

# DEPARTMENT OF PSYCHOLOGY

## TEACHING ASSOCIATES

Application to Teach Psychology 100 Supplemental Instruction Course, Psychology 115,  
Psychology 210 SAIL/pre-MARC/RISE Adjunct Support Class,  
Psychology 311-Lab, Psychology 363 SAIL/pre-MARC/RISE Adjunct Support Class,  
or Human Development 245, 246, or 247

April 12, 2016

Dear Graduate Student,

The Psychology Department is currently recruiting graduate students who are interested in teaching the following courses for the 2016-2017 academic year:

- PSYC-100: Introduction to Psychology-Supplemental Instruction (SI) Course
- PSYC-115: Personal and Social Adjustment
- PSYC-210: Psychological Statistics-SAIL/pre-MARC/RISE Adjunct Support Class
- PSYC-311-Lab: Introduction to Experimental Psychology
- PSYC-363: Biological Psychology-SAIL/pre-MARC/RISE Adjunct Support Class
- HD-245: Observation and Methods in Child Development: Early Childhood
- HD-246: Observation and Methods in Child Development: Middle Childhood
- HD-247: Observation and Methods in Child Development: Adolescence

Successful completion of PSYC-630 (Teaching of Psychology) is required for all students teaching classes in the department. PSYC-630 is offered twice per year (once in the winter quarter and once in the spring quarter).

Please keep in mind these additional considerations for each course that you are interested in teaching:

- PSYC-100 SI: Must be well-versed in the general content areas relevant to an introductory psychology course.
- PSYC-115: Must be well-versed in application of psychological principles relevant to predictable challenges and problems over the lifespan.
- PSYC-210 SAIL/pre-MARC/RISE and PSYC-311-Lab: Successful completion of PSYC-640 (Advanced Methods in Psychological Research), PSYC-641 (Analysis of Variance), and PSYC-642 (Regression and Nonparametric Statistics). PSYC-641, PSYC-642, and PSYC-640 are offered in the fall, winter, and spring quarters, respectively.
- PSYC-363 SAIL/pre-MARC/RISE: Must have received an "A" in PSYC-656 (Advanced Biological Psychology).
- HD-245, HD-246, or HD-247: Successful completion of an observational methodology course.
- PSYC-100 SI, PSYC-210 SAIL/Pre-MARC/RISE, & PSYC-363 SAIL/Pre-MARC/RISE: Must also attend all lectures and/or labs for the associated class to which you are assigned. Detailed information regarding meeting times will be provided upon hire.
- PSYC-311-Lab: Lecture attendance is highly recommended.

If you are interested in teaching any of these courses, please complete the enclosed application, acquire three letters of recommendation, and submit them to the Psychology Department (SB-425). If you have any questions, please do not hesitate to ask me. The deadline for the application is **Friday, May 27, 2016**.

Best,  
Yuchin Chien, Ph.D.  
Professor and Associate Chair  
SB-507, (909) 537-5596, [ychien@csusb.edu](mailto:ychien@csusb.edu)

Timeline						
Please be sure to check and respond promptly to e-mails related to the Teaching Associate hiring decisions, teaching availability survey, course assignments, and orientation meeting						
TA application deadline	TA files reviewed by the selection committee	TA hiring decisions	Notification of TA hiring decisions & teaching availability survey	Tentative course assignments	Final course assignments	TA mandatory orientation meeting
Friday May 27, 2016	Friday, June 10 to Wednesday, June 29, 2016	Wednesday July 6, 2016	Wednesday July 13, 2016	Wednesday July 20, 2016	Monday July 25, 2016	Wednesday August 3, 2016

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 Psychology 311-Lab, Psychology 363 SAIL/pre-MARC/RISE Adjunct Support Class,  
 or Human Development 245, 246, or 247

Check (Y) all the courses for which you would like to be considered.

<input type="checkbox"/>	PSYC-100 <small>Supplemental Instruction course</small>	<input type="checkbox"/>	PSYC-115	<input type="checkbox"/>	PSYC-210 <small>SAIL/pre-MARC/RISE Adjunct Support Class</small>	<input type="checkbox"/>	PSYC-311-Lab	<input type="checkbox"/>	PSYC-363 <small>SAIL/pre-MARC/RISE Adjunct Support Class</small>	<input type="checkbox"/>	HD 245, 246, 247
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Check (Y) the campus for which you would like to be considered.

Note: One section of PSYC-115 and two sections of PSYC-311 lab will be offered at the Palm Desert Campus (PDC) each academic year. PDC is approximately 72 miles away from the San Bernardino (SB) campus. If you teach at PDC, you will be compensated for mileage.

<input type="checkbox"/>	SB campus only	<input type="checkbox"/>	PDC only	<input type="checkbox"/>	Both SB campus and PDC
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Name:

Last

First

Middle

ID:

Date of Birth:

Home Address:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Phone	Cell Phone	Work Phone	E-mail

Classified Graduate Student in: (check (Y) below)

<input type="checkbox"/>	MA General Experimental	<input type="checkbox"/>	MA Child Development
<input type="checkbox"/>	MS Industrial Organizational	<input type="checkbox"/>	MS Clinical Counseling

Quarter/Year Admitted:

GPA:

Education:

Degrees:	Degree	Major	Institution	Month and Year
Bachelor's	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Master's	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Number of graduate units completed by end of spring 2015:

Quarter and year PSYC-630 (Teaching of Psychology) was/will be completed:

Please specify your grades for the following courses and fill in all other university coursework completed (including grades) **relevant** to the position for which you are applying:

Course	PSYC-100 <small>if available</small>	PSYC-210 <small>if available</small>	PSYC+HD-310 <small>if available</small>	PSYC-311 <small>if available</small>	PSYC-410 <small>if available</small>	PSYC-630	PSYC-640	PSYC-641	PSYC-642	PSYC-656
Grade	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Course	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grade	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please indicate your computer knowledge/experience (e.g., E-Prime, SPSS, PowerPoint, Word, Excel, etc.):

Have you ever been hired by the Psychology Department as a teaching associate?

		No			Yes	If yes, provide the following information:			
Course taught		Quarter and Year	SOTE		Course taught	Quarter and Year	SOTE		
			Overall Quality	Contributions to learning			Overall Quality	Contributions to learning	
1.					5.				
2.					6.				
3.					7.				
4.					8.				

If you were hired as a teaching associate before and would like to use the same faculty recommendation letters submitted before, please check (Y) the box.

If you are a new applicant (or a previous applicant but would like to submit new recommendation letters), please provide the names of three people who can comment about your teaching potential, experience, and knowledge. **A letter from each of these references must be submitted by the application due date.**

1.

2.

3.

Have you ever been employed by the State of California?

		No			Yes	If yes, indicate your last State employer:			
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Please **attach** a copy of your most recent **graduate transcript** (unofficial transcripts are acceptable) and a **personal statement**. In the statement, briefly describe your teaching-related experience (if any) and your special interests, skills, and/or abilities. If you would like to be considered for teaching more than one specific course, for each course, clearly state why you believe you are qualified to teach that course. Try your best to show your confidence in teaching and convince the selection committee that you will be successful teaching each course for which you are applying. Please limit your statement to two single-spaced pages.

Signature:

Date: