

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE

MC 205A (Obershaw Dining Room) or <https://csusb.zoom.us/j/526138095>

MINUTES

**SESSION 01** - Tuesday, October 15, 2019 – 2-3:50 PM (Recording [link](#))

**Members Present:** All members were present with the following exceptions: C. Davis, A. Johnson, M. Marx, M. Texeira

**Guests Present:** G. King, J. Felix, S. Pantula, S. Sudhakar, R. Nava, S. Bennett, R. Mohamed, S. Yildirim, J. Lappin, R. Chuang, C. Weber, T. Karmanova, R. Beech, C. Seal, D. Huizinga, J. Kim

1. APPROVAL OF THE MINUTES – Attachment [1](#) and [2](#)
  - 1.1. Senator Ullman moved and Senator Rizzo seconded the motion to approve the Faculty Senate minutes for June 11, 2019, 54th Senate & June 11, 2019, 53rd Senate as presented **PASSED Unanimously**
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Rizzo moved and Senator Murillo seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  
3. CHAIR'S REPORT – [Attachment](#)
  
4. PRESIDENT'S REPORT – [Attachment](#)
  - 4.1. Question: What specifically did you learn at the Board of Trustees Meeting that the Faculty should be aware of, i.e. faculty hiring
    - 4.1.1. Highlights of interest to faculty (agendas and video recordings in full can be found at the Chancellor's Office [website](#))
      - 4.1.1.1. Educational Policy: Proposal to modify first year admission requirements
      - 4.1.1.2. Governmental Relations: Resolution of support for an education bond expected to appear on the March 2020 ballot
      - 4.1.1.3. Campus Planning, Buildings and Grounds: Preliminary 5 year plan
      - 4.1.1.4. Finance: 2020-21 operating budget planning

- 4.1.1.5. Institutional Advancement: Recognition of CSUSB student recipient for a CSU Trustees' Award for Outstanding Achievement

5. PROVOST'S REPORT – [Attachment](#)

- 5.1. Campus closure last week will not be a one-time event and we need to develop a plan to promote ongoing learning when the campus is closed.
  - 5.1.1. What is the plan if there is a closure during finals week?
    - 5.1.1.1. Suggested to move everything forward a day or 2 days depending on how long the closure is
    - 5.1.1.2. Need accommodations for students who cannot take extra days off to make up the time
  - 5.1.2. Can students be sent information through blackboard, email, etc.?
    - 5.1.2.1. Some students may not have power at their homes.
  - 5.1.3. Was it just our campus?
    - 5.1.3.1. Notice from SCE went as far as Rancho Cucamonga; power never went off, but when the threat became "imminent" we made the decision to close.
  - 5.1.4. What is still functioning when the campus is closed?
    - 5.1.4.1. All technology systems will work even when campus is closed because the data center is powered by generators for about 18 hours.
  - 5.1.5. Improve/coordinate communications, especially with timing
- 5.2. When will there be clarification as to when we will be on 4/4 workload when we thought we were on 4/3? Last week CSBS got an email that it was a 4/4 workload.
  - 5.2.1. With the semester system it is a 4/4 workload.
    - 5.2.1.1. CSBS provides release time across the board which other colleges cannot do.
    - 5.2.1.2. Looking at ways to protect junior faculty.
    - 5.2.1.3. Deans are working on reassigned time document and working to ensure reassigned time is achievable for everyone.

6. COMMUNICATIONS/INFORMATION ITEMS

- 6.1. Executive Committee Minutes May 30, 2019 – [Attachment](#)
- 6.2. Executive Committee Minutes June 6, 2019 – [Attachment](#)
- 6.3. Executive Committee Minutes September 24, 2019 – [Attachment](#)

- 6.4. Curriculum Items – Attachments [1](#), [2](#), [3](#)
7. DISCUSSION ITEMS
8. OLD BUSINESS
9. NEW BUSINESS
  - 9.1. Elections:
    - 9.1.1. Constitution & Bylaws Committee
      - 9.1.1.1. CAL
        - 9.1.1.1.1. Senator Kremling nominated Senator Steffel to serve as the CAL representative. **Senator Steffel was elected.**
      - 9.1.1.2. CBPA
        - 9.1.1.2.1. Senator Rizzo nominated Senator Brown to serve as the CBPA representative. **Senator Brown was elected.**
    - 9.1.2. FAM 652.1 Implementation Amendment (First Reading) – [Attachment](#)
      - 9.1.2.1. Senator Fischman moved and Senator Chen-Maynard seconded the motion to accept the first reading of FAM 652.1 Implementation. **Passed.**
        - 9.1.2.1.1. Suggestion to not restrain highly-qualified faculty and possibly lose them
10. COMMITTEE REPORTS
  - 10.1. EPRC
    - 10.1.1. Will be working to create a FAM for Curriculum process – please email your suggestions to Senator Fischman
  - 10.2. FAC – [Attachment](#)
  - 10.3. Q2S – [Teach In Attachment](#)
    - 10.3.1. Q2S Awareness Week, asking the faculty to again conduct a Teach In with students
  - 10.4. [WSCUC](#)
11. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS' REPORT – [Attachment](#)
12. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  - 12.1. ASI is involved with the forming of a Complete Count Committee for the Census

### 13. DIVISION REPORTS

13.1. Vice President for Information Technology Services - Attachments [1](#) and [2](#)

13.2. Vice President for University Advancement - [Attachment](#)

13.3. Academic Affairs/Deans' Reports - [Attachment](#)

13.4. Vice President for Administration and Finance - [Attachment](#)

13.4.1. The Pub on campus currently closes at 6:00PM. Can the Pub stay open later or can we offer beer/wine at the Howl & Growl after 6:00PM?

13.4.1.1. Hours for all campus food services are based on demand and sales performance for each venue. While the Blue Coyote Pub has been open later in the evening in the past, the venue has operated at a historical loss after 6:00pm. We are excited that a new Pub will open in the new SMSU expansion, coming in Fall 2021, with anticipated expanded service hours. We will explore whether alcohol sales are possible at another venue that is open in the evening until the new Pub opens.

13.4.2. When the budget is set/finalized, how does it get divided? How much does CSUSB get? Is there a website or link with this information?

13.4.2.1. Allocations to the California State University are distributed to the campuses based on historical distributions, enrollment at each campus, age of the campus infrastructure, geographical cost of living, etc. On average, CSUSB has received approximately 4% of any new allocation from the CSU. 2019-20 fiscal year allocations to each campus (per FTE) are [attached](#). CSU allocation data is included before and after we account for campus contributions to State University Grant (SUG) support for our students.

Potential allocations of new funding are reviewed and prioritized with the University Budget Advisory Committee, with representatives from the Faculty Senate. Final allocations are shared with the campus community annually at the University Budget Forum. Historical budget request information, along with annual Budget Forum presentations, can be found at: <https://www.csusb.edu/budget/university-budget-advisory-committee/meeting-materials>

The next University Budget Forum, which will review 2019-20 allocations and a forecast of the 2020-21 budget, will be on November 18, 9:00am, in SMSU Event Center A.

13.4.3. What were the details of the campus closure on Thursday, October 10?

13.4.3.1. Southern California Edison (SCE) has identified CSUSB as a high-risk fire zone, due to its proximity to the mountains. Across California, power companies have introduced a protocol named the Public Safety Power Shutoff (PSPS), whereby they will shut down power lines when red flag fire conditions exist. The goal is to prevent wildfires caused by down electrical lines.

CSUSB started to receive notifications on October 8 of a potential PSPS event starting October 10. On the evening of October 9, SCE notified the campus that no outage would occur on October 10 before 6:00pm. Based on this, CSUSB announced that the campus would open on October 10. In the early morning of October 10, SCE revised their notice to the campus that it would now suspend power in 1-4 hours. This was followed by two additional notifications that power at CSUSB would be suspended “eminently.” Based on this revised information, CSUSB announced that the campus would close on October 10.

Later in the morning of October 10, SCE notified CSUSB that when they went out into the field, they were able to split service on the electrical lines in the Devil's Canyon area. While many areas around the campus had the power turned off, SCE indicated they would try to keep the campus electricity running, but could not guarantee it. Power was not suspended on October 10.

Regardless of the power situation, heavy winds at the CSUSB campus made it dangerous for non-emergency personnel to be on campus on October 10. With wind gusts topping at 72mph, several large trees toppled, large branches fell from trees, construction fence was tossed onto walkways, many doors had to be locked to keep them from being damaged, and the amount of airborne debris and dirt was significant.

13.4.4. Could you give us a bit more information on implications (of the proposed education bond) for our campus? For example, is there information on the projects the ed bond is meant to support? Are there any buildings or other development expected for CSUSB in the preliminary 5-year plan?

13.4.4.1. The Public Preschool, K-12 High School, and College Health and Safety Bond Act of 2020 (AB 48) was approved to be added to the March 2020 ballot by Governor Newsom on October 9. The bond measure totals \$15 billion in capital facilities funding, and if approved by the voters, would allocate \$9 billion to K-12 and \$2 billion each to the CSU, University of California, and the California Community Colleges.

There has not been any final determination made by the Chancellor's Office if bond proceeds would be used for new capital construction, deferred maintenance of existing facilities, or both. There also has not been any determination of which campuses may receive funding. Now that a new performing arts center has been financed by the State for CSUSB, we have prioritized a new science laboratory facility as the top campus priority for capital financing. The campus also maintains a 5-year prioritized plan for deferred maintenance needs, which are addressed as funding is made available.

13.5. Vice President for Student Affairs

14. OTHER BUSINESS

15. ADJOURNMENT 2:50PM

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE

MC 205A (Obershaw Dining Room) or <https://csusb.zoom.us/j/526138095>

MINUTES

**SESSION 01** - Tuesday, October 29, 2019 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: D. Chen-Maynard, D. Garcia, A. Johnson, J. Kremling, M. Marx, T. Morales, E. Murillo, S. Sparks, J. Ullman, M. Texeira

**Guests Present:** C Caballero, S. Pantula, C. Domnwachukwu, R. Nava, R. Mohamed, D. Freer, S. Yildirim, J. Lappin, R. Chuang, C. Weber, R. Beech, C. Seal, D. Huizinga, G. Au, T. Evans-Carthen, A. Rosiles, L. Rose, R. Tenczar

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for October 15, 2019 – [Attachment](#)
    - 1.1.1. Senator Fischman moved and Senator Rizzo seconded the motion to approve the Faculty Senate minutes for October 15, 2019 as presented.  
**PASSED Unanimously**
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Groen moved and Senator Chen seconded the motion to approve the agenda as presented. Senator Fischman moved and Senator Rizzo seconded the motion to amend the agenda with a time certain of 3:30PM for Item 13.1.
  - 2.2. Senator Rizzo moved and Senator Brown seconded the motion to approve the agenda as amended. **PASSED Unanimously**
3. CHAIR'S REPORT – [Attachment](#)
4. PRESIDENT'S REPORT – [Attachment](#)
  - 4.1. Considering that we keep having the wind events are there any plans for power generation on campus?
    - 4.1.1. The campus currently has backup generators on critical backbone functions of the university that must remain operating even if the rest of campus is closed and without power. Generators are currently located at University Police, the university co-location server area, food service freezers, health center pharmaceuticals, and some research areas, such as those involving animal research.

We do have a number of solar and fuel cell installations across campus that generate electricity, but the campus does not have the battery

storage that would be required to hold the power on campus and use it for campus needs in an outage. Instead, we return all electricity generated back to Southern California Edison in return for lower electricity rates. These options would have to be significantly expanded to generate the daily electric needs of the campus.

Since viable solutions that could provide alternative power to the campus are extremely expensive and beyond any one campus' ability to afford it, the CSU system has begun to review potential options that would need to be funded centrally if determined to be viable. Options being considered include constructing co-generation plants and/or expanded solar/battery storage solutions on high fire risk campuses like CSUSB. The CSU system is still early in the evaluation of these options.

4.2. Can we get a plan to teach students during these events?

- 4.2.1. Both the Provost and Associate Provost for Faculty Affairs have sent email messages to faculty not requiring classes to be made up when the campus is closed for reasons such as power outages or fire.

While we understand that making up for this lost time is stressful for faculty, please remember that faculty have the freedom to make adjustments to course schedules, assignments, deadlines and test dates as appropriate. Clarity should be provided to your students on your expectations and explain the changes to the course as a result of the missed class time. We must treat every student fairly and equitably as not every student has access to a computer at home or are able to attend additional class periods.

If you have questions on adjusting your syllabus, assignments, due dates, etc., contact your department chair, associate dean, dean or the Office of Academic Programs.

4.3. Can we add reading days between the end of classes and the end of finals week to use them as make-up days?

- 4.3.1. The academic schedule is composed well in advance, so due to the timing and the reasons mentioned above, we will not be able to add days of instruction this quarter. Faculty are able to make adjustments to their courses and can use finals week as instructional time, however. It is important to ensure the course learning outcomes are still met and we ask that faculty review their courses and modify assignments as necessary and appropriate to focus on the learning outcomes.



Moving forward for the next academic year, if additional reading days need to be included, I encourage Provost McMahan, Academic Programs and the Faculty Senate to collaborate on this.

## 5. PROVOST'S REPORT

- 5.1. How we do strategic communications during the wind events I have invited VP Tenczar to speak to this concern:
  - 5.1.1 As soon as decisions are made we use text, Blackboard, email, social media (Twitter & Facebook) and we post on our webpage and CSUSB. We update the hotline. We have not used voicemail because it takes too long. Upcoming voicemail will be added again.
  - 5.1.2 Social media has been a great way to communicate. We encourage students and staff to sign up for the campus text alerts (CSUSB Alert).
  - 5.1.3 Big challenge is the rate at which the messages go out. Phone messages go through a lot of different lines and can take up to an hour to get the message out.
  - 5.1.4 Another problem with using the phone, if there is an active shooter, we do not want someone's phone to go off when they are sheltering in place.
- 5.2. Can we post a specific time for information and a call-in phone number?
  - 5.2.1 The way we have been working, we are relying on information we received from Southern California Edison. SCE has a daily meeting around 4:00PM. We typically get a call from SCE around 4:45PM. We generally meet between 5-5:30PM. We find out that between 6:30 to 7:00PM to get out the messaging for the next day.
- 5.3 We received the message that there was a power interruption. Could we be told when it would come back on? If the winds die down, could we hold classes at 2:00PM - 3:00PM?
  - 5.3.1 Yesterday was not a planned shutdown. The repair was completed about 4:00PM. We are sensitive going forward with night classes especially if the power is a shaky situation.
- 5.4 Just curious what the expectations are when we are notified of an interruption--how long should we continue class?
  - 5.4.1 The decision is up to you--if you feel it is an unsafe situation, then end the class. We would expect you to stay put until the next update.
- 5.5 What parts of campus have generators?
  - 5.5.1 IT -- all campus servers, student health center, university police, food freezers, dining commons, focused on things that need to continue Operating.
- 5.6. Are the solar panels an option for power?
  - 5.6.1 No, we do not have any battery storage for solar power.

## 6. COMMUNICATIONS

- 6.1 Executive Committee Minutes October 8, 2019- [Attachment](#)
- 7. CURRICULUM - INFORMATION ITEMS
  - 7.1 Response to AS3397-19/AA "Towards Implementation of an Ethnic Studies System Requirement" – [Attachment](#)
- 8. DISCUSSION ITEMS
- 9. OLD BUSINESS
  - 9.1. FAM 652.1 Implementation Amendment (Second Reading) – [Attachment](#)  
 Senator Chen moved and Senator Rizzo seconded the motion to accept FAM 652.1 for second reading. **PASSED**
    - 9.1.1 Would like to add "after 4 years of service or above expectations in Research and teaching with specifications of 4 different classes of SOTEs". Asking to consider as a friendly amendment.
      - 9.1.1.1 This is not a friendly amendment. This FAM is the brainchild of Faulty feedback via a detailed survey
      - 9.1.1.2 Senator Rizzo moved to add "after 4 years of service or above expectation in Research and teaching with specifications of 4 different classes of SOTEs and Senator Okpala second the Motion. **Motion Failed.**

There was a motion to call the question. **PASSED.**
- 10. NEW BUSINESS
- 11. COMMITTEE REPORTS
  - 11.1 EPRC
    - 11.1.1 Are there any guidelines for online courses. How do we determine what is appropriate do conduct/teach online?
      - 11.1.1.1 We should have some protocol for online courses.
      - 11.1.1.2 Perhaps there is a need for a policy for all departments.
  - 11.2 FAC - [Attachment](#)
  - 11.3 Q2S
    - 11.3.1 Professional development opportunities are available and some come with compensation
    - 11.3.2 Q2S Workshops are scheduled for the Palm Desert Campus
  - 11.4 [WSCUC](#)
    - 11.4.1 The link for WSCUC is for the website with updates on the accreditation.
- 12. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS' REPORT
- 13. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  - 13.1 "Mathematics Department Chair 2018-2019" (Senator Vicknair and Senator

Fischman) - [Attachment](#)

- 13.1.1 Are the problems going on with just Math or CNS?
  - 13.1.1.1 Strong/outspoken women are being systematically replaced by members of the patriarchy.
- 13.1.2 Regarding the Interim Chair Appointment--you said the department recommended a list of faculty to be approached by the dean and about half were not asked before external interim chair was named, how many did you recommend and how many were not approached.
  - 13.1.2.1 A fairly long list were not approached.
- 13.1.3 Is it not a conflict of interest to serve on two departments and have different resources?
  - 13.1.3.1 Department of Mathematics is a full time job. Not a direct complaint against Dr. Maynard.
- 13.1.4 If what I am hearing is true, I do not like what I am hearing. What the department recommended was not given appropriate consideration. I would recommend the EC take up this issue and do whatever is fit and bring back a report to the Senate.
- 13.1.5 I think the policy was followed. The concern was the timeliness of what took place and the communication. Things were not done a timely fashion and there was a lack of communication.
- 13.1.6 Consultation is not considered--this is very concerning and this should not continue.
- 13.1.7 The issue of consultation is an issue that merits a more general conversation on campus. Not sure the spirit of the FAM was followed. If large number was recommended and a significant number was not approached with no reason given it is a problem.
- 13.1.8 Can we take another look at the FAM? Perhaps that will solve this problem.
- 13.1.9 Is this problem significant to Math? No, a similar situation happened in another department in CNS.

#### 14. DIVISION REPORTS

- 14.1 Vice President for Information Technology Services
  - 14.1.1 Campus has a way of texting students. Do Faculty have any way of texting students?
    - 14.1.1.1 Not on that emergency platform. We are currently talking with Microsoft as a possibility for the future for postings, chats, discussions, etc. We are currently testing with ITS with the leadership team.
  - 14.1.2 Why just Microsoft?
    - 14.1.1.2 It is currently available.
  - 14.1.3 Students were talking everywhere about how the campus was going to be closed. I was really impressed on how effective it got the message

out to people.

- 14.2 Vice President for University Advancement
  - 14.3 Academic Affairs/Deans' Reports
  - 14.4 Vice President for Administration and Finance
    - 14.4.1 November 18th campus open budget forum - the Board of Trustee will finalize their budget the day after.
    - 14.4.2 The CSU legislative staff were on campus on October 15th
      - 14.4.2.1 Their primary reason for visiting was exploring the feasibility of adding additional campuses across the CSU system. They wanted to visit PDC and were on an information gathering Session. We talked about space issues, and advising and student success and basic needs.
      - 14.4.3 It will be live streamed and posted on Friday and on the website.
  - 14.5. Vice President for Student Affairs
15. OTHER BUSINESS
16. ADJOURNMENT 3:25PM

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE  
MC Pine Room or <https://csusb.zoom.us/j/526138095>

MINUTES

**SESSION 03** - Tuesday, January 14, 2020 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: A. Johnson, J. Kremling, J. Munoz, H. So, S. Sparks, J. Ullman

**Guests Present:** L. Rubio, T. Bonner, R. Garcia, B. Willess, A. Braceros, S. Sudhakar, S. Pantula, R. Nava, R. Mohamed, A. Rosiles, D. Minor, C. Walls, E. Arredondo, W. Laos, S. Yildirim, J. Lappin, R. Chuang, C. Weber, R. Beech, D. Huizinga

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for October 29, 2019 – [Attachment](#)
  - 1.2. Senator Chen-Maynard moved and Senator Rizzo seconded the motion to approve the Faculty Senate minutes for October 29, 2019. Senator Fischman moved and Senator Rizzo seconded the motion to amend the minutes to change 13.1.2 to replace “a few” with “about half” and replace “final” with “external”. Senator Chen-Maynard moved and Senator Rizzo seconded the motion to approve the Faculty Senate minutes for October 29, 2019 as amended.  
**PASSED Unanimously**
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Rizzo moved and Senator Brown seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. Senator Groen moved and Senator Kolehmainen seconded the motion to make Item 3.8 “Concerns and Recommendations Re: FAM 642.4 “Recruitment and Appointment of Department Chairs/School Directors” a discussion item.  
**PASSED Unanimously**
    - 3.1.1. Dr. Stan Schwartz addressed his concerns regarding the selection of the committee to replace the department chair. They were told two committees were needed--one committee for each search. He was removed from his “dual position” and no longer on the search committee which he considers retaliatory. It is ironic that we are discussing shared governance with this happening at the same time. He is asking that we follow the FAMs going forward. We were not given a reason why they needed two committees.

- 3.1.2. Senator Kolehmainen sees a disturbing parallel between items 3.7, 3.8, and 3.9 in that they all involve wanton disregard of the FAM by the Administration. We need to explore or devise ways to respond to violations of the FAM. Exploration: Currently, although people only think of contractual violations as grievable, faculty can work with the CFA to file statutory grievances, which are broader and can cover a range of issues, including violations of the FAM policies such as the process for committee appointments. This does not obviate the need for the Faculty Senate to devise a way to deal with violations of the FAM, but can be used while the Senate devises a simple, effective method of dealing with such violations.
  - 3.1.3. Senator Murillo thinks we should acknowledge shared governance and allow the faculty some say in who comes to their department to lead them as a chair/dean.
  - 3.1.4. Senator Chen addressed the policy about the number of committees necessary for a recruitment and communicate if this a campus-wide policy. We need to be consistent with policy enforcement.
  - 3.1.5. Senator Fischman moved and Senator Gilbert seconded the motion to refer to the EC and Administration the task of jointly determining the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks. **PASSED Unanimously.**
  - 3.1.6. Senator Fischman moved and Senator Kolehmainen seconded the motion to ask FAC to look at revising the FAM regarding appointing department chairs and interim department chairs. **PASSED Unanimously.**
  - 3.1.7. Senator Davis moved and Senator Fischman seconded the motion to look at the FAM that addresses the process in which Chairs are Evaluated. **PASSED Unanimously.**
4. OLD BUSINESS – None
5. NEW BUSINESS
- 5.1. Elections:
    - 5.1.1. Constitution & Bylaws Committee
      - 5.1.1.1. Senator Kolehmainen moved and Senator Pelletier seconded the motion to nominate Senator Marx to serve as the CSBS Representative on the Constitution and Bylaws Committee. **ELECTED Unanimously.**

- 5.2. FAM 652.2 - Evaluation of Lecturers
    - 5.2.1. Senator Rizzo moved and Senator Fischman seconded the motion to approve FAM 652.2 Evaluation of Lecturers for first reading. **PASSED Unanimously.**
      - 5.2.1.1. The Faculty Senate approved this FAM last spring but it was not signed because the Deans wanted to be more involved and sign the evaluation. Working with the administration, we added a signature line for the Dean/or Representative to sign the evaluation.
      - 5.2.1.2 The Dean signature should be “reviewed by” because they do not actually conduct the review
  - 5.3 Endorsement of ASI Resolution “In Support of an Accurate 2020 Census”
    - 5.3.1 ASI took leadership in advocating why an accurate census is so Important. We will probably lose a representative and it affects many programs, elections, and our representation.
    - 5.3.1 ASI President asked the Senate to open their classrooms so that the ASI can communicate the importance of an accurate census by educating our students and our community.
    - 5.3.2 The Endorsement of the ASI Resolution “In Support of an Accurate 2020 Census was approved unanimously by the Faculty Senate.
- 6. CHAIR’S REPORT – [Attachment](#)
  - 7. PRESIDENT’S REPORT – [Attachment](#)
  - 8. PROVOST’S REPORT– [Attachment](#)
    - 8.1 Personnel Changes in Academic Affairs were announced:
      - 8.1.1 Rachel Beech - Enrollment Management, Tiffany Bonner- Outreach Recruitment, Lisa Rubio - Admissions and Student Recruitment, Brian Willess - Orientation of New Students, Amy Braceros - Interim Registrar, Diana Minor - Financial Aid and Scholarships. Lesley Davidson-Boyd - AVP Undergraduate Studies  
Cassandra Walls - Academic Analyst  
Eric Arrendondo - Academic Labor Relations Manager  
Winsome Laos - Lead Recruitment Specialist
  - 9. COMMITTEE REPORTS
    - 9.1. EPRC
      - 9.1.1. [ADA compliant version](#) - We are ensuring all FAMs are ADA compliant
      - 9.1.2. [FAM 665.7 New Faculty Scheduling](#)
        - 9.1.2.1. Senator Fischman moved and Senator Texeira seconded the motion to approve FAM 665.7 for first reading. **PASSED Unanimously.**

