



JAMES R. WATSON &  
JUDY RODRIGUEZ WATSON  
COLLEGE OF EDUCATION

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# Cal State Apply (CSA) Graduate/Credential Application

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[www2.calstate.edu/apply](http://www2.calstate.edu/apply)

# COLLEGE OF EDUCATION

## CSUSB'S COLLEGE OF EDUCATION EXPECTATIONS FOR APPLICANTS

- Some programs require that you attend an information session to gather information on the program options and program admission requirements. If you have not attended a PROGRAM INFORMATION SESSION, please attend the next session - <http://coe.csusb.edu/info-sessions>.
- PLEASE NOTE: If you are a Liberal Studies INTEGRATED track student, please do **NOT** submit an application through Cal State Apply. Attend the Multiple Subject Liberal Studies INTEGRATED Concentration Information Session, <https://www.csusb.edu/coe/prospective-students/information-sessions/multiple-subject-information-sessions-csusb-liberal> or contact a Program Admissions Advisor at [coeinfo@csusb.edu](mailto:coeinfo@csusb.edu) for more information.

# CAL STATE APPLY—The new way to apply to CSUSB



[www.calstate.edu/apply](http://www.calstate.edu/apply)

# WHAT IS CAL STATE APPLY?

## CAL STATE **APPLY**

Find your future at the California State University.

With 23 campuses and thousands of degree choices, the CSU is a great place to start your journey. Explore your options below, and start your application today.

**APPLY NOW**

Already started your application? **Sign in »**

[See Application Dates & Deadlines »](#)

Choose the type of student you are to learn more about how to apply to CSU:

Freshman

Transfer

Graduate

International

Teaching  
Credential

Click **Apply Now** or  
choose a student  
type to learn more.



# CAL STATE APPLY GRADUATE STUDENT APPLICATION CHECKLIST

**When you're ready to complete your application to the CSU, be sure to have these items on hand:**

- ✓ Unofficial transcripts
- ✓ Social Security Number (if you have one)
- ✓ Citizenship status
- ✓ Credit card—Application fees are due at the time of submission and are paid by credit card
- ✓ Annual income

# CREATE YOUR ACCOUNT



— CAL STATE —  
**APPLY**

## Welcome to The California State University

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with internet access. Your application can be completed online and submitted electronically once you have entered the required information.

**Please Note:** If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.

Sign in with your username and password below. First time here? Select Create an Account to get started.

	<input type="text" value="Username"/>
	<input type="password" value="Password"/>

**Sign In**

**Create an Account**

[Forgot your username or password?](#)



# CREATE AN ACCOUNT

## Create an Account

The information below will be provided to the admissions office to which you apply. Please provide complete and accurate information so that you will be able to specify additional address details.

All information is required unless noted as optional.

### Your Name

Title Optional

First or Given Name

Mary

Middle Name Optional

Last or Family Name

Student

Suffix Optional

Display Name Optional

Mary Student

### Contact Information

Email Address

marystudent@gmail.com

Work ▼

Confirm Email Address

marystudent@gmail.com

Preferred Phone Number

+16195945500

Cell ▼

Alternate Phone Number

(201) 555-5555

Cell ▼

Optional

### Text Notifications



I authorize text messages to my cell phone number above and accept responsibility for any charges incurred.

### Username and Password

Your username must be at least 6 characters. Your password must be at least 8 characters and contain at least one letter and one number or symbol.

Username

marystudent

Password

••••••••

Strong

Confirm Password

••••••••

Security Question

On what street did you grow up?

Fill out your first and last name as stated on your driver's license, passport, or birth certificate. Add your contact information and create a username and password for your Cal State Apply Profile.

Once you are finished with this screen, click on **Create my account**.

### Terms and Conditions

#### Terms of Use

These Terms of Use constitute an agreement ("Agreement") between you and Liaison International, Inc. (the "Company"), the owner of the website located at [www.liaisonintl.com](http://www.liaisonintl.com) (the "Site"). Your use of the Site and/or the services



I agree to these terms

Create my account

### Account Created

Your account has been successfully created.

Continue

# COMPLETE YOUR PROFILE

## Extended Profile

Please provide some additional information in order to set up your application.

The information below is provided to your program's admissions offices. Provide complete and accurate information here. For more information, visit the [Applicant Help Center](#).

Once you submit your application, you cannot edit this section.

\* Indicates required field

### 1. Degree Goal

\* What degree, credential, program or certificate are you applying for?

☐

First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)

☒

Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)

☐

CSU Summer Arts

\* Please select one or more of the following degree goals.

☐

Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)

☒

Graduate (e.g. Master's, Doctoral) or Professional's Degree

☒

Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)

- Select Level of Degree: **Second Bachelor's Degree and Beyond**
- Select the following **Degree Goals** from the list below: **Graduate** (if you're pursuing a Master's or Doctorate degree) or **Teaching and Service Credential Only** if you're pursuing a credential.



# COMPLETE YOUR PROFILE—MILITARY & U.S. CITIZENSHIP STATUS

Use the drop-down menu to select a U.S. Military Status and one of the following U.S. Citizenship Status options:

- **U.S. Citizen:**
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands
- **Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident
- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident
- **Non Resident:**
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa
- **None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

The image shows a screenshot of a web form with two main sections: "U.S. Military Status" and "U.S. Citizenship Status".

**U.S. Military Status**  
Indicate your anticipated U.S. Military Status at time of enrollment

**U.S. Citizenship Status**  
U.S. Citizenship Status

Below the "U.S. Military Status" section is a "Save Changes" button with a diagonal line pattern.

Below the "U.S. Citizenship Status" section is a solid blue "Save Changes" button.

**U.S. Military Status Drop-down Menu:**

- Select Status (dropdown arrow)
- On Active Duty
- Veteran
- Member of National Guard
- Member of Reserve
- Military Dependent
- Not a Member of the Military

**U.S. Citizenship Status Drop-down Menu:**

- Select Status (dropdown arrow)
- U.S. Citizen
- Permanent U.S. Resident
- Temporary U.S. Resident
- Non Resident
- None

# START YOUR APPLICATION

## Welcome to The California State University

### Hi Mary Student

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with Internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.



**Start Your  
Application!**

Click on **Start Your Application!** on the bottom of the page.

You will receive a confirmation of saved information as you complete each section.

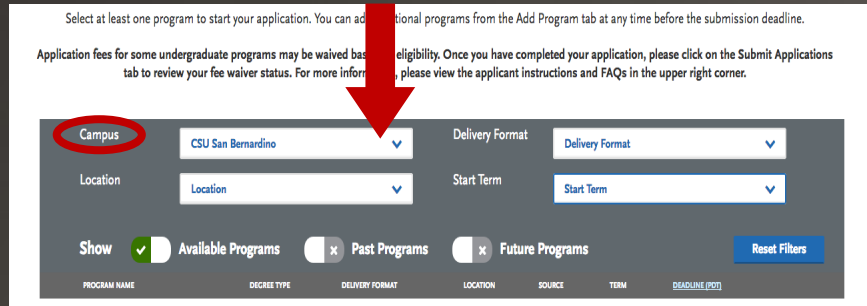
Your application will be completed online and submitted electronically once you have entered the required information.

# SELECTING YOUR PROGRAMS

Use the drop-down menus to select the **Campus** and **Location**.

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on financial eligibility. Once you have completed your application, please click on the Submit Applications tab to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

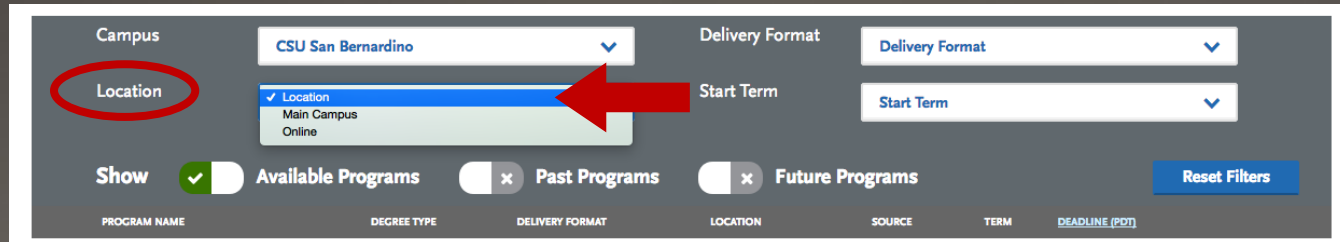


The screenshot shows the application form with the 'Campus' dropdown menu circled in red. A red arrow points to the 'Campus' dropdown menu. The form includes fields for 'Location', 'Delivery Format', and 'Start Term'. Below these fields are checkboxes for 'Show Available Programs', 'Past Programs', and 'Future Programs'. A 'Reset Filters' button is also present.

## CSUSB Location Options:

- **Main Campus:** Located in San Bernardino, California, U.S.
- **Online:** Programs offered exclusively online

The **Palm Desert Campus** option is not listed, however, you will be asked as you begin the Program Material quadrant what campus you prefer.

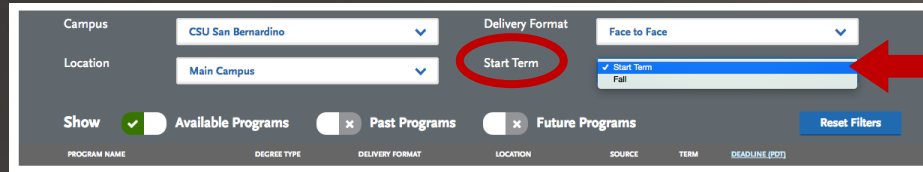


The screenshot shows the application form with the 'Location' dropdown menu circled in red. A red arrow points to the 'Location' dropdown menu. The form includes fields for 'Campus', 'Delivery Format', and 'Start Term'. Below these fields are checkboxes for 'Show Available Programs', 'Past Programs', and 'Future Programs'. A 'Reset Filters' button is also present.

# SELECTING YOUR PROGRAMS

## Start Term:

Use the drop-down menu and select start term.



Campus: CSU San Bernardino

Location: Main Campus

Delivery Format: Face to Face

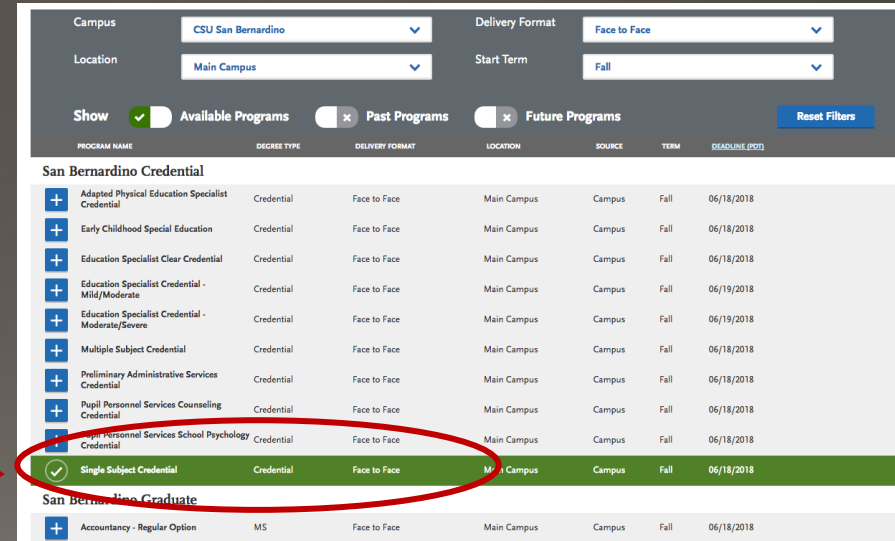
Start Term: **Start Term** (highlighted with a red circle and a red arrow pointing to it)

Show: ☒ Available Programs ☐ Past Programs ☐ Future Programs

Reset Filters

PROGRAM NAME DEGREE TYPE DELIVERY FORMAT LOCATION SOURCE TERM DEADLINE (DOT)

Select the program to which you want to apply by clicking on the plus sign on the left-hand side.



PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE (DOT)
<b>San Bernardino Credential</b>						
+ Adapted Physical Education Specialist Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Early Childhood Special Education	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Education Specialist Clear Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Education Specialist Credential - Mild/Moderate	Credential	Face to Face	Main Campus	Campus	Fall	06/19/2018
+ Education Specialist Credential - Moderate/Severe	Credential	Face to Face	Main Campus	Campus	Fall	06/19/2018
+ Multiple Subject Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Preliminary Administrative Services Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Pupil Personnel Services Counseling Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ Pupil Personnel Services School Psychology Credential	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
+ <b>Single Subject Credential</b>	Credential	Face to Face	Main Campus	Campus	Fall	06/18/2018
<b>San Bernardino Graduate</b>						
+ Accountancy - Regular Option	MS	Face to Face	Main Campus	Campus	Fall	06/18/2018



# SUBMIT YOUR APPLICATION

Once you are done selecting your program, click on **I am Done, Review My Selections** to continue with your application.

Select at least one program to start your application. You can add additional programs from the Add Program tab at any time before the submission deadline.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application, please click on the Submit Applications button to review your fee waiver status. For more information, please view the applicant instructions and FAQs in the upper right corner.

APPLICATIONS READY FOR SUBMISSION	TOTAL FEE(S)	<a href="#">I am Done, Review My Selections</a>
1	\$70	

Campus

CSU San Bernardino

Delivery Format

Face to Face

Location

Location

Start Term

Fall

Show

☒ Available Programs

☒ Past Programs

☒ Future Programs

[Reset Filters](#)

PROGRAM NAME	DEGREE TYPE	DELIVERY FORMAT	LOCATION	SOURCE	TERM	DEADLINE (DDT)
--------------	-------------	-----------------	----------	--------	------	----------------

Review your program selection and click on **Continue To My Application** to continue to the Application Dashboard.

[Add More Programs](#)

## Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION	TOTAL FEE(S)	<a href="#">Continue To My Application &gt;</a>
0	\$70	

Sort By

Deadline

San Bernardino Credential

[Download](#)[Share](#)

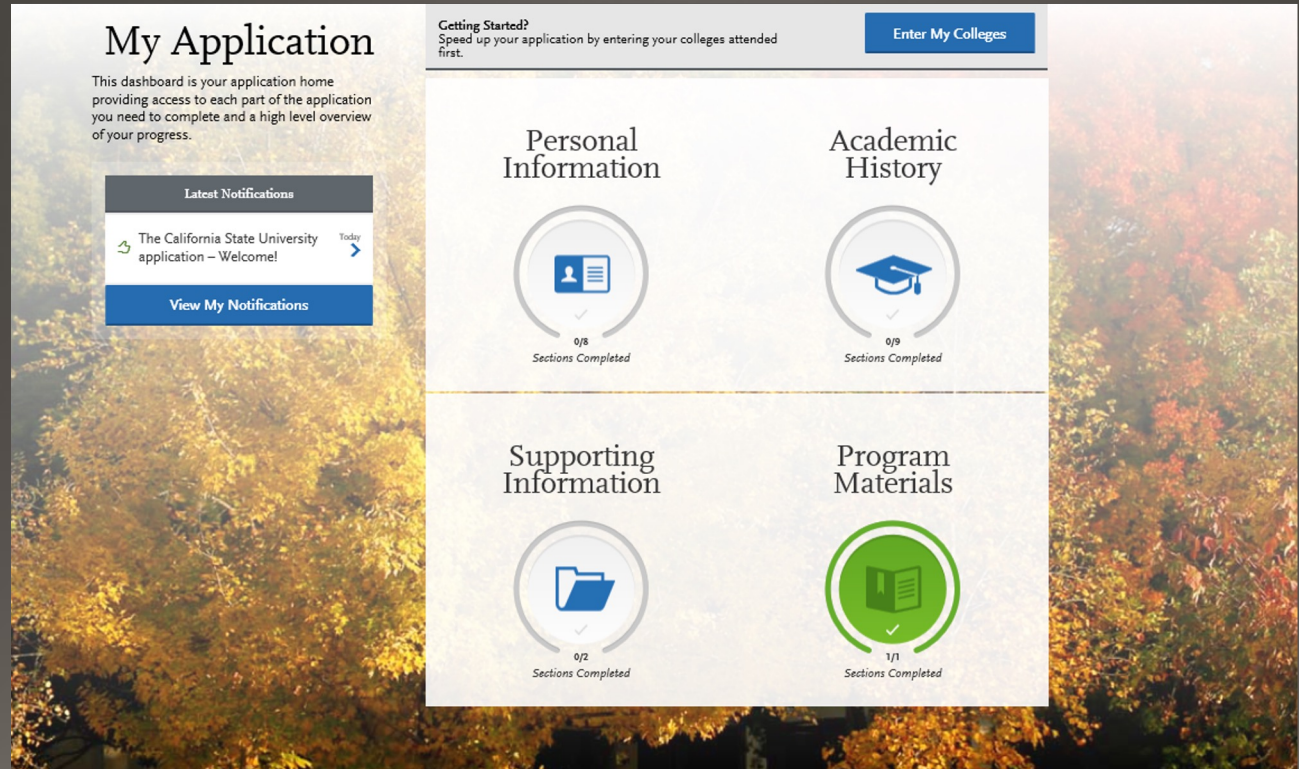
Single Subject Credential ⓘ

Deadline 06/19/2018

# THE APPLICATION DASHBOARD

The Application Dashboard will help you access different parts of your application:

- Personal Information
- Academic History
- Supporting Information
- Program Materials



# PERSONAL INFORMATION

Click on the **Personal Information** quadrant to begin the first part of your admission application.

The screenshot displays the 'My Application' dashboard. On the left, a 'Latest Notifications' box shows a message from 'The California State University' with a 'View My Notifications' button. A large red arrow points from this box to the 'Personal Information' quadrant. The dashboard is divided into four quadrants: 'Personal Information' (0/8 Sections Completed), 'Academic History' (0/9 Sections Completed), 'Supporting Information' (0/2 Sections Completed), and 'Program Materials' (1/1 Sections Completed). A 'Getting Started?' banner at the top right encourages entering colleges attended, with an 'Enter My Colleges' button.

## My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

**Getting Started?**  
Speed up your application by entering your colleges attended first.

[Enter My Colleges](#)

**Latest Notifications**

The California State University application – Welcome! Today >

[View My Notifications](#)

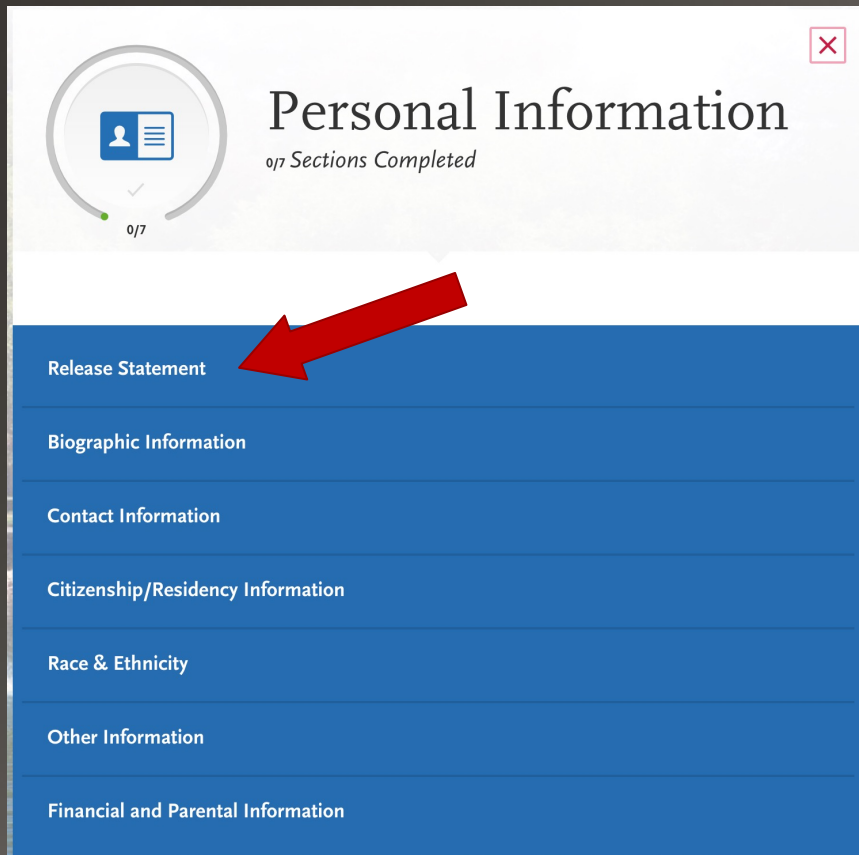
**Personal Information**  
0/8 Sections Completed


**Academic History**  
0/9 Sections Completed

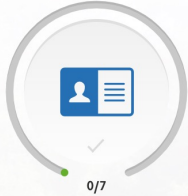
**Supporting Information**  
0/2 Sections Completed

**Program Materials**  
1/1 Sections Completed

# PERSONAL INFORMATION







**Personal Information**

0/7 Sections Completed

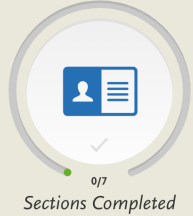
- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Financial and Parental Information

Click on the first section called **Release Statement** to begin to enter your information.



# RELEASE STATEMENT

## Release Statement



You must review and respond to the following release statements to submit your application. Once your responses cannot be edited. Review these instructions and the content of the statements carefully. It is important to understand these statements before responding to them. Visit the [Applicant Help Center](#) for more information.

### Release Statement

★ **CERTIFICATION** - to be read and authorized by all applicants to certify the accuracy of the information provided.

I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate information on this application. I further certify that all official documents submitted in support of this application are true and accurate. I authorize the California State University to release any information submitted by me in this application for admission and any application for financial aid to any person, firm, corporation, association, or government agency to verify or explain the information I have provided or to obtain other information necessary for my application for admission and any application for administration of financial aid and in connection with any perjury proceedings. I authorize the California State University system to release any submitted test results to all campuses to which I submit an application. My certification verifies the accuracy and completeness of the information provided. I understand that any misrepresentation or omission may be cause for denial or cancellation of admission, transfer credit, or enrollment. I certify that so long as I am a student at this institution, I will advise the residence clerk if there is a change in any of the facts affecting my residence.

☒ Your certification of this statement serves the same purpose as a legal signature, and is binding.

### Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may wish to contact me before and/or after I have submitted my application to the university.

