



**Fall 2020 Procedures and Considerations
for 2020-21 Academic Year Planning
Addendum #2**

September 8, 2020

Rationale: CSUSB received additional proposed in-person courses, instructional labs and/or student learning activities after the original proposal was submitted to the Chancellor’s Office on July 1, 2020. This addendum seeks to include the following additions to CSUSB’s original submission. All other responses to the questions remain the same.

2. Information on the total number of academic courses (including in an appendix the course titles and course numbers) and other student learning activities that the campus plans to offer on campus, and the percentage of the total fall semester course offerings those on-campus courses constitute as compared to fall 2019.

Currently, the university has scheduled 3,877 classes and learning activities for the Fall 2020 semester. With this addendum, CSUSB **proposes 76 courses/labs/activities in total** (75 from the previous submissions + 1 new addition) for in-person instruction, **which represents 2 percent** of the courses and learning activities scheduled. The maximum number of students who could enroll in these scheduled in-person courses/sections and related instruction is 1037 (987 from the previous submission + 50 from the new additions). Registration is currently ongoing and a final actual enrollment number is not available. The total number of faculty and other staff on campus to deliver the in-person instruction and related activities during the fall 2020 term is 101 (99 from the previous submission + 2 from the new additions).

The Provost, Deputy Provost, deans and the AVP of Facilities Services and Management evaluated the courses proposed for in-person instruction before submission to the President and entire Cabinet for approval. These additions retain the same characteristics as the courses submitted previously, in that they are hybrid courses whereby students will rotate in-person lab or activities such that the number of students in any given room is at or under the maximum allowed under COVID-19 physical distancing guidelines. Furthermore, the university has scheduled all proposed in-person courses to allow a minimum of one hour of vacancy before and after the in-person instruction.

<u>Proposed in-person courses/activities</u>	<u>Percentage of all courses/sections of total offerings</u>	<u>Total number of faculty and other staff</u>	<u>Maximum number of students per enrollment caps</u>
76	2 %	101 (89 faculty and 12 staff/GA/TA/Instructional Assistance)	1037

3. Recognizing at this time this is an estimate, information on the anticipated total number of students to enroll in these in-person courses and related instructional activities.

See table, above, in question 2.

4. Recognizing at this time this is an estimate, information on the anticipated total number of faculty and other staff on campus to deliver the in-person instruction and related activities during the fall 2020 term.

See table, above, in question 2.

7. An explicit attestation by the campus president that the undergraduate and graduate courses planned to be delivered on-campus were carefully evaluated and determined to be incapable of being delivered virtually.

President Tomás D. Morales attests that the undergraduate and graduate courses proposed to be delivered on-campus as listed below were carefully evaluated and determined to be incapable of being delivered virtually.

ADDENDUM: CSUSB IN-PERSON COURSES FOR FALL 2020

All of the following courses will be taught in a hybrid format. CSUSB will practice hand hygiene, physical distancing, proper cough/sneeze etiquette, frequent disinfection of common and high traffic areas and require face coverings for all in-person courses. Additional safety precautions unique to the course/lab and physical location will be practiced as listed below. All maximum occupancy allowed in any campus space under this addendum to the plan assumes a minimum of 6 feet separation from others or 113 sq. ft. per person. NOTE: Lab tech teams clean equipment; custodial staff perform general cleaning, as per usual.

College of Arts and Letters

Course/Lab Number	# of Sections	Total Number of Students	Total Number of Faculty	Total Number of Other Staff/GA/TA/Instructional Assistance	Rationale	Additional Safety Precautions Unique to the Course/Lab
Edits (highlighted in blue) to previous submitted courses/labs:						
MUS 2200	2	34	2	0	According to National Association of Schools of Music (NASM) Guidelines, IX.A.1.a.(2) all students in the BM Degrees in Performance, Music Education, and Professional Studies should have “functional performance abilities in keyboard and voice” which are essential. In addition, BM Music Education students need to be competent conductors, which “includes instruction in score reading. The prospective music teacher must be able to arrange and adapt music from a	There will be no more than 5 people in each class to maintain social distancing. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will