- 9.1.2.1.1. This FAM contains guidelines for scheduling of instructional Faculty.
- 9.1.3. Ancillary Units - Reports Status
  - 9.1.3.1. Missing many reports that are past due. Will revisit FAM to ensure a process for tracking reports.
    - 9.1.3.1.1. AU reports received from “reporting persons” – [Attachment](#)
    - 9.1.3.1.2. AU reports to be reviewed this year by EPRC – [Attachment](#)
- 10. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS’ REPORT – [Attachment](#)
- 11. SENATORS’ REPORTS (INCLUDING ASI PRESIDENT’S REPORT)
- 12. DIVISION REPORTS
  - 1.1. Vice President for Information Technology Services – [Attachment](#)
  - 1.2. Vice President for University Advancement – [Attachment](#)
  - 1.3. Academic Affairs/Deans’ Reports
  - 1.4. Vice President for Administration and Finance – [Attachment](#)
  - 1.5. Vice President for Student Affairs – [Attachment](#)
- 13. DISCUSSION ITEMS
  - 13.1. Draft Statement on Shared Governance
    - 13.1.1. Next Tuesday, January 21 there are open forums with Shared Governance Consultant. There is a draft that continues to evolve and today we are discussing thoughts on this draft, solicit feedback and thoughts on this process.
    - 13.1.2. Would like to see the process involved in shared governance.
    - 13.1.3. A Senator commented that they do not see the reason behind this process. It just doesn’t do anything. Is there joint decision making but only one person can make the final decision?
    - 13.1.4. Some decisions appropriately belong to campus Administration. But in many cases they are required to consult with faculty. When a decision is made, communication about the required consultation is essential. The people making the decision need to demonstrate that recommendations by those who were consulted were heard and carefully considered. They also need to describe how the decision was made. This should be communicated at least to the bodies that participated in the consultation.
    - 13.1.5. We need more in terms of what “practice” means
    - 13.1.6. The Senate Chair encourages input and other suggestions be submitted directly to the consultant, online, or to the FS Chair.



13.1.7. What happens when there is a deviation from the consultation - we need to take a better look at HEERA and AAUP statement on shared governance.

14. OTHER BUSINESS

15. ADJOURNMENT (Time Certain 3:50PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**  
 MC Pine Room or <https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 04** - Tuesday, February 4, 2020 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: K. Collins, C. Davis, J. Gilbert, M. Groen, A. Johnson, S. McMahan, T. Morales, E. Murillo, P. Okpala, T. Rizzo, K. Rowan, S. Sparks

**Guests Present:** B. Smith, A. Barajas, A. Rosiles, C. Weber, D. Huizinga, G. King, P. Bungard, R. Beech, M. Ahmed, G. Au, E. Arredondo, C. DomNwachukwu, S. Pantula, R. Chuang, R. Mohamed, T. Karmanova, T. Evans-Carthen, S. Yildirim, J. Lappin

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for January 14, 2020 – [Attachment](#)
  - 1.2. Senator Ullman moved and Senator Chen seconded the motion to approve the Faculty Senate minutes for January 14, 2020 as amended. Senator Vassilakos-Long asked to amend the minutes to add the following to 3.1.2.: We need to explore or devise ways to respond to violations of the FAM. Exploration: Currently, although people only think of contractual violations as grievable, faculty can work with the CFA to file statutory grievances, which are broader and can cover a range of issues, including violations of the FAM policies such as the process for committee appointments. This does not obviate the need for the Faculty Senate to devise a way to deal with violations of the FAM, but can be used while the Senate devises a simple, effective method of dealing with such violations. **PASSED Unanimously**
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Chen moved and Senator Ullman seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. Executive Committee Minutes January 7, 2020 -[Attachment](#)
  - 3.2. Executive Committee Minutes January 21, 2020 - [Attachment](#)
  - 3.3. Curriculum - [Attachments 1](#) and [2](#)
  - 3.4. ADVANCE DEPTH Senate Report -[Attachment](#)
  
4. OLD BUSINESS
  - 4.1 FAM 665.7 “Scheduling of Instructional Faculty”- [Attachment](#)

- 4.1.1. Senator Ullman moved and Senator Pelletier seconded the motion to accept FAM 665.7 Scheduling of Instructional Faculty as a second reading. **PASSED Unanimously**
- 4.1.2. Senator Fischman addressed the changes from the first reading: who can initiate an exception and other clarification.
- 4.2 FAM 652.2 “Evaluation of Lecturers” - [Attachment](#)
  - 4.2.1. Senator Chen-Maynard moved and Senator Fischman seconded the motion to approve FAM 652.2 Evaluation of Lecturers as a second reading. **PASSED Unanimously**
  - 4.2.2. There are four types of contracts so that was added; change contract to appointment.
  - 4.2.3. Changing department heads to chairs
  - 4.2.4 Add “response” to the rebuttal provision (lecturers and respond to as well as rebut.
  - 4.2.4. Change the time line so that the response or rebuttal can be done before the term ends.
  - 4.2.5. Specified that multi-term lecturers are evaluated at least once during the appointment period.
- 5. Presentation on FAM Updating - [Attachment](#)
  - 5.1. We are updating FAMs due to Q2S
  - 5.2. FAMs will be two reading items and will come to the Senate for a vote
  - 5.3. Two types of FAMs: Archived & Updated
  - 5.4. Q2S Terminology dates and deadlines
  - 5.5. Will not initiate any substantive changes
  - 5.6. Change to performance evaluation and formative review
  - 5.7. Department stands for department and school
  - 5.8. Changes will be mainly terminology, clarity and formatting
- 6. NEW BUSINESS
  - 6.1. FAM 652.3 “Evaluation of SSPARs” - [Attachment](#)
    - 6.1.1. Senator Chen-Maynard moved and Senator Ullman seconded the motion to approve FAM 652.3 for first reading. **PASSED Unanimously**
  - 6.2. FAM 652.4 “Evaluation of Library Faculty” - [Attachment](#)
    - 6.2.1. Senator Vassilakos-Long moved and Senator Marx seconded the motion to approve FAM 652.4 for first reading. **PASSED Unanimously**
  - 6.3. FAM 652.5 “Evaluation of Coaching Faculty” - [Attachment](#)
    - 6.3.1. Senator Pelletier moved and Senator Ullman seconded the motion to approve FAM 652.5 for first reading. **PASSED Unanimously**

- 6.4. FAM 652.6 “Election of Department Evaluation Committee” - [Attachment](#)
  - 6.4.1. Senator Ullman moved and Senator Ajayi seconded the motion to approve FAM 652.6 for first reading. **PASSED Unanimously**
  - 6.4.2. Page 2, Senator So asked for clarification on “active employment” regarding FERPers. Active means one is being paid.
  
- 7. CHAIR’S REPORT – [Attachment](#)
  
- 8. PRESIDENT’S REPORT – [Attachment](#)
  - 8.1. Senator Ajayi asked about guidelines from Chancellor’s Office or Department of Education regarding the Coronavirus and our students and faculty how to integrate them back to the University.
  
- 9. PROVOST’S REPORT– [Attachment](#)
  
- 10. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS’ REPORT – [Attachment](#)
  - 10.1. Senator Ullman shared that the ASCSU has voted to adopt a 3-unit unit course or course overlay requirement in Ethnic Studies in the lower division and an upper division reflective component. The course overlay fit exactly with the feedback that was sent from our campus.
  - 10.2. EVC Blanchard sent a request to the Presidents for feedback on this Ethnic Studies requirement. The senate will be seeking consultation.
  
- 11. COMMITTEE REPORTS
  - 11.1. EPRC
    - 11.1.1. EPRC FAM Revision Schedule – [Attachment](#)
  
  - 11.2. FAC
    - 11.2.1. FAC FAM Revision Schedule – [Attachment](#)
  
  - 11.3. Q2S
    - 11.3.1. We will be hosting Q2S Awareness Days: SB Campus Feb 18 & 19, Palm Springs Campus on Feb 25th.
    - 11.3.2. For Faculty: Feb 18th, GE Information Session with Janelle Gilbert and Best Practices to Transition Courses by ATI
  
  - 11.4. [WSCUC](#)
  
- 12. SENATORS’ REPORTS (INCLUDING ASI PRESIDENT’S REPORT)
  - 12.1. Matter of Cheating and Academic Dishonesty
    - 12.1.1. Can we get a report for the last 3 years and then annually going forward: How many cases by type, by college

- 12.1.2. How many repeat cases?
    - 12.1.2.1. Outcome, consequence to student
  - 12.1.3. Can we work with ASI to do some professional development with students around academic integrity?
  - 12.1.4. Can we get the rationale, especially from repeat offenders
  - 12.1.5. What are the faculty options - Would like a conversation with Student Conduct & Ethical Development Office
13. DIVISION REPORTS
- 13.1. Vice President for Information Technology Services – [Attachment](#)
  - 13.2. Vice President for University Advancement – [Attachment](#)
    - 13.2. Senator Ullman requested the Cost to Raise A Dollar Report
  - 13.3. Academic Affairs/Deans' Reports
  - 13.4. Vice President for Administration and Finance – [Attachment](#)
  - 13.5. Vice President for Student Affairs – [Attachment](#)
14. DISCUSSION ITEMS
15. OTHER BUSINESS
- 15.1. There was a request to respond/provide an update to Dr. Stan Schwartz in response to his presentation at the last Faculty Senate meeting.
  - 15.2. The EC and Administration have been tasked to collaboratively investigate and address alleged FAM violations
  - 15.3. Senator Andersen asked if we have checked with other CSUs in how they have addressed alleged FAM violations.
16. ADJOURNMENT (Time Certain 3:50PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**  
 MC Pine Room or <https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 05** - Tuesday, February 18, 2020 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: J. Andersen, W. Brower-Romero, H. Brown, K. Collins, C. Davis, A. Johnson, O. Mango, T. Morales, J. Reitzel, K. Rowan, M. Texeira, J. Ullman

**Guests Present:** E. Milenkiewicz, L. Rose, S. Sudhakar, J. Wimbly, D. Huizinga, D. Freer, R. Beech, L. Root, P. Oliverez, E. Arredondo, C. DomNwachukwu, R. Nava, R. Chuang, K. Nicholl, T. Provenzano, A. Rosiles, S. Pantula, S. Yildirim, J. Lappin

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for February 4, 2020 – [Attachment](#)
  - 1.2. Minutes for February 4, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Rizzo moved and Senator Fischmann seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. Executive Committee Minutes January 28, 2020 – [Attachment](#)
  - 3.2. Academic Year Calendar 2021-2022 – [Attachment](#)
  - 3.3. Academic Year Calendar 2022-2023 – [Attachment](#)
  - 3.4. Feedback on ASCSU Recommended Implementation of a CSU Ethnic Studies Requirement – [Attachment](#)
  - 3.5. Election Committee Report – [Attachment](#)
  
4. OLD BUSINESS
  - 4.1. FAM 652.5 “Evaluation of Coaching Faculty” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
    - 4.1.3. Senator Chen moved and Senator Fischman seconded the motion to approve FAM 652.5 Evaluation of Coaching Faculty for second reading.  
**PASSED Unanimously**
  - 4.2. FAM 652.3 “Evaluation of SSPARs” (Second Reading)
    - 4.2.1. [With Markup](#)
    - 4.2.2. [Without Markup](#)