☒ Check box to Acknowledge

### Additional Information Release

I authorize the California State University to release to my school or college counselor/counseling office (or sponsoring agency) information regarding my application, including test scores, transcripts and other supporting documents, as they relate to my admission and scholarship status. If you do not check the box, CSU may not inform your school or counselor whether you have applied or been admitted.

Optional

☒ Check box to Acknowledge

☒ Save and Continue

Carefully read each statement under **Certification**, **Release of Contact Information**, and **Additional Information Release** and check the boxes beneath the text.

When you are finished, click on **Save and Continue**.

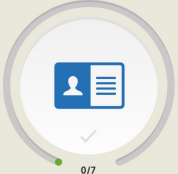
# BIOGRAPHIC INFORMATION

My Application

Add Program

Submit Application

Check Status



0/7  
Sections Completed

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Other Information

Financial and Parental Information

## Biographic Information

Enter biographic information in this section. Some fields pull in the information you entered when you created your account. Confirm that what appears here is correct; click the **My Profile** link to make changes. Visit the [Applicant Help Center](#) for more information.

Any changes requested after you submit your application must be sent to each campus to which you have submitted an application.

\* Indicates required field

### Your Name

To make changes to your name, go to the [Profile Section](#)

First or Given Name

Mary

Middle Name

Last or Family Name

Domino

Suffix

### Alternate Name

\* Do you have any materials under another name (for example a maiden name, middle name or nickname)?

☐ Yes

☒ No

### Preferred Name

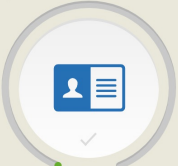
\* Do you have a name (first, middle) that you commonly use that differs from your legal name?

☐ Yes

☒ No

Carefully complete the information on the **Biographic Information** section. You can edit this information prior to submission, but once you submit your application, this information can no longer be edited.

# CITIZENSHIP/RESIDENCY INFORMATION



0/7  
Sections Completed

Release Statement

Biographic Information

Contact Information

Citizenship/Residency Information

Race & Ethnicity

Other Information

Financial and Parental Information

## Citizenship/Residency Information

Enter your citizenship information in this section. Visit the [Applicant Help Center](#) for more information.

\* Indicates required field

### U.S. Citizenship

\* Select the value that best describes your U.S. Citizenship

If you were born outside of the U.S., what year did you or will you move to the U.S.?

U.S. Citizen

Permanent Resident / Green Card


None

Refugee

Other Visa

### Residency

\* What U.S. State/Possession do you regard as your permanent home?

 Save and Continue

Use the drop-down menu to select a citizenship status:

#### U.S. Citizen:

- An individual born in the United States
- An individual who has been naturalized as a United States citizen
- An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands

**Permanent U.S. Resident:** an individual admitted to the United States as a lawful permanent resident

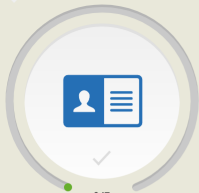
**Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident

#### Non Resident:

- An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa

**None:** an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

# RACE AND ETHNICITY



0/7  
Sections Completed

[Release Statement](#)  
[Biographic Information](#)  
[Contact Information](#)  
[Citizenship/Residency Information](#)  
**Race & Ethnicity**  
[Other Information](#)  
[Financial and Parental Information](#)

## Race & Ethnicity

Select any and all of the options in this section which you feel best apply to you. Note that this section is used for statistical purposes only and in no way affects your application or financial aid eligibility. Visit the [Applicant Help Center](#) for more information.

Once you submit your application, you cannot edit this section.

\* Indicates required field

### Ethnicity

\* With regard to your ethnicity, do you consider yourself Hispanic or Latino?

Select your Ethnicity ▼

### Race

\* Regardless of your answer to the question above, please select below one or more of the following groups in which you consider yourself a member.

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

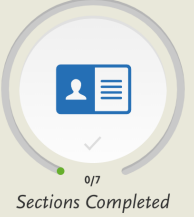
☐ Native Hawaiian or other Pacific Islander

To conform to federal guidelines, CSU campuses must collect information on ethnic and racial backgrounds for all applicants.

This information will **not** affect your application for admission.



# OTHER INFORMATION



Sections Completed

- Release Statement
- Biographic Information
- Contact Information
- Citizenship/Residency Information
- Race & Ethnicity
- Other Information
- Financial and Parental Information

## Other Information

Enter your responses to these additional questions. Visit the [Applicant Help Center](#) for more information.

Once you submit your application, you cannot edit this section.

\* Indicates required field

### Important U.S. Social Security number information

If you have a U.S. Social Security number, you are required to include it on admission application forms to all CSU campuses pursuant to Section 41201, Title 5, Code of California Regulations and Section 6109 of the Internal Revenue Code. Please refer to the [Applicant Help Center](#) for more information on laws pertaining to SSN.

#### Social Security Number

Your designated programs may require your SSN for institutional or federal financial aid forms.

\* Do you have a U.S. Social Security Number (SSN)?

☐ Yes ☐ No

#### Language Proficiency

\* What is your First Language?

Select Language

+ Add Another Language

#### Military Status

\* Have you ever served in the United States military?

No. I have not served in the US military

If you have a Social Security Number (SSN), enter it here (arrow pointing to SSN field). If you do not have an SSN, leave this part blank.

At the bottom of the screen, select your Native Language from the drop-down menu.

# APPLICATION DASHBOARD—ACADEMIC HISTORY

The screenshot shows a dashboard titled "My Application" with a background image of autumn trees. On the left, a "Latest Notifications" box shows a message from "The California State University" dated "Yesterday" with a "View My Notifications" button. The main area is divided into four sections, each with a circular progress indicator and a "Sections Completed" count:

- Personal Information:** 8/8 Sections Completed. The icon is a green circle with a white checkmark and a person icon.
- Academic History:** 0/9 Sections Completed. The icon is a grey circle with a white checkmark and a graduation cap icon. This section is circled in red, and a red arrow points to it from the right.
- Supporting Information:** 0/2 Sections Completed. The icon is a grey circle with a white checkmark and a folder icon.
- Program Materials:** 1/1 Sections Completed. The icon is a green circle with a white checkmark and a book icon.

At the top right, there is a blue button labeled "Enter My Colleges" and a "Getting Started?" link with the text "Speed up your application by entering your colleges attended first."

After you finish entering your **Personal Information** on your application, you will complete your Academic History.

Click on the **Academic History** icon to continue.

# ENTERING YOUR ACADEMIC HISTORY

The screenshot shows a web application interface for 'My Application'. At the top, there is a navigation bar with links: 'My Application', 'Add Program', 'Submit Application' (with a red notification bubble), and 'Check Status'. The main content area is titled 'My Application' and includes a welcome message: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' Below this is a 'Latest Notifications' section with a notification from 'The California State University application – Welcome!' dated 'Today'. A 'View My Notifications' button is also present. The 'Academic History' section is highlighted, showing a progress indicator '0/4 Sections Completed' and a list of sections: 'Colleges Attended', 'Transcript Entry', 'GPA Entries', and 'Standardized Tests'.

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

The California State University application – Welcome! Today

View My Notifications

Academic History

0/4 Sections Completed

- Colleges Attended
- Transcript Entry
- GPA Entries
- Standardized Tests

## In this section you will:

- Identify the colleges attended, including all post-secondary institutions attended.
- Identify the standardized tests you have taken or plan to take. Most students applying to a College of Education program would not have any standardized tests, unless you're applying to the Doctorate program.

# COLLEGES ATTENDED

## ADD A COLLEGE

Add **all** colleges attended. For each college, enter the degree awarded or in progress, type of term system, and dates of attendance. Include international post-secondary institutions and U.S. institutions you attended that are not regionally accredited.