					variety of sources to meet the needs and ability levels of individuals, school performing groups, and in classroom situations.”	end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.
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				<p>These three things—functional keyboard skills, score reading, and arranging—are among the core competencies required of musicians holding the professional BM degree that are all covered in the Class Piano sequence. MUS 2200, 2210, 2220, 2230.</p> <p>The CSUSB keyboard labs are filled with 88 key touch-sensitive keyboards outfitted with internal computers allowing for up to 16 track sequencing of student’s own arrangements; they are also equipped with hundreds of instrumental sounds and accompaniments that students can use when devising arrangements, and the instructor for each section can attend to individual students or the group depending upon the course activities. The piano labs also provide opportunities for group sight-reading of vocal and instrumental scores and have a very close compatibility with acoustic pianos in touch and sound. Important opportunities for</p>	<p>All music majors and members of an ensemble will be required to purchase their own folding music stand that they will bring to each rehearsal and take back to their living quarters. This eliminates having to sanitize music stands owned by the department.</p> <p>Sanitizing will occur at the beginning of each class period. Given the above, it is predicted that chairs (if used) and doorknobs will need to be attended to.</p>
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				<p>group activities such as score reading and ensemble in a virtual framework are impossible because of latency and sound quality issues. Having access to professional quality keyboards is an essential element for successful development of necessary keyboard skills.</p> <p>When students practice on inadequate, poor quality keyboards, they have difficulty developing the proper technique and touch, which are essential for their basic progress, especially for the foundation in the intro MUS 2200 classes. They are unable to develop a sense of tone quality when the instrument doesn't differentiate between loud and soft playing. It would be cost-prohibitive to furnish all students with a piano of the quality in the two fully furnished piano labs. Some assignments can be done remotely, but all students should have similar quality keyboards and recording capacities.</p>	
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MUS 3800	1	30	1	0	<p>(1) Music ensembles are collaborative activities that require real time, synchronous acoustics. Current technologies preclude development of effective synchronous rehearsal techniques, experience in balancing, blending, intonation and temporal accuracy that are critical to music performance.</p> <p>(2) Many of the ensembles require instruments and space that students cannot access when working virtually, e.g., large percussion, acoustic pianos.</p> <p>(3) Social distancing can be achieved by limiting sizes of these groups to align with spaces available. The National Association of Schools of Music (NASM) makes myriad references to ensemble performance. Notably, NASM makes the distinction between solo and ensemble performance as two separate skillsets. Section VII.D.3.b.1 states, "Instruction in a</p>	<p>There will be no more than 13 people in each class to maintain social distancing. All students will be responsible for the carriage of their own instruments, except for pianos and percussion. Instruments will be housed with the students rather than in the music building. Therefore, student lockers will not be accessible. This significantly decreases student traffic in the PA Building.</p> <p>It is encouraged that only the main doors to the PA Building should be unlocked and all other entrances remain locked to eliminate any walk-throughs of this building that regularly occur during 'normal' times. It will also help control indoor traffic. The main doors will be indicated as entrance/exit and hallways and stairwells will be one-way. These indications will be clearly posted on the outside doors, walls and on the floor.</p> <p>The PA Recital Hall has multiple entrances and exits, thus social distancing</p>
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performing medium, participation in large and small ensembles, experience in solo performance, and opportunities to choose music electives are the means for developing these competencies.” The skillsets students would develop in isolation from one another would be more in line with solo performance skills. Ensemble performance is a unique artistic process that requires a shared space, and the implementation of a skillset unique to the artform.

NASM goes on in section II.B.2b to say, “the study of music requires opportunities for daily interaction with other musicians. In academic settings, this interaction is critical not only in ensemble performance, but also in the development of all types of musical knowledge and skills.” Additionally, in section VIII.B.1f, NASM requires “growth in artistry, technical skills, collaborative competence

can be easily maintained when entering or exiting the hall. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.

					and knowledge of repertory through regular ensemble experiences.” It is clear from these statements that NASM dictates interaction and collaboration as integral components of an ensemble experience.	
MUS 3810	1	30	1	0	See MUS 3800 rationale, above.	See MUS 3800 safety precautions, above.
MUS 1450/2450/3450/3821 These courses are laddered and students enrolled in the different courses are in the same ensembles. There is no change in the enrollment cap number from what was originally reported for MUS 3821. MUS 1450, 2450, and 3450 were added.	1	10	1	0	See MUS 3800 rationale, above.	See MUS 3800 safety precautions, above.

MUS 3870	1	10	1	0	See MUS 3800 rationale, above.	<p>There will be no more than 10 people in each class to maintain social distancing. Lines taped on the floors outside the other classrooms will indicate where students should stand and wait for entry and exit at 6' distancing—one student entering/leaving the classroom at a time. In most instances, there is a 60-minute gap between the end of one ensemble and the start of another. If there is the standard 10-minute CSUSB gap, the previous class will end at least 5 minutes early and the next class will start at least 5 minutes later to allow for controlled movement between the two classes.</p> <p>All music majors and members of an ensemble will be required to purchase their own folding music stand that they will bring to each rehearsal and take back to their living quarters. This eliminates having to sanitize music stands owned by the department.</p> <p>Sanitizing will occur at the beginning of each class</p>
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						period. Given the above, it is predicted that chairs (if used) and doorknobs will need to be attended to.
MUS 3910	1	20	1	0	See MUS 3800 rationale, above.	See MUS 3870 safety precautions, above.

The total numbers for CAL remain the same and are as follows:

CAL Totals:	14	230	14	6
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College of Social and Behavioral Science

Course/Lab Number	# of Sections	Total Number of Students	Total Number of Faculty	Total Number of Other Staff/GA/TA/Instructional Assistance	Rationale	Additional Safety Precautions Unique to the Course/Lab
AS 5001	1	80	10	0	Trainings are typically conducted in small group formats with no more than 10 cadets per group. Nearly all training for this class is conducted outdoors with enough space to meet social distancing requirements. Indoor trainings will be modified to ensure social distancing or be conducted virtually.	Trainings are typically conducted in small group formats with no more than 10 cadets per group. Nearly all training for this class is conducted outdoors with enough space to meet social distancing requirements. Indoor trainings will be modified to ensure social distancing or be conducted virtually.
MILS 1000	1	50	2	0	See AS 5001 rationale, above.	See AS 5001 safety precautions, above.

The revised total numbers for SBS (taking into account this addendum) are as follows:

CSBS Totals:	2	130	12	0
	Total of Sections	Total of Students	Total of Faculty	Total of Other Staff