

CSUSB Department of Art & Design

- Honors in Art & Design -

INSTRUCTIONS:

1. Please fill out the form below. *It is a fillable PDF, so just click in each area to be completed and type in the details.*
2. Remember to add the names of the **three** full-time tenure-line faculty members for whom you would like to seek approval signatures. *You can find the full list of the full-time tenure-line faculty members of the Department of Art & Design by visiting: <https://www.csusb.edu/art/our-team>*
3. You must have an overall GPA of 3.25 or higher. *Please remember to include your Overall GPA, which is found on your PAWS report at the top on the right hand side.*
4. You must have a GPA of 3.50 or higher in your major also. *Please remember to include your Major GPA, which is found on your PAWS report at the top on the right hand side.*
5. Return the form to the **Department of Art & Design Chair**, Professor Matthew Poole, by email matthew.poole@csusb.edu
6. Professor Poole will then send your form via Adobe Sign to each of the three signatories for approval.
7. If approved, you will be granted Honours in Art & Design, and will receive a certificate, a letter of congratulations, and a medallion that can be worn at graduation. These will be mailed to your home address. ***Please be sure that your home address is up to date in the CSUSB system database. You can update this via your MyCoyote portal.***

Good luck!

