

## Internship - Learning Site Risk Assessment

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

ASSESSMENT QUESTION	RUBRIC	RUBRIC	COMMENTS
Will the intern(s) be supervised at least 50% of the time?	YES	NO	
Will the intern(s) be working with "behaviorally challenged" populations?	NO	YES	
Will the intern(s) be working unsupervised with minors?	NO	YES	
Will the intern(s) be working with individuals who have a known criminal background or history of violent behavior?	NO	YES	
Would the location be described as a high-crime area; and/or are there concerns about the security and illumination of the parking and work areas?	NO	YES	
Have there been any incidents of criminal activity at the organization within the past year?	NO	YES	
Does the placement require working with any hazardous materials, bodily fluids, heavy equipment, or heavy machinery?	NO	YES	
Are there any concerns regarding the organization's Emergency Plan, or regarding non-working fire rated doors/blockages to the exits and hallways?	NO	YES	
Will the internship site's emergency plan be made available to CSUSB upon request?	YES	YES	
In the event that additional, unforeseen risks become apparent, the organization must agree to promptly communicate all risk-related concerns to CSUSB. Accept?	YES	NO	

***Please submit completed risk assessments to Jessica Chavez, Internship Coordinator: [jessicac@csusb.edu](mailto:jessicac@csusb.edu)***

***Contacts will be notified if a site visit is required.***

***For Office Use Only:***

Campus Review Signature: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_

NOTES: \_\_\_\_\_