

**CSUSB DEPARTMENT OF MUSIC  
COLLABORATIVE PIANIST POLICY, FALL 2021**

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Office Hours: Wednesdays at 1000-1100, or by appointment

**PLEASE READ THE FOLLOWING CAREFULLY. IT CONTAINS  
IMPORTANT INFORMATION**

**HANDING IN COPIES OF YOUR MUSIC**

**You have two options;**

You can choose to make copies of your scores. When making copies, ensure that they are **double-sided and hole-punched**. If they are not, they will not be accepted. Please ensure that there are no sections of the music missing due to poor copying.

**OR:**

Turn in a hard copy of your music. I will return it to you at the end of the semester.

The deadline to submit music for this semester is **Friday, September 17 at 2pm**. Please make sure to hand in ALL your music for any repertoire classes AND music major Recital AND juries by this date. If you are working on repertoire from a previous quarter, please let me know.

You can either slide your music under the office door, or pin it to the pinboard outside the office. Please make sure to include your name and contact information. **My office is PA 211 (upstairs by the tables).**

It is your responsibility to communicate with your studio instructor in a timely manner to finalize repertoire. **Music handed in after September 17 at 2pm will not be accepted. No exceptions.**

## **A NOTE ON EDITIONS**

Please consult with your studio teacher regarding appropriate editions. Please note that non-professionally published editions downloaded from websites such as IMSLP are not acceptable. If you have questions, please feel free to reach out to me.

## **SCHEDULING REHEARSALS**

To schedule a rehearsal time, use the sign-up sheet on the door of PA 211.

The sign-up sheet is posted by 1pm on the Friday before the forthcoming week.

Example: *For the week beginning Monday August 30 the sign up will be posted on Friday August 27.*

### **REHEARSALS ARE ALLOCATED ON A FIRST COME FIRST SERVED BASIS.**

If you do not sign up to see me before rep class/jury etc. I will not play for you.

**No rehearsal = No Performance. No exceptions. It is your responsibility to plan accordingly.**

It is not possible for me to see each one of you every week, so please be mindful of this when signing up. I reserve the right to amend the weekly schedule in order to offer the most efficient service. This means that occasionally your rehearsal may be rescheduled if I deem another student to be more in need.

## **LOCATION OF REHEARSALS**

Rehearsals may be in different locations within the Performing Arts Building. Please check the sign-up sheet for details.

## **FEES**

There is no cost to you for regular department activities i.e., weekly rehearsals, juries, repertoire classes, music major recitals etc.

However, Junior and Senior recitals are subject to fees. It is your responsibility to plan accordingly. Please see the next section for detailed information regarding recitals.

## **JUNIOR AND SENIOR RECITALS**

Student recitalists are responsible for providing Collaborative Pianists at their expense. Any student choosing to use the staff Collaborative Pianist must confirm their availability at least six weeks prior to the recital. Do not schedule a recital until you have discussed the date with both your pianist and your teacher.

The following fees apply for the 2021-22 Academic Year.

Junior recital: \$225

Senior Recital: \$325

All fees must be paid in full by the recital date and are per person regardless of whether the recital is a solo or joint recital.

These fees include a dress rehearsal in addition to the recital. Rehearsals need to be conducted during the Collaborative Pianist's regularly scheduled hours.

The dress rehearsal shall not exceed 45 minutes for a Junior recital or 60 minutes for a Senior recital.