- 4.2.3. Senator Chen moved and Senator Fischman seconded the motion to approve FAM 652.3 Evaluation of SSPARs for second reading. **PASSED Unanimously**
- 4.3. FAM 652.6 “Election of Department Evaluation Committee” (Second Reading)
  - 4.3.1. [With Markup](#)
  - 4.3.2. [Without Markup](#)
  - 4.3.3. Senator Chen moved and Senator Pelletier seconded the motion to approve FAM 652.6 Election of Department Evaluation Committee for second reading. **PASSED Unanimously**
  - 4.3.4. Senator Fischman moved and Senator Kolehmainen seconded the motion to put definitions in a separate section titled “Definitions”. **PASSED Unanimously**
- 4.4. FAM 652.4 “Evaluation of Library Faculty” (Second Reading)
  - 4.4.1. [With Markup](#)
  - 4.4.2. [Without Markup](#)
  - 4.4.3. Senator Chen moved and Senator Vassilakos-Long seconded the motion to approve FAM 652.4 Evaluation of Library Faculty for second reading. **PASSED Unanimously**
  - 4.4.4. Senator Fischman moved and Senator Chen seconded the motion to include after the word CBA “as of February 18, 2020”. **PASSED Unanimously**
- 5. NEW BUSINESS
  - 5.1. FAM 652.1 “Evaluation of Tenure Line Faculty” (First Reading)
    - 5.1.1. [With Markup](#)
    - 5.1.2. [Without Markup](#)
    - 5.1.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to approve FAM 652.1 Evaluation of Tenure Line Faculty for first reading. **PASSED Unanimously**
- 6. CHAIR’S REPORT – [Attachment](#)
- 7. PRESIDENT’S REPORT – [Attachment](#)
- 8. PROVOST’S REPORT– [Attachment](#)
  - 8.1. Upcoming dates: February 20, 2020 - Pastries With the Provost  
February 27, 2020 - Honoring Brian Levin, Wong Award Winner from 4-6PM  
February 27, 2020 - Faculty Appreciation Womens’ Basketball team went undefeated  
April 25, 2020 - Coyote Cares Day is open for volunteers
  - 8.2. Spousal Hiring Task Force - Gathering feedback on creating a policy for spousal Hiring--would like over 300 to participate
  - 8.3. College of Education Realignment

- 8.3.1. Currently consulting with a group of individuals to look at the College of Education program
  - 8.3.2. Structural issues and concerns currently exist according to feedback from faculty and staff
  - 8.3.3. Committee consists of 6 individuals: 2 from National University, 1 from Pepperdine, 1 from Fresno State and 1 from Cal-Tech Los Angeles and 1 from board of education
  - 8.3.4. Committee will make a recommendation and the college will look at the report and determine next steps
  - 8.3.5. We will provide a report once we have one ready
9. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS' REPORT – [Attachment](#)
10. COMMITTEE REPORTS
- 10.1. EPRC
  - 10.2. FAC
    - 10.2.1. SOTE has it been revised--what is the status?
    - 10.2.2. SOTE committee is currently looking at items and doing "think alouds"
  - 10.3. Q2S
    - 10.3.1. Changes to the PAWS are hitting this week so you may see things looking differently
  - 10.4. [WSCUC](#)
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
12. DIVISION REPORTS
- 13.1. Vice President for Information Technology Services – [Attachment](#)
    - 13.1.1. Attend Mythbuster Session on February 20, 2020
  - 13.2. Vice President for University Advancement – [Attachment 1](#) and [2](#)
    - 13.2.1. The Chancellor's office no longer collects the Cost to Raise A Dollar Information but now focus on the Multi-plier Effect
    - 13.2.2. CSUSB ranks number one of all CSU's for its fundraising
    - 13.2.3. Successful Faculty and Staff Campaign
  - 13.3. Academic Affairs/Deans' Reports
  - 13.4. Vice President for Administration and Finance – [Attachment](#)
    - 13.4.1. Open RFP process for Food Service - participate in open forums, will start July 1, 2020
    - 13.4.2. Will post budget information and provide an updated report
  - 13.5. Vice President for Student Affairs – [Attachment](#)



- 13.5.1. All student athletes have the highest gpa of students on campus
- 13.5.2. Celebrating volleyball team and their national championship next Friday who went undefeated and a first for the division
- 13.5.3. Academic Integrity report was sent by email and they are willing to make a presentation at a subsequent meeting

13. DISCUSSION ITEMS

13.1. ADVANCE DEPT Senate Report - [Attachment](#)

- 13.1.1. Diversity in our search committees and candidate pool are not in line with our strategic goals
- 13.1.2. Currently no guidelines for the Zoom pool
- 13.1.3. Campus climate and search committee composition are concerns received from potential new hires
- 13.1.4. Seeking suggestions/recommendations

14. OTHER BUSINESS

15. ADJOURNMENT (Time Certain 3:50PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**  
 MC Pine Room or <https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 06** - Tuesday, March 3, 2020 – 2-3:50 PM (Recording links to [Speaker View](#) and [Shared Screen with Speaker View](#))

**Members Present:** All members were present with the following exceptions: J. Andersen, K. Collins, Y. Hwang, A. Johnson, A. Louque, P. Okpala, J. Reitzel, T. Rizzo, H. So, J. Ullman, P. Vicknair

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, L. Root, P. Oliverrez, E. Arredondo, C. DomNwachukwu, R. Nava, T. Provenzano, S. Pantula, S. Yildirim, J. Lappin, P. Williams, R. Mohamed, J. Wimply, G. King, C. Weber

1. APPROVAL OF THE MINUTES
  - 1.1. Minutes for February 18, 2020 – [Attachment](#)
  - 1.2. Minutes for February 18, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. Senator Chen-Maynard moved and Senator Ajayi seconded the motion to approve the agenda as presented. **PASSED Unanimously**
  - 2.2. A request was made to have a more descriptive line item, including date for all future “reports” on the agenda
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. Executive Committee Minutes February 11, 2020 – [Attachment](#)
  - 3.2. University Budget Advisory Committee Meeting
    - 3.2.1. [February 17, 2020 Agenda](#)
    - 3.2.2. [Operating Fund Activity 19-20 as of Dec 2019](#)
    - 3.2.3. [2020-21 Draft Planning Budget 01 31 2020](#)
    - 3.2.4. [Summer 2019 Actuals - Final](#)
  - 3.3. Administrative Council Meeting
    - 3.3.1. [February 26, 2020 Agenda](#)
    - 3.3.2. [Administrative Council Meeting Attachments](#)
  - 3.4. Changes in Registration Procedures for Semester Academic Calendar – [Attachment](#)
  - 3.5. SOTE Committee Update – [Attachment](#)
  - 3.6. Maximum Unit Load for Semester Registration – [Attachment](#)
  - 3.7. Draft Shared Governance Statement
    - 3.7.1. [Shared Governance Consultant’s Notes from January 21, 2020 Visit](#)

- 3.7.2. [Draft Shared Governance Statement](#)
- 3.8. Graduate Education Strategic Plan – [Attachment](#)
- 4. OLD BUSINESS
  - 4.1. FAM 652.1 “Evaluation of Tenure Line Faculty” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
      - 4.1.2.1. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 652.1 Evaluation of Tenure Line Faculty in Second Reading. **PASSED Unanimously**
- 5. NEW BUSINESS
  - 5.1. FAM 641.5 “Appointment of Department Chairs” (First Reading) – [Attachment](#)
    - 5.1.1. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 641.5 Appointment of Department Chairs for first reading **PASSED Unanimously.**
- 6. CHAIR’S REPORT – [Attachment](#)
  - 6.1. Ad Hoc Committee on Course Continuity
    - 6.1.1. Need volunteers for an ad-hoc committee on course continuity considering fires, campus closures, COVID-19, etc. First meeting is next Wednesday at 11:00AM with a zoom option. We will send out a call for volunteers.
- 7. PRESIDENT’S REPORT – [Attachment](#)
  - 7.1. Travel restrictions to three countries. We are encouraging people to come home. Planned travel is being reviewed. No suspected or confirmed cases in San Bernardino county.
  - 7.2. Some study abroad programs have been cancelled
  - 7.3. Faculty should give students options and not penalize them for being ill
- 8. PROVOST’S REPORT – [Attachment](#)
  - 8.1. 33 confirmed faculty have been hired so far with more to go.
  - 8.2. Time blocks were changed last October and no one knows who authorized the change.
    - 8.2.1. The appropriate consultation process was not followed.
    - 8.2.2. Deputy Provost Weber and Q2S will consult
    - 8.2.3. Deputy Provost Weber will be invited to the Executive Committee Meeting for follow-up
- 9. STATEWIDE/ASCSU (ACADEMIC SENATE OF THE CSU) SENATORS’ REPORT – [Attachment](#)

10. COMMITTEE REPORTS
  - 10.1. EPRC
  - 10.2. FAC
  - 10.3. Q2S
  - 10.4. [WSCUC](#)
  
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  
12. DIVISION REPORTS
  - 12.1. Vice President for Information Technology Services – [Attachment 1](#) and [2](#)
  - 12.2. Vice President for University Advancement – [Attachment 1](#) and [2](#)
    - 12.2.1. Take note of Proposition 13 on this Super Tuesday
  - 12.3. Academic Affairs/Deans' Reports
  - 12.4. Vice President for Administration and Finance – [Attachment](#)
  - 12.5. Vice President for Student Affairs – [Attachment](#)
  
13. Presentation from Office of Student Conduct and Ethical Development (SCED) – [SCED Report & Presentation](#)
  - 13.1. Lisa Root reviewed presentation with the senate
  - 13.2. SCED offers presentations on Integrity and Ethical conduct and speak at every Orientation
  - 13.3. Website has recently gone through reconstruction
  - 13.4. There are various reasons/conditions why students choose to cheat
  - 13.5. Some referrals are submitted with no additional action to be taken
  - 13.6. Shared tips on what faculty can do to lessen cheating in the classroom
  - 13.7. Place policy and recommendation outcomes on cheating in the syllabus
  - 13.8. Addressing online cheating
  - 13.9. It would be great if the students are hearing the message more than once
  - 13.10. Senators' concerns/questions/comments and SCED responses:
    - 13.10.1. Q: If a student withdraws from the university, is the case closed?
      - 13.10.1.1. A: No, if the case is not resolved a hold is placed in the file, and the student may not re-register until the case is resolved.
    - 13.10.2. Q: The less than 1% of students reported to have been reported found cheating appears to be pretty low compared to the 20% and I was wondering if we have conducted any surveys of the students anonymously recorded, yes/no, just to see what the students are saying about themselves when they don't need to be identified. If there is a big discrepancy, maybe more education for the faculty is in order.
      - 13.10.2.1. A: Then we will track and see if there is a second violation and if we need to take additional action.

13.10.3. Q: The presentation shows fewer than 1% of students are reported as cheating. About 80% of students said they have cheated at some point. How do you explain the difference?

