



WE DEFINE THE  
*Future*



# How To

Accept/Decline Admission

# Step One

Log into your  
MyCoyote account




myCoyote

Directory Map & Directions Support

Admissions Academics Library Athletics

## Login

Please sign-in to access your account...

 CoyoteID

 Password

Login

[Activate Your Account](#)  
[Forgot / Change Password](#)

## Technology Support Center

**Website:** <https://support.csusb.edu/>  
**Phone Support:** 909-537-7677 (24/7)  
**Email Support:** [support@csusb.edu](mailto:support@csusb.edu)  
**Office Location:** PL-1108 (Pfau Library West)  
**In-Person Support Available:** Mon-Fri 7:00 am - 7:00 pm  
Sat-Sun 7:00 am - 7:00 pm

## Login

[myCoyote](#)  
[Blackboard](#)  
[Student Email](#)  
[Faculty & Staff Email](#)  
[Drupal Login](#)

## Of Interest to...

[Future Students](#)  
[Current Students](#)  
[Faculty & Staff](#)  
[Community & Visitors](#)  
[Alumni & Friends](#)  
[University Partners](#)  
[Military / Veterans](#)

## Employment

[Job Listings](#)  
[Faculty Jobs](#)  
[Career Center](#)  
[Human Resources](#)  
[Student Employment](#)



California State University, San Bernardino

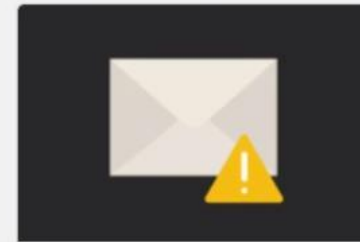
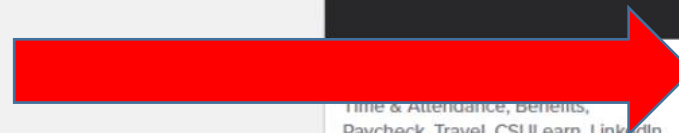
5500 University Parkway, San Bernardino CA 92407

+1 (951) 863-1000



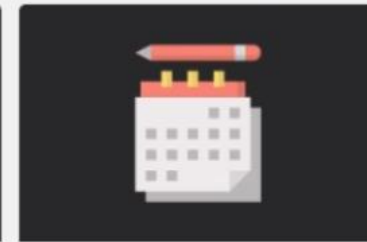
# Step Two

Select “My Tasks”



## Personal Messages

Directly access your personal messages.



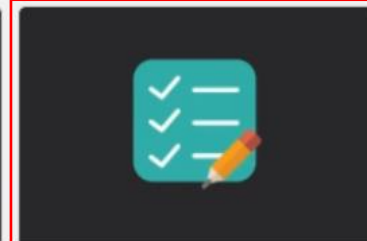
## Advising Tools

Access to Q2S and Advising tools such as Navigate, Advising Center, MyCAP, PAWS and more



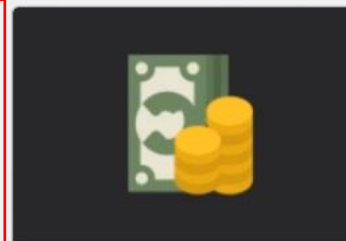
## My Academics

Student Center, Faculty Center, Advisor Center, Navigate, and related student, faculty, and staff services



## My Tasks

My Holds, My To-Do's, Orientation Registration, End Sexual Violence Training, AlcoholEdu for College



## My Financials

Make a Payment, My Financial Activity, OneCard Balance and CSUSB Scholarship Site



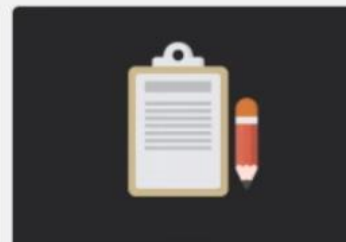
## Library Resources

Find books, articles, media, textbooks, reserve study rooms, and more.



## Quarter to Semester Conversion

Fall semester classes begin August 24, 2020!



