

**ACADEMIC PAYMENT SCHEDULE Fall 2021 - Spring 2022**

As a faculty member, you are either appointed for a semester or an academic year. How you are appointed determines your pay schedule. In general, an employee hired for one semester receives their contract total divided equally over 6 equal monthly periods. An employee hired for an academic year receives their contract total divided equally over 12 equal monthly periods. Below are the most common pay schedules:

FALL ONLY APPOINTMENT. Faculty working Fall Semester only are paid in 6 equal payments					
PAY PERIOD	PAY PERIOD DATES	# ACADEMIC WORKDAYS	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT #
09/21	08/17/21 – 09/30/21	32	09/30/2021	10/01/2021	Fall – Warrant #1 <sup>a</sup>
10/21	10/01/21 – 11/01/21	22	11/01/2021	11/02/2021	Fall – Warrant #2
11/21	11/02/21 – 12/01/21	19	12/01/2021	12/02/2021	Fall – Warrant #3
12/21	12/02/21 – 12/31/21	11	12/31/2021	01/03/2022	Fall – Warrant #4
01/22	01/01/22 – 01/31/22	-	01/31/2022	02/01/2022	Fall – Warrant #5
02/22	02/01/22 – 03/01/22	-	03/01/2022	03/02/2022	Fall – Warrant #6 (Final) <sup>b</sup>

SPRING ONLY APPOINTMENT. Faculty working Spring Semester only are paid in 6 equal payments					
PAY PERIOD	PAY PERIOD DATES	# ACADEMIC WORKDAYS	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT #
02/22	01/21/22 – 03/01/22	28	03/01/2022	03/02/2022	Spring – Warrant #1 <sup>c</sup>
03/22	03/02/22 – 03/31/22	18	03/30/2022	04/01/2022	Spring – Warrant #2
04/22	04/01/22 – 04/30/22	20	04/29/2022	05/02/2022	Spring – Warrant #3
05/22	05/01/22 – 05/31/22	20	05/31/2022	06/01/2022	Spring – Warrant #4
06/22	06/01/22 – 06/30/22	-	06/30/2022	07/01/2022	Spring – Warrant #5
07/22	07/01/22 – 08/01/22	-	08/01/2022	08/02/2022	Spring – Warrant #6 (Final) <sup>b</sup>

ACADEMIC YEAR APPOINTMENT. Faculty working a full Academic Year (AY) are paid in 12 equal payments					
PAY PERIOD	PAY PERIOD DATES	# ACADEMIC WORKDAYS	PAYDAY	DIRECT DEPOSIT POSTING DATE	PAYMENT #
09/21	08/17/21 – 09/30/21	32	09/30/2021	10/01/2021	Fall – Warrant #1 <sup>a</sup>
10/21	10/01/21 – 11/01/21	22	11/01/2021	11/02/2021	Fall – Warrant #2
11/21	11/02/21 – 12/01/21	19	12/01/2021	12/02/2021	Fall – Warrant #3
12/21	12/02/21 – 12/31/21	11	12/31/2021	01/03/2022	Fall – Warrant #4
01/22	01/01/22 – 01/31/22	6	01/31/2022	02/01/2022	Fall – Warrant #5
02/22	02/01/22 – 03/01/22	22	03/01/2022	03/02/2022	Spring – Warrant #1 <sup>c</sup>
03/22	03/02/22 – 03/31/22	18	03/30/2022	04/01/2022	Spring – Warrant #2
04/22	04/01/22 – 04/30/22	20	04/29/2022	05/02/2022	Spring – Warrant #3
05/22	05/01/22 – 05/31/22	20	05/31/2022	06/01/2022	Spring – Warrant #4
06/22	06/01/22 – 06/30/22	-	06/30/2022	07/01/2022	Spring – Warrant #5
07/22	07/01/22 – 08/01/22	-	08/01/2022	08/02/2022	Spring – Warrant #6 (Final) <sup>b</sup>
08/22	08/02/22 – 08/31/22	-	08/31/2022	09/01/2022	Warrant #6 of 12 (6 <sup>th</sup> pay warrant for Fall) <sup>d</sup>

The 2021-2022 Academic Year consists of 84 academic workdays during the Fall 2021 Semester and 86 academic work days during the Spring 2022 semester.

A Lecturer or Teaching Associate initially hired to teach Fall only and then appointed to teach Spring also, will be paid as if working an Academic Year.

- a. The first warrant of the Fall Semester includes Academic Days worked August 17, 2021 through September 30, 2021.
- b. Late starts, leaves without pay, or dock time during a semester can affect the 6th pay warrant for that semester. Time-base changes, if any, will affect the upcoming and future pay warrants.
- c. The first warrant of the Spring Semester includes Academic Days worked January 21, 2022 through March 1, 2022. Payment may vary in amount from Fall Warrant #5 due to a change in Time Base/Units from Fall to Spring.
- d. The 12th warrant reflects the Time Base/Units of the preceding Fall appointment and the effect of any late starts, leaves without pay, or dock time during a semester which can affect the 6th pay warrant for that semester.