Begin typing the full institution name. The system will display results that match the information. Select the correct matching college. This feature includes all institutions, domestic and international with a College Board CEEB code.

If you are unable to find your institution, verify the name is entered without abbreviations and matches the official name on the transcript. If the institution is not found, select **Can't find your school?** and complete the degree, term and attendance information.

**Colleges Attended**

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

**+ Add a College**

**I Have Never Attended a College**

**Add Your Colleges**

Please add all undergraduate, graduate or professional institutions you attended or are currently attending.

You may update the information in this section at any time prior to submission.

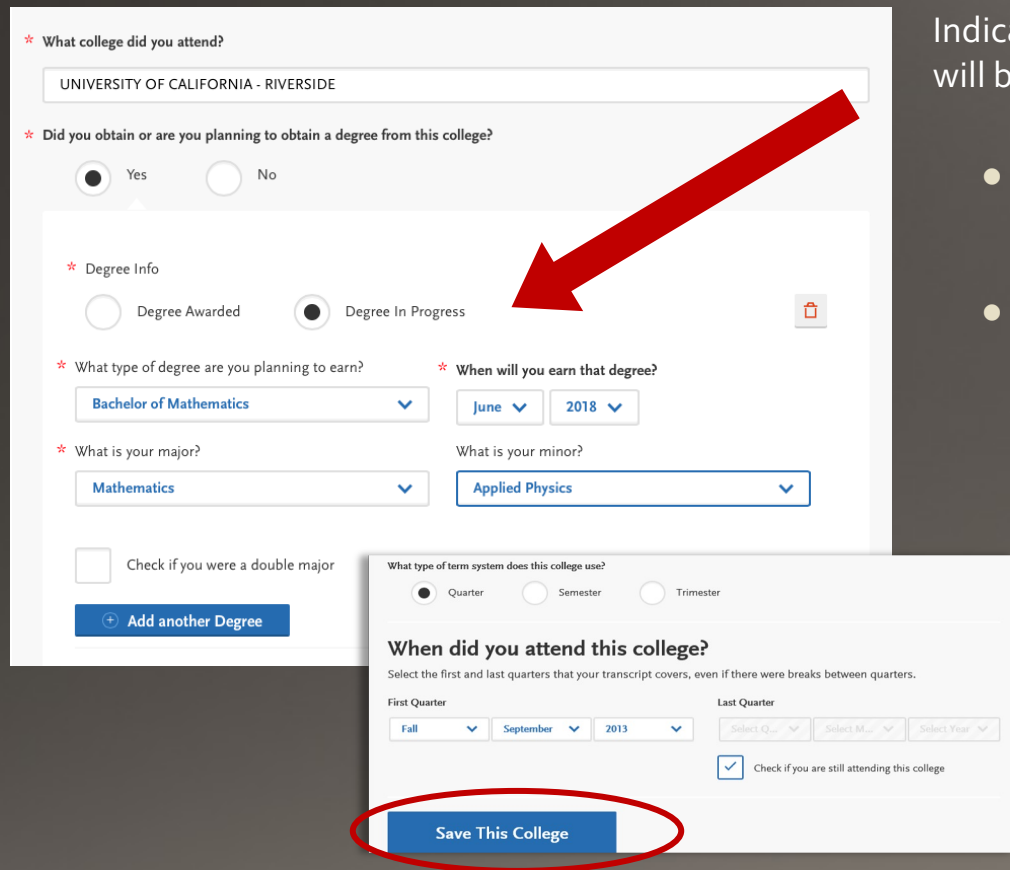
What college did you attend?

University of California

- UNIVERSITY OF CALIFORNIA - RIVERSIDE  
California, United States
- UNIVERSITY OF CALIFORNIA - RIVERSIDE (EXTENSION)...
- UNIVERSITY OF CALIFORNIA - SAN DIEGO  
California, United States
- UNIVERSITY OF CALIFORNIA - SAN DIEGO (EXTENSION)...
- UNIVERSITY OF CALIFORNIA - SAN FRANCISCO  
California, United States
- UNIVERSITY OF CALIFORNIA - SAN FRANCISCO (EXTENSION)...

**Can't find your school?**

# COLLEGES ATTENDED



★ What college did you attend?

UNIVERSITY OF CALIFORNIA - RIVERSIDE

★ Did you obtain or are you planning to obtain a degree from this college?

☒ Yes ☐ No

★ Degree Info

☐ Degree Awarded ☒ Degree In Progress

★ What type of degree are you planning to earn?

Bachelor of Mathematics

★ When will you earn that degree?

June 2018

★ What is your major?

Mathematics

What is your minor?

Applied Physics

☐ Check if you were a double major

+ Add another Degree

What type of term system does this college use?

☒ Quarter ☐ Semester ☐ Trimester

**When did you attend this college?**

Select the first and last quarters that your transcript covers, even if there were breaks between quarters.

First Quarter

Fall September 2013

Last Quarter

Select Q... Select M... Select Year...

☒ Check if you are still attending this college

**Save This College**

Indicate if a degree has been completed or will be completed.

- Select type of term system institution follows—semester, quarter or trimester.
- Indicate first & last terms attended.
  - **First term:** select term, month and year. Month = month classes started.
  - **Last term:** If still attending at time of application, check box indicating you are still attending. If no longer attending, select last term, month and year. Month = month classes ended.
  - Once all information is complete, select **Save This College**.



# COLLEGES ATTENDED

## Colleges Attended

Colleges Attended

To add colleges, click the Add a College button below. You may update the information in this section at any time prior to submission.

+

Add a College

MY ATTENDED COLLEGES

UNIVERSITY OF CALIFORNIA - RIVERSIDE

September 2015 - Still Attending

Quarter System

Bachelor of Mathematics Degree Expected: June 2018

- After saving your college information, verify information is displaying correctly. If you need to edit the information, click on the **blue** pencil located on the right-hand side of the screen.
- Add any additional colleges you have attended. All colleges attended must be reported.

# TRANSCRIPT ENTRY

## Transcript Entry

Transcript Entry

Enter transcript information exactly as it appears on your transcript. Your transcript details will be reviewed by a quality assurance team. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. All courses must be included, even if you did poorly or later repeated the course. If you have transfer credits, enter these credits from the institution where you originally took the course.

After you enter transcript information for all colleges attended, you will complete Transcript Review. In Transcript Review you will be asked to identify additional attributes about your coursework including Primary College and courses that are Repeated, Advanced Placement, Other Tests, Honors, and Study Abroad.

**General Guidelines:** Enter courses under the institution where you originally took the course, and enter information exactly as it appears on your transcript (include any planned and in-progress coursework). Include all courses, even if you did poorly or later repeated the course. If you are using Advanced Placement (AP), CLEP, or International Baccalaureate (IB) tests to satisfy general education requirements, add a course for each test. For the course title, enter AP and the name of the exam (for example AP Exam Calculus).

**IMPORTANT:** You must enter coursework so that a CSU GPA can be calculated properly.

**Transfer Applicants:** [Click here](#) to review a Transfer Credit Entry.

**Returning Applicants:** If you are returning to the same CSU that you last attended and have not taken any college courses at another institution, select "I Am Not Adding Any College Transcripts." If you have taken courses at another institution, enter the coursework for that institution. If you are applying to an additional campus as a new applicant, you will need to enter all transcript information.

**Graduate and Credential Applicants:** Only enter courses that are in-progress or planned. Select "I am Not Adding Any College Transcripts" if you don't have in-progress or planned coursework. If you entered multiple colleges in the Colleges Attended section and have in-progress or planned coursework for at least one of those colleges, complete the following tasks:


1. Enter the in-progress or planned coursework under the appropriate college(s).
2. For all other colleges where you don't have planned or in-progress coursework, enter a single completed course for that college. You can choose any completed course.

