

Fall 2022 Teaching Skills Study Awards (TSSAs)
Supporting Travel from August 2022 to December 2022
(Sponsored by Faculty Development)
Submission Deadline: W 9/21/22

Purpose

To enhance faculty's teaching by helping them attend a conference devoted to university teaching or to a high-impact, evidence-based or newly developing teaching practice.

Who is eligible?

Tenure-track faculty and full-time lecturers on a minimum of one-year contract who have not received TSSA funding in the current academic year.

Funding

Awards range from \$400-\$1,000. The total TSSA budget for this academic year is about \$30,000.

Guidelines

1. The conference must focus on teaching strategies or methods, (e.g., case studies, problem-based learning, active learning, online teaching, collaborative learning, strategies for teaching multicultural classes), and not on research or content in a discipline. Priority will be given to conferences totally dedicated to teaching.

Note: These awards are not for research or general academic conferences. Proposals for participation in broader conferences or workshops which include *substantial* component(s) focused on teaching will be considered but will require special justification and details of the nature of the teaching-oriented programming you wish to attend.

2. Attendance at the conference must directly enhance your current courses and your immediate teaching assignment or be directly related to departmental needs for program development.
3. Your application must be accompanied by a separate sheet with the name and dates of the conference, the link to the conference program, and the names of the workshops and/or presentations you plan to attend.
4. The applying faculty member will serve as CSUSB Faculty Development's (FD's) campus consultant on the teaching strategies they learn and must be willing to support FD's teaching and learning programming through a one-hour seminar presentation.
5. The award will apply only to the approved conference and is not transferable to other conferences.
6. Travel restrictions: Per Assembly Bill 1887 the California State University (CSU) is prohibited from providing state funds for travel to prohibited states with discriminatory laws; those states are listed here: <https://oag.ca.gov/ab1887>.
7. This call will apply retroactively to teaching conferences attended starting August 15, 2022, and to conferences up through December 31, 2022.
8. Applications must be submitted electronically no later than 11:59pm on the deadline date.
9. After the conference, faculty will submit a one-page report and participate in a brown bag dissemination in 2023-24 one year from the term in which the conference was attended. Submitted reports will be available on the FD ScholarWorks site.
10. Funding will be on a reimbursement basis. All transactions must be processed via Concur and a Concur request must be submitted and approved by the relevant administrators before travel (Concur: <https://www.csusb.edu/travel/concur>).
11. The applicant's department chair's email and signature are required.

Application Form

(Proposals that do not comply with the formatting specifications listed below will not be reviewed by the Instructional Quality Committee and will not be funded.)

Proposals should be a maximum of two pages, have one-inch margins all around, may be single or double-spaced, and should have a font size no smaller than 11 point in Arial, Calibri or Times New Roman font. For anonymous review purposes, exclude all identifying information on Page Two.

Page One

1. **Title:** AY 2022-23 Teaching Skills Study Award
2. **The applicant's name, department, email, phone**
3. **Signature** of Department Chair, Name, Email, Phone

Page Two

4. **The name of the conference and its date, location, and website link**
5. **Description of teaching strategies or method(s)** to be studied at conference
6. **Explain what you hope to learn** from attending the conference
7. **Explain how what you learn will enhance your teaching**
8. **Evaluation and dissemination:** Do you agree to participate in activities that Faculty Development, the TRC, and/or the Instructional Quality Committee will organize for grant awardees? Yes / No
9. **Budget (up to \$1,000):** List travel expenses (registration, transportation, hotel, per diem, parking)

Submission

1. **Submit** a pdf copy of your application to fd@csusb.edu.
2. **Deadline:** W 9/21/22

Criteria

Only proposals that adhere to the required format, are received by the deadline, have the required conference information, and have department chair signatures will be reviewed.

1. The conference is directly related to teaching
2. The impact of the programming the applicant's teaching is significant and clearly explained (See Item #7 above)
3. The applicant agrees to participate in an evaluation and a dissemination activity to be determined by Faculty Development
4. The budget is appropriate and does not exceed \$1,000
5. The applicant has not received prior TSSA funding for AY 2022-23
6. The applicant has submitted all required grant reports for TRC/FD grants awarded prior to 2021-22
7. Travel complies with AB1887 guidelines