13.10.3.1. (no answer provided)

13.10.4. Q: What kinds of situations would lead to suspension or expulsion?

13.10.4.1. A: That is determined on a case-by-case basis. Most students respond to the educational training we provide.

14. DISCUSSION ITEMS

15. OTHER BUSINESS

16. ADJOURNMENT (Time Certain 3:50 PM)OTHER BUSINESS

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**  
 MC Pine Room or <https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 07-** Tuesday, April 7, 2020 – 2-3:50 PM ([Recording](#))

**Members Present:** All members were present with the following exceptions: D. Garcia, M. Groen, T. Morales, J. Reitzel, T. Rizzo, H. So, J. Ullman, P. Vicknair

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, B. Hagan, P. Oliverrez, S. McMurrin, M. Stull, C. Vickers, R. Nava, T. Provenzano, S. Pantula, S. Yildirim, J. Lappin, A. Rosiles, T. Evans-Carthen, R. Mohamed, K. Rodarte, G. King, C. Weber, S. Bennett, B. Sumbera, G. Au, R. Beech, R. Chuang, T. Karmanova, L. Davidson-Boyd,, C. Beck, C. Caballero, C. DomNwachukwu, S. Cross

1. APPROVAL OF THE MINUTES
  - 1.1. [Faculty Senate Meeting Minutes](#)
  - 1.2. Minutes for March 3, 2020 were deferred for approval to next FS Meeting
  
2. APPROVAL OF THE AGENDA
  - 2.1. The Faculty Senate Meeting Agenda for April 7, 2020 was approved as presented
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. [Faculty Senate Remote/Zoom Meeting Practices](#)
  - 3.2. February 25, 2020, [FS Executive Committee Meeting Minutes](#)
  - 3.3. March 17, 2020, [FS Executive Committee Meeting Minutes](#)
  - 3.4. Proposal to establish the School of Entrepreneurship in the Jack H. Brown College of Business and Public Administration
    - 3.4.1. [Full document](#)
    - 3.4.2. [Executive summary and flowchart of consultation and approvals](#)
  - 3.5. [Discontinuation of Programs Due to Semester Transformation](#)
  - 3.6. Reassigned Time for Junior Faculty and Proposed Draft Workload Guidelines
    - 3.6.1. [Draft CSUSB Faculty Workload Guidelines](#)
    - 3.6.2. [Reassigned Time Language](#)
    - 3.6.3. [Reassigned Time Form](#)
  - 3.7. Draft Shared Governance Statement
    - 3.7.1. [Shared Governance Consultant's Notes from January 21, 2020 Visit](#)
    - 3.7.2. [Draft Shared Governance Statement](#)
  - 3.8. [Academic Integrity Presentation](#)
    - 3.8.1. Would like the slides with the data included - [Attachment](#)

- 3.9. [Graduate Council Statement on COVID 19](#)
  - 3.10. [Faculty Advising Fellows Program \(Call for Applications\)](#)
4. OLD BUSINESS
- 4.1. FAM 641.5 “Appointment of Department Chairs” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
    - 4.1.3. Senator Chen moved and Senator Ajayi seconded the motion to approve FAM 641.5 Appointment of Department Chairs for second reading.
 

**PASSED Unanimously**

      - 4.1.3.1. Senator Ajayi moved and Senator Davis seconded the motion to strike the language: *A chair external to the department or college shall not have the voting privileges as a faculty member in the department or college; that person’s faculty status remains in the home department or college.* Amendment FAILED.
      - 4.1.3.2. Chair Evaluations are addressed in a different FAM. If possible, would like to link Interim chair evaluations to this FAM.
5. NEW BUSINESS
- 5.1. FAM 803.65 “Student Academic Grievance Procedures” (First Reading)
    - 5.1.1. [With Markup](#)
    - 5.1.2. [Without Markup](#)
      - 5.1.2.1. Senator Fischman moved and Senator Chen seconded the motion to approve FAM 803.65 Student Academic Grievance Procedures for first reading. **PASSED Unanimously**
        - 5.1.2.1.1. The pool is now 15: 5 graduate students, 5 undergraduate students, 5 faculty.
        - 5.1.2.1.2. The student or faculty can object to someone on the panel without giving any reason
        - 5.1.2.1.3. There will be at least 2 students
        - 5.1.2.1.4. There can be conflicts with time limits; perhaps the time limits could be more specific
- 5.2. [FAM 112.5 Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School](#) (First Reading)
  - 5.2.1. Senator Fischman moved and Senator Chen-Maynard seconded the motion to approve FAM112.5 Procedures to Establish a New Academic Department or School or to Change the Name of an Existing Academic Department or School for first reading. **PASSED Unanimously**
    - 5.2.1.1. The previous FAM was very restrictive
    - 5.2.1.2. Criteria might vary by discipline

6. [CHAIR'S REPORT – April 7, 2020](#)
7. [PRESIDENT'S REPORT – April 7, 2020](#)
8. [PROVOST'S REPORT – April 7, 2020](#)
  - 8.1. Big shout out to VP Sudakar and his team Brad Owen/ATI for all the training and for your support
  - 8.2. Graduate Studies update - applications are coming in steadily
  - 8.3. C. Vickers reported most programs have suspended the GRE/GMAT requirement for the Fall 2020 admissions except for MPA and MBA
  - 8.4. We have extended the thesis deadline: May 15th for Spring 2020 graduation and a publication deadline for June 5th
  - 8.5. Those that cannot meet this deadline have: June 29th and a publish date August 10th with a Spring 2020 graduation date
  - 8.6. We have live chat available and weekly roundups
  - 8.7. Thesis Certification form is now online
  - 8.8. The chair of FAC will meet with Task Force if they move forward
  - 8.9. Reassigned time for tenured faculty? What are guidelines for reassigned time?
    - 8.9.1. Recommended that we protect our un-tenured faculty going into the semester system with focus on mid-career faculty
    - 8.9.2. Can we get the numbers of those getting reassigned time and reason? We will work on that
    - 8.9.3. Can the faculty use their unused professional development and travel funds to purchase tools and equipment related to developing online courses. You should work with your college on that.
    - 8.9.4. Unused WTU will be converted to compensated time.
    - 8.9.5. Professional Development funds are extended to December 31st.
9. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT – March 2020](#)
10. COMMITTEE REPORTS
  - 10.1. EPRC
  - 10.2. FAC
  - 10.3. Q2S
  - 10.4. [WSCUC](#)
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
12. DIVISION REPORTS
  - 12.1. [Vice President for Information Technology Services – April 7, 2020](#)
    - 12.1.1. ITS Tech Talks on April 14th 10AM to 2PM
  - 12.2. [Vice President for University Advancement – April 7, 2020](#)



- 12.2.1. We continue to stay in touch with our donors and brief them about our campus
  - 12.3. Academic Affairs/Deans' Reports
  - 12.4. [Vice President for Administration and Finance – April 7, 2020](#)
    - 12.4.1. It was just announced that all residents in San Bernardino County must wear a face covering whenever they leave home
    - 12.4.2. Information regarding parking fees for students, staff, and faculty will be communicated shortly
    - 12.4.3. We are turning off permits. Students will receive a prorated refund for their parking passes
  - 12.5. [Vice President for Student Affairs – April 2020](#)
    - 12.5.1. All our units are up and running, counseling and psychological and health center services are available and both Dens are open along with student unions and health & wellness
13. DISCUSSION ITEMS
- 13.1. Grading for Spring Quarter 2020
    - 13.1.1. [CSU Grading Policy Considerations](#)
    - 13.1.2. [COVID-19 Interim Impacts on CSU Undergraduate Admissions Policies and Practices](#)
    - 13.1.3. [Faculty Survey Results Aggregate](#)
      - 13.1.3.1. [CAL](#)
      - 13.1.3.2. [CNS](#)
      - 13.1.3.3. [COE](#)
      - 13.1.3.4. [JHBC](#)
      - 13.1.3.5. [SBS](#)
    - 13.1.4. We must thoroughly and completely inform the students of the consequences of opting for Credit/No Credit.
    - 13.1.5. Faculty will still be grading but may give students a Credit/No Credit option.
    - 13.1.6. The classes that currently have credit/no credit can allow students to opt into Credit/No Credit. Or classes that are graded can add credit/no credit and allow students the choice at the end of the term.
    - 13.1.7. There is a lot of feedback to not switch.
    - 13.1.8. We should not grade some students one way and other students another way.
    - 13.1.9. Students would like advice on the implications of Credit/No Credit. They would also like the flexibility.
    - 13.1.10. A credit or no credit grade does not affect their GPA.
14. OTHER BUSINESS
15. ADJOURNMENT (Time Certain 3:50 PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**

<https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 08-** Tuesday, April 21, 2020 – 2-3:50 PM ([Recording](#))

**Members Present:** All members were present with the following exceptions: H. Addae, K. Collins, D. Garcia, M. Marx, T. Morales, P. Vicknair

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, E. Arredondo, P. Oliverez, C. Seal, M. Stull, C. Vickers, R. Nava, J. Grant, S. Pantula, S. Yildirim, J. Lappin, A. Rogers, Y. Jang, J. Zhu, R. Mohamed, S. Abbott, G. King, C. Weber, S. Bennett, J. Simon, A. Hernandez, R. Beech, R. Chuang, T. Karmanova, C. DomNwachukwu

1. APPROVAL OF THE MINUTES
  - 1.1. March 3, 2020, [Faculty Senate Meeting Minutes](#)
    - 1.1.1. The Faculty Senate approved the March 3, 2020 Faculty Senate Minutes as presented.
  - 1.2. April 7, 2020, [Faculty Senate Meeting Minutes](#)
    - 1.2.1. The Faculty Senate approved the April 7, 2020 Faculty Senate Minutes as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. The Faculty Senate Meeting Agenda for April 21, 2020 was approved as presented
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. [Faculty Senate Remote/Zoom Meeting Practices](#)
  - 3.2. April 2, 2020, [FS Executive Committee Meeting](#)
  
4. OLD BUSINESS
  - 4.1. FAM 803.65 “Student Academic Grievance Procedures” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
    - 4.1.3. Senator Fischman moved and Senator Chen-Maynard seconded the motion to accept FAM 803.65 “Student Academic Grievance Procedures” for second reading. **PASSED Unanimously.**
      - 4.1.3.1. Senator Mango requested that the wording be changed to “**must be initiated**” vs. Grade grievances involving a change of grade from an incomplete **must be lodged** within forty (40) calendar days of notification of the grade change.

- 4.2. FAM 112.5 Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School (Second Reading)
  - 4.2.1. [With Markup](#)
  - 4.2.2. [Without Markup](#)
  - 4.2.3. Senator Fischman moved and Senator Brown seconded the motion to accept FAM 112.5 “Procedures to Establish a New Academic Department or School” for second reading.
  - 4.2.4. Senator Pelletier moved and Senator Groen seconded the motion to return this FAM to the EPRC Committee to make the suggested changes and return to the senate as second reading at the next senate meeting.

## 5. NEW BUSINESS

- 5.1. FAM 626.35 “Faculty Leave of Absence Without Pay” (First Reading)
  - 5.1.1. [With Markup](#)
  - 5.1.2. [Without Markup](#)
  - 5.1.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 626.35 “Faculty Leave of Absence Without Pay” for first reading. **PASSED Unanimously**
  - 5.1.4. FAM request form should have a “plan”
  - 5.1.5. We can include a sentence that says “This policy does not cover buy-out”
- 5.2. FAM 642.56 “Joint Faculty Appointments” (First Reading)
  - 5.2.1. [With Markup](#)
  - 5.2.2. [Without Markup](#)
  - 5.2.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to approve FAM 646.56 “Joint Faculty Appointments” for first reading. **PASSED Unanimously.**
- 5.3. FAM 854.34 “Faculty Professional Development Coordinating Committee” (First Reading)
  - 5.3.1. [With Markup](#)
  - 5.3.2. [Without Markup](#)
  - 5.3.3. Senator Chen moved and Senator Pelletier seconded the motion to approve FAM 854.34 “Faculty Professional Development Coordinating Committee” for first reading.
  - 5.3.4. Senator Fischman moved and Senator Ullman seconded the motion to send this FAM go back to FAC to consider more substantial revisions based on what is actually done and what we would like to see done by this committee and return in first reading at next senate meeting. **PASSED Unanimously.**
- 5.4. FAM 871.75 “Teaching Academy” (First Reading)
  - 5.4.1. [With Markup](#)
  - 5.4.2. [Without Markup](#)

- 5.4.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 871.75 "Teaching Academy" for first reading. **PASSED Unanimously.**
- 5.5. Proposal to establish the School of Entrepreneurship in the Jack H. Brown College of Business and Public Administration (First Reading)
  - 5.5.1. [Full document](#)
  - 5.5.2. [Executive summary and flowchart of consultation and approvals](#)
  - 5.5.3. Senator Fischman moved and Senator Brown seconded the motion to accept the proposal to establish the School of Entrepreneurship in the Jack H, Brown College of Business & Public Administration for first reading. **PASSED Unanimously**
- 6. [CHAIR'S REPORT – April 21, 2020](#)
  - 6.1. The Elections Committee met on Friday and agreed to adopt the electronic process that we used for the Ethnic Studies search committee ballot in 2018 and Senator Brown is working with the other elections officers to use that format option to have it all consistent throughout the University.
- 7. [PRESIDENT'S REPORT – April 21, 2020](#)
  - 7.1. We were informed that The Den and services are provided for the students, are there any numbers? VP Oliverez will provide the numbers in writing. Students are coming through both DENs.
  - 7.2. 269 students are still living on campus and being served as normal.
  - 7.3. Why can't the Senate Chair have access to the Faculty Listserv?
  - 7.4. We would like to know what is happening for Fall Semester.
- 8. [PROVOST'S REPORT – April 7, 2020](#)
  - 8.1. We will get an announcement out tomorrow about Summer Session being Virtual
  - 8.2. Senator Vassilakos-Long asked that the Library be included in College Open Forums
  - 8.3. Reassigned time for Jr. Faculty: the Library does have faculty that need time for professional development, so please look at how to make provisions for them.
  - 8.4. What is going to happen with FERP Faculty going forward?
  - 8.5. Can we have budget open forums including budget priorities.
- 9. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT – March 2020](#)
  - 9.1. Still waiting for feedback on the Ethnic Studies Resolution
- 10. COMMITTEE REPORTS
  - 10.1. EPRC

- 10.2. FAC
- 10.3. Q2S
- 10.4. [WSCUC](#)
  
- 11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  
- 12. DIVISION REPORTS
  - 12.1. [Vice President for Information Technology Services – April 7, 2020](#)
    - 12.1.1. ITS Tech Talks have been well received
  - 12.2. [Vice President for University Advancement – April 7, 2020](#)
    - 12.2.1. We received an emergency funding grant for \$15,000
    - 12.2.2. We receive a \$25,000 grant for technology & HotSpots for students
    - 12.2.3. Received a \$500,000 gift of support for CNS thanks to Sally McGill
    - 12.2.4. Received a \$600,000 to support our renaissance college program
  - 12.3. Academic Affairs/Deans' Reports
  - 12.4. [Vice President for Administration and Finance – April 7, 2020](#)
    - 12.4.1. Lost revenue and/or additional operating expenditures by end of Spring Quarter will total \$12-13M to respond to COVID-19 crisis
    - 12.4.2. We qualified for \$26.3M from the CARES Act. \$13M is earmarked for students support and the rest for operational impact
    - 12.4.3. We have announced a soft hiring freeze and travel restrictions
    - 12.4.4. Will hear next week about Governor's budget
    - 12.4.5. Do not anticipate enrollment increase or decrease for the Fall
    - 12.4.6. The travel restrictions are campus policy for now but a majority of the other campuses have similar policies in place
    - 12.4.7. There was some confusion regarding initial communications regarding moving out instructions
    - 12.4.8. [Vice President for Student Affairs – April 2020](#)
  
- 13. DISCUSSION ITEMS
  - 13.1. Grading Options for Spring Quarter 2020
    - 13.1.1. [Draft Grading Options for CSUSB Spring 2020 Quarter](#)
    - 13.1.2. Other CSU Campus' Grading Options for Spring 2020
    - 13.1.3. Faculty will grade as normal
    - 13.1.4. Changes are grading options for the students
    - 13.1.5. Senator Fischman suggests the request to make changes after grade posting be as simple as possible for the students
    - 13.1.6. Senator Rizzo asked if a program who has licensing issues can opt or does it have to be done by class
    - 13.1.7. Senator Gilbert asked why we are giving the students less time than the other CSU's

- 13.1.8. Senator McMahan moved and Senator Davis seconded the motion to strike the “opting out” section in the draft proposal. **PASSED Unanimously**
- 13.1.9. Senator Ullman moved and Senator Rizzo seconded the motion to adopt this proposal as amended as the Spring 2020 Quarter Grading Options. **PASSED Unanimously**
- 13.1.9.1. [CSU Long Beach CR/NC](#)
  - 13.1.9.2. [CSU Los Angeles](#)
  - 13.1.9.3. [San Francisco State](#)
  - 13.1.9.4. [CSU Stanislaus](#)
  - 13.1.9.5. [Cal Poly Pomona](#)
  - 13.1.9.6. [CSU East Bay](#)
  - 13.1.9.7. [Sonoma State](#) DISCUSSION ITEMS
  - 13.1.9.8. [San Marcos](#)
  - 13.1.9.9. [San Jose State](#)
  - 13.1.9.10. [CSU Dominguez Hills](#)
  - 13.1.9.11. [Fresno State](#)
  - 13.1.9.12. CSU Fullerton [“In Support of Student Withdrawals and Waiving EO 1037”](#) and [“Extending the Deadline to Change to CR/NC Grading”](#)
  - 13.1.9.13. [CSU Northridge](#)
  - 13.1.9.14. [Sacramento State](#) and [Message to Students](#)
- 13.1.10. Background Information
- 13.1.10.1. [CSU Grading Policy Considerations](#)
  - 13.1.10.2. [COVID-19 Interim Impacts on CSU Undergraduate Admissions Policies and Practices](#)
  - 13.1.10.3. [Faculty Survey Results Aggregate](#)
    - 13.1.10.3.1. [CAL](#)
    - 13.1.10.3.2. [CNS](#)
    - 13.1.10.3.3. [COE](#)
    - 13.1.10.3.4. [JHBC](#)
    - 13.1.10.3.5. [SBS](#)

14. OTHER BUSINESS

15. ADJOURNMENT (Time Certain 3:50 PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**

<https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 09** - Tuesday, May 5, 2020 – 2-3:50 PM ([Shared Screen with Speaker View](#) and [Speaker View](#))

**Members Present:** All members were present with the following exceptions: M. Betlemidze, K. Collins, A. Galarza-Toledo, P. Okpala, H. So, S. Sparks, J. Ullman, P. Vicknair

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, E. Arredondo, P. Oliverez, C. Seal, M. Stull, C. Vickers, R. Nava, J. Grant, S. Pantula, S. Yildirim, J. Lappin, Y. Jang, J. Zhu, B. Coates, G. King, C. Weber, S. Bennett, R. Beech, R. Chuang, T. Karmanova, C. DomNwachukwu, J. Mendoza, C. Caballero, K. Dortch

1. APPROVAL OF THE MINUTES
  - 1.1. April 21, 2020, [Faculty Senate Meeting Minutes](#)
  - 1.2. The Faculty Senate Minutes for April 21, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. The FS Agenda for May 5, 2020 was approved as presented.
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. April 14, 2020, [FS Executive Committee Meeting Minutes](#)
  
4. OLD BUSINESS
  - 4.1. FAM 642.56 “Joint Faculty Appointments” (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
    - 4.1.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 642.56 “Joint Faculty Appointments” for second reading. **PASSED Unanimously.**
  - 4.2. FAM 626.35 “Faculty Leave of Absence Without Pay” (Second Reading)
    - 4.2.1. [With Markup](#)
    - 4.2.2. [Without Markup](#)
    - 4.2.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 626.35 “Faculty Leave of Absence Without Pay” for second reading. **PASSED Unanimously.**
  - 4.3. FAM 871.75 “Teaching Academy” (Second Reading)
    - 4.3.1. [With Markup](#)
    - 4.3.2. [Without Markup](#)

- 4.3.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 871.75 “Teaching Academy” for second reading. **PASSED Unanimously.**
- 4.4. FAM 112.5 Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School (Second Reading)
  - 4.4.1. [With Markup](#)
  - 4.4.2. [Without Markup](#)
  - 4.4.3. Senator Fschman moved and Senator Groen seconded the motion to accept FAM 112.5 “Procedures to Establish a New Academic Department or School; or to Change the Name of an Existing Academic Department or School” for second reading. **PASSED Unanimously.**
- 4.5. Proposal to establish the School of Entrepreneurship in the Jack H. Brown College of Business and Public Administration (Second Reading)
  - 4.5.1. [Full document](#)
  - 4.5.2. [Executive summary and flowchart of consultation and approvals](#)
  - 4.5.3. Senator Fischman moved and Senator Chen seconded the motion to accept the Proposal to establish the School of Entrepreneurship in the Jack H. Brown College of Business and Public Administration for second reading. **PASSED Unanimously.**
- 5. NEW BUSINESS
  - 5.1. FAM 640.5 “Recruitment and Appointment of Academic Affairs Central Administrators” (First Reading)
    - 5.1.1. [With Markup](#)
    - 5.1.2. [Without Markup](#)
    - 5.1.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 640.5 for first reading. **PASSED Unanimously.**
    - 5.1.4. Could the Department Chair and the Dept Evaluation Committee make the recommendation for retreat rights
  - 5.2. FAM 640.6 “Recruitment and Appointment of the Provost” (First Reading)
    - 5.2.1. [With Markup](#)
    - 5.2.2. [Without Markup](#)
    - 5.2.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM640.6 “Recruitment and Appointment of the Provost” for first reading. **PASSED Unanimously.**
  - 5.3. FAM 871.4 “Policy on TRC” (First Reading)
    - 5.3.1. [With Markup](#)
    - 5.3.2. [Without Markup](#)
    - 5.3.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 871.4 “Policy on TRC” for first reading. **PASSED Unanimously.**
    - 5.3.4. What about faculty professional development?



- 5.3.5. Lecturers were not included due to the time requirement, research is also involved.
- 5.4. FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) (First Reading)
  - 5.4.1. [AU Flow Chart](#)
  - 5.4.2. [Ancillary Unit Annual Report](#)
  - 5.4.3. Senator Fischman moved and Senator Chen seconded the motion to accept FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) for first reading. **PASSED Unanimously.**
- 6. [CHAIR'S REPORT – May 5, 2020](#)
- 7. [PRESIDENT'S REPORT – May 5, 2020](#)
  - 7.1. What is the status of the FAM regarding the Review of the Provost? There were significant changes that the President could not sign due to changes that were being proposed.
  - 7.2. The Provost is up for review this year and we have not seen anything yet. The review process will begin in the Fall.
  - 7.3. Access to the faculty listserv can be made by the Senate Chair through Academic Affairs. They can use the Academic List which is the same as the Faculty List.
  - 7.4. Are there any emergency funds for undocumented students? The Senior Leadership to provide to all students from other sources—checks are going out as we speak. We received a grant from the Coachella Valley for students at the Palm Desert Campus.
- 8. [PROVOST'S REPORT – May 5, 2020](#)
  - 8.1. Thank you to everyone especially Senate Chair Steffel for drafting the Grading Policy.
  - 8.2. Summer Schedule - students need clarification on the final sentence in communication that was sent out.
  - 8.3. Waitlisted students being automatically put in Blackboard is creating problems
  - 8.4. VP Freer will check to see if tomorrow's webinar regarding Diversity and Inclusion will/can be recorded
  - 8.5. Summer waitlist will be a department opt-in in Blackboard
  - 8.6. VP Sudahakar will check to see about identifying waitlisted students in Blackboard
- 9. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS' REPORT – March 2020](#) – Time did not permit
- 10. COMMITTEE REPORTS – Time did not permit
  - 10.1. EPRC
  - 10.2. FAC

- 10.3. Q2S
  - 10.4. [WSCUC](#)
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT) – Time did not permit
12. DIVISION REPORTS – Time did not permit
- 12.1. [Vice President for Information Technology Services – May 5, 2020](#) and [Technology Resources for Students](#)
  - 12.2. [Vice President for Student Affairs – May 5, 2020](#)
  - 12.3. [Vice President for Administration and Finance – April 7, 2020](#)
  - 12.4. [Vice President for University Advancement – May 5, 2020](#) and [Philanthropic Productivity Dashboard](#)
  - 12.5. Academic Affairs/Deans' Reports
13. DISCUSSION ITEMS
- 13.1. Fall 2020 Teaching Modality
    - 13.1.1. President Morales would like input on how Faculty, Students and Staff think/feel about returning to campus when restrictions have been relaxed, especially for Fall Semester
    - 13.1.2. One suggestion is that faculty be allowed to conduct class from their campus office
    - 13.1.3. Suggest we give lab and activity classes priority if/when there is a partial opening of the campus
    - 13.1.4. Counseling faculty could not function with social distancing
    - 13.1.5. We will have a budget open forum
    - 13.1.6. We expect the Governor will put a maintenance budget in place first
    - 13.1.7. We need to look at the first-year-learner courses
    - 13.1.8. President wants to make a decision by mid-May regarding Fall Semester
14. OTHER BUSINESS – Time did not permit
15. ADJOURNMENT (Time Certain 3:50 PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**

<https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 10** - Tuesday, May 26, 2020 – 2-3:50 PM ([Shared Screen with Speaker View](#) and [Speaker View](#))

**Members Present:** All members were present with the following exceptions: K. Collins, C. Davis, O. Mango, M. Texeira

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, E. Arredondo, P. Oliverez, J. Grant, S. Pantula, S. Yildirim, J. Lappin, R. Mohammed, J. Zhu, M. Ahmed, G. King, C. Weber, S. Bennett, R. Beech, R. Chuang, T. Karmanova, C. DomNwachukwu, J. Mendoza, C. Caballero, K. Escalante, P. Bungard, J. Romano, T. Provenzano, D. Chester

1. APPROVAL OF THE MINUTES
  - 1.1. May 5, 2020, [Faculty Senate Meeting Minutes](#)
    - 1.1.1. The Faculty Senate Minutes for May 5, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. The FS Agenda for May 26, 2020 was approved as presented.
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. April 28, 2020, [FS Executive Committee Meeting Minutes](#)
  - 3.2. May 12, 2020, [FS Executive Committee Meeting Minutes](#)
  - 3.3. [\[Draft\] FAM Implementation Process](#) (from Motion at January 14, 2020 Faculty Senate Meeting; context provided in item 7 of the [Chair's Report](#))
  - 3.4. [Maximum Unit Load Summer Semester Registration Recommendation Recruitment, Selection, and Appointment of Management Employees](#) (New proposal, out for campus comment)
    - 3.4.1. Potential conflict with [FAM 640.5 "Recruiting and Appointing of Academic Central Administrators"](#), [FAM 640.6 "Recruiting and Appointment of the Provost/Vice President for Academic Affairs"](#), and [FAM 641.3 "Recruiting and Appointment of College Deans"](#)
      - 3.4.1.1. Senator Chen moved and Senator Chen-Maynard seconded the motion to make this item a discussion item.
      - 3.4.1.2. There may be some conflicting policies in the works.
      - 3.4.1.3. President Morales will look at the policies and will get back to the senate.