### I Am Not Adding Any College Transcripts

UNIVERSITY OF CALIFORNIA - RIVERSIDE

Start

## Transcript Entry




2/4  
Sections Completed

Colleges Attended

Transcript Entry

GPA Entries

Standardized Tests



### You opted not to add any college transcripts, so there will be no transcripts

You can add college transcripts for colleges any time before submitting the application. Once the application is submitted, you will not be able to add any colleges and transcripts

Add Your Transcripts

Applicants with a bachelor's degree completed are not required to complete the **Transcript Entry** section. To move on select **I Am Not Adding Any College Transcripts**.

Applicants with a bachelor's degree in progress are required to complete this section and only report **In Progress** and **Planned** courses in the **Transcript Entry** section.

Please note: International applicants will automatically be exempt from completing this section.

# GPA ENTRIES

## GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

### UNIVERSITY OF CALIFORNIA - RIVERSIDE

Add GPA

Please note: International applicants will automatically be exempt from completing this section.

Adding a GPA in the **GPA Entries** section is optional.

Select the **blue Add GPA** button. You will then be given the option to **add a GPA** or indicate you **don't have a GPA to add**. (If you do not provide a GPA, this will NOT affect the decision on your application.)

### UNIVERSITY OF CALIFORNIA - RIVERSIDE Transcript

Fall September 2013 - Still Attending

✓ Save and Exit

Enter your GPAs



Ok, great. Next let's add a GPA



Add A GPA


[I don't have a GPA to add](#)

# GPA ENTRIES CONTINUED

## GPA Entries

Please provide your GPA information for the colleges that you have attended. You may add or update this information at any time prior to submission. The colleges that you previously entered on the "Colleges Attended" page of this application display automatically. If you need to add a new row for a college that you attended (for example, if you completed both undergraduate and graduate coursework at the same college), click the "Add GPA" button.

The GPA information required should be located directly on your transcript, usually toward the top or at the bottom. If this information is not easily identifiable or is not listed, click "Add GPA" button below, then click the "I don't have a GPA to add" link on the next page.

**UNIVERSITY OF CALIFORNIA - RIVERSIDE**  


Edit


If you click **I don't have a GPA to add**, then the GPA entries will appear with a **green** check mark. (If you do not provide a GPA, this will **NOT** affect the decision on your application.)

## Add a GPA:

1. Select undergraduate, graduate, or other from the **School Level** drop-down menu
2. Enter **Total Credit Hours** completed
3. Enter **GPA**
4. You do not need to enter **Quality Points** since they are automatically calculated
5. Click on **Save**

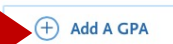
## UNIVERSITY OF CALIFORNIA - RIVERSIDE Transcript

Fall September 2015 - Still Attending



\* Indicates required field.

Enter your GPAs			
SCHOOL LEVEL	TOTAL CREDIT HOURS	GPA	QUALITY POINTS
Undergraduate	180	3.8	684



# STANDARDIZED TESTS

## Standardized Tests

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

[I Am Not Adding Any Standardized Tests](#)

ACT Optional

Add Test Score

GMAT Optional

Add Test Score

GRE Optional

Add Test Score

GRE Subject Optional

Add Test Score

IELTS Optional

Add Test Score

SAT Optional

Add Test Score

TOEFL Optional

Add Test Score

PTE Optional

Add Test Score

+ Add a Standardized Test

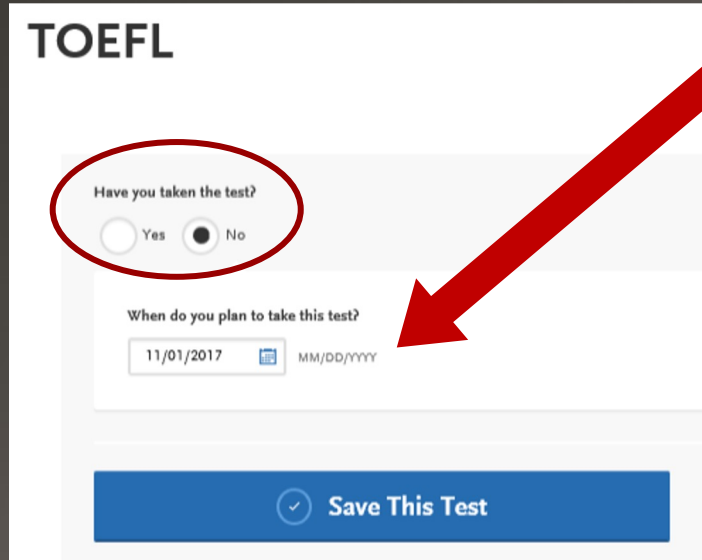
Add any tests you have taken or plan to take by selecting **Add Test Score**. These standardized tests are typically only required by the Ed.D. program.

International Applicants, who have completed their bachelor's degree outside of the United States will need to provide the IELTS or TOEFL to the University Admissions office.



# STANDARDIZED TESTS CONTINUED

- Enter date taken and scores received if exam has been completed.
- Enter date exam will be taken if exam has not yet been completed.




The image shows a screenshot of a TOEFL form. At the top, the word "TOEFL" is displayed in a large, bold, black font. Below it, there is a section titled "Have you taken the test?" which contains two radio buttons: "Yes" and "No". The "No" radio button is selected. This section is circled in red. Below this, there is a section titled "When do you plan to take this test?" which contains a date input field. The date "11/01/2017" is entered in the field, and a calendar icon is visible to the right of the field. A red arrow points from the top right towards the date input field. At the bottom of the form, there is a blue button with a white checkmark icon and the text "Save This Test".


TOEFL

Have you taken the test?

☐ Yes ☒ No

When do you plan to take this test?

11/01/2017  MM/DD/YYYY

 Save This Test

# APPLICATION DASHBOARD—SUPPORTING INFORMATION

— CAL STATE —  
**APPLY**

**My Application** Add Program

## Standardized Tests

Please provide information about the tests you have taken or plan to take. You may add or update this information at any time prior to submission. Once you have submitted, you will be able to add additional tests as well as update the ones marked "plan to take", but you will not be able to update or delete completed tests.

**ACT** Optional

Add Test Score

**GMAT** Optional

Add Test Score

Colleges Attended ✓

Transcript Entry ✓

GPA Entries ✓

Standardized Tests ✓

Sections Completed 4/4

After entering standardized tests or opting not to provide tests, select **My Application** to return to the dashboard.

Select the **Supporting Information** quadrant to provide additional information.

Application Add Program Submit Application

## My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

The California State University application – Welcome! 3 days ago

View My Notifications

**Supporting Information** 0/4 Sections Completed

Personal Information 1/1 Sections Completed

Academic History 4/4 Sections Completed

Program Materials 1/1 Sections Completed

# SUPPORTING INFORMATION



## Supporting Information

1/1 Sections Completed

Experiences

### \*Experiences include:

- Employment
- Internship
- Volunteer

## Experiences

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Experiences, but you will not be able to update or delete completed Experiences. Please refer to the Checklist on the program materials section of the application to determine if this section is required for your program application.