## My Status

Application Status, Admission Transcript Status, and Training Status

# Step Three

Select "Accept/Decline"

The image shows the myCoyote Home dashboard. At the top right is the myCoyote logo. Below it is a 'myCoyote Home' button. The dashboard features six tiles arranged in two rows. The top row includes 'Accept/Decline Admissions' (highlighted with a red box and a red arrow), 'My Holds', 'My To-Do's', and 'My Communication History'. The bottom row includes 'Orientation Registration' and 'End Sexual Violence Training'. Each tile has an icon and a brief description of its function.

**Accept/Decline Admissions**  
Accept or Decline active admission offer and pay Enrollment Confirmation Deposit

**My Holds**  
View holds that have been placed on your student record

**My To-Do's**  
View a list of your to do items

**My Communication History**  
View critical notices about admission financial aid, registration and other campus entities

**Orientation Registration**  
Newly admitted students can register for their mandatory orientation session

**End Sexual Violence Training**  
Mandatory End Sexual Violence Training

# Step Four

Click Accept/Decline button

*(All applicants can see this link, but only admitted students will be able to proceed)*

Navigation: Favorites ▾ Main Menu ▾ > SB Custom ▾ > SB Self-Service ▾ > Accept/Decline Admissions

CSUSB CS – Campus Solutions/Student Info

Admissions Decision  ▾ >>

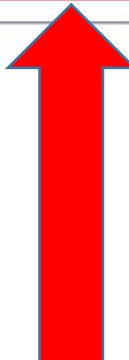
Application Number:  Application Date: 12/14/2020

Application Term: Fall 2021 Program: Undergraduate

[View Detailed Information for this Application](#) **Accept/Decline Your Admission Offer**

Mailing Address: Office of Admissions & Student Recruitment  
5500 University Parkway  
San Bernardino, CA 92407

Fax: (909) 537-7034  
Phone: (909) 537-5188



# Step Five

Click "Next" button

*(make sure to turn off popup blockers before proceeding)*

CSUSB CS – Campus Solutions/Student Info

Admissions Decision

Puin AuiunutuJ.Jtjvuon P

Coyote ID: Application Term: Fall 2021 Application Number: Program: Undergraduate Plan: Chemistry - Biochemistry Conc ECD Waiver: None

Cal State San Bernardino is pleased to offer you admission. Your acceptance should be a source of pride and satisfaction to both you and your family!

Please click "Next" to continue to accept or decline your offer of admission.

Before you try to accept your admission, please turn off all popup blockers.

Exit Next

Application Information

Acad Prog UGRD Career Undergrad Undergraduate

Admit Type5

Admit Date 02/01/2021

Status Admitted

Prog Actn Cond Admit

Action Rsn AUTO

Acad Plan CBIOCNSBAX

Sub-Plan

Aid Year 2020

Fee 100.00

Residency R

Email

Other Email vwtjvuonvuin09ytintwbwai

Curr Eff Dt 02/01/2021

# Step Six

Click your appropriate choice to accept or decline

Navigation: Favorites ▾ Main Menu ▾ > SB Custom ▾ > SB Self-Service ▾ > Accept/Decline Admissions

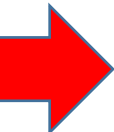
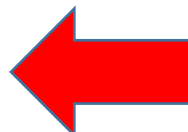
CSUSB CS – Campus Solutions/Student Info

Admissions Decision go to ... ▾ >>

Puin AuiunutuJ,Jtjvuon P

Coyote ID: <input type="text"/>	Program: Undergraduate
Application Term: Fall 2021	Plan: Chemistry - Biochemistry Conc
Application Number: <input type="text"/>	ECD Waiver: None

Please select either the Accept or Decline button to indicate your decision about attending CSUSB. You will then be asked to confirm your decision. **Note that once you accept or decline admission, the Accept/Decline link on this page will no longer be active.** Select the Previous button if you do not wish to make a selection at this time.

 Decline Previous Page Accept 

# Step Seven

Click to confirm your acceptance

*(Once you confirm you must continue to pay enrollment confirmation deposit or you risk losing your admission)*

Navigation: Favorites ▾ Main Menu ▾ > SB Custom ▾ > SB Self-Service ▾ > Accept/Decline Admission

CSUSB CS – Campus Solutions/Student Info


Admissions Decision go to ... ▾

Puin Auiunutuj,Jtjvuon P

Bronco Number:	<input type="text"/>	Program:	Undergraduate
Application Term:	Fall 2021	Plan:	Chemistry - Biochemistry Conc
Application Number:	<input type="text"/>	ECD Waiver:	None

Click the "Confirm Acceptance" button to confirm that you intend to enroll at Cal State San Bernardino.

