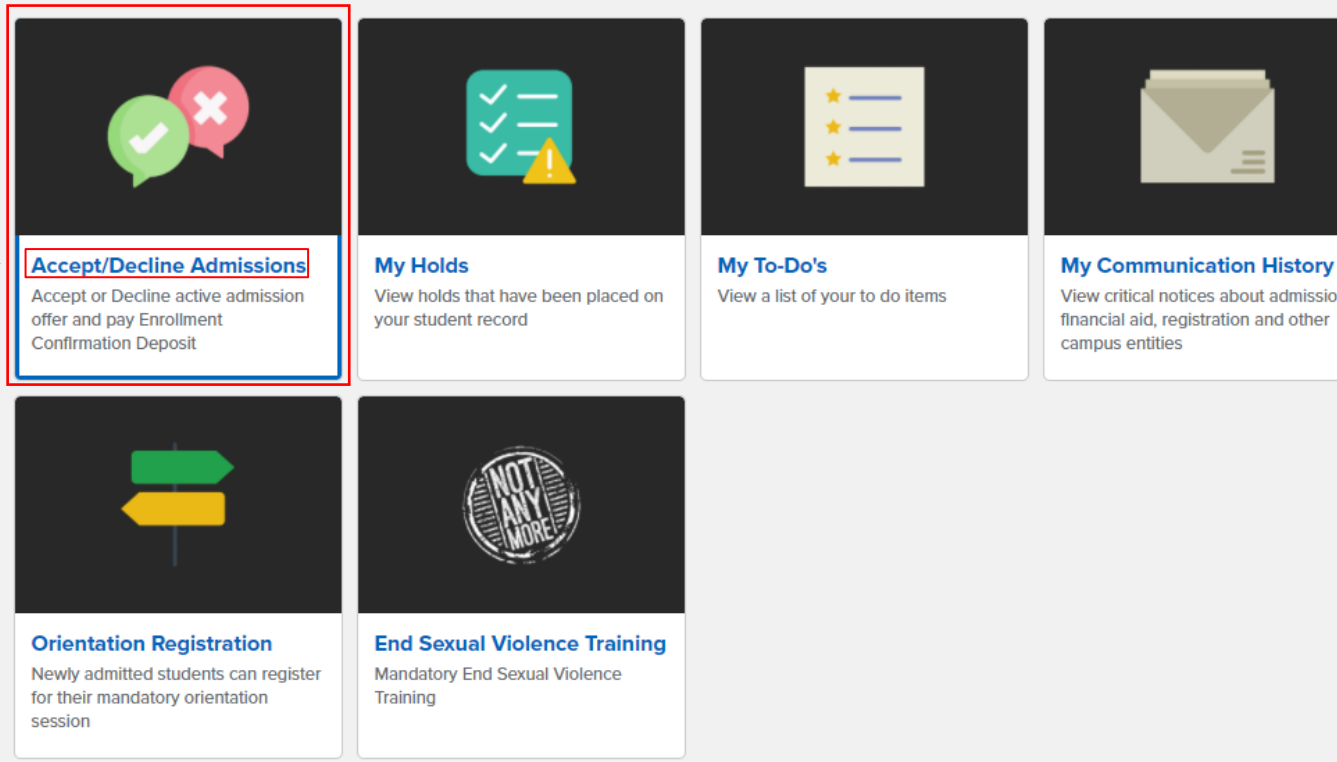
Step Two

Select “My Tasks”



Step Three

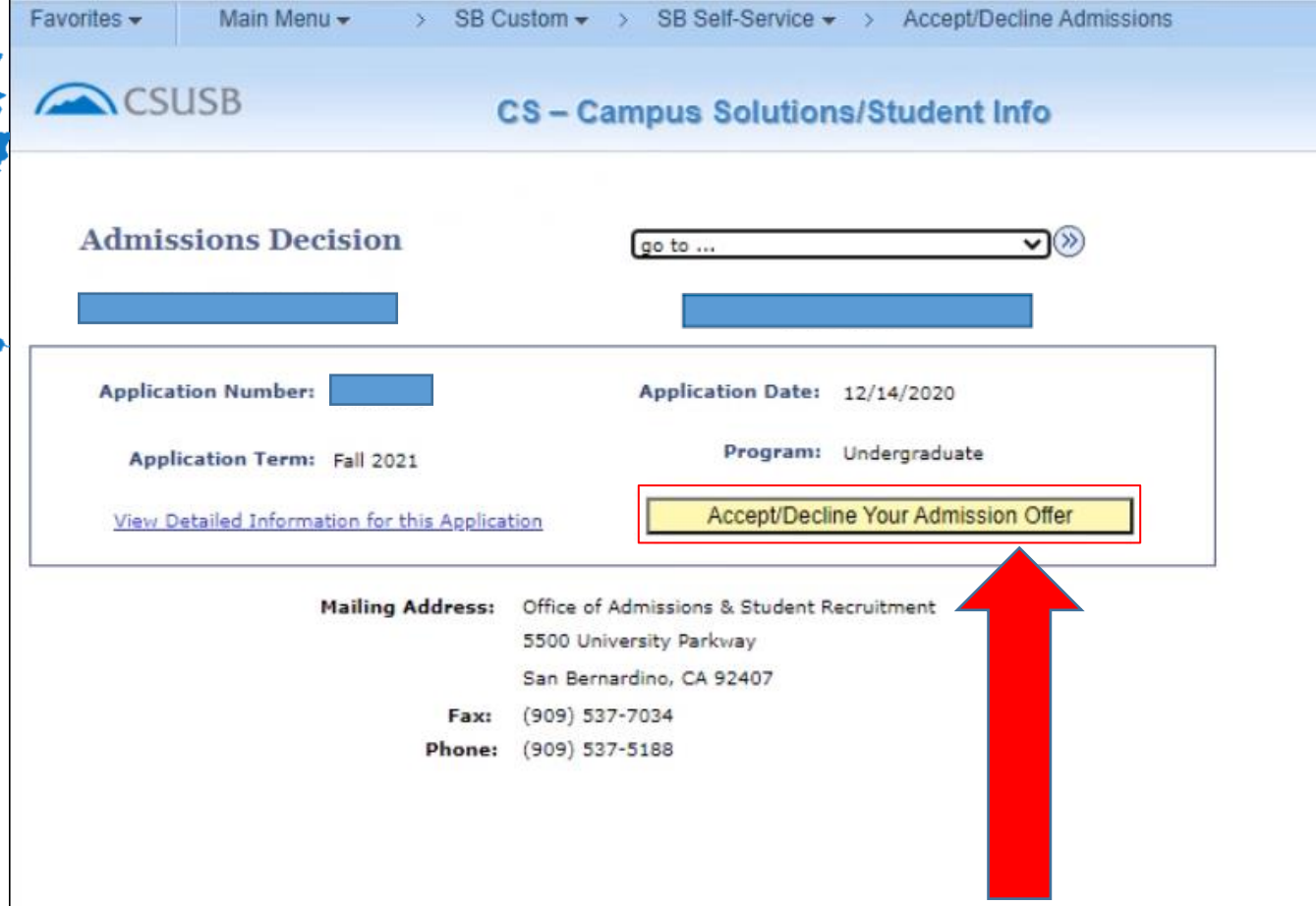
Select “Accept/Decline”



