CSUSB EVENT RECOMMENDATIONS
as of 5.22.2022

These special event requirements have been created to help event planners, clubs and other organizations ensure COVID-safe University events. These requirements are not intended for departmental meetings and other day-to-day in-person operations.

Event COVID-Safety Recommendations

Hosting organizations, departments, and student clubs are responsible for:

- Reserving all event and meeting spaces/rooms in the Event Management System (EMS) scheduling system
- Providing hand sanitizers and masks for attendees
- Highly recommending that all attendees wear a face covering during the event
- Maintaining a digital list and contact information for all attendees that includes name, phone number and email address.
- Monitor CSUSB health and safety requirements and provide updates to attendees in advance of the event
    - Send reminders and updates prior to the event
    - Encourage event participants to utilize the CA Notify App

Attendee Responsibilities
- Compliance with CSU Interim Vaccination Policy requirements
- Providing contact information including name, phone number and email

The global pandemic is an evolving situation. Events are subject to cancellation or postponement depending on regional pandemic conditions or outbreaks.

Adherence to these safety protocols is critical. Space reservation rights may be restricted if events are not in compliance with the event safety requirements.

See the Return of the Pack website to access the COVID-19 Prevention Plan, Daily Health Screen, Case Reporting Tool and for other COVID-19 resources.