Previous Page Confirm Acceptance





# Step Eight

Click to navigate to CashNet and make payment

*(Don't forget to turn off your popup blockers)*

Navigation: Favorites ▾ Main Menu ▾ > SB Custom ▾ > SB Self-Service ▾ > Accept/Decline Admissions

CSUSB CS – Campus Solutions/Student Info

Admissions Decision go to ... ▾


Puin AuiunutuJ.Jtjvuon P

Bronco Number: <input type="text"/>	Program: Undergraduate
Application Term: Fall 2021	Plan: Chemistry - Biochemistry Conc
Application Number: <input type="text"/>	ECD Waiver: None

**Before you try to accept your admission, please turn off all popup blockers.**

Confirmation of Admissions Acceptance requires a non-refundable deposit. Please click "Pay Now" to open a new window to process the payment. Click "Cancel" to cancel the acceptance process and try again later.

Please note that if you have paid your non-refundable \$100 enrollment deposit and it becomes rejected by your banking institution, your acceptance will be revoked and you must attempt to accept your admission again. Your acceptance will not be recorded until you have successfully accepted and paid your enrollment deposit.



# Step Nine

Make a Payment Online

Itjvuon Puin Auiunutuj

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

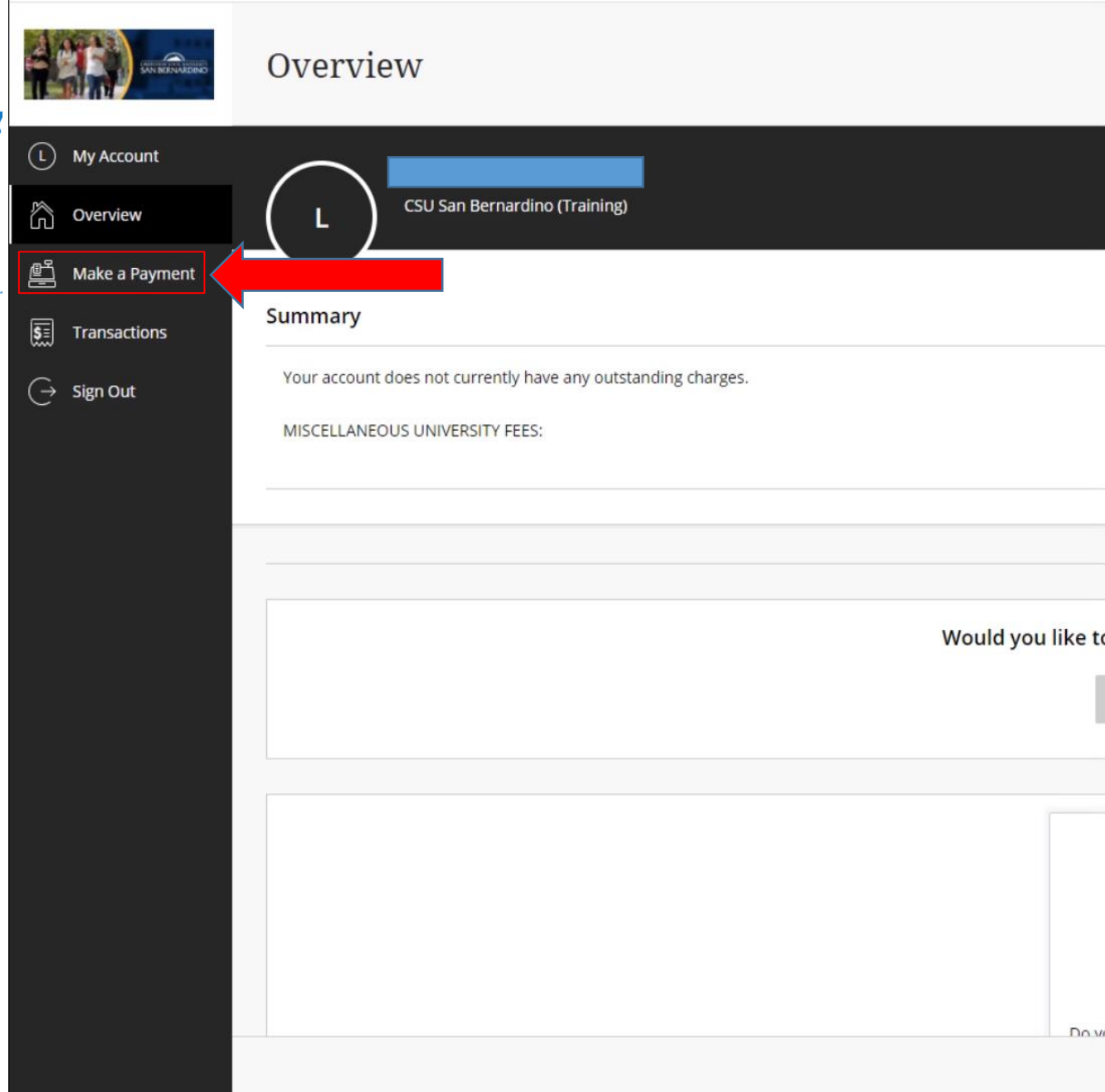
- By clicking "Next", you are acknowledging that you have read the above disclaimer.

