How to Make a Payment for a Grad Check through “Your Account”

Office of the Registrar Fees
Note:

- Students are responsible for making the owed payment according to late and/or refile fee deadlines. If you are uncertain on what amount is owed for the graduation check filed, please visit:

  https://www.csusb.edu/registrar/evaluations/graduation-requirement-check
1. Log onto myCoyote. Locate “Student Center”.

![myCoyote Student Center](image)
2. Once on Student Center, locate “Make a Payment”
3. Once you have reached CASHNet, click “Pay”

This option can be found under “Your Account”, next to “Current Balance”.
4. Click “Edit Item”

Grad Check Fees are applied to your Tuition and Fees. Your payment will apply here.
5. Change amount to reflect price owed and click “Update Basket”
6. Proceed to checkout