Step Four

Click Accept/Decline button

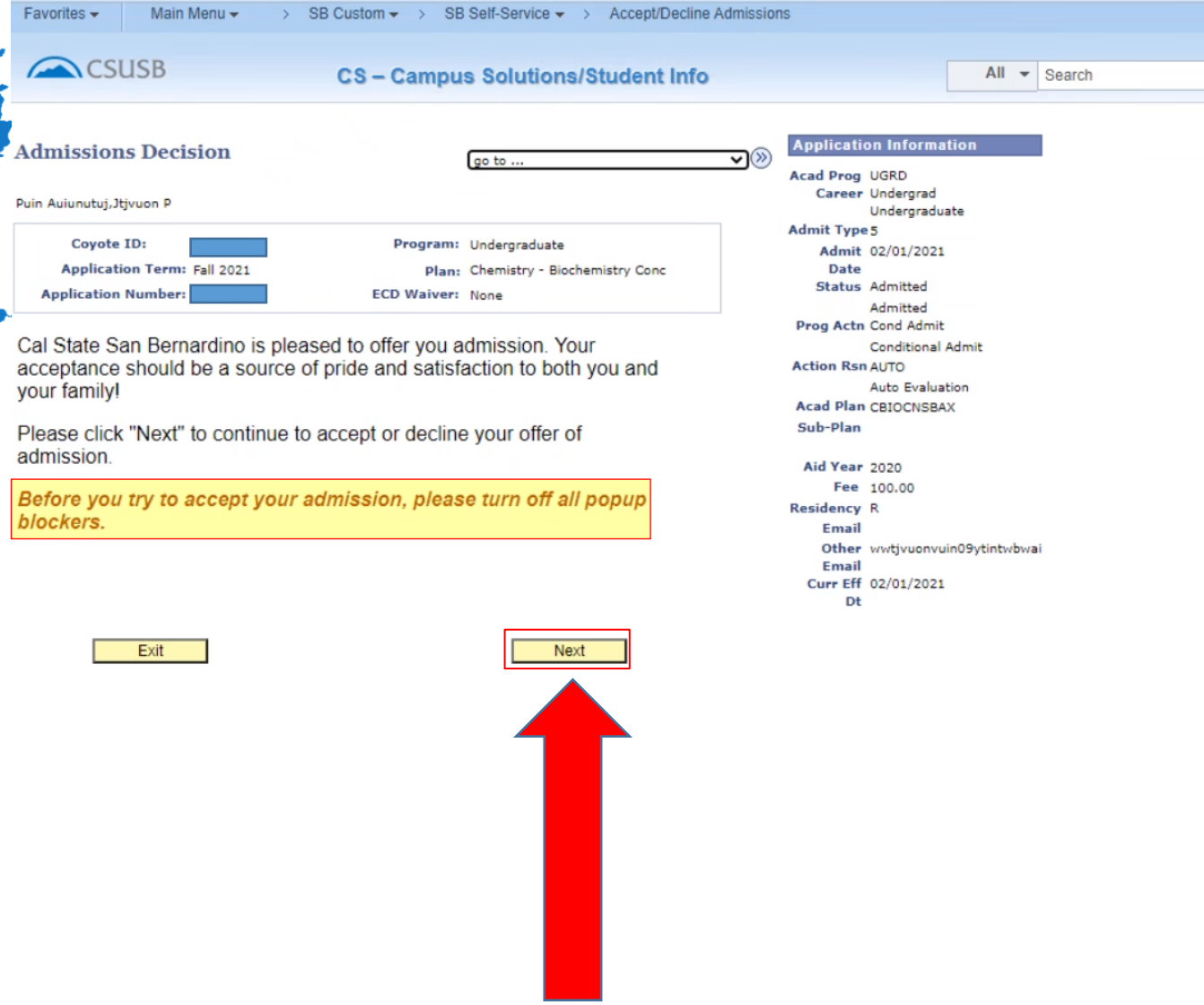
(All applicants can see this link, but only admitted students will be able to proceed)



Step Five

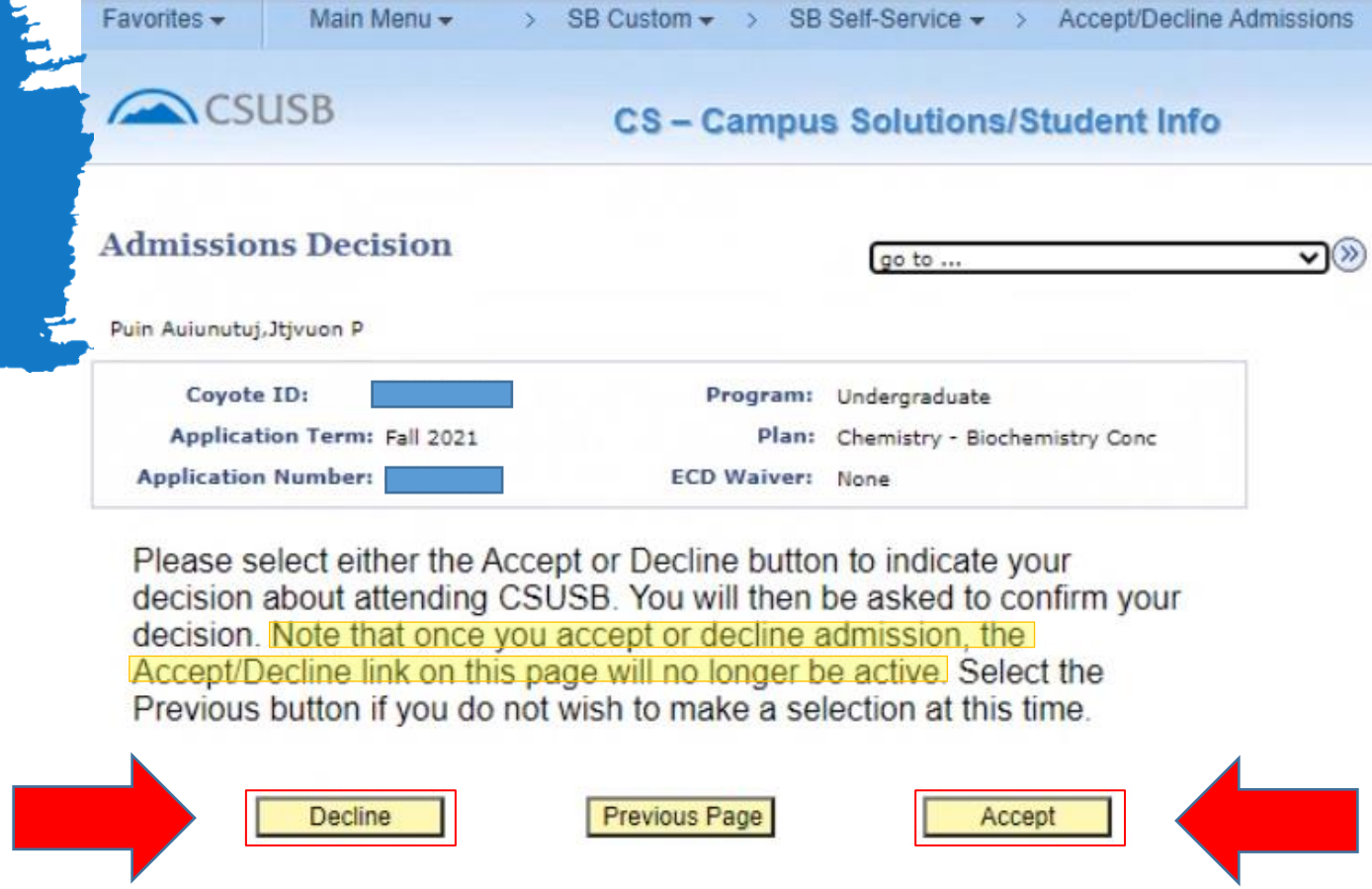
Click “Next” button

(make sure to turn off popup blockers before proceeding)