4. OLD BUSINESS
  - 4.1. FAM 640.5 "Recruitment and Appointment of Academic Affairs Central Administrators" (Second Reading)
    - 4.1.1. [With Markup](#)
    - 4.1.2. [Without Markup](#)
    - 4.1.3. Senator Chen moved and Senator Ajayi seconded the motion to accept FAM 640.5 "Recruitment and Appointment of Academic Affairs Central Administrators" for second reading. **PASSED Unanimously.**
      - 4.1.3.1. Language was changed to be consistent.
      - 4.1.3.2. "academic departments" includes Library" will be added.
      - 4.1.3.3. Senator McMahan moved and Senator Chen seconded the motion to move the Dean of CEGE to section B and not Section A. **PASSED.**
  - 4.2. FAM 640.6 "Recruitment and Appointment of the Provost" (Second Reading)
    - 4.2.1. [With Markup](#)
    - 4.2.2. [Without Markup](#)
    - 4.2.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 640.6 "Recruitment and Appointment of the Provost" for second reading. **PASSED Unanimously.**
      - 4.2.3.1. Add the first paragraph back and delete paragraph 2.
  - 4.3. FAM 871.4 "Policy on TRC" (Second Reading)
    - 4.3.1. [With Markup](#)
    - 4.3.2. [Without Markup](#)
    - 4.3.3. Senator Chen moved and Senator Ajayi seconded the motion to approve FAM 871.4 "Policy on TRC" for second reading. **PASSED Unanimously.**
5. FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) (Second Reading)
  - 5.1.1. [AU Flow Chart](#)
  - 5.1.2. [Ancillary Unit Annual Report](#)
  - 5.1.3. [AU Cover Sheet](#)
  - 5.1.4. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#) for second reading. **PASSED Unanimously.**
    - 5.1.4.1. Added a section to be able to place an ancillary unit on probationary status.
    - 5.1.4.2. Provided information on how to request an earlier review
6. NEW BUSINESS
  - 6.1. FAM 641.3 "Recruitment and Appointment of Academic College Deans" (First Reading)
    - 6.1.1. [With Markup](#)
    - 6.1.2. [Without Markup](#)

- 6.1.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 641.3 "Recruitment and Appointment of Academic College Deans" for first reading. **PASSED Unanimously.**
  - 6.1.3.1. Made very minor edits.
  - 6.1.3.2. "Tenured" vs. tenure-line language should be in this FAM also.
- 6.2. FAM 627.65 "Sabbatical Leaves" (First Reading)
  - 6.2.1. [With Markup](#)
  - 6.2.2. [Without Markup](#)
  - 6.2.3. Senator Chen moved and Senator Fischman seconded the motion to accept FAM 627.65 "Sabbatical Leaves" for first reading. **PASSED Unanimously.**
- 6.3. FAM 650.5 "Periodic Review of Academic Affairs Central Administrators" (First Reading)
  - 6.3.1. [With Markup](#)
  - 6.3.2. [Without Markup](#)
  - 6.3.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 650.5 "Periodic Review of Academic Affairs Central Administrators" for first reading. **PASSED Unanimously.**
    - 6.3.3.1. Will include Dean of the Library
- 6.4. FAM 819.5 "Off Campus Course Offerings" (First Reading)
  - 6.4.1. [With Markup](#)
  - 6.4.2. [Without Markup](#)
  - 6.4.3. Senator Chen moved and Senator Groen seconded the motion to approve FAM 819.5 "Off Campus Course Offerings" for first reading. **PASSED Unanimously.**
    - 6.4.3.1. Policy statement refers to a document that we have asked the Deputy Provost to check with the Chancellor's Office.
    - 6.4.3.2. Cannot find out what TSA means and we are still researching its importance to/in this document.
    - 6.4.3.3. Will change the wording to: "campuses"
    - 6.4.3.4. We will determine if this policy needs to be archived or not
- 6.5. FAM 805.2 "Academic Advising" (First Reading)
  - 6.5.1. [With Markup](#)
  - 6.5.2. [Without Markup](#)
  - 6.5.3. Senator Fischman moved and Senator Chen-Maynard seconded the motion to accept FAM 805.2 "Academic Advising" for first reading. **PASSED Unanimously.**
    - 6.5.3.1. Can Graduate Studies be consulted about this.
- 6.6. [FAM Structure and Format](#) (First Reading)
  - 6.6.1. Senator Chen moved and Senator Fischman seconded the motion to accept FAM Structure and Format for first reading. **PASSED Unanimously.**
    - 6.6.1.1. Suggest we make this a FAM

- 6.7. FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” (First Reading)
  - 6.7.1. [With Markup](#)
  - 6.7.2. [Without Markup](#)
  - 6.7.3. Senator Fischman moved and Senator Ullman seconded the motion to accept FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” for first reading. **PASSED Unanimously.**
  
7. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS’ REPORT – May 2020](#) – Time did not permit discussion
  
8. [CHAIR’S REPORT – May 26, 2020](#) – Time did not permit discussion
  
9. [PRESIDENT’S REPORT – May 26, 2020](#) – Time did not permit discussion
  
10. [PROVOST’S REPORT – May 5, 2020](#) – Time did not permit discussion
  
11. COMMITTEE REPORTS – Time did not permit discussion
  - 11.1. EPRC
  - 11.2. FAC
  - 11.3. Q2S
  - 11.4. [WSCUC](#)
  
12. SENATORS’ REPORTS (INCLUDING ASI PRESIDENT’S REPORT) – Time did not permit discussion
  
13. DIVISION REPORTS – Time did not permit discussion
  - 13.1. [Vice President for Information Technology Services – May 5, 2020](#) and [Technology Resources for Students](#)
  - 13.2. [Vice President for Student Affairs – May 5, 2020](#)
  - 13.3. [Vice President for Administration and Finance – May 26, 2020](#)
  - 13.4. [Vice President for University Advancement – May 5, 2020](#) and [Philanthropic Productivity Dashboard](#)
  - 13.5. Academic Affairs/Deans’ Reports
  
14. DISCUSSION ITEMS
  - 14.1. Discussion of implications of remote fall semester
    - 14.1.1. Do we continue in the Fall with the SOTE policy (required to implement but faculty choose whether to include in their RPT file)?
    - 14.1.2. Do we allow faculty in the Fall to get another extension on tenure and promotion?
      - 14.1.2.1. Suggest we extend this especially for new faculty coming in the Fall

- 14.1.3. When and how do we do lecturer reviews in the fall?
  - 14.1.4. How do classroom visitations change?
    - 14.1.4.1. We could use the same format (some have already done so)
    - 14.1.4.2. Can we put a “notation” on these similar to watermarking the SOTEs?
  - 14.1.5. Are we planning to extend the grading policy in the fall?
    - 14.1.5.1. Suggest this be extended, will increase enrollment and relieve some stress
  - 14.1.6. Should we watermark Spring Quarter 2020 and perhaps future SOTEs as during the “COVID-19 pandemic”?
    - 14.1.6.1. Suggest we watermark SOTEs as long as we are in COVID-19 pandemic
  - 14.1.7. Suggest we send out a survey to all faculty to get their input. We could get this done in a timely manner.
  - 14.1.8. What are we doing about giving the faculty a “break/mental health time” and helping with the added stress of this time?
  - 14.1.9. We need to consider our faculty that are not tenured
  - 14.1.10. We are offering training programs for faculty and we need to do more in the area of research for untenured faculty
  - 14.1.11. Please continue writing groups for research during the summer
- 14.2. “Final Draft” of the Statement on Shared Governance
- 14.2.1.1. [Pdf](#)
  - 14.2.1.2. [Doc](#)
  - 14.2.1.3. The statement should have been crafted by sharing thoughts and conversations between all groups
  - 14.2.1.4. To get buy-in people need to sit down and have difficult conversations face to face. It has to be organic. We, the University, should have written it together.
  - 14.2.1.5. Primary responsibilities are not identified in the final document
  - 14.2.1.6. Mention recommendations and how choices were made so that people know that they are heard
15. OTHER BUSINESS – Time did not permit discussion
16. ADJOURNMENT (Time Certain 3:50 PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE MEETING, 54<sup>th</sup> SENATE**

<https://csusb.zoom.us/j/526138095>

**MINUTES**

**SESSION 11** - Tuesday, June 2, 2020 – 2-3:50 PM ([Shared Screen with Speaker View](#) and [Speaker View](#))

**Members Present:** All members were present with the following exceptions: J. Andersen, K. Collins, T. Morales, E. Murillo, P. Okpala, J. Reitzel, S. Sparks, M. Texeira

**Guests Present:** L. Rose, S. Sudhakar, D. Huizinga, D. Freer, E. Arredondo, P. Oliverez, G. King, K. Dortch, S. Pantula, S. Yildirim, C. Seal, R. Chuang, T. Karmanova, C. DomNwachukwu, M. McIntyre, C. Caballero, R. Nava, , P. Bungard, R. Mohammed, J. Zhu, M. Ahmed, C. Weber, S. Bennett, R. Beech,

1. APPROVAL OF THE MINUTES
  - 1.1. May 26, 2020, [Faculty Senate Meeting Minutes](#)
    - 1.1.1. The Faculty Senate Minutes for May 26, 2020 were approved as presented.
  