Next

Click "Next" to continue

# Step Ten

Click “Make a Payment”  
in the left Column to  
continue



The screenshot displays the CSU San Bernardino student portal interface. At the top, there is a header with the university's logo and the word "Overview". Below the header is a navigation sidebar on the left with the following options: "My Account", "Overview", "Make a Payment" (highlighted with a red box and a red arrow pointing to it), "Transactions", and "Sign Out". To the right of the sidebar, there is a user profile section with a circular icon containing the letter "L" and the text "CSU San Bernardino (Training)". Below this is a "Summary" section with the text "Your account does not currently have any outstanding charges." and "MISCELLANEOUS UNIVERSITY FEES:". At the bottom of the page, there is a blue banner with the university's logo and the text "WE DEFINE THE Future".

# Step Eleven

Select “Enrollment Confirmation Deposit”



## Available items

### ENROLLMENT CONFIRMATION DEPOSIT

\$100.00

[View details](#)

### Undergraduate Tuition and Fees

Freshmen, Sophmores, Juniors, and Seniors, pay your Tuition and fees,...

[View category](#)

### Credential Tuition and Fees

Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...

[View category](#)

### Graduate Tuition and Fees

Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...

[View category](#)

### Doctoral Tuition and Fees

Doctoral students, pay your Tuition fees, Non-resident fees, Late Regi...

[View category](#)

### Installment Payment Plan

Pay your 2nd and 3rd installments.

[View category](#)

[View all items](#)

Pay amount



0 items \$0 | Remaining due \$0



# Step Twelve

Click “Add to payment” to add the ECD to your basket

×

Make a Payment

Item details

Pay amount

0 items \$0 | Remaining due \$0

Available items

ENROLLMENT CONFIRMATION DEPOSIT

\$100.00

[View details](#)

Credential Tuition and Fees

Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...

[View category](#)

Doctoral Tuition and Fees

Doctoral students, pay your Tuition fees, Non-resident fees, Late Regi...

[View category](#)

Undergraduate Tuition and Fees

Freshmen, Sophmores, Juniors, and Seniors, pay your Tuition and fees,...

[View category](#)

Graduate Tuition and Fees

Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...

[View category](#)

Installment Payment Plan

Pay your 2nd and 3rd installments.

[View category](#)

View all items


ENROLLMENT CONFIRMATION DEPOSIT

\$100.00

Pay your Fall 2018 Enrollment Confirmation Deposit by May 1, 2018 to reserve your place in the fall class. You should pay the \$100 fee if you have received an offer of admission to CSUSB. Paying the fee before receiving an offer of admission will not increase your chances of earning admission to our campus. This deposit is non-refundable and non-transferable and will be applied to your registration fees for fall only. If you do not register for this term, your deposit will be forfeited.

Cancel

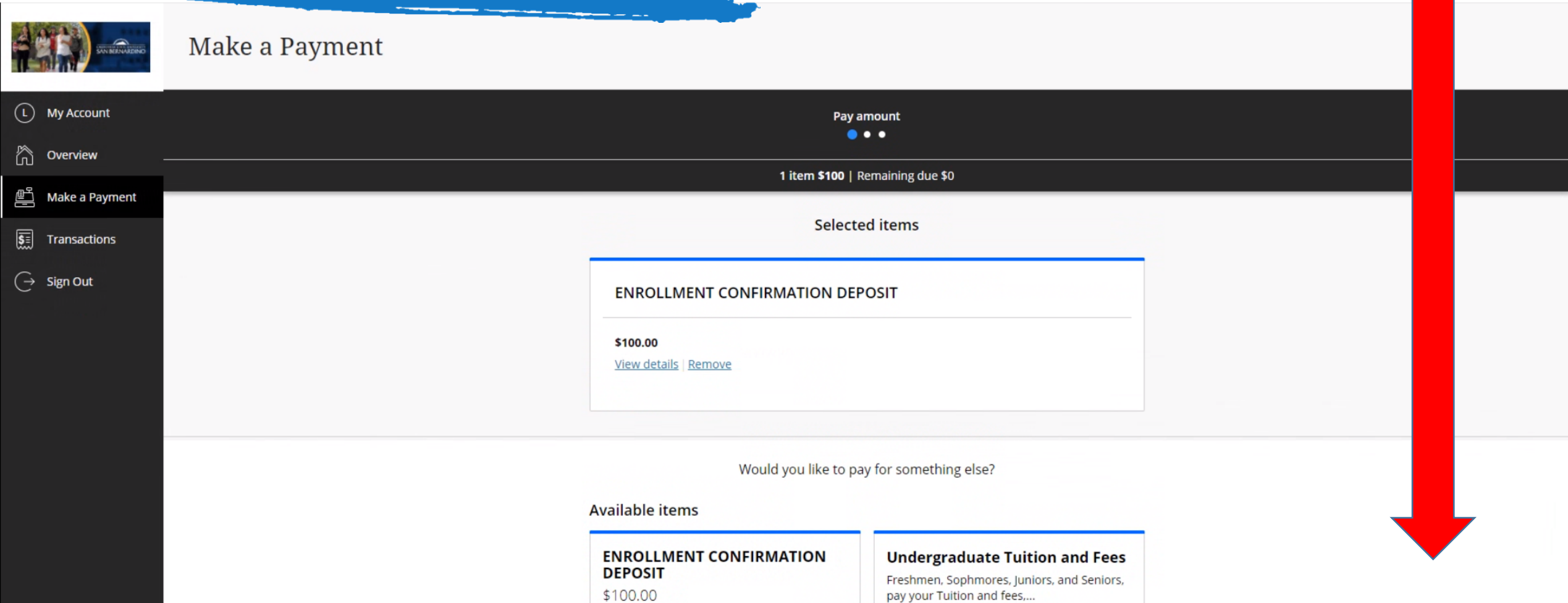
Add to payment

 CALIFORNIA STATE UNIVERSITY  
SAN BERNARDINO

WE DEFINE THE *Future*

# Step Thirteen

Scroll down to reveal the  
“continue” button



**Make a Payment**

My Account  
Overview  
Make a Payment  
Transactions  
Sign Out

Pay amount  
● ● ●

1 item \$100 | Remaining due \$0

Selected items

**ENROLLMENT CONFIRMATION DEPOSIT**

---

**\$100.00**

[View details](#) | [Remove](#)

Would you like to pay for something else?

Available items

**ENROLLMENT CONFIRMATION DEPOSIT**

\$100.00

**Undergraduate Tuition and Fees**

Freshmen, Sophmores, Juniors, and Seniors, pay your Tuition and fees,...

# Step Fourteen

Click the “continue” button

The screenshot displays a web interface for making payments. On the left is a dark sidebar with three options: 'Make a Payment' (with a credit card icon), 'Transactions' (with a dollar sign icon), and 'Sign Out' (with a right arrow icon). The main content area is titled 'Available Items' and contains six boxes arranged in a 3x2 grid. Each box has a title, a description, and a 'View details' or 'View category' link. The items are: 'ENROLLMENT CONFIRMATION DEPOSIT' (\$100.00), 'Undergraduate Tuition and Fees' (for Freshmen, Sophmores, Juniors, and Seniors), 'Credential Tuition and Fees' (for Postbaccalaureate and Graduate students), 'Graduate Tuition and Fees' (for Postbaccalaureate and Graduate students), 'Doctoral Tuition and Fees' (for Doctoral students), and 'Installment Payment Plan' (for 2nd and 3rd installments). Below the grid is a 'View all items' button. At the bottom left, a note states '\* Indicates required field'. At the bottom right, there are two buttons: 'Cancel' and 'Continue'. A large red arrow points from the top right towards the 'Continue' button. A small question mark icon is located to the right of the arrow.