Step Six

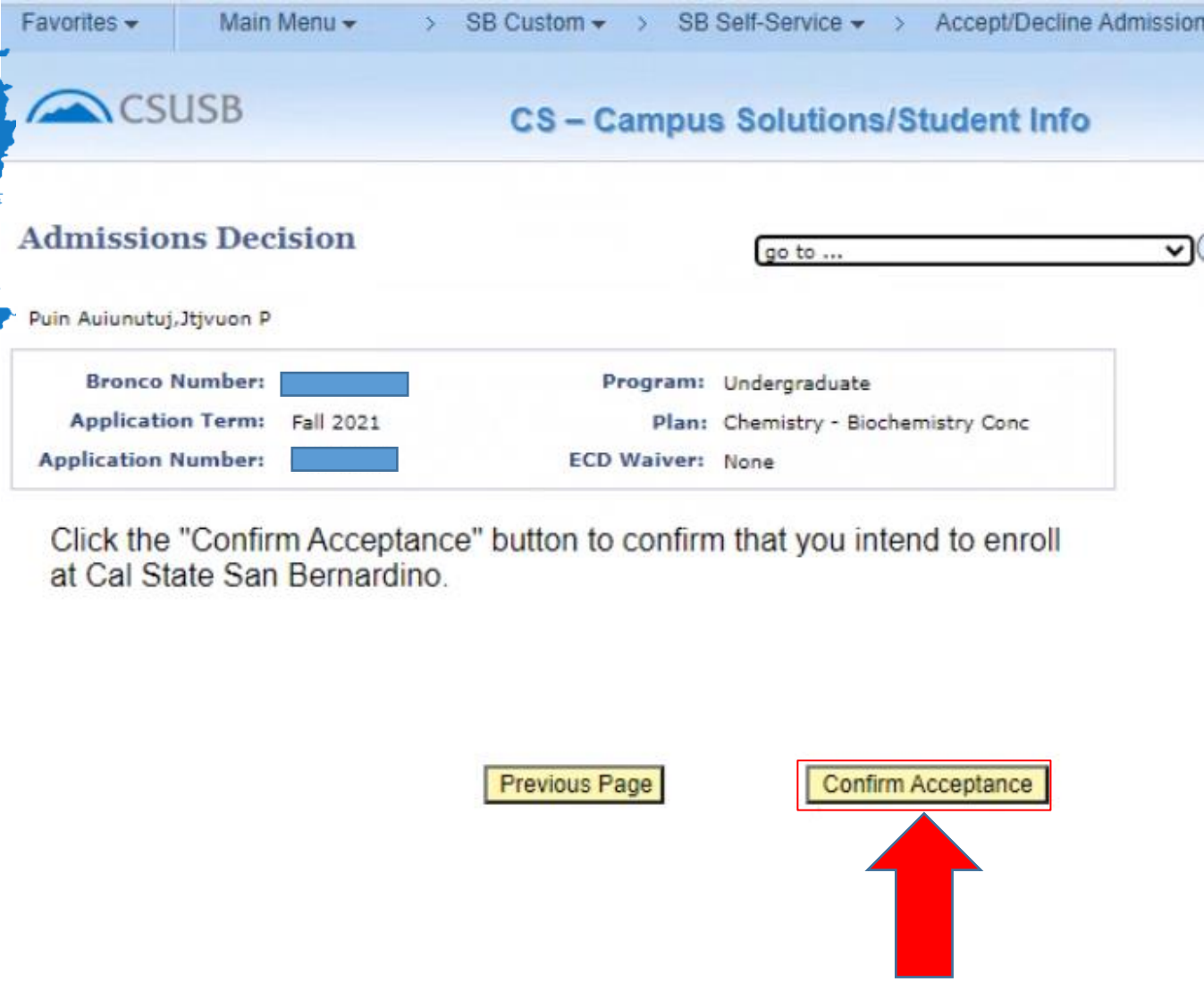
Click your appropriate choice to *accept* or *decline*



Step Seven

Click to confirm your acceptance

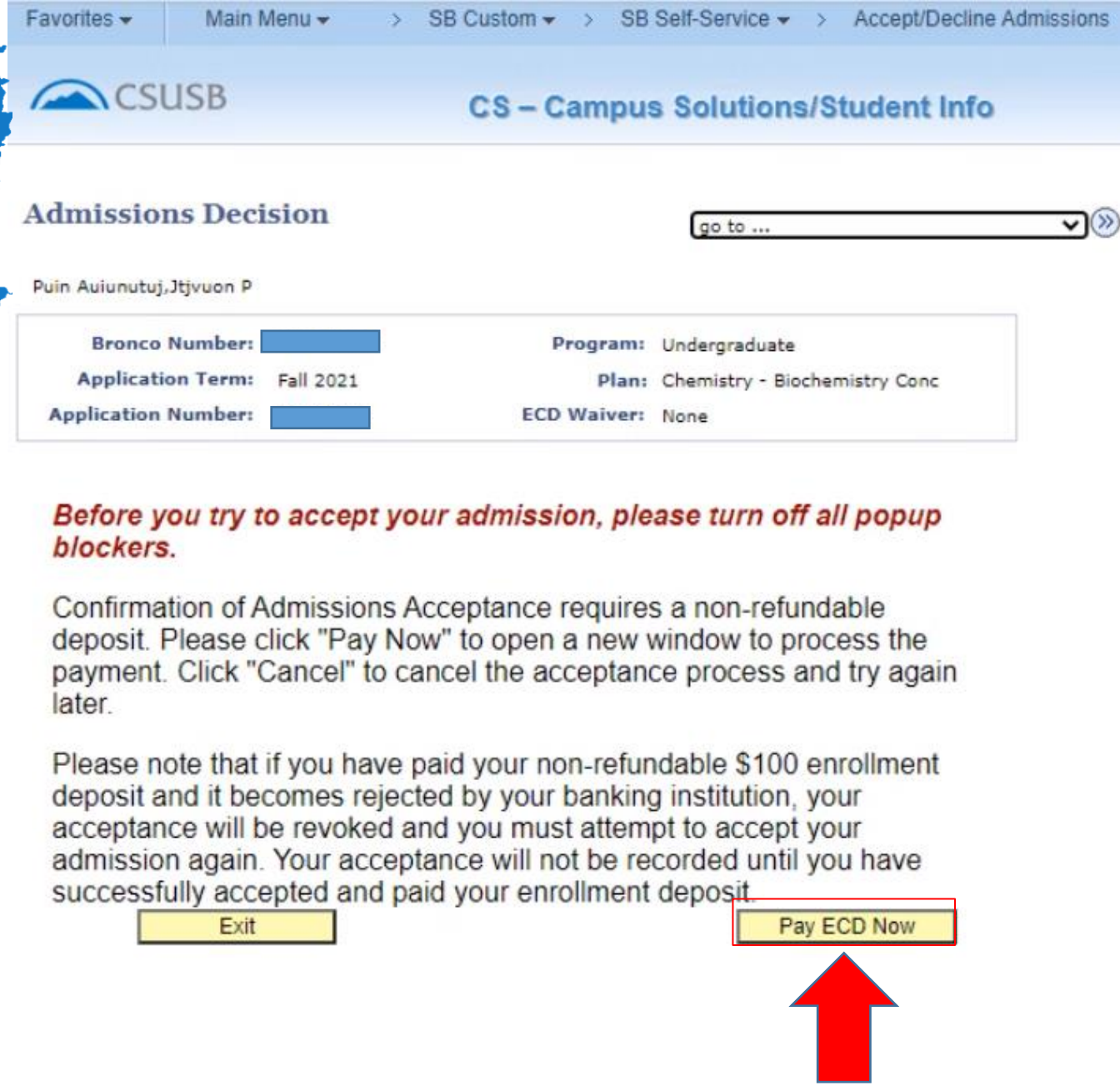
(Once you confirm you must continue to pay enrollment confirmation deposit or you risk losing your admission)



