

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
ACADEMIC GRADUATE ASSISTANT POSITION AVAILABLE  
2020-2021**

**CLASSIFICATION/JOB TITLE**

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Graduate Assistant (1 - 5 positions available)

**DEPARTMENT**

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Criminal Justice

**GENERAL DESCRIPTION OF DUTIES**

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Under immediate supervision, the Graduate Assistant will assist the graduate program coordinator and other faculty with various professional, technical, and research based duties associated with the Department of Criminal Justice.

Classification Standards for Unit 11 Employees:

<http://academicpersonnel.csusb.edu/academicStudentEmployees/index.html>

**MINIMUM QUALIFICATIONS**

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- Currently enrolled as a Criminal Justice graduate student at CSUSB (students enrolled in credential programs are not eligible)
- Must maintain academic eligibility throughout employment period (3.0 GPA or higher)
- Must be able to work cooperatively with faculty, staff and other students

*Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.*

**TIMEBASE OR HOURS OF APPOINTMENT**

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0 - 20 hours per week

**HIRING CRITERIA**

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The successful applicant will be a currently enrolled CSUSB student who is academically eligible and will demonstrate an ability to be cooperative and responsible.

**APPLICATION PROCEDURES AND DEADLINE**

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Applications will be continuous

**PROCEDURES FOR NOTIFICATION**

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Applicants awarded a position will be notified.

**FOR ADDITIONAL INFORMATION, PLEASE CONTACT  
Donna Derbish, [dderbish@csusb.edu](mailto:dderbish@csusb.edu), 909.537-5506**

*It is the policy of CSUSB to provide equal employment opportunities to all applicants and employees regardless of race, color, religion, national origin, sex, sexual preference, marital status, pregnancy, age, disability, disabled veteran's or Vietnam era veteran's status.*