

## Ancillary Unit Annual Report Center for the Study of Correctional Education

This report is required by [FAM 105.4 \(FSD 87-17.R6\) -- POLICY GUIDELINES FOR THE FORMATION AND REVIEW OF INSTITUTES AND CENTERS](#). The report is due by October 30th this year. \*\*Please make sure to sign and forward scanned signed copies of the report. Thank you.

Basic Information	
Ancillary Unit's name	Center for the Study of Correctional Education
Director(s)	Dr. Alexandra J. Cavallaro (Director); Dr. Vanessa Ovalle Perez (Assistant Director)
Administrator to whom the unit reports	Dr. Rueyling Chuang, Dean, College of Arts and Letters
Purpose and current goals (as approved by Faculty Senate)	<p>The CSCE's purpose is to encourage the professionalization of California correctional education through a University-based Center for the Study of Correctional Education, capable of providing:</p> <ul style="list-style-type: none"> <li>A. Teacher preparation and in-service programs,</li> <li>B. Research facilitation, coordination, and timely reports on targeted topics, and</li> <li>C. Relevant support services,</li> </ul> <p>tailored specifically to meet emerging needs identified by the correctional education community in the CSUSB service area.</p>

Advisory Board	
Member	Affiliation
Dr. Vanessa Ovalle Perez	Assistant Professor, English
Dr. Annika Anderson	Sociology; Director, Project Rebound
Dr. Kaity Creasy	Assistant Professor, Philosophy
Dr. Miriam Fernandez	Assistant Professor, English
Dr. Karen Rowan	Professor, English
Dr. Jasmine Lee	Assistant Professor, English

Activities during previous academic year (2020-2021)		
Activity (please describe)	Funds spent	Goal advanced (and extent)
Conference on College Composition and Communication Prison Literacies Workshop	\$0	<p>Dr. Cavallaro, as a member of the executive board for the Teaching in Prison: Pedagogy, Research and Literacies Collective, facilitated the annual prison literacies workshop, which brings together researchers and practitioners from across the country.</p> <p>This advances goal C, to provide relevant support services for prison educators.</p>
Inside Out college-in-prison program development	\$0	<p>Since attending the Inside Out Instructor Training Institute, Dr. Cavallaro has partnered with Pitzer College to work on offering an Inside Out course at the California Rehabilitation Center. Since beginning this partnership, Dr. Cavallaro has secured permission to offer an Inside Out course at the CRC from the prison administration and has worked with CSUSB offices (admissions, financial aid, Office of the Provost, etc.) to figure out the logistics in order to enroll incarcerated students.</p> <p>During spring 2021, Dr. Cavallaro launched a fundraising campaign to pay for the incarcerated students' tuition. She raised a total of \$23,205.</p> <p>During summer 2021, an additional four faculty members received their Inside-Out training.</p>

		This advances goal A, to provide in-prison programs.
Prison Education Project	\$0	In spring 2021, Dr. Cavallaro offered ENG 5140 with 20 student interns. They planned and taught a 7-week writing course via Zoom at the Prototypes Rehabilitation Center. At the end of the semester, the students held a public event where they shared their work with 25 guests via Zoom.  This advances goal A, to provide in-prison programs.
Administrative Costs, 5% Gift Fee	\$1,191.64	5% Administrative costs from donations.

<b>Use of funds</b>				
	Internal funds		External funds	
	Previous academic year	Current academic year (projected)	Previous academic year	Current academic year (projected)
A. Salaries	\$0	\$0	\$0	\$0
B. Assigned time	\$0	\$0	\$0	\$0
C. Telephone/fax	\$0	\$0	\$0	\$0
D. Office supplies	\$0	\$0	\$0	\$0
E. Other-	\$0	\$0	\$1,191.64	\$ 18,426.56
Total	\$0	\$0	\$0	
<i>On a separate sheet, please itemize A., B., and E.</i>				

\*This represents the tuition and fees for eight incarcerated students to take ENG 5140 in fall 2021 via the Inside-Out program (please see details below). This money came from fundraising, which we raised \$23,832.91 and 5% of the funds were expensed as the Administrative Costs (Gift Fee), totaling \$1,191.64, in AY 20-21.

**Please also describe planned activities for the current academic year:**

1. Continue Prison Education Project (PEP) programs
  - a. In fall 2021, Dr. Ovalle Perez will teach a section of ENG 5140 that supports 20 interns in teaching a creative writing course at Santa Fe Springs.
  - b. In spring 2022, Dr. Ovalle Perez will integrate PEP teaching into her literature classes in order to support 8-10 teaching interns at an assigned correctional facility.
2. Continue Inside Out Prison Exchange program in collaboration with Pitzer College
  - a. Fall 2021: Dr. Cavallaro taught the first credit-bearing Inside-Out course at the California Rehabilitation Center in Norco. This course has an equal number of CSUSB (outside) students and incarcerated (inside) students taking a course on writing in archives.
  - b. Fall 2021: Dr. Cavallaro applied for the JFF/Ascendium “Ready for Pell” grant to support further development of the Inside-Out program.
  - c. Spring 2022: plan and fundraise for expanded Inside-Out courses during AY 2022-2023 (four courses total).
3. Restart CSCE Research Internship Program in 2022
  - a. In order to continue the CSCE’s contributions to research on prison education and reentry, Dr. Alexandra Cavallaro is currently conducting research on the literacy practices of queer and trans incarcerated people.
  - b. Continue collaborative project with Dr. Tobi Jacobi (Colorado State U.) and Dr. Wendy Hinshaw (Florida State U.) on the politics of letter writing to and from prisons (chapter manuscript currently with editors).
  - c. Internships: The CSCE will resume internship opportunities during the 2022-2023 academic year that were put on hold due to the COVID pandemic. Interns will assist with research, promotional materials, and will provide support for in-prison programming.
4. Facilitate a Workshop for Prison Educators
  - a. Dr. Cavallaro will co-facilitate a national workshop in March 2022 for prison educators through the Teaching in Prison: Pedagogy, Research and Literacies Collective at the Conference on College Composition and Communication. This workshop titled, “Writing Toward Belonging: Crafting Prison Pedagogies and Partnerships that Bridge the Educational Divide” will pay particular attention to issues of justice and equity in prison education.
5. Facilitate Justice-Impacted Student Ally Workshop Series
  - a. In collaboration with Project Rebound, the Justice-Impacted Student Ally Workshop Series is designed to educate the CSUSB community (faculty, students, and staff) on the experiences of formerly incarcerated people returning to college. This series features research presentations, personal stories from formerly incarcerated people, and interactive activities surrounding prison writing.

Alexandra J. Cavallaro

[Signature]

Director Signature

(Co-)Director Signature

Unit Reporting Person recommendation	
Name and title: Dr. Rueyling Chuang	
<input checked="" type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

[Signature]

11/29/2021

**Unit Reporting Person Signature**

**Date**

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Educational Policy and Resources Committee recommendation (Only after 3 or 5 year review)	
<input type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

**EPRC Chair Signature**

**Date**

Provost recommendation (Only after 3 or 5 year review)	
<input type="checkbox"/>	Keep on active status.
<input type="checkbox"/>	Move to probationary status.
<input type="checkbox"/>	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

\_\_\_\_\_  
**Provost Signature**

\_\_\_\_\_  
**Date**

<b>President decision (Only after 3 or 5 year review)</b>	
	Keep on active status.
	Move to probationary status.
	Move to inactive status.
Recommendations and comments including the criteria and data reviewed. Please attach additional page(s) as necessary:	

\_\_\_\_\_  
**President Signature**

\_\_\_\_\_  
**Date**