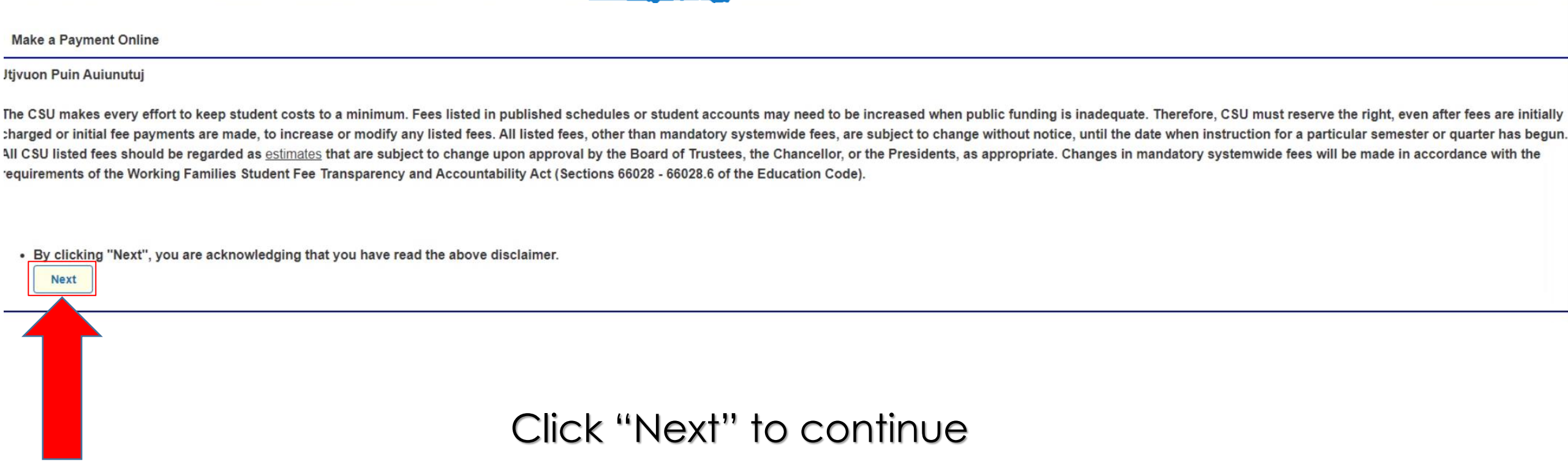
Step Eight

Click to navigate to CashNet and make payment

(Don't forget to turn off your popup blockers)



