

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
ACADEMIC STUDENT EMPLOYEE UNIT 11 (TA, GA, ISA)
POSITION AVAILABLE: GA
SPRING SEMESTER, 2022

CLASSIFICATION/JOB TITLE

Graduate Assistant (1 position available)

DEPARTMENT

Communication Studies

GENERAL DESCRIPTION OF DUTIES

Graduate Assistants and Instructional Student Assistants: A communication studies professor is looking for a graduate student from the communication department to help them with their research on Palestinian cinema and with some other administrative and teaching-related duties during the spring semester of 2022. The work schedule will be set in coordination with the student on a 5-hours per week basis. Bi-lingual skills and knowledge of post-colonial/de-colonial approaches are preferred but not required.

Classification Standards for Unit 11 Employees:

<http://academicpersonnel.csusb.edu/academicStudentEmployees/index.html>

MINIMUM QUALIFICATIONS

- Currently enrolled as a **graduate** student at CSUSB
- Must maintain academic eligibility throughout employment period (3.0 GPA or higher)
- Must be able to work cooperatively with faculty, staff and other students

Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

TIMEBASE OR HOURS OF APPOINTMENT

5 hours per week

HIRING CRITERIA

The successful applicant must be currently enrolled in CSUSB and remain academically eligible. In addition, the successful applicant must demonstrate the ability to be cooperative and responsible.

APPLICATION PROCEDURES AND DEADLINE

Please submit your resume directly to Dr. Muhtaseb at amuhtase@csusb.edu. Deadline for application is January 10, 2022.

PROCEDURES FOR NOTIFICATION

Applicants awarded a position will be notified.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT

Ahlam Muhtaseb, amuhtase@csusb.edu, 909-537-5815

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

California State University, San Bernardino is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.