

# Jack H. Brown College of Business and **Public Administration** Employer Intern Request Form

The Employer Intern Request Form provides the JHBC information about an organization's intern needs. The information provided will be included on CBPA Connect, the College's internship database. Please complete and submit to Jessica Chavez, JHBC Internship Coordinator at: [jessicac@csusb.edu](mailto:jessicac@csusb.edu).

---

Organization Name:

Organization Website:

Street Address:

City:

State:

Zip:

Contact Person:

Contact Phone:

Email Address:

Intern Title:

Preferred Concentrations (check all that apply):

Accounting	<input type="checkbox"/>	Human Resource Mgmt.	<input type="checkbox"/>	Management	<input type="checkbox"/>
Entrepreneurship	<input type="checkbox"/>	Information Systems	<input type="checkbox"/>	Marketing	<input type="checkbox"/>
Finance	<input type="checkbox"/>	Tech/Cyber Security	<input type="checkbox"/>	Public Administration	<input type="checkbox"/>
Financial Planning	<input type="checkbox"/>	International Business	<input type="checkbox"/>	Real Estate	<input type="checkbox"/>

Intern Job Description:

Qualifications:

Application Process:

Application Closing Date:

Intern Start Date:

Desired Intern Work Schedule:

Wage:

Other Information: