



Pre-evaluation for Fall 2020 Completers

(Education Specialist, Multiple Subject and Single Subject credential candidates)

Presented by Credential Processing

September 17, 2020

Welcome and Introductions

- ▶ Credential Processing
 - ▶ Jennifer Arreola, Credential Analyst
 - ▶ Monica Rodriguez, Credential Analyst
- ▶ Credential Program Coordinators
 - ▶ Dr. Karen Escalante, Multiple Subject Credential Program Coordinator
 - ▶ Dr. Gregory Richardson, Special Education Credential Program Coordinator
 - ▶ Dr. Becky Sumbera, Single Subject Credential Program Coordinator

Before We Get Started

- ▶ Your microphone has been muted upon arrival. Should you be called on to speak, we will unmute your microphone.
- ▶ We will open up to questions after the brief presentation. If you have a question, please use the Chat feature to type your question and we will answer them in the order received.
- ▶ In order to keep to the time, please pose questions that are related to the current topic of the agenda only.
- ▶ Avoid multi-tasking during the presentation to ensure that you hear all information that is being presented.

Today's Agenda

- ▶ Brief overview of the Request for Pre-evaluation
- ▶ Submission & Results
- ▶ Preliminary Credential Requirements
- ▶ Q & A

Request for Pre-evaluation

- ▶ Status of credential program and/or eligibility for the credential recommendation.
- ▶ One semester prior to last semester of program completion.
- ▶ Results are processed within 10 – 15 business days.
- ▶ Can be used for prospective employment.
- ▶ No Service Fee (first request only).

Request for Pre-evaluation

- Available on the Credential Processing webpage - <https://www.csusb.edu/teacher-education/credential-processing>
- Download/print the form (pdf format) and complete the following sections:
 - Personal Information
 - Credential Information
 - Transcript Authorization, Declaration and Date
- Submit the completed request form to us via email at credrec@csusb.edu
 - Include any of the required documentation for eligibility of the Preliminary credential with your request
- Results will be emailed to the credential candidate
 - Within 10 - 15 business days
 - Using the email address provided on the form

Required Documentation for Eligibility of the Preliminary Credential

- U.S. Constitution Verification
 - CSU Undergraduate (B.A./B.S.)
 - Official transcript (grade of "C" or better)
 - Official certificate (approved examination)
- CalTPA Cycles 1 and 2 (N/A for Education Specialist credential candidates)
 - Official Score Report with barcode
- RICA (N/A for Single Subject and Early Childhood Special Education candidates)
 - Official Score Report with barcode

Required Documentation for Eligibility of the Preliminary Credential

- ▶ CPR
 - ▶ Infant, Child and Adult
 - ▶ Valid card/certificate (include specific class/training obtained, your full name, the agency information, as well as the issuance and expiration dates)

*Due to COVID-19, we will allow **Fall 2020 completers** to submit verification of completion of online CPR training.*
- ▶ Transcripts
 - ▶ Coursework completed at another institution **after** admission to the credential program will require submission of an official transcript. NOTE: Approval of coursework completed elsewhere must be reflected on a Request for Course Substitution form or Program Plan signed by the Program Coordinator.

Required Documentation Previously Submitted with the P.A.F. (CSU Apply)

- ▶ *Basic Skills Requirement*
 - ▶ CBEST
 - ▶ SAT or ACT score report
 - ▶ College Board Advanced Placement examination
 - ▶ CSET: Multiple Subject w/Writing Skills
- ▶ *Subject Matter Competency (N/A for Early Childhood Special Education credential candidates)*
 - ▶ CSET
 - ▶ *Commission-approved* subject matter preparation program at CSUSB
 - ▶ *Commission-approved* subject matter preparation program at another institution

NOTE: Resubmission of these items with the Request for Pre-evaluation will shorten the processing time.

Request for Pre-evaluation Q & A



Thank you for attending!

- ▶ Additional questions
 - ▶ Email Credential Processing at credrec@csusb.edu
 - ▶ Please allow us 2 to 5 business days to respond