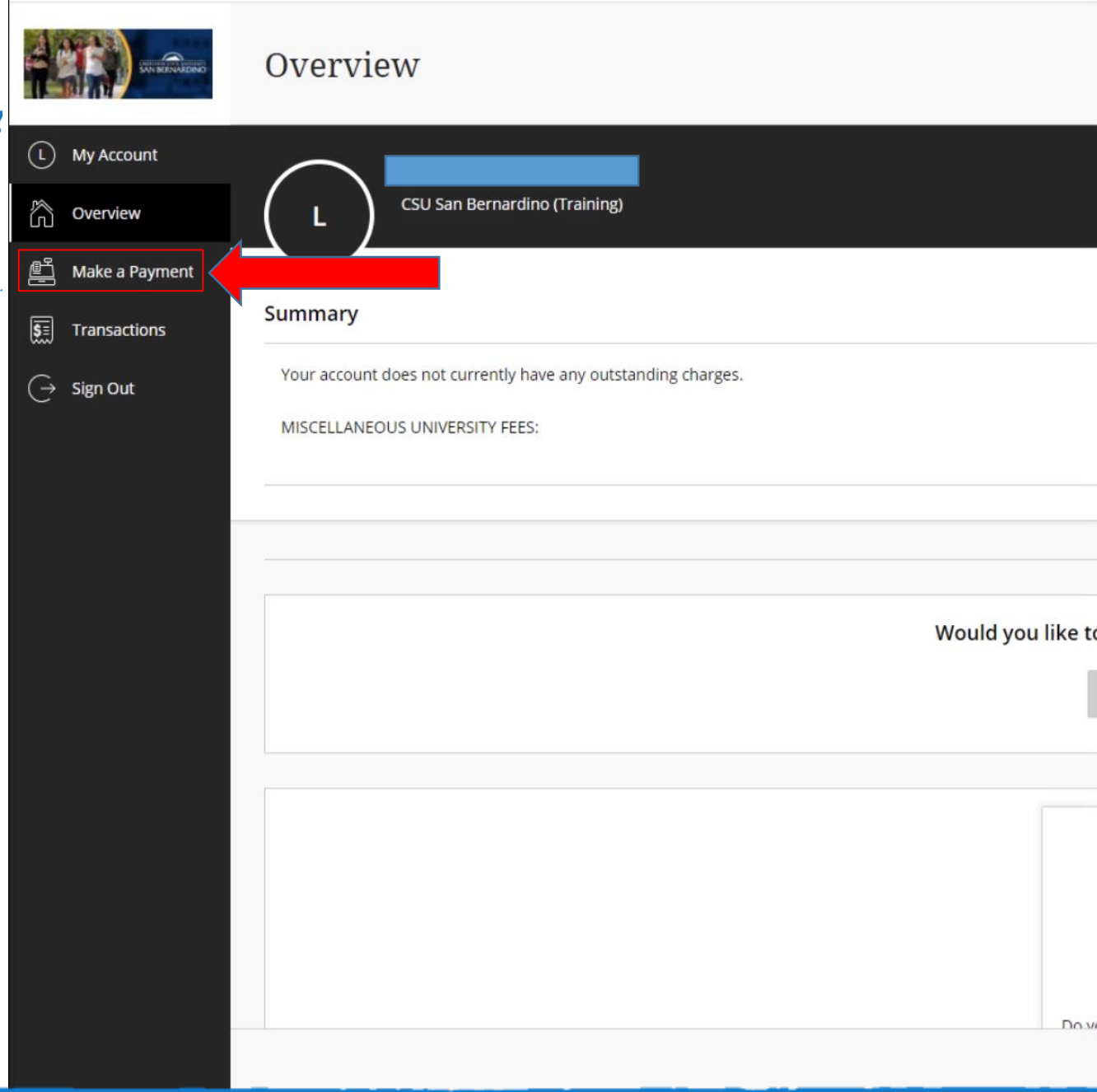
Step Nine



Click “Next” to continue

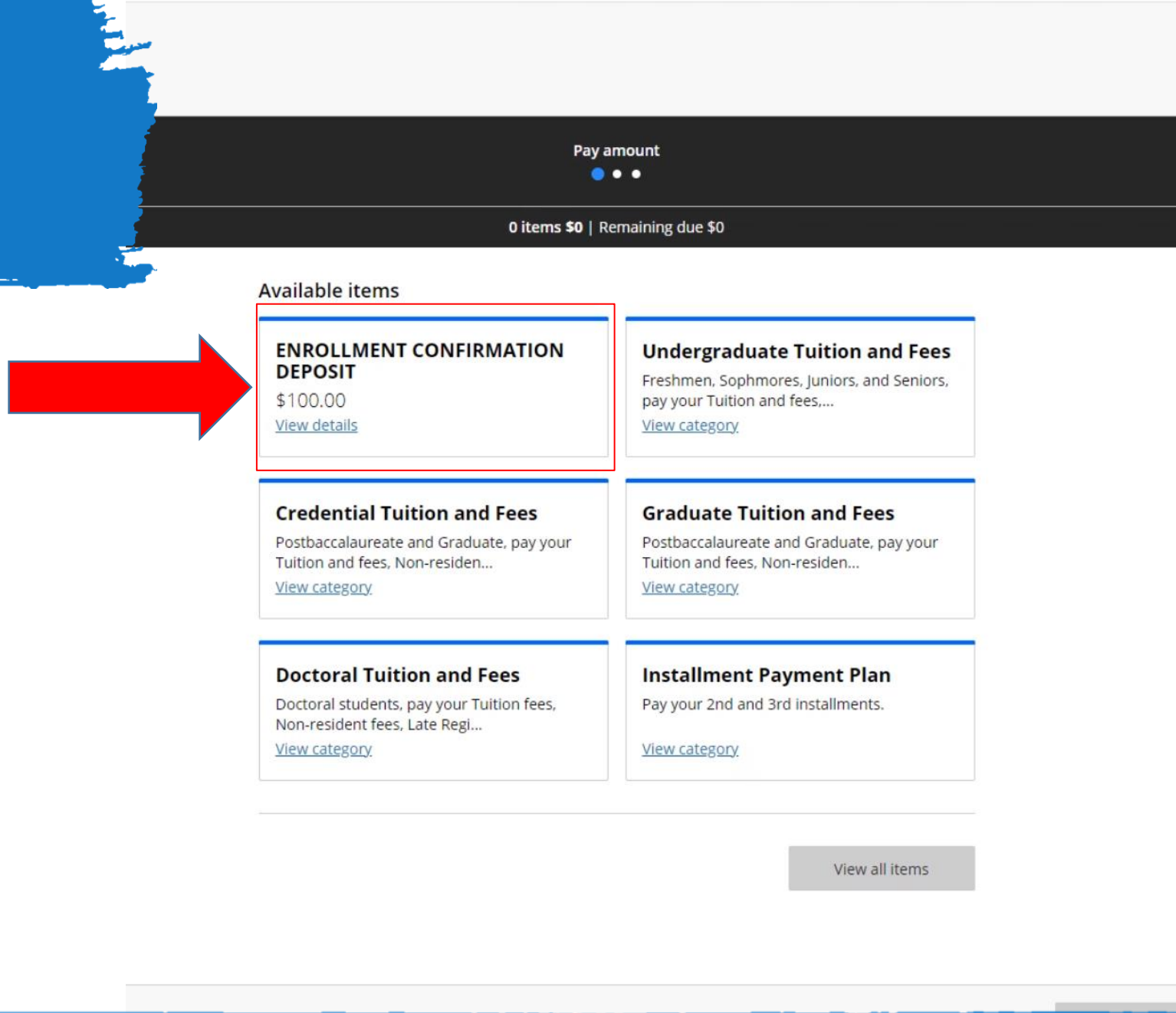
Step Ten

Click “Make a Payment” in the left Column to continue



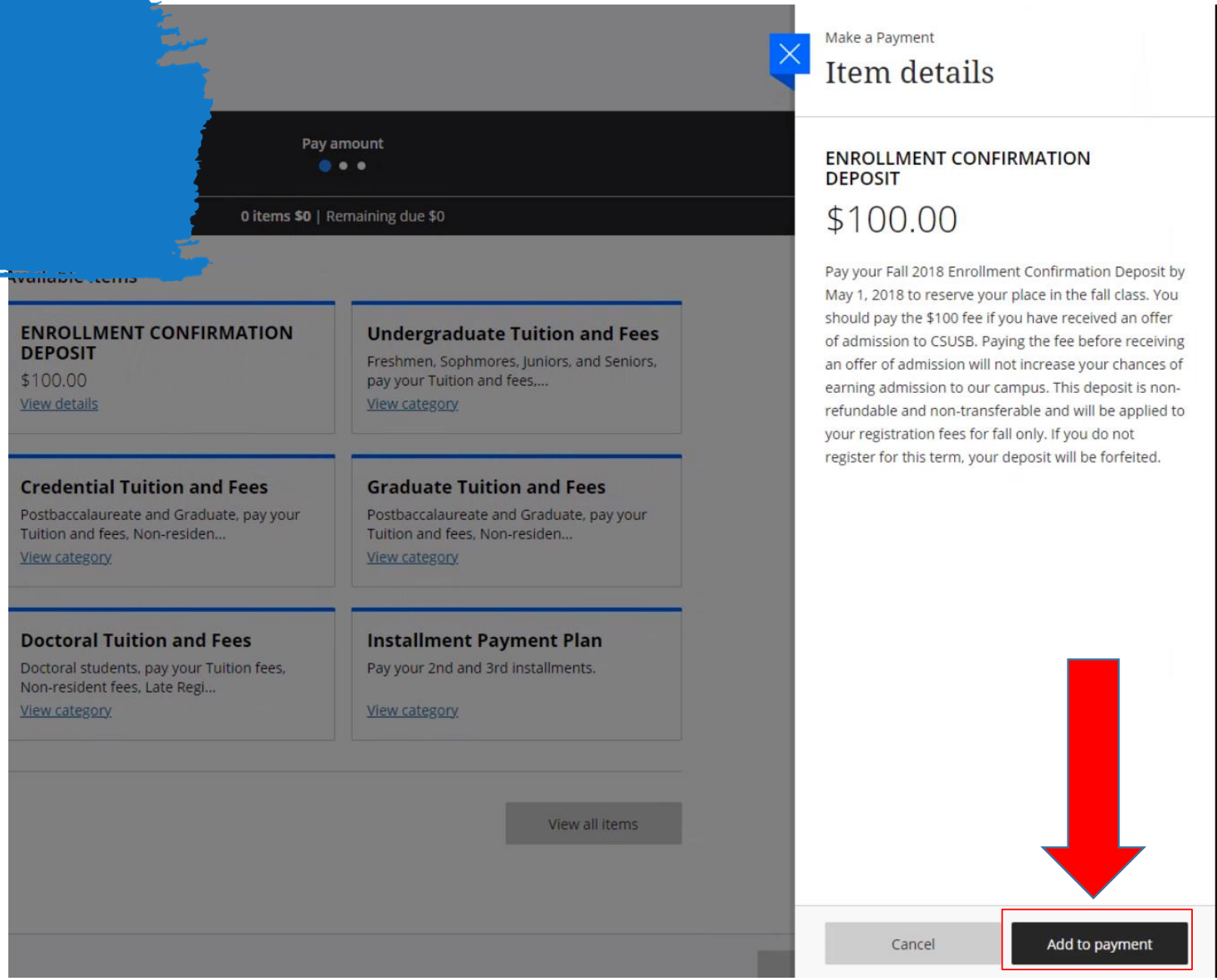
Step Eleven

Select “Enrollment Confirmation Deposit”



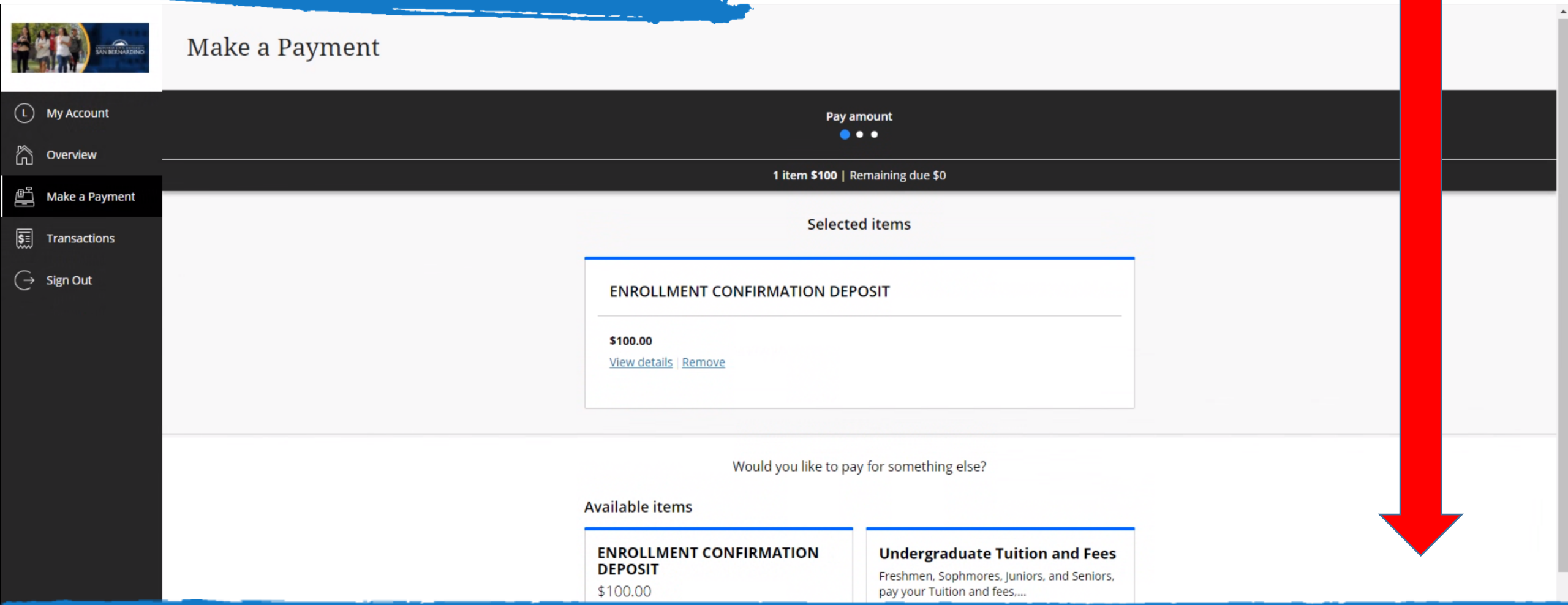
Step Twelve

Click “Add to payment” to add the ECD to your basket



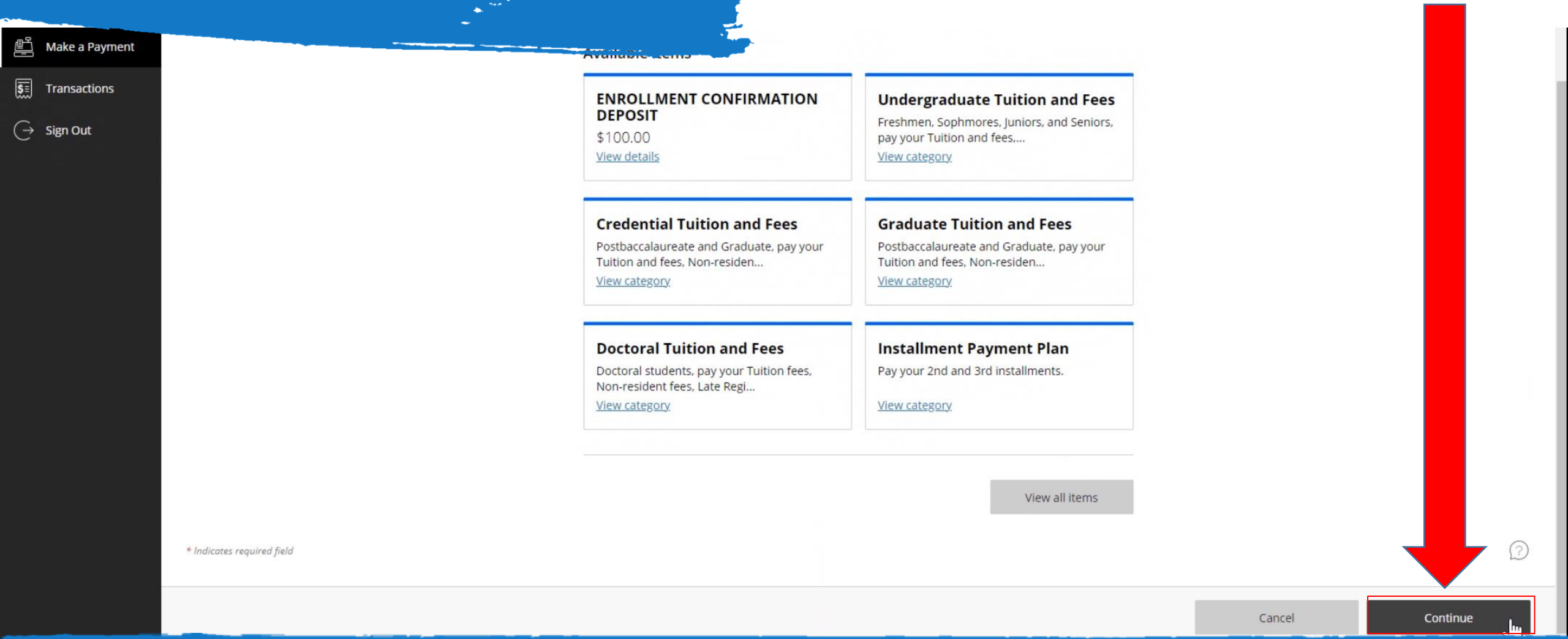
Step Thirteen

Scroll down to reveal the "continue" button

