



Acknowledgment and Agreement

This is to acknowledge that I have received a copy of the CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO ("CSUSB" or "the university") Staff Handbook and understand that it sets forth certain terms and conditions of my employment as well as the duties, responsibilities and obligations of employment with CSUSB. I understand and agree that it is my responsibility to read the Staff Handbook and to abide by the rules, policies and standards set forth in the Staff Handbook.

I also acknowledge that the provisions of this Staff Handbook are not intended to supersede or override any provisions of the collective bargaining agreement applicable to my employment. In the event of any conflict or inconsistency between the provisions of this Staff Handbook and the provisions of the applicable collective bargaining agreement, the bargaining agreement shall apply.

I also acknowledge that CSUSB reserves the right to revise, delete and add to the provisions of this Staff Handbook. All such revisions, deletions or additions must be in writing and must be signed by the assistant vice president of Human Resources of the university. No oral statements or representations can change the provisions of this Staff Handbook.

Date _____

Employee Signature _____

Employee Name [printed] _____

TO BE PLACED IN EMPLOYEE'S PERSONNEL FILE

Revised 01/08