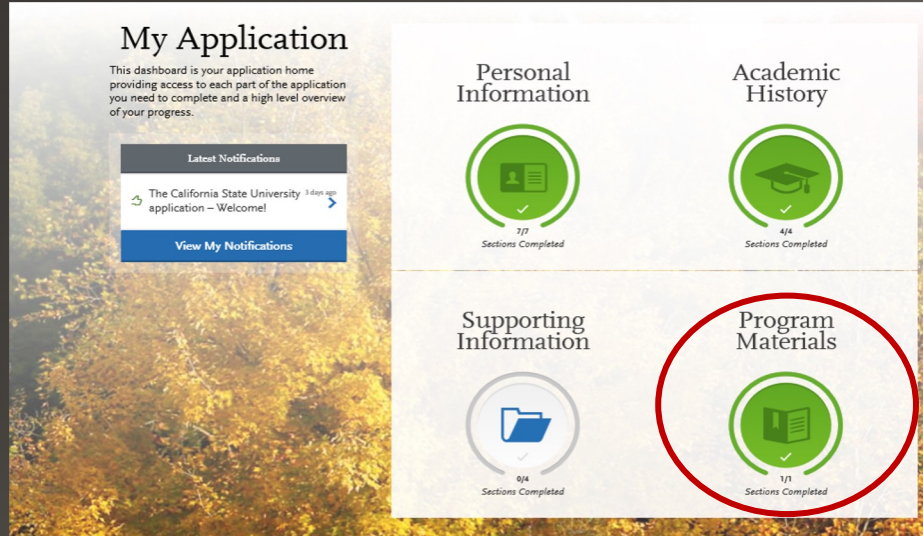
List all **applicable employment**. Include military service but omit summer and part-time work not relevant to your career or academic goal. Indicate your present employer, if now employed.

[+ Add an Experience](#)

[I Am Not Adding Any Experiences](#)

*\*You can opt not to add any experience. This will not affect the decision of your application.*

# APPLICATION DASHBOARD—PROGRAM MATERIALS




Select the PROGRAM MATERIALS quadrant to provide program admission documents.

Applicants must upload the required documents in Program Materials in each required section, in order to submit the application.

Please refer to the list of program admission requirements to the particular program you're applying to at <https://www.csusb.edu/coe/prospective-students/credential-admissions>. Some programs require you attend an information session prior to submitting an application, <http://coe.csusb.edu/info-sessions>.

# PROGRAM MATERIALS




## Program Materials

1/1 Sections Completed

1/1

**Single Subject Credential**  
San Bernardino Credential



Click on the program name shown on the blue bar, which brings up information on the program.

Single Subject Deadline: 11/02/2020

Home Questions Documents Recommendations

**Program Mission:**

The Single Subject Credential program prepares teachers to become leaders in transformative education, an evolutionary process of change by which schooling practices become increasingly effective in promoting learning in urban settings. Inquiry and reflective practice are the foundations of the transformative process, a process that allows teachers to evaluate current school practices and imagine teaching and learning in new ways.

It is our goal to educate teachers who in turn can assist their students develop to their full potential and become reflective, contributing members of local, regional and global communities.

**College of Education**  
**Jim & Judy Watson Student Services**  
5500 University Parkway  
San Bernardino, CA 92407  
Office: CE 102  
Phone: 909-537-5609  
Email: [coeinfo@csusb.edu](mailto:coeinfo@csusb.edu)  
Website: <https://www.csusb.edu/coe>

**Program Details**

Start Term: <b>Spring</b>	Delivery Format: <b>Face to Face</b>	Location: <b>Main Campus</b>
Degree Type: <b>Credential</b>	Academic Year: <b>2021</b>	Deadline (PDT):
Program Name: <b>Single Subject</b>	Source: <b>Campus</b>	

# PROGRAM MATERIALS – Questions Tab

Multiple Subject

Deadline: 11/02/2020

[Home](#)[Questions](#)[Documents](#)[Recommendations](#)

Save

\* Indicates required field

### Additional Information

\* Have you been admitted to a credential program at CSUSB before?

☐ Yes ☐ No

\* This program is offered at both Main Campus and Palm Desert Campus. Please select your preferred campus.

☐ Main Campus ☐ Palm Desert Campus

### Memorandum of Understanding

The Memorandum of Understanding represents an agreement by a credential candidate admitted to a credential program at a CSU campus to fulfill the responsibilities listed in order to provide experiences and instruction that will assist candidates to satisfy all requirements necessary in order to be recommended for a preliminary teaching credential.

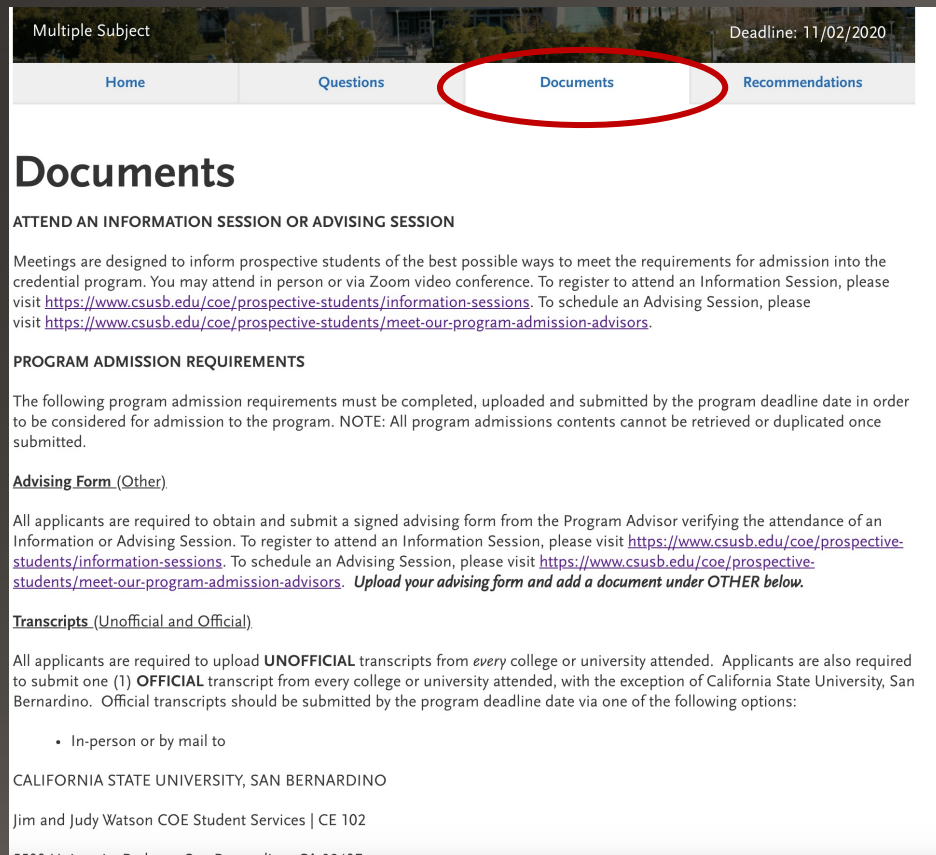
Answer the questions specific to the program you're applying to (questions will vary).

The application does not currently list Palm Desert as a campus option on the main page when adding a program; however, here is where you can identify Palm Desert Campus as the campus of interest.

The Memorandum of Understanding is information credential program's expectation of the candidate (you). Please check the box below this section acknowledging that you understand this information.



# PROGRAM MATERIALS – Documents Tab



The screenshot shows the top navigation bar of the CSUSB COE Student Services website. The 'Documents' tab is highlighted with a red circle. Below the navigation bar, the 'Documents' section is titled 'Documents' and contains information about attending an information session, program admission requirements, and uploading documents. The 'Documents' tab is circled in red.