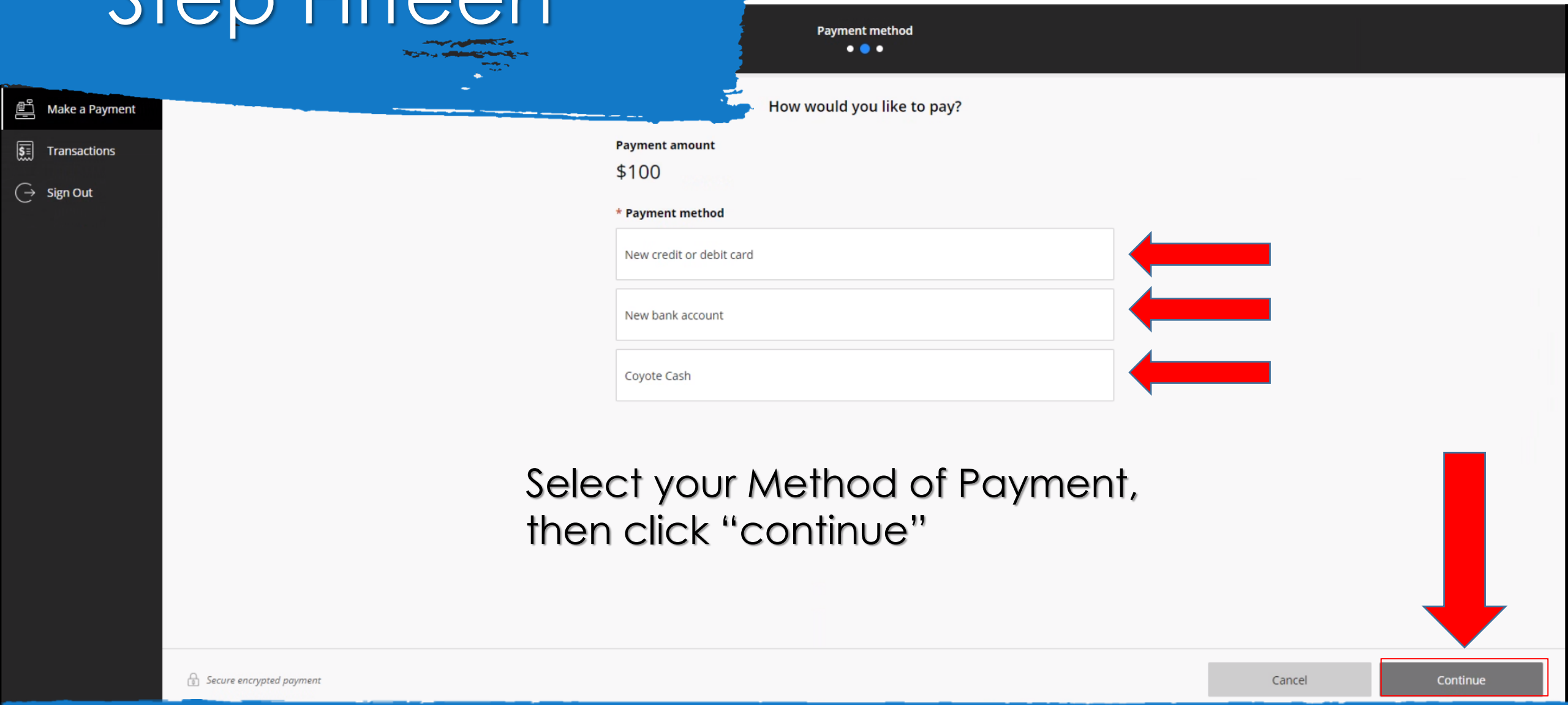


Step Fourteen

Click the “continue” button



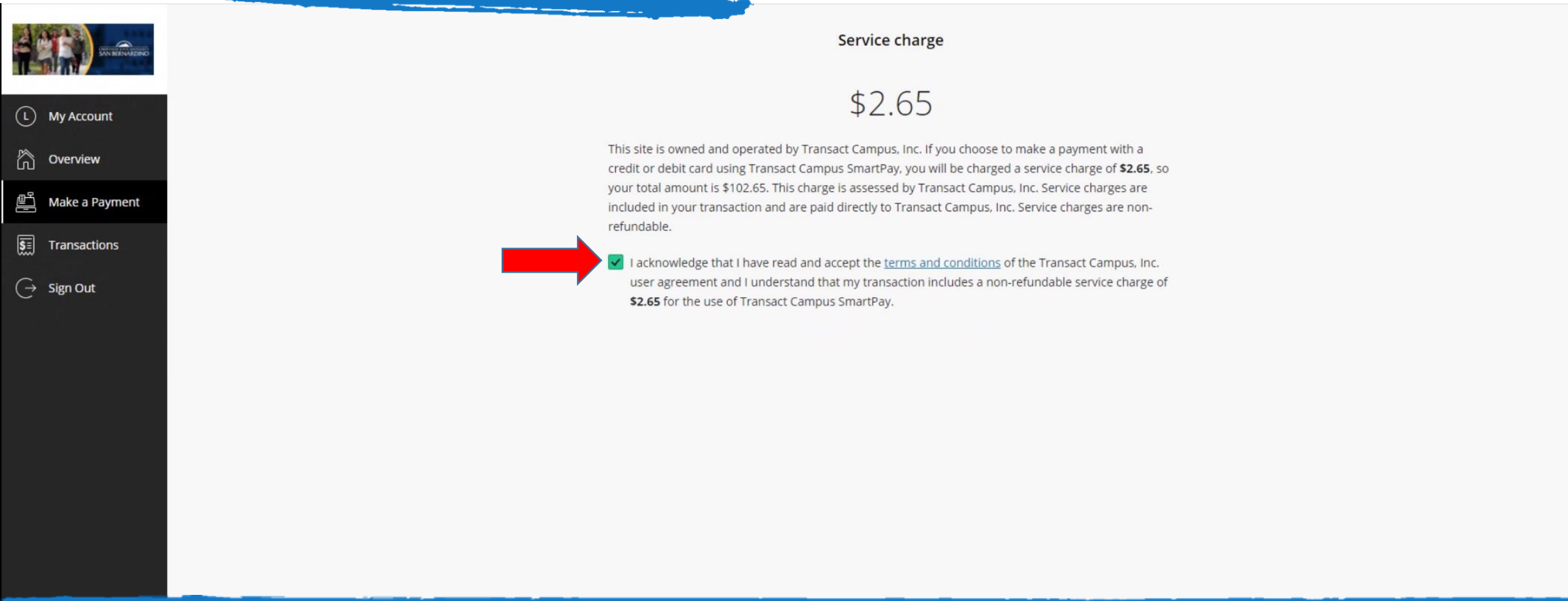
Step Fifteen



Select your Method of Payment, then click "continue"