Make a Payment

Transactions

Sign Out

Available Items

**ENROLLMENT CONFIRMATION DEPOSIT**  
\$100.00  
[View details](#)

**Undergraduate Tuition and Fees**  
Freshmen, Sophmores, Juniors, and Seniors, pay your Tuition and fees,...  
[View category](#)

**Credential Tuition and Fees**  
Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...  
[View category](#)

**Graduate Tuition and Fees**  
Postbaccalaureate and Graduate, pay your Tuition and fees, Non-residen...  
[View category](#)

**Doctoral Tuition and Fees**  
Doctoral students, pay your Tuition fees, Non-resident fees, Late Regi...  
[View category](#)

**Installment Payment Plan**  
Pay your 2nd and 3rd installments.  
[View category](#)

[View all items](#)

\* Indicates required field

Cancel

Continue

# Step Fifteen

Make a Payment

Transactions

Sign Out

Payment method

• • •

How would you like to pay?

Payment amount

\$100

\* Payment method

New credit or debit card

New bank account

Coyote Cash

Secure encrypted payment

Cancel

Continue

←

←

←

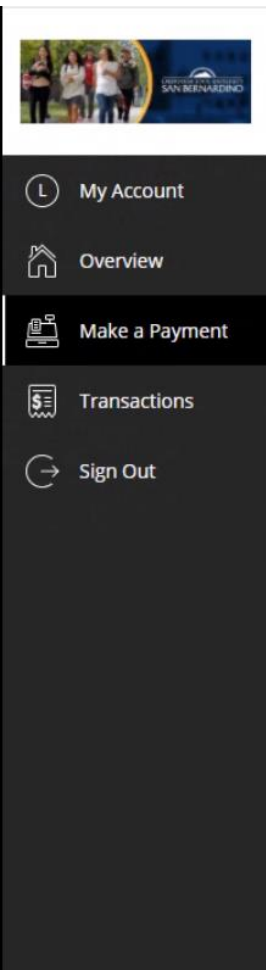
↓

Select your Method of Payment,  
then click “continue”



# Step Sixteen

If you select *Credit* or *Debit* you will need to acknowledge the service charge, then click “continue”



Service charge

\$2.65

This site is owned and operated by Transact Campus, Inc. If you choose to make a payment with a credit or debit card using Transact Campus SmartPay, you will be charged a service charge of **\$2.65**, so your total amount is \$102.65. This charge is assessed by Transact Campus, Inc. Service charges are included in your transaction and are paid directly to Transact Campus, Inc. Service charges are non-refundable.



☒ I acknowledge that I have read and accept the [terms and conditions](#) of the Transact Campus, Inc. user agreement and I understand that my transaction includes a non-refundable service charge of **\$2.65** for the use of Transact Campus SmartPay.

# Step Seventeen


- Enter an email to receive receipt
- Fill out payment details
- Click “pay \$102.65”

Review



Last step! Let's make sure we have your correct information.

\* Email address



## Summary

[Change](#)

ENROLLMENT  
CONFIRMATION DEPOSIT

\$100.00

Subtotal

\$100.00

Service charge

\$2.65

Total

\$102.65

## Payment details

[Change](#)

Card number

.... \*1075

AMERICAN  
EXPRESS

Expiration date

12 / 25

Zip/Postal code

12345

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.


Secure encrypted payment


# Step Eighteen


Congratulations you have successfully accepted your admission!




## Make a Payment

 My Account

 Overview

 Make a Payment

 Transactions

 Sign Out



\$102.65

Thank you for your payment

You have a remaining balance of \$0

The payment receipt [#1580083](#) was sent to:



**admissionsapps@csusb.edu**

**Admissions & Student Recruitment (909) 537-5188**

If you have questions please call or email us and be sure to provide your Coyote ID number, email, and name