In this document, you will find step-by-step instructions on how to fill out the Authorization for Release of Driver Record form.

The Employer Pull Notice (EPN) program enables commercial and government organizations to monitor the driving records of employees who drive for them. By monitoring their employees’ driving records, organizations can:

• Ensure that each driver has a valid driver’s license.
• Recognize problem drivers or driving behavior.
• Improve public safety.
• Minimize liability.
Please note you will only be filling out Section 1 of this form.

Step 1: Please fill this portion with your **FULL** name - this includes first, middle and last name.

I, **Cody Coyote**, hereby authorize the California Department of Motor Vehicles (DMV) to disclose or otherwise make available, my driving record, to my employer, **CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO (CSUSB)**.

I understand that my employer may enroll me in the Employer Pull Notice (EPN) program to receive a driver record report at least once every twelve (12) months or when any subsequent conviction, failure to appear, accident, driver's license suspension, revocation, or any other action is taken against my driving privilege during my employment.

I am not driving in a capacity that requires mandatory enrollment in the EPN program pursuant to California Vehicle Code (CVC) §1808.1(k). I understand that enrollment in the EPN program is in an effort to promote driver safety, and that my driver license report will be released to my employer to determine my eligibility as a licensed driver for my employment.

**EXECUTED AT:**

**SAN BERNARDINO**

**SIGNATURE OF EMPLOYEE**

**X**
Step 2: Enter your drivers license number. A California driver license number is one alpha followed by seven numeric.

Cody Coyote

A1234567
Step 3: Enter current date. Please note this date should be the date of when the form is being filled out.

Cody Coyote

California Driver License Number, A1234567

hereby authorize the California Department of Motor Vehicles (DMV) to disclose or otherwise make available, my driving record, to my employer, CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO (CSUSB)

COMPANY NAME

I understand that my employer may enroll me in the Employer Pull Notice (EPN) program to receive a driver record report at least once every twelve (12) months or when any subsequent conviction, failure to appear, accident, driver’s license suspension, revocation, or any other action is taken against my driving privilege during my employment.

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EXECUTED AT:  CITY  COUNTY  STATE
SAN BERNARDINO  SAN BERNARDINO  CA

DATE  SIGNATURE OF EMPLOYEE
2/28/2023  X
## SECTION 1 — DRIVER INFORMATION

I, **Cody Coyote**, California Driver License Number, **A1234567**, hereby authorize the California Department of Motor Vehicles (DMV) to disclose or otherwise make available, my driving record, to my employer, **CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO (CSUSB)**.

I understand that my employer may enroll me in the Employer Pull Notice (EPN) program to receive a driver record report at least once every twelve (12) months or when any subsequent conviction, failure to appear, accident, driver’s license suspension, revocation, or any other action is taken against my driving privilege during my employment.

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</tbody>
</table>

**DATE**: 2/28/2023

**SIGNATURE OF EMPLOYEE**: [Signature]

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**Step 4: Sign here.**