Multiple Subject Deadline: 11/02/2020

Home Questions **Documents** Recommendations

## Documents

**ATTEND AN INFORMATION SESSION OR ADVISING SESSION**

Meetings are designed to inform prospective students of the best possible ways to meet the requirements for admission into the credential program. You may attend in person or via Zoom video conference. To register to attend an Information Session, please visit <https://www.csusb.edu/coe/prospective-students/information-sessions>. To schedule an Advising Session, please visit <https://www.csusb.edu/coe/prospective-students/meet-our-program-admission-advisors>.

**PROGRAM ADMISSION REQUIREMENTS**

The following program admission requirements must be completed, uploaded and submitted by the program deadline date in order to be considered for admission to the program. NOTE: All program admissions contents cannot be retrieved or duplicated once submitted.

**Advising Form (Other)**

All applicants are required to obtain and submit a signed advising form from the Program Advisor verifying the attendance of an Information or Advising Session. To register to attend an Information Session, please visit <https://www.csusb.edu/coe/prospective-students/information-sessions>. To schedule an Advising Session, please visit <https://www.csusb.edu/coe/prospective-students/meet-our-program-admission-advisors>. *Upload your advising form and add a document under OTHER below.*

**Transcripts (Unofficial and Official)**

All applicants are required to upload **UNOFFICIAL** transcripts from *every* college or university attended. Applicants are also required to submit one (1) **OFFICIAL** transcript from every college or university attended, with the exception of California State University, San Bernardino. Official transcripts should be submitted by the program deadline date via one of the following options:

- In-person or by mail to

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO

Jim and Judy Watson COE Student Services | CE 102

Every program will have slightly different admission requirements listed on the DOCUMENTS tab.

## HAVING PROBLEMS UPLOADING?

1. If you have a print copy you can scan, save, and then upload it to the application. That usually solves the problem. Or,
2. You can email it directly to the Admissions Technician. If it's a required document to complete the application, upload a placeholder document, stating something like "Will submit for to program", in its place.

# PROGRAM MATERIALS – Recommendations Tab

[Home](#) [Questions](#) [Documents](#) [Recommendations](#)

## Recommendations

All applicants are required to have a Recommendation completed from two individuals (not a family member) who are able to evaluate and address the applicant's scholastic performance and suitability for teaching. These Recommendations are required to be submitted by the program deadline date.

**NOTE: Letters of Recommendation will not be accepted in lieu of the required Graduate/Credential Program Recommendation form that will be sent directly to your recommender's email through the Cal State Apply system.**

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

Graduate-Credential Program

2 required - 4 total allowed

[+ Request Graduate-Credential Program Recommendation](#)

Two completed online recommendations are required. You can add a total of 4, only 2 must be received by the deadline date.

The Recommender will receive the request via email. The recommender will receive a recommendation form to fill out.

*Letters of recommendation will not be accepted.*

### Recommender's Information

\*

 First Name

\*

 Last Name

\*

 Email Address

\*

 Due Date

\*

 Personal Message/Notes

0 word

0/500

### Waiver of Recommendation

\*

 I waive my right of access to this Recommendation.

Yes

No

### Permission to Contact Recommender

☐

 I hereby give permission to contact this recommender via email to request the completion of the recommendation form and letter of recommendation. If my recommender does not submit an online recommendation form in response to the email request, it is my sole responsibility to contact the recommender directly to ensure all recommendations required by my designated schools are received by the deadline.

### Permission for Schools to Contact Recommender

☐

 I understand that the schools to which I am applying may contact the recommender either to verify the information provided and/or for further clarification of the information provided, and I hereby give permission for the schools to do so.

Save This Recommendation Request

# CHECK YOUR PROGRESS AND SUBMIT YOUR APPLICATION

The screenshot shows the 'My Application' dashboard. At the top, there is a navigation bar with the following links: 'My Application' (with a 'Cal State Apply Logo' icon), 'Add Program', 'Submit Application' (circled in red with a red notification icon), and 'Check Status' (with a dropdown arrow). Below the navigation bar, the 'My Application' section is titled and includes a description: 'This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.' To the left of the main content area, there is a 'Latest Notifications' box with a message: 'Welcome to the California State University application (save this email!)' and a 'View My Notifications' button. The main content area is divided into four quadrants, each representing a section of the application: 'Personal Information' (1/7 Sections Completed), 'Academic History' (4/4 Sections Completed), 'Supporting Information' (2/2 Sections Completed), and 'Program Materials' (1/1 Sections Completed). Each quadrant features a green circular icon with a checkmark and a progress indicator.

Section	Sections Completed
Personal Information	1/7
Academic History	4/4
Supporting Information	2/2
Program Materials	1/1

Use the **My Application** tab to check your progress. Once you have reviewed your entries for accuracy and all parts of the application are complete, you are ready to submit your application with payment.

# SUBMITTING YOUR PAYMENT

[My Application](#) [Add Program](#) [Submit Application](#) <sup>1</sup> [Check Status](#)

Review your program selections here, check on status of individual program tasks, and pay for your program selections.

Once your application is submitted, no changes or refunds can be made.

APPLICATIONS  
READY FOR  
SUBMISSION  
**1**

TOTAL FEE(S)  
**\$70.00**

**Submit All**

Click **Submit** and enter your payment information.

Sort By: Deadline

**San Bernardino Credential**

Single Subject Credential <sup>1</sup> Deadline 06/19/2018

**Submit**

**Credit Card**

Name as it appears on card

Mary Student

Card Type

Visa

Credit Card Number

4111111111111111

Expiration

April

2021

CVV Code

282

**Billing Address**

☐ My permanent address

5621 Dorothy Dr  
San Diego, California 92115

☐ My current address

5621 Dorothy Dr  
San Diego, California 92115

☐ Use a different address

**Fee Total** **\$70.00**

**Continue**

# CONFIRM YOUR ORDER DETAILS and VIEW CONFIRMATION

### Order Details

The program applications you are paying for will submit upon payment. Once you pay & submit your application, you will not be able to edit specific portions of your application. The following sections of your application will lock upon submission:

- Documents
- Evaluations/Recommendations
- Questions
- Transcript Entry


Please confirm that you understand your application will lock after you pay below:

☒ I acknowledge that my applications will submit upon payment, and certain portions of my application will lock.

### Selected Programs

Economics Deadline: September 15, 2017

### Payment Details

<b>Payment Method</b>	<b>Billing Address</b>
 Monty Montezuma 4111XXXXXXXX1111 Exp: April/2021	5621 Dorothy Dr San Diego, California 92115

**Fee Total** **\$70.00**

Please do not click the button more than once or refresh this page, or you may be charged twice.


Continue

Pay and Submit your Application


## Your Payment Has Been Submitted!

Information on previous payments is available in [Payment History](#) under your User Profile.

**Payment Date:** 09/01/2017  
**Order #:** A70AA4E330BE

 [Go to Application Dashboard](#)

### Programs Paid For

PROGRAM NAME	SUBMISSION STATUS	DEADLINE
Economics	<div><div></div></div> 	Deadline: 09/15/17
TOTAL PROGRAMS SUBMITTED		

### Payment Details

<b>Payment Method:</b> XXXXXXXXXXXXXXX1111 <b>Name on Card:</b> Monty Montezuma	<b>Billing Address:</b> 5621 Dorothy Dr San Diego, California 92115	<b>TOTAL PAID</b> <b>\$70.00</b>
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# ADDITIONAL CSUSB RESOURCES

**CSUSB University Admissions Online Application**

[www.calstate.edu/apply](http://www.calstate.edu/apply)

**CSUSB Graduate Studies Office**

<http://gradstudies.csusb.edu/>

**Watson College of Education**

<https://www.csusb.edu/coe>

**Watson College of Education Information Sessions**

<https://coe.csusb.edu/info-sessions>

**CSUSB Financial Aid**

<https://www.csusb.edu/student-financial-services>