

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/81024271347>

Tuesday, November 7th , 2023 – 2-4 PM

Members Present: Claudia Davis, Sherri Franklin-Guy, Jordan Fullam, Thomas Girshin, Ann Johnson, Tiffany Jones, Karen Kolehmainen

Members Not Present: Donna Garcia, Rafik Mohamed, Tomás Morales, Beth Steffel

1. Call to Order: 2:02 p.m.
2. Executive Committee Meeting Minutes 10-3-2023 [Awaiting from Academic Affairs]
3. Executive Committee Meeting Minutes 10-10-2023 [Awaiting from Academic Affairs]
4. Executive Committee Meeting Minutes 10-17-2023 [Awaiting from Academic Affairs]
5. Review of Faculty Senate Meeting Minutes 10-24-2023 [Awaiting from Academic Affairs]
6. [Executive Committee Meeting Minutes 10-31-2023](#)
 - 6.1. The Executive Committee unanimously approved the FS Executive minutes for October 31, 2023.
7. Appointment
 - 7.1. Teaching Academy- 1 Position At-Large
 - 7.1.1. [Dorothy Chen](#) was appointed to the Teaching Academy. The Faculty Senate office will notify the appointee.
8. President's Report - None
9. Provost's Report - None
10. [Chair's Report](#)

- 10.1. Chair Davis mentioned that she would be meeting with Julio Arevalo from Human Resources to finalize the requirements for the ASC II appointment at 4 p.m. today.

11. [FAC Report](#)

11.1. FAM 640.6 Recruitment and Appointment of the Provost and Vice President for Academic Affairs

11.1.1. [With Markup](#)

11.1.2. [Without Markup](#)

11.1.3. Senator Kolehmainen mentioned that since writing the report, Provost Mohamed and VP Oliverez agreed to talk about a separate policy for the recruitment of the Director of CAPs.

11.1.4. Senator Kolehmainen pointed out that the policy revisions included that the search would be initiated during the academic year to allow for optimal faculty involvement, and that the job advertisement should be constructed with the collaboration of the recruitment committee (which is new). The policy changes also describe what the job advertisement should include and the length of time that it should be published. There were many other changes as indicated in the markup, including where files would be stored, that recommendations could include alternatives, and language regarding interim appointees receiving equal and fair consideration compared to other candidates.

11.1.5. Chair Davis suggested a friendly amendment that the wording in part 3b be changed so that the sentence that stated, "Searches must include at least three (3) finalists" be moved up to the previous sentence so that it stated: "In consultation with the President of the University, the committee shall recommend a finalist list of at least three (3) candidates, with qualified alternates if possible".

11.1.6. The policy was approved for a first reading at the next Faculty Senate meeting.

11.2. FAM 640.5 Recruitment and Appointment of Academic Affairs Central Administrators

11.2.1. [With Markup](#)

11.2.2. [Without Markup](#)

- 11.2.3. Senator Kolehmainen stated that many of the changes in FAM 640.6 had been made in FAM 640.5 as well, with a few areas of difference.
- 11.2.4. Senator Franklin-Guy thanked Senator Kolehmainen and the FAC for their work on these policies. Senator Franklin-Guy asked if there was consideration of the inclusion of language specific to the rank at which a candidate must possess qualifications for appointment in a department (section 6 in this FAM that specifies conditions of appointment), or whether it is in any other policy.
- 11.2.5. Senator Kolehmainen stated that to her knowledge it is not in any other policy and would be happy to take the suggestion back to FAC to add. Senator Kolehmainen asked whether the preference would be the rank of full professor.
- 11.2.6. Vice Chair Girshin agreed that the rank should be at full professor.
- 11.2.7. Senator Jones stated that she had been on committees that had reviewed some good candidates with adequate experience but were at Associate Professor rank and wondered whether a minimum of Associate Professor would be better.
- 11.2.8. Senator Franklin-Guy stated that she agreed with Senator Kolehmainen and Vice Chair Girshin that the candidate should meet the qualifications at the rank of full professor once reviewed by the department.
- 11.2.9. Vice Chair Girshin asked whether there was a concern about a time gap between the approval of these FAMs and the removal of the Director of CAP, before the new policy has been approved. Vice Chair Girshin wondered if another possible approach would be to keep the language on counsellors in this policy and only amend it later when a new policy is approved.
- 11.2.10. Senator Kolehmainen stated that if the language of the Director of CAPs is not removed; it would likely not be signed. Moreover, given the delay that we've been experienced in the signing of policies, there may not be such a gap. Because the Director of CAPs is not under the purview of Academic Affairs, but in Student Affairs, it may not be a Senate policy and may be an administrative policy.
- 11.2.11. Chair Davis asked whether a modification would be made in Conditions of Appointment 6a where it states, "The eventual appointee may also be granted tenure following this approval process."
- 11.2.12. Senator Kolehmainen stated that the language may be tightened in 6a.
- 11.2.13. Chair Davis requested that the language in section 2b. "other colleges" be amended to "academic colleges".

11.2.14.Senator Kolehmainen agreed the change to 2b would be good. Senator Kolehmainen will consult with FAC about the suggested revisions and bring the policy back next week.

12. [EPRC Report](#)

12.1 [School for Cyber and Decisional Sciences: Recommendation](#)

12.1.1. Senator Fullam stated that the recommendation now includes the FAM required criteria that should be included in a proposal, and included a paragraph about how the new school would house several bachelors and masters programs which are all state-side, and one accredited NASPAA program (also state-side).