2. APPROVAL OF THE AGENDA
  - 2.1. The agenda was approved as presented.
  
3. COMMUNICATIONS/INFORMATION ITEMS
  - 3.1. May 19, 2020, [FS Executive Committee Meeting Minutes](#)
  - 3.2. [Curriculum Items Memo](#)
    - 3.2.1. [Course Review Items](#)
    - 3.2.2. [Program Review Items](#)
  - 3.3. [CSU Policy, Procedure, and Considerations for 2020-2021 Academic Year Planning in the Context of COVID-19](#)
  - 3.4. Implications of a Remote Fall Semester Survey Results
    - 3.4.1. [All Results](#)
    - 3.4.2. [College of Arts and Letters](#)
    - 3.4.3. [College of Education](#)
    - 3.4.4. [College of Natural Sciences](#)
    - 3.4.5. [College of Social and Behavioral Sciences](#)
    - 3.4.6. [Jack H. Brown College of Business](#)
  
4. OLD BUSINESS
  - 4.1. FAM 641.3 “Recruitment and Appointment of Academic College Deans” (Second Reading)



- 4.1.1. [With Markup](#)
- 4.1.2. [Without Markup](#)
- 4.1.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 641.3 “Recruitment and Appointment of Academic College Deans” for second reading. **PASSED Unanimously.**
- 4.2. FAM 627.65 “Sabbatical Leaves” (Second Reading)
  - 4.2.1. [With Markup](#)
  - 4.2.2. [Without Markup](#)
  - 4.2.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 627.65 “Sabbatical Leaves” for second reading. **PASSED Unanimously.**
- 4.3. FAM 650.5 “Periodic Review of Academic Affairs Central Administrators” (Second Reading)
  - 4.3.1. [With Markup](#)
  - 4.3.2. [Without Markup](#)
  - 4.3.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 650.5 “Periodic Review of Academic Affairs Central Administrators” for second reading. **PASSED Unanimously.**
  - 4.3.4. “Dean of the University Library” will be used.
- 4.4. FAM 819.5 “Off Campus Course Offerings” (Second Reading)
  - 4.4.1. [With Markup](#)
  - 4.4.2. [Without Markup](#)
  - 4.4.3. Senator Chen moved and Senator Chen-Maynard seconded the motion to accept FAM 819.5 “Off Campus Course Offerings” for second reading.
  - 4.4.4. Senator Fischman moved and Senator Ullman seconded the motion to postpone the second reading of this FAM until next week. **PASSED Unanimously.**
- 4.5. FAM 805.2 “Academic Advising” (Second Reading)
  - 4.5.1. [With Markup](#)
  - 4.5.2. [Without Markup](#)
  - 4.5.3. Senator Fischman moved and Senator Chen seconded the motion to accept FAM 805.2 “Academic Advising” for second reading. **PASSED Unanimously.**
- 4.6. FAM Structure and Format (Second Reading)
  - 4.6.1. [With Markup](#)
  - 4.6.2. [Without Markup](#)
  - 4.6.3. Senator Chen moved and Senator Davis seconded the motion to accept FAM Structure and Format for second reading. **PASSED Unanimously.**
- 4.7. FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” (Second Reading)
  - 4.7.1. [With Markup](#)
  - 4.7.2. [Without Markup](#)

- 4.7.3. Senator Fischman moved and Senator Chen seconded the motion to accept FAM 035.6 “Procedures for Nominating Honorary Degree Recipients” for second reading. **PASSED Unanimously.**

5. NEW BUSINESS

- 5.1. FAM 117.2 “Dept of Aerospace & Military Science Studies” (First Reading)
- 5.1.1. [With Markup](#)
- 5.1.2. [Without Markup](#)
- 5.1.3. Senator Chen moved and Senator Groen seconded the motion to accept FAM 117.2 “Dept of Aerospace & Military Science Studies” for first reading. **PASSED Unanimously.**
- 5.2. FAM 355.6 “Professional Ethics & Responsibilities” (First Reading)
- 5.2.1. [With Markup](#)
- 5.2.2. [Without Markup](#)
- 5.2.3. Senator Chen moved and Senator Chen-Maynad seconded the motion to accept FAM 355.6 “Professional Ethics & Responsibilities” for first reading. **PASSED Unanimously.**
- 5.2.4. Suggest the following statement be added at the very end of this policy:  
*Exceptions are made for misconduct in research which shall be reported to the Associate Provost for Research and are subject to the University Policy on Research Misconduct consistent with federal regulations.*
- 5.3. FAM 651.3 “Periodic Review of Academic Deans” (First Reading)
- 5.3.1. [With Markup](#)
- 5.3.2. [Without Markup](#)
- 5.3.3. Senator Chen moved and Senator Pelletier seconded the motion to accept FAM 651.3 for first reading. **PASSED Unanimously..**

6. [STATEWIDE/ASCSU \(ACADEMIC SENATE OF THE CSU\) SENATORS’ REPORT – May 2020](#)

- 6.1. Chair Steffel was re-elected as Secretary of the ASCSU
- 6.2. Talked about COVID-19 and Ethnic Studies
- 6.3. Title 5 revisions will be on the CSU Board of Trustees agenda as an action item in July

7. [CHAIR’S REPORT – June 2, 2020](#)

8. [PRESIDENT’S REPORT – June 2, 2020](#)

9. [PROVOST’S REPORT – June 2, 2020](#)

- 9.1. Wanted to acknowledge and thank Associate Provost Huizinga and Christina Hassija for Research Week. They did a phenomenal job virtually. Congratulations to them and thank you.

10. COMMITTEE REPORTS
  - 10.1. EPRC
  - 10.2. FAC
  - 10.3. Q2S - Thank you all for your assistance and support
  - 10.4. [WSCUC](#)
  
11. SENATORS' REPORTS (INCLUDING ASI PRESIDENT'S REPORT)
  
12. DIVISION REPORTS
  - 12.1. [Vice President for Information Technology Services – June 2, 2020](#)
    - 12.1.1. Want to remind the faculty about the virtual training institutes being offered by ATI
    - 12.1.2. Encourage students to request devices they need
    - 12.1.3. Courses were identified with only semester prerequisites with a registration barrier
      - 12.1.3.1. We have met with all the department chairs
      - 12.1.3.2. Will identify students who could not get in due to not meeting prerequisites
  - 12.2. [Vice President for Student Affairs – June 2, 2020](#)
    - 12.2.1. Emergency Grant programs are available (4)
  - 12.3. [Vice President for Administration and Finance – May 26, 2020](#)
    - 12.3.1. Budget Forum is this Thursday at Noon (will resend the link)
    - 12.3.2. Annual Retirement Celebration - June 11 @ 11:30AM
    - 12.3.3. State of emergency in San Bernardino with a curfew of 6:00PM
  - 12.4. [Vice President for University Advancement – June 2, 2020](#)
    - 12.4.1. We expect a US Supreme Court decision by Thursday regarding DACA
    - 12.4.2. We are communicating with our 2020 graduates
  - 12.5. Academic Affairs/Deans' Reports
  
13. DISCUSSION ITEMS
  - 13.1. Update on active case of COVID on campus - has been cleared--no other active cases
  - 13.2. Faculty can currently see their SOTE ratings--this should not be. We will contact the committee to correct this ASAP.
  - 13.3. What are the sanitation plans for on-campus courses in the Fall? We are currently working on these plans/protocols. We are concerned about some of the equipment in some of the labs.
  
14. OTHER BUSINESS
  
15. ADJOURNMENT (Time Certain 3:50 PM)

**CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO**  
**FACULTY SENATE EXECUTIVE COMMITTEE**

<https://csusb.zoom.us/j/389256734>

**MINUTES**

Tuesday, September 22, 2020 – 2-4 PM

**Members Present:** Beth Steffel, Karen Kolehmainen, Donna Garcia, Ann Johnson, Shari McMahan, Claudia Davis, Jacqueline Hughes, Mark Groen, Young Hwang

1. Approval of [FS Executive Committee Meeting Minutes, September 15, 2020](#)
  - 1.1. The Executive Committee approved the FS Executive Committee Minutes of September 15, 2020 as amended.
  
2. [Appointments](#)
  - 2.1. Student Research Competition - Graduate
    - 2.1.1. Leslie Amodeo, CSBS - 2020-2022
    - 2.1.2. Lynn Scow, CNS - 2020-2022
  - 2.2. Honors Committee
    - 2.2.1. Karen Jeng Robinson, CSBS - 2020-2022
  - 2.3. Athletics Advisory
    - 2.3.1. George Thomas, CAL - 2020-2023
  - 2.4. Diversity Committee (University)
    - 2.4.1. This Committee has been retired
  - 2.5. Intellectual Life and Visiting Scholar Committee
    - 2.5.1. Pinthusorn Pattayakorn, CNS - 2020-2022
  - 2.6. International Student Services Advisory Committee
    - 2.6.1. Benjamin Becerra, CBPA - 2020-2022
  - 2.7. Academic Technologies & Distributed Learning Committee
    - 2.7.1. Lisa Looney, CSBS - 2020-2022
  - 2.8. Alcohol, Tobacco & Other Related Drugs Advisory Committee
    - 2.8.1. Leslie Amodeo, At Large - 2020-2023
  - 2.9. [Teaching Academy](#)
    - 2.9.1. Lucy Lewis, At Large - 2020-2023
  - 2.10. Space Planning Advisory Committee
    - 2.10.1. Lucy Lewis, At Large - 2020-2022
  - 2.11. Philanthropic Foundation Board of Directors
    - 2.11.1. Benjamin Becerra, At Large - 2020-2022
    - 2.11.2. Mariam Betlemidze, At Large - 2020-2022
  - 2.12. Scholarship Committee
    - 2.12.1. No appointment made
  - 2.13. Instructionally Related Programs Board
    - 2.13.1. Lisa Looney, At Large - 2020-2022
  
3. President's Report – attending CSU Board of Trustees Meeting

4. Provost's Report
  - 4.1. Virtual Graduation was well received and is scheduled for December 12th. Hope to have an in-person ceremony in the future.
  - 4.2. Forming a Spousal Hiring Task Force which will advise on whether a policy should be developed
  - 4.3. General Education Committee is holding open forums regarding the Ethnic Studies requirement
  
5. [Chair's Report](#)
  - 5.1. [AS-3438: Recommended Core Competencies for Ethnic Studies: Response to California Education Code 89032c](#)
  - 5.2. [CSUCO AS 3438 Response One September 2020 Final](#)
  - 5.3. [Spousal Hiring Task Force](#)
    - 5.3.1. This Task Force will report to the Senate in the Spring. Provost McMahan has selected a Chair for this committee.
  - 5.4. We expect the Chancellor-Select to be announced tomorrow
  
6. [FAC Report](#)
  - 6.1. We may start meeting more often
  - 6.2. A couple of the FAMs that were not signed had very minor changes
  
7. EPRC Report
  - 7.1. [FAM 105.4 Policy Guidelines for the Formation and Review of CSUSB Ancillary Units](#)
    - 7.1.1. Original language was fine. Chair Hughes will take back to committee. We recommend consultation with the dean and faculty members.
  - 7.2. [FAM 112.5 Establish or Rename Academic Department or School](#)
    - 7.2.1. Provost McMahan will check with President Morales regarding a timeline. Will include EPRC Admin Rep in the discussions.
  - 7.3. [FAM 803.65 Student Academic Grievance](#)
  - 7.4. [FAM 856.6 Program Review](#)
  - 7.5. Would like Provost McMahan to meet with EPRC Chair and/or EPRC to ensure we are addressing the issues accurately and hear any administration recommendations.
  - 7.6. Want to ensure we get input and dialogue up-front so process is more efficient and productive.
  
8. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)
  - 8.1. Plenary meeting on Sept 17-18
  - 8.2. Most animated discussion was on AB-1460 requirements and implementation
  - 8.3. System took a \$300M baseline cut this year
  - 8.4. Furloughs are in consideration and likely next year
  
9. Retirement Resolutions

- 9.1. They will be on the Faculty Senate Agenda for October 27, 2020
- 9.2. Senate Staff will coordinate with retirees who want their resolutions read in the meeting and those not available we will approve/include on agenda
  
- 10. [FAM 035.4 Exceptional Service to Students Award/Committee for Exceptional Assigned Time \(CEAT\)](#) – Funds and Committee
  - 10.1. Senate Staff will send a call for CEAT committee members and applications for awards
  
- 11. [Award Committee Co-Chair Eligibility Question](#)
  - 11.1. [FAM 035.3 Award Policy](#)
  - 11.2. [FAM 404.36 Faculty Senate Constitution](#)
  - 11.3. MPP cannot co-chair committee
  - 11.4. Senate Staff will get list(s) from Provost’s Office so EC can select a co-chair
  
- 12. [Shared Governance Statement](#)
  - 12.1. Place this on Faculty Senate Agenda next week as a first reading
  - 12.2. Senate Staff will include minutes of Faculty Senate Meeting where this was discussed last year
  
- 13. Approval of [Faculty Senate Meeting Agenda - September 29, 2020](#)
  - 13.1. The EC approved the Faculty Senate Meeting Agenda for September 29, 2020 as amended
  
- 14. New Business
  - 14.1. Office Hours Policy
    - 14.1.1. Confusion on exactly how many office hours are required to be posted at this time since we are doing distance learning
    - 14.1.2. FAM 852.6 Policy on Office Hours has been referred to EPRC for review
  - 14.2. Syllabi terminology is still under quarter system - will bring to next meeting
  
- 15. Adjournment at 3:12PM