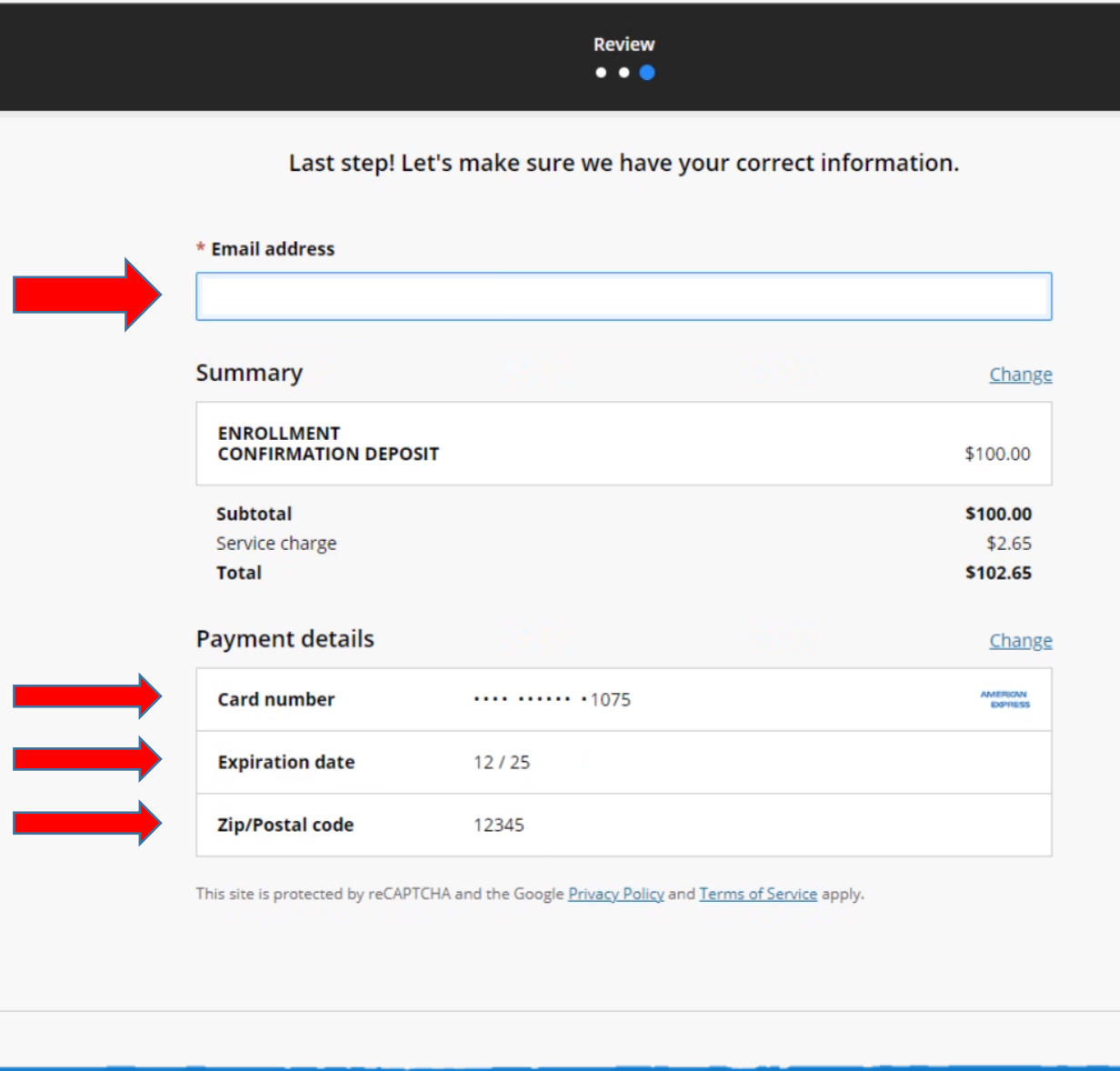
Step Sixteen

If you select *Credit* or *Debit* you will need to acknowledge the service charge, then click "continue"



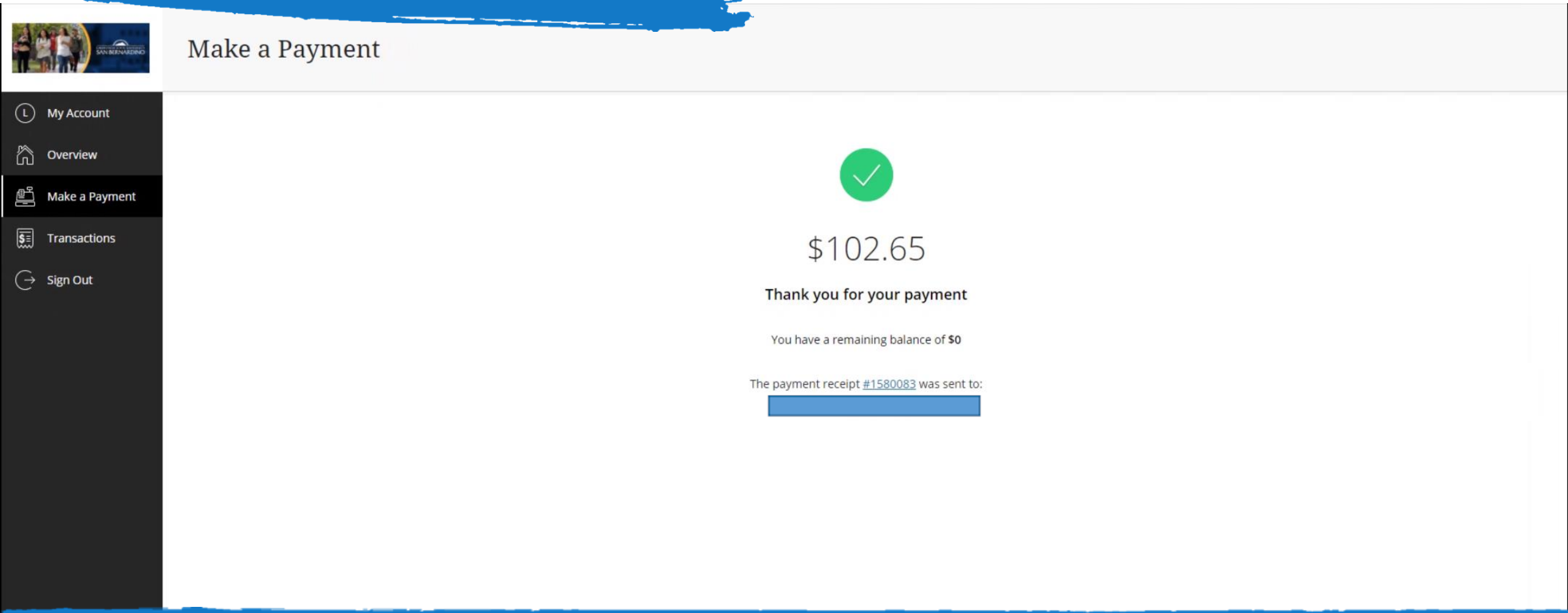
Step Seventeen

- Enter an email to receive receipt
- Fill out payment details
- Click “pay $102.65”



Step Eighteen

Congratulations you have successfully accepted your admission!



admissionsapps@csusb.edu

Admissions & Student Recruitment (909) 537-5188

If you have questions please call or email us and be sure to provide your Coyote ID number, email, and name