12.1.2 .Senator Fullam stated the EPRC also obtained further information about the self-support programs, which are professional degrees, that was incorporated in the updated recommendation along with criteria that are in the FAM.

12.2. [School of Cyber and Decisional Sciences Proposal](#)

12.2.1. Chair Davis asked whether there were similar state-side programs available to CSUSB students, that paralleled the new self-support programs (Master of Science in Logistics and E-Commerce and Master of Science in Business and Data Analytics and Professional Certificates in Data Visualization, Cybersecurity, Logistics and Blockchain.

12.2.2. Senator Fullam stated that there were corresponding degrees on the state-side, but the School wanted to create a sustainable source of income.

12.2.3. Chair Davis asked whether the proposal for self-support programs had faculty support from the college, including those programs that would be impacted.

12.2.4. Senator Fullam stated that the proposal had the support of the faculty of the IDS department, and the Dean of JHBC. The self-support programs have already been established and are being further developed and seeking accreditation, but would now be housed in the School instead of the IDS department.

12.2.5. Chair Davis asked Senator Johnson for her input.

12.2.6. Senator Johnson stated that she is not currently aware of any faculty who have issues with this proposal. Senator Johnson stated that it may be worth asking if students on financial aid have access to these self-support programs.

- 12.2.7. Vice Chair Girshin noted that the proposal was strong. Vice Chair Girshin believed that there was a separate issue in that we may at one point want to consider the impact of the growth of self-support programs.
- 12.2.7. Chair Davis mentioned the issue of curriculum review as it pertains to self-support programs.
- 12.2.8. Senator Fullam noted that he will find out if other departments were consulted with regards to the creation of this school and bring the proposal back to the next Senate Executive meeting.

13. Statewide ASCSU Report – No report

14. Old Business

14.1. [MSPA Program Proposal](#)

- 14.1.1. Chair Davis stated that since the provost is not present, this issue will be tabled.

15. New Business

15.1. [MSPA Correspondence](#)

- 15.1.1. Chair Davis received this correspondence last week from Interim Vice Provost Kelly Campbell, vis-a-vis Rose Wilson, the interim Dean of CECE, which states that there is no competing program within CECE.
- 15.1.2. Senator Kolehmainen stated that she still had the same concerns as last week and would like to know why the program will not be housed in CNS and why CECE would expediate the approval process and accreditation.
- 15.1.3. Senator Jones stated that she wondered if the MOU with CNS would be able to address many of the concerns previously raised as there are many processes that would need to be established.
- 15.1.4. Chair Davis mentioned clarity is needed on faculty appointments and who would evaluate them for promotion and tenure.
- 15.1.5. Senator Jones stated that the Egyptology program was established with external funding which is currently housed in the College of Social and Behavioral Sciences. It is unclear why the establishment of this program would not follow the same format of being housed within a college.
- 15.1.6. Chair Davis stated that CECE is not currently an entity in Faculty Senate so it is unclear how this program would be represented.

15.2. [Draft of Major Policy](#)

- 15.2.1. Chair Davis stated that she received this draft policy on double major/double concentration for students from Interim Vice Provost Kelly Campbell. At the moment, there seems to be issues with the requirement of no more than 12 semester units that can overlap between majors, among others. Chair Davis solicited feedback.
- 15.2.2. Senator Kolehmainen stated that there needs to be further clarification in the policy, as there is currently overlap between majors on our campus, such as the larger overlap that currently exists between Math and Physics, and this policy seems to suggest this is no longer possible. Senator Kolehmainen noted that the last paragraph that sets out the requirements to complete the dual majors within 144 semester units does not state what happens to a student if they do not finish within these requirements.
- 15.2.3. Senator Jones stated that the wording in this policy is still confusing and would think that approval of a dual major should be done by the relevant department chairs and not an ASUA advisor.
- 15.2.4. Vice Chair Girshin stated that this policy is not clear on what problem it is meant to solve. At present, it seems to discourage students from pursuing academic interests and double majors/concentrations. In addition, advisors have been focused on graduation time and may not fully understand the rationale behind the choice of students towards double majors or concentrations.
- 15.2.5. Senator Kolehmainen stated that it seems that this policy is meant to improve 4-year graduation rates and is likely part of the GI2025 initiative.
- 15.2.6. Chair Davis mentioned that there will be other policies developed about minors.
- 15.2.7. Senator Jones asked from which office this policy originated.
- 15.2.8. Chair Davis stated that she received it from the interim Vice Provost's office and believes it was developed in conjunction with the registrar's office, ASUA, and other university partners.
- 15.2.9. Vice Chair Girshin stated that in his experience, it is often the most ambitious students and energized students who complete double majors, and wonders if this policy will discourage our most engaged students from pursuing such an option. Furthermore, on a pragmatic level, Vice Chair Girshin believes that such a proposed policy should be supported by data. Vice Chair Girshin noted that it would be good to know how many existing majors this would affect and how many students are put at risk by having this policy.
- 15.2.10. Chair Davis stated the feedback will be forwarded to interim Vice Provost so they can improve this policy accordingly before it is given to EPRC.

15.2.11. Senator Fullam mentioned when appropriate EPRC looks forward to work on the policy, as such a policy needs input from faculty and diverse stakeholders across campus.

16. Adjournment:

16.1. Meeting adjourned at 3:38 p.m. by Chair Davis.