

Please make an advising appointment with the coordinator of your concentration to file this form and register for ENG 6980 (Comprehensive Examination).

**CSUSB DEPARTMENT OF ENGLISH
M.A. IN ENGLISH & WRITING STUDIES
DECLARATION OF INTENT
COMPREHENSIVE EXAMINATION**

Name _____ Student ID No. _____

Concentration(s) _____ E-mail address _____

Telephone _____

I wish to enroll in ENG 6980 (Comprehensive Examination) for

Semester _____ Year _____

By initialing, I confirm my understanding of the following:

___ I am responsible for reading the *Comprehensive Examination Preparation Booklet* and the *Comprehensive Examination Procedures Bulletin*, available on the M.A. program's website (<https://www.csusb.edu/english-writing-studies>) and following the policies and procedures they contain.

___ If I attempt the examination and either fail or do not complete it, I cannot revert to the thesis option.

___ I cannot take the examination more than twice, and a re-take must be done within one calendar year.

___ If I fail the examination a second time, I will not receive the M.A. in English & Writing Studies degree.

___ I can drop ENG 6980 (Comprehensive Examination) with no penalty up until census day (usually the 4th week of the semester). Dropping ENG 6980 after census day will, in accordance with CSUSB policy, require documentation supporting a petition to "drop after census." If such a petition is not approved, I will receive a grade of "NC" in ENG 6980. However, my enrollment in ENG 6980 will count as one of the two allowable attempts of the examination only if I access or otherwise retrieve the questions for the examination.

___ I have no remaining grades of Incomplete (I) in any MA program courses. I will not be permitted to enroll in the ENG 6983 (Comprehensive Exam Preparation and Completion) and ENG 6980 (English Comprehensive Exam) courses if I have any remaining grades of Incomplete (I).

___ I am currently in my second to last semester of coursework in the MA program, and the semester in which I take ENG 6983 and ENG 6980 will be my last semester of coursework in the MA program.

Student's signature

Date

Graduate